

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone 01638 743142

Chairman: Mrs P Kilbey

Clerk : Mrs L J Reader

Minutes of the meeting of Full Council held on Tuesday 13th November 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Laura Barrett, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams, Brenda Wilson

01.11.12 Apologies for absence had been received from Tim Clay
Apologies :-

02.11.12 The following personal interests were declared
Declarations Hazel Williams – Planning applications Millfield House, Mill Lane and
of any 14 High Street
Interests Fay Whitehouse – Tree works at 129 North Street
known to

Councillors :- the following pecuniary interests were also declared
Derek Reader – Payment of accounts

03.11.12 The minutes of the meeting of Full Council held on Tuesday 30th October
Approval of 2012 were approved and signed
Minutes :-

Proposed – Joan Lonsdale, seconded – Heather Sims

04.11.12 There were no members of the public in attendance.
Public
Forum :-

05.11.12 The following planning applications were considered:-
Planning

Applications :- 12/00233/FUL **Greene King PLC – Land to rear of Anchor Inn 63 North Street**
Erection of two dwellings with access onto Anchor Lane
Amendment involving updating of highway junction details and access to the site

12/00233/FUL **Greene King PLC – Land to rear of Anchor Inn 63 North Street**
Erection of two dwellings with access onto Anchor Lane
Amendment involving highway junction details

12/00233/FUL **Greene King PLC – Land to rear of Anchor Inn 63 North Street**
Erection of two dwellings with access onto Anchor Lane
Amendment involving updated highway junction details of proposed highway markings

Council wish to obtain further information from the planning officer with regard to the amendments to these plans and will make comment if necessary once this is received.

Hazel Williams left the room at this point in the meeting

12/00944/FUL **Mr & Mrs C Bullen – 14 High Street**
Part demolition of boundary wall to allow for wider entrance with new walls and gates

No objection

12/00392/FUL **Mrs Victoria Tyson – Millfield House, Mill Lane**
Retrospective permission to erect a 1.8m wooden fence to replace the existing hedge

No objection

Hazel Williams returned to the room at this point in the meeting

06.11.12
Decisions
From District
Council :-

The following planning applications have been approved :-

12/00851/AGN **Mr Martin Rix – 1 Ditch Farm, Swaffham Road**
Steel portal frame livestock building with hardcore floor

07.11.12
Action
Points
Update :-

There were no updates available at this time.

08.11.12
Parish
Reports :-

Grounds – Weekly play area reports show ongoing maintenance as per the ROSPA report.

Trees/Environment -

Notification had been received of tree works at the following properties:-

129 North Street

Thorn – reduce crown by 30%
Self set tree and creeper – trim and tidy up
Fig – Reduce back to previous pruning points
Ash - Crown reduce by 25%
Cherry – Crown reduce by 25%
Boundary hedge trees – lightly crown lift lower branches

25 High Street

Ash – crown thin by 25%, crown clean, crown lift additional 2.5m, clear adjacent property by 2.5m, shorten outer canopy on house side by 1m
Horse Chestnut – Crown lift to 5m, crown clean, crown thin by 15%

52 High Street

Cypress – Reduce to a height of 6metres and reshape

9 Mandeville

Ash – fell
Sorbus sp – formative pruning to reshape and balance crown of young trees
Elder – prune back from over road and reshape

3 Hatley Drive

Horse Chestnut – fell (or reduce back to boundary at owners discretion)

17 Bloomsfield

Poplars – fell

Mesledine, Hythe Lane

Willow – remove overhanging broken branch, remove large dead wood and carry out climbing inspection

Ash – Fell due to extend of decay in main stem

Ash – sever ivy at base

4 Cedar Gardens

Works in accordance with the schedule and photographs supplied with the application. Essentially the removal of selected interplanted conifers along the western boundary to allow the Yews to develop and the lifting, tidying and clearance of scrub undergrowth along the southern boundary to include the removal of selected self-set Sycamores and the removal of selected derelict Apple trees in the south eastern corner of the garden

91 North Street

Apple – fell

Apple – Annual cyclical pruning

The Clerk advised Council that the tree pack had been delivered from the Woodland Trust. The trees are whips and it was agreed that the handy men should be tasked to plant them in the Cemetery and to infill hedges as required. It was agreed that the Oak tree in the pack should be sited in a prominent position.

Buildings – Mandeville Hall - An e-mail had been received from the prospective business user of the upper floor of Mandeville Hall stating that storage space. This meant that they were unable to proceed with the proposed use.

A request had been received from a potential hirer for the exclusive use of Mandeville Hall for a wedding reception in July 2013. It was resolved that the Cricket Club should be approached and asked if they could arrange for the 1st team to play away on that day to enable the hiring to go ahead.

09.11.12 County & District Matters :-

Ex-Service Club Car Park – update from ECDC regarding with car parking arrangements at the Club

It was confirmed that the white lining in the car park would be altered on 14th November

Winter Gritting - Briefing note from County Council Highways

Sport & Recreation Facilities Audit 2012-13

It was resolved that the Clerk should complete this audit.

Local Plan – confirmation that a working draft of the plan would go to the Development and Transport Committee on 6th November with a final draft going to the committee on 3rd December Consultation on the draft document will take place in early January 2013.

Proposed Development Envelope Changes for the parish

Maps showing the proposed changes to the development envelope were circulated. It was resolved that our comments on the Burwell Vision should be completed and send to East Cambs by the end of the week.

First Drove – The Chairman advised Council that the Head of Planning and Sustainable Development had been unable to attend the meeting; however two representatives of the council had been invited to attend a meeting with him and the Chief Executive of ECDC in Ely to discuss this matter further. The Chairman was unhappy for just two representatives to attend and suggested that District Councillors should also attend along with the Clerk who would be able to take notes. It was resolved that a meeting should be arranged for the first week in December.

10.11.12
Other
Reports :

The reports listed on the agenda had been circulated to Councillors for information.

11.11.12
Mandeville
Hall
Working
Group :-

The working group had met and discussed several issues. They made the following recommendations to Council :-

Having looked at the quotations for recycled fencing again it became apparent that not all companies had quoted comparable fencing, so the Clerk had asked for requotes. In order to gain a real understanding of price difference the Clerk had been asked to obtain quotes for conventional wooden fencing. In view of the substantial difference in price the working group recommended that Council accept the quote for wooden fencing in the sum of £864.29 as opposed to £4800 for recycled.

The group also looked at quotations for the installation of Wi-Fi at Mandeville Hall following enquiries from potential hirers as to whether the hall had a Wi-Fi connection. It was recommended that we accept the quotation from British Telecom in the sum of £99 for the installation of the telephone line and a monthly charge of £37.20 plus VAT.

It was further recommended that we purchase two flip chart easels at a cost of £45 each plus VAT.

It was resolved to accept the recommendations of the working group.

Members of the working group had also met with representatives of the Cricket Club to look at the suggestions they had for storage. The Cricket Club wished to put a metal shed on the concrete base where the nets used to be. It was felt that this would probably need planning permission and a better strategy would be to apply to amend their plans and build a slightly bigger extension to their pavilion which would incorporate storage space.

12.11.12
Review of
Policies :-

It was resolved that a small working group needed to meet in order to assimilate the comments of Councillors before completing the review of the policies. This would be done at as soon as possible.

13.11.12
Christmas
Carols :-

It was suggested that a change of date from 14th December to 21st December for the Carols around the Christmas Tree might be beneficial. However following discussion it was resolved that the date should remain the 14th December. It was further resolved that the Carols would be a simple traditional event with Wicken Band playing and Carols being sung. The Carols would start at 7.30pm

The Clerk advised Council that she had been trying to source a Christmas tree for Pound Hill and had so far only managed to find a company in Woodbridge, Suffolk that could supply one the size needed but we would need to arrange collection. It was resolved that she should continue to search for a tree and if one could be found around £100 could be spent on it.

14.11.12
Finance :-

The following items were considered:-

A request for funding from MAGPAS was considered, it was resolved that as this did not meet our funding criteria no grant of funding would be made.

The accounts as presented were approved for payment

Proposed – Joan Lonsdale, seconded – Gus Jones. Agreed by all.

There being no further business the meeting closed at 9.00 p.m.

Signed this

day of

2012

_____ Chairman