

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone 01638 743142
E Mail burwellpc@btconnect.com

Minutes of the meeting of Full Council held on Tuesday 14th January 2014, 7.30 pm in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU.

Present:- Joan Lonsdale (Chairman), Laura Barrett, Liz Goodman, Silvia Greenaway, Don Harrison, Gus Jones, Pat Kilbey, James Perry, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse and Hazel Williams.

Also present: Mr. T Estall and Mr. D Lockhart

A one minute silence was observed following the death of the Clerk to the Council, Mrs Lesley Reader on Sunday 12th January 2014. A reflection on the contribution made to the Council by Mrs Reader was given by Hazel Williams.

01.01.14 Apologies:- Apologies for absence had been received from Derek Reader, Tim Clay and Brenda Wilson.

02.01.14 Declarations of any interests known to Councillors:- Joan Lonsdale declared a pecuniary interest in item 11.01.14 Finance – Payment of Accounts.

03.01.14 Approval of Minutes:- The minutes of the meeting of the Full Council held on Tuesday 10th December 2014 were approved and signed as a true and correct record. Proposed – Mick Scarff, seconded – Hazel Williams

04.01.14 Public Forum:- Mr. D Lockhart asked Council to consider the provision of a Zebra Crossing on Ness Road between the garage and the roundabout. Joan Lonsdale explained that the Council had recently submitted an application under the Local Highways Improvement Initiative Scheme for a Zebra Crossing and would inform Mr. Lockhart of the outcome in due course.

Mr. T Estall outlined his wish to improve the river and surrounding area at Anchor Corner. With a team of volunteers in place and some funding available, he asked for the Council's help, advice and support in moving the project forward. Mr. Estall asked who he should obtain permission from to carry out work to the area and the dredging of the river. He also raised concerns about individuals living on the river on a permanent basis. Joan Lonsdale responded that the Parish Council did not own the area and that no one else had previously claimed ownership. She continued by explaining that the Council had questioned the legality of the boats moored at the bottom of Brown's Farm with the Enforcement Officer and that a definite response had yet to be received. Mr. Estall was advised to speak to the Environment Agency who are responsible for the river and to Highways regarding depositing dredged vegetation from the river on the adjacent track. If the Environment Agency were to suggest a site meeting, then it would be likely that a member of the Parish Council would attend. Joan Lonsdale explained that it may be necessary for a Business Plan to be drawn up for the project, especially if funding was required. Mr. Estall was asked to keep the Council informed of the progress made, as they were keen to make the area pleasurable. It is not known if land to the rear of the Anchor Public House recently purchased by a developer includes the river frontage.

05.01.14 The following Planning Application was considered :

Planning

Applications:- 13/01092/FUL

Mr. Cater – 45 Isaacson Road

To erect an Orangery to the side of the property

No objections

06.01.14 The following planning decisions had been received from East Cambridgeshire District Council (ECDC)

Decisions from County and District Council:-

13/01044/FUL

Mrs Burgess – 42 Ness Road

Two storey side and rear extension

Refusal

13/00383/FUL

Wellco Properties LLP – Land between 64 and 76 Low Road

Conversion of barn to dwelling with garden area and garage/ Cart lodge, erection of new dwelling and garage/cart lodge.

APPROVAL

13/00814/FUL

Mr J Cannon – 32 Silver Street

Conversion of existing roof space to form family room and Study area.

APPROVAL

13/000845/CLE

Mr S Calder – Burwell Brickworks Pit, Factory Road

Use of lakes for fishing.

APPROVAL

13/00864/FUL

Mrs J Powers – 19 Pound Close

Single storey extension to form a granny annexe

APPROVAL

13/00975/FUL

Mr Roberts – 27 Martin Road

Construction of porch

APPROVAL

13/00980/FUL

Mr Peter and Mrs Claire Denniss – 23 Toyse Lane

To demolish existing conservatory, wc and outbuildings and Erect a replacement part single and part 2 storey extension.

APPROVAL

13/00129/FUL

Mrs Rosemary Case – Ardenvale 8 Anchor Lane

Brick boundary wall (retrospective) with new double gates.

APPROVAL

07.01.14 **Action Points Update**

Council agreed that an official opening of Pauline's Swamp was no longer relevant and that an informative paragraph about the site should be included in a future newsletter. Dial a Ride usage figures are included on the monthly payment schedule. Members of the Youth and Grounds and Buildings Working Groups have been invited to meet with a representative from Sovereign to discuss initial ideas for the Basketball Area on the Recreation Ground.

To review the use of the Action Points Update Sheet

Joan Lonsdale asked members to consider if the Action Points Update continued to meet the needs of the Council and asked for suggestions for improvements to be emailed to the Clerk.

08.01.14

Parish

Reports :-

Grounds – Weekly Play Area Inspection Reports

The handyman had reported that the area around the goal on Jubilee Green was very wet and that he would place bark on the affected spot. Mick Scarff suggested that Council needs to consider relaying the grass area around the goal in the spring. The handyman had also reported that a further supply of bark will soon be required. Prices for bark to be obtained once the quantity required is established.

Trees/Environment

Notification has been received from ECDC of tree works at the following properties:

Chandlers Court

H1 Conifer hedge – Reduce in height by approximately 3 metres.

1 Chestnut Rise

T1 Ash – Crown lift to 5 metres above ground level to clear garden and also reduce large lateral limb growing towards bungalow by 2 metres.

2 Isaacson Road

T1 Beech – Reduce lateral growth on wall side by up to 3 metres; reduce remaining laterals by up to 2 metres and height by up to 3 metres.

G2 Row of 11 Limes and 1 Beech – Reduce crowns by 30%.

6 Bewicks Mead

T1 Prunus – Prune to reduce height by 6-7 feet, to re-shape poor form from previous pruning.

St. Mary's Churchyard

Re-pollarding of 4 Lime Trees, pruning of a Horse Chestnut Tree and removal of dead wood from several trees.

09.01.14 County and District Matters:- The final meeting of the Neighbourhood Panel is to be held on Tuesday 28th January 2014 at the Mandeville Hall. Pat Kilbey agreed to attend if available. Hazel Williams informed Council that the main topic for discussion would be Connecting Cambridgeshire and the outcome of the recent consultation on the future of Neighbourhood Panels.

10.01.14 Other Reports: The reports listed on the agenda had been circulated to Councillors for information.

11.01.14 Finance:- **Precept 2014/2015**
Mick Scarff proposed that the precept should be set at £104,625 giving a nil percent increase to the Band D charge. This will mean that with the Additional Parish Funding from ECDC, £7,000 can be earmarked towards the work required on the Gardiner Memorial Hall and £19,000 earmarked to the future provision of sport facilities. The proposal was seconded by Pat Kilbey. Council voted and agreed unanimously that the precept should be set at £104,625.

Quotation Keypad Lock for the Allotment Shed

A quote for £130.00 had been received for the provision of a Keypad Lock at the Allotment Shed to allow access to the gritting machinery by volunteers. It has become apparent that in the long term the Allotment is not the best location to store the equipment. The Cemetery may be suitable although adjustments to the gritting route may be required. Council agreed that for the present the machinery would remain at the Allotment.

Quotations for the re carpeting of the Jubilee Reading Room

Three quotations had been received for the supply and fitting of new carpet tiles to The Jubilee Reading Room. Council agreed that P&B Flooring, with the cheapest quote of £1154 + VAT should be asked to carry out the work.

Proposal from Burwell Office Cleaning for an increase in hours and visits to The Mandeville Hall

A request had been received from the Cleaning Contractor to increase the number of hours at Mandeville Hall to eight hours per week. Council agreed to the request with immediate effect. Council also noted and agreed to the increase in rates charged by the Contractor of 5%. There has been no increase in the rates for two years.

Quotation for Structural Survey for the Gardiner Memorial Hall

A quotation had been received from a Structural Engineering Company to carry out a structural survey of the Gardiner Memorial Hall. As a survey carried out by this company may not give the information required, further quotations will be sought.

Theft of Lawnmower

Council noted the recent theft of a lawn mower from the Cemetery Shed. The theft

