

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone/Fax 01638 743142

Chairman: Mrs P Kilbey

Clerk : Mrs L J Reader

Minutes of the meeting of Full Council held on Tuesday 14th February 2012 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Pat Kilbey – Chairman, Beryl Brown, Tim Clay, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Michel Scarff, Heather Sims, Fay Whitehouse, Mandy Wilkins, Hazel Williams, Brenda Wilson

01.02.12 Apologies for absence had been received from Michael Smith
Apologies :-

02.02.12 The following personal interests were declared
Declarations Derek Reader - the payment of salaries
of any
Interests
known to
Councillors :-

03.02.12 The minutes of the meeting of Full Council held on Tuesday 31st January
Approval of 2012 were approved and signed
Minutes :-
Proposed – Liz Goodman, seconded – Mandy Wilkins

04.02.12 There were no members of the public in attendance
Public
Forum :-

05.02.12 The following planning applications were considered:-
Planning
Applications :- **12/00065/FUL** **Mr David Boughey – Domek – 1 High Street**
Single storey side extension

No objection

12/00038/PDR **Mr M Rasdall – 35 High Street**
Construction of conservatory and fenestration

No objection

11/01153/FUL **Mr R Peters – 60 Reach Road**
Demolition of existing bungalow and erection of
new two storey dwelling with detached garage

No objection

06.02.12 The following planning applications have been approved :-
Decisions
From District **11/01066/FUL** **Mr Stewart Wilkie – 59 Ness Road**
Council :- Side extension and detached steel garage

11/01148/FUL

Mrs Sheila Campbell – 41 Swaffham Road
Construction of 1 No. 3 bed chalet bungalow,
demolition of existing

The following planning application has been refused :-

11/11830/PDR

**Mrs S A Briggs – Magneville Cottage 8
Mandeville**

Replace 11 windows with upvc windows

07.02.12
Action
Points
Update :-

Mandeville Hall – The clerk reported that there was a leak in the main hall but the building contractors were looking into this. There had also been a problem with one of the door closures and again the building contractors were dealing with this.

Jubilee Reading Room – Michel Scarff advised Council that he felt that all finances for Mandeville Hall should be settled prior to making any commitment to commencing the alterations to the Jubilee Reading Room. It was resolved that the situation should be reviewed again in March.

08.02.12
Parish
Reports :-

Grounds – Weekly play area reports show ongoing maintenance as per the ROSPA report.

Trees/Environment -

Notification had been received of tree works at the following properties:-

25 Bloomsfield

2 x Rowan Trees reduce height by 30% shorten laterals and crown thin by 15%

56 The Causeway

Cypress Tree – Fell

Ardenvale, Anchor Lane

Cherry tree – Crown reduce by 30%

2 x Maples – Crown reduce by 30%

Conifers – fell

09.02.12
County &
District
Matters :-

Localism Act – details of the Localism Act 2011 – Standards Regime Implementation of Provisions had been received and circulated to all Councillors. This was noted.

Hazel Williams advised Councillors that the CPALC website had now been updated and the Association would in future be known as CAPALC.

10.02.12
Other
Reports :

The reports listed on the agenda had been circulated to Councillors for information.

11.02.12
Burwell
Museum :-

Further information had been received by the Solicitors from the Heritage Lottery Fund with regard to the current leases held by the Museum Trustees. The Solicitor had proved a draft side letter for consideration by Council, following discussion it was felt that Council needed to have some idea of the basic running costs for the Museum over a twelve month period prior to being able to make a final commitment to signing the letter. The Clerk would obtain the figures and bring them to the next meeting. It was also questioned whether the draft side letter should read best endeavours or reasonable endeavours. It was resolved that this could be amended if approval was given for the letter to be sent.

12.02.12
Gating of
Under Bank :-

Fay Whitehouse advised Council that it had been brought to her attention that the Environment Agency were planning to gate and fence the track along the bottom of the Lode River Bank from Anchor Lane. Once this is complete she believes that they will go out to tender for the grazing rights. Having spoken to a representative of the Environment Agency it appears that this information is correct and the reason being that the fishermen are driving along the track causing damage. Concern was expressed that yet another established footpath was being gated. It was resolved that the Clerk would contact the environment Agency and express our disappointment that we had not been consulted on this decision and ask for a copy of their proposals and exact intentions.

13.02.12
Grit
Bins :-

Following the recent inclement weather there had been some requests for grit bins to be sited in specific locations, namely Mill Lane, School Lane and Granchester Rise. It was resolved that the Highways Department should be approached to see if there was a suitable site at these locations and if so to ask for a grit bin to be placed there.

14.02.12
Gritting
Route :-

The Clerk informed Council that there have been some teething problems with the system for alerting the volunteers as to when they should go out gritting footpaths. Along with this there have been problems with the smaller gritter. Gus Jones advised Council that having been out to grit the approved route it had taken two of them almost three hours to complete. The Clerk had received requests to add additional places to the gritting route such as the road to the surgery, School Path, Buntings Path. It was resolved that until more volunteers were trained we were not able to take on any more areas.

15.02.12
Finance :-

Consideration was given to the following :-

New pricing structure for Mandeville Hall – Michel Scarff had prepared a new pricing structure for the hall following some difficulties experienced by the Clerk and RFO with the original structure. The proposals had been circulated to all Councillors for consideration prior to the meeting. It was agreed that the new proposals gave a greater flexibility and it was therefore resolved that they should be accepted and implemented with immediate effect.

It was resolved that the salaries and wages should be authorised for the month of February 2012.

16.02.12
Corresp-
ondence :-

The chairman had received a verbal request from a resident to organise a village picnic on The Causeway path to celebrate the Diamond Jubilee. Following discussion it was resolved that provided she checked with the relevant authorities regarding footpath closures insurance etc. Council had no objection.

There being no further business the meeting closed at 8.34 p.m.

Signed this

day of

2012

Chairman