

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 28th January 2014.

Present:- Joan Lonsdale (Chairman), Laura Barrett, Sylvia Greenaway, Gus Jones, James Perry, Heather Sims, Michael Smith, Liz Swift and Fay Whitehouse.

Also present County and District Councillor David Brown and three members of the public.

15.1.14 Apologies:- Apologies for absence had been received from Tim Clay, Liz Goodman, Don Harrison Pat Kilbey, Derek Reader, Michel Scarff, Hazel Williams, Brenda Wilson and District Councillor Lavina Edwards.

16.1.14 Declarations of any interests known to Councillors:- There was no declarations of interests.

17.1.14 Approval of Minutes:- The minutes of the meeting held on 14th January 2014 were approved and signed as a true and correct record.
Proposed – Jim Perry, Seconded – Gus Jones.

18.1.14 Public Forum:- A resident from Spring Close asked for the Council's help to improve the condition of the unadopted section of Spring Close which has a number of deep pot holes. The lane is becoming a danger both to pedestrian and vehicles, especially in the dark which has not been helped by the reduction in the number of street lights. Joan Lonsdale explained that although the Council sympathised with her, as an unadopted road, it was the residents' responsibility to maintain. County Councillor David Brown agreed to speak with the Highways Department to see if there was anything that could be done, expressing that this would have to be on a goodwill basis.

Mr Gates spoke to the Council with regards to his planning application. He informed Council that the application submitted was for a smaller property than the previous extant application, and that the property was sited further back, more or less on the site of the previously demolished farm house. Part of this dwelling would be outside of the development envelope; however Mr Gates believed that this would separate the new dwelling from the existing one to the front, creating good quality housing.

19.1.14 Planning Applications:- The following planning applications were considered:
14/00040/FUL Mrs Burgess – 42 Ness Road Applications:-
Two storey side and rear extension.
Objection – over development of the site

14/00039/PDR Mr S Narayan – 47 Burghley Rise
Part garage conversion to form study.
No objections

14/00033/FUL Mr P Saunders – 39 Pound Close
Two storey side extension and single storey front and rear additions.
Objection – addition does not meet subservience requirement

13/01127/FUL

Mr R Gates – Land Rear 131B North Street

Construction of 1 no dwelling.

The Council has no objection to the dwelling but is aware that the proposed dwelling is sited over the development line. Council considers that ECDC should decide to the appropriateness of this when determining the application.

13/00878/ESF

Daisy No 1 Ltd – Land Off Heath Road

The installation of a 27.2 MW Solar Farm and associated infrastructure.

Amendment

Reposition of access and provision of site access arrangements

Extended phase 1 habitat assessment

Location of proposed passing places

No objections to the amendment

**20.1.14
Planning
decisions
from District
Council:-**

The following planning decisions had been received from the District Council

13/01039/FUL

Mrs A & Y How – 11 Hall Lane

Two storey and single storey rear extension and roof extension.

APPROVAL

13/01054/PDR

Mr & Mrs Farnham – 23 Station Gate

Construction of two white pvcu conservatories to the rear of the property and garage conversion

REFUSAL

**21.1.14
Action
Points
Update:-**

The new flooring is due to be laid in the Jubilee Reading Room on Thursday 6th February 2014. It will be necessary to close the office on this day.

An initial meeting has taken place with a supplier to investigate options for the proposed basketball area situated on the Recreation Ground. Proposal and costing's to be forwarded to the Council in the next few weeks. Funding for the project is available, but need would have to be established. The original suppliers of the Skate Park have asked an engineer to visit and inspect the equipment. His report and likely costs for the work to be carried out will be forwarded to the Council once available.

**22.1.14
County &
District
Councillors
Reports:-**

Reports from the County and District Councillors had been circulated to Council. County Councillor David Brown confirmed that the County Councils role as a developer is progressing.

**23.1.14
County and
District
Matters:-**

Cycle Legacy – Small Grant Fund

Small grants are available from the County Council for organised events linked or inspired by Le Tour De France 2014. It was suggested that the Council could consider providing a safe route for cyclists avoiding the bridge along the Burwell to Exning Road. However as in the past there has been no co-operation from adjacent land owners it is not possible to take this any further.

Great War Commemorations

Council noted the contents of a letter from the County Council regarding the Great War Commemorations. The General Purpose Working Group was asked to investigate possible options for the village. It is understood that the Museum will be holding a service on 4th August 2014. A request will be made in the Parish Council Newsletter for local people and groups to notify the Council of any events that they are intending to hold.

**24.1.14
Other
Reports:-**

The following reports and general information were circulated:-
The Connections Bus Project – Burwell Termly Report

25.1.14 Consideration of request for support from Ely and Soham Dial a Ride against proposed cuts to subsidised transport and concessionary fares by Cambridgeshire County Council

The County Council is proposing to cut subsidies to local transport schemes which will have a major impact on Ely and Soham Dial a Ride. Loss of support for accepting concessionary bus passes is likely to affect the numbers using the twice monthly service from Burwell to Ely, subsequently increasing the amount financed by the Parish Council. This would give grounds for the Parish Council to agree to the request for support. It was generally felt that this matter should be deferred until the next meeting to allow time to assess the number of people using the scheme with bus passes and the likely financial impact on the Council. Should the cuts go ahead a broader review of the provision of the service will be required.

26.1.14 Consideration of request to hire either the Gardiner Memorial Hall or Mandeville Hall on the evening of 31st December 2014

Council agreed to make the Gardiner Memorial Hall available for hire as long as the Key Holder was willing to open and close at the times required.

27.1.14 Finance Working Group Report

Finance:- Notes from the recent meeting of the Finance Working Group had been circulated. Yvonne Rix left the meeting at this point. Council discussed and agreed to all the recommendations of the Finance Working Group. Yvonne Rix returned to the meeting and was welcomed as the new Parish Clerk.

Quarterly Finance Report

The Finance Report was considered by Council. Joan Lonsdale confirmed that the annual payment to the church was for security lighting. As nothing had developed from the Woodland Trusts initial offer to fund the cutting of the paths, Council agreed that this item should be removed. Joan Lonsdale reminded Council that the income of £20,000.00 included in the report had been received from the developer as a Section 106 payment for maintenance of the grass areas in King Fisher Drive.

Amendment to salaries payment January 2014

Due to the death of Lesley Reader Council noted an amendment to the agreed salary payment for January 2014. The original payment was £4584.79 and is now £4775.57.

Payment for Village Plaque – World War II Search Lights

Having previously given their commitment to the provision of historical plaques, Council agreed to the payment of £149.50 plus Vat for the latest plaque acknowledging the World War II Search Lights at Baker Drive.

Magpas Helimedix – Request for donation

Council agreed that a donation of £100 should be made to Magpas Helimedix in support of their work. Proposed – Heather Sims, seconded – Liz Swift.

28.1.14 There was no correspondence to be considered.

Corres-

Pondence:-

Joan Lonsdale reminded everyone of the date and time of the funeral of the late Clerk, Lesley Reader and informed those present that a donation from the Parish Council had been made to provide a floral tribute to Lesley in the Church.

As there was no other business the meeting closed at 8.55 pm.

Signed this the _____ day of February 2014 _____

Chairman