

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99 The Causeway, Burwell, Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**

Chairman: Mrs P Kilbey

Clerk : Mrs L J Reader

**Minutes of the meeting of Full Council held on Tuesday 12<sup>th</sup> June 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU**

---

**Present :-** Pat Kilbey – Chairman, Liz Goodman, Sylvia Greenaway, Don Harrison, Joan Lonsdale, James Perry, Derek Reader, Heather Sims, Michael Smith, Fay Whitehouse, Hazel Williams, Brenda Wilson

**01.06.12 Apologies :-** Apologies for absence had been received from Beryl Brown, Tim Clay, Gus Jones, Michel Scarff and Mandy Wilkins

**02.06.12 Declarations of any Interests known to Councillors :-** The following personal interests were declared  
Derek Reader - the payment of salaries  
James Perry – Planning application 82 High Street

**03.06.12 Approval of Minutes :-** The minutes of the meeting of Full Council held on Tuesday 29<sup>th</sup> May 2012 were approved and signed :-

Proposed – Joan Lonsdale, seconded – Heather Sims

**04.06.12 Public Forum :-** Planning application for 48A North Street – a group of neighbours were present and expressed their strong concerns about the proposal for this property. Their main concerns were as follows :-

- That the proposal was too big for the site,
- Access was difficult because of the width of the carriageway and the bend in the road at this point.
- Issue of the effect of the proposal on the Conservation Area.
- Possible overlooking into adjacent property windows.

**05.06.12 Planning Applications :-** **12/00443/FUL**                      **Mr Christopher Goodfellow – The Manse 49 High Street**  
Extension of dwelling, external works and construction of garage

Council object to this proposal on the grounds that it will have an adverse effect on the existing street scene. There are concerns for the safety of pedestrians using the footpath due to the close proximity of the proposed development to the footway. Council also question if this is over development of the site.

**12/00347/FUL**                      **Mr R Billings – 82 High Street**  
To extend existing front porch

No objection

**12/00357/FUL**                      **William Marcel Ltd – 48A North Street**  
Installation of two new dormer windows to the front  
(west) elevation

Council object to this proposal. We support the local objection to this application. Access to the site is poor, being on a bend at a narrow point in the road and Council feel that this proposal will do nothing to enhance the conservation area or the existing street scene. Concern is also expressed at the possible overlooking of neighbouring properties.

**12/00233/FUL**                      **Greene King Retailing Limited – Land rear of Anchor Inn 63 North Street**  
Erection of two dwellings with access onto Anchor Lane

Council's previous comments on this application still stand, we would also like to raise an objection to the proposed close board fencing along the river bank. With all previous development along the river frontage has been left open in order to protect the views across the river.

**12/00370/FUL**                      **Mr George Earl – 122 North Street**  
Construction of 1No. three bed dwelling

No objection

**12/00337/FUL**                      **Mr R Peters – 60 Reach Road**  
Erection of two storey dwelling and detached garage

No objection

Hazel Williams arrived at 7.58pm having previously notified the Clerk that she would be late.

**12/00338/FUL**                      **Mr Derek Oliver and Mr Anthony Turner – Land to the rear of 27 & 28 The Avenue**  
Application to replace extant planning permission 09/00196/FUL for construction of 2No. dwellings

No objection

**06.06.12**  
**Planning**  
**Correspondence :-**

Notification of appeal for the following planning application :-

**11/00917/OUT**                      **Mr Ed Houghton – 4 Silver Street**  
To construct a single one and half storey dwelling

**07.06.12**  
**Decisions**  
**From District**  
**Council :-**

The following planning applications have been approved :-

**12/00284/LBC**                      **Mr Thomas Whitehead – 1 Toyse Lane**  
Application to replace extant planning permission 09/00473/LBC – demolition of existing rear lean-to porch and construction of single storey rear extension and replacement porch

**12/00283/FUL**                      **Mr Thomas Whitehead – 1 Toyse Lane**  
Application to replace extant planning permission 09/00473/LBC – demolition of existing rear lean-to porch and construction of single storey rear extension and replacement porch

**08.06.12  
Action  
Points  
Update :-**

**Mandeville Hall** – notification has been received that the Noise Management plan for the hall has been accepted by the District Council. The working group needed to make a decision with regard to the planting in the small garden area to the rear of the hall. The installation of the bollards to the rear of the hall is due to be completed within the next week.

**Youth Working Group** – A drop in session had been tried at Mandeville Hall during half term week, despite fliers being circulated around both Bottisham and Soham Village Colleges nobody attended. It was resolved that a stall should be set up at the Carnival to try to get the views of the youth in the village in order for the working group to then meet and discuss the suggestion made. It was also suggested that a Face Book and Twitter page should be set up as a way to communicate with the youth. It was resolved to try both of these ideas.

**09.06.12  
Parish  
Reports :-**

**Grounds** – Weekly play area reports show ongoing maintenance as per the ROSPA report.

**Trees/Environment -**

Notification had been received of tree works at the following properties:-

**2 Bloomsfield**

2 x Sycamore Trees – Fell

**31 Isaacson Road**

3 x Sycamore – Reduce height to no lower than 5 metres and cut back branches to boundary fences

**10.06.12  
County &  
District  
Matters :-**

**Notification of Chairman and Vice-Chairman of East Cambridgeshire District Council** - Councillor Tony Parramint was re-elected as Chairman of the Council and Councillor Tony Cornell was elected as Vice Chairman

**Street Naming & Numbering** - Notification that the dwelling between 14 & 16 Hall Lane will be known as 14 A Hall Lane

**Standards Regime and Code of Conduct** – As of 01.07.12 the present regime will finish. At present there are several replacement options available for consideration. The Standards Committee at ECDC have looked at the County Code and decided against it as it was far too complicated. NALC have also drawn up a Code and it was resolved to wait for this to be published with a view to adopting it rather than the proposed County Code.

**Street Lighting** – Following the consultation with Balfour Beatty and the County Council several issues had arisen. Councillors and the Safety Working Group had taken time to study the proposals and now it appears that because things were not fully explained the suggestions made by Council will in the main not be able to be instigated. It was also felt that the timescales that we were being asked to work within were unrealistic. It was resolved that we should write and express our concerns and the fact that there were lessons that could be learnt from our experiences. Hazel Williams offered to take the matter up at the liaisons meeting at the County Council.

**11.06.12**  
**Other**  
**Reports :**

The reports listed on the agenda had been circulated to Councillors for information.

**12.06.12**  
**Masterplan :-**

Following on from the meeting on 6<sup>th</sup> June 2012 a copy of our suggested comments on the Masterplan were circulated to all Councillors prior to discussion. With some minor amendments it was resolved that these comments should be forwarded for consideration at the Masterplan working party meeting.

**13.06.12**  
**Recycling**  
**Site :-**

Following some complaints regarding the recycling site adjacent to Mandeville Hall the Clerk had spoken to the Officers at ECDC. They were made aware of the problems with regular emptying of the bins and the design fault with the Tetra pack bins. It had also been suggested that they might wish to look at removing the site and relocating it in a different position away from the residential area. The officer would make an approach to D S Smith to see if they would allow the site onto the entrance to their property further along Reach Road.

**14.06.12**  
**Finance :-**

Consideration was given to the following :-

Query of charge for Mandeville Hall – A provisional booking had been made on Mandeville Hall and the fees quoted had been those prior to the introduction of the new fees,. The hirer had within the last two days rung to confirm the booking but was unwilling to pay the new charges. The Clerk was asked to look back at the original e-mails in order for Council to make a decision.

Authorisation of salaries and wages for June 2012 - It was resolved that the salaries and wages should be authorised for the month of June 2012.

**15.06.12**  
**Corres-**  
**pondence :-**

Burwell carnival – notification that the Carnival would take place on Saturday 23<sup>rd</sup> June had been received along with the official route for the parade and timings.

There being no further business the meeting closed at 9.00 p.m.

Signed this

day of

2012

\_\_\_\_\_  
Chairman