

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone 01638 743142
E Mail burwellpc@btconnect.com

Chairman: Mrs E Swift

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 8th August 2017.

Present:- Robin Dyos (Chair), Richard Adams, Jane Hall, Don Harrison, Gus Jones, Joan Lonsdale, Jenny Moss, Joe Parker, Jim Perry, Derek Reader, Gordon Roach, Paul Webb, Hazel Williams and Brenda Wilson.
Also present five members of the public.

01.08.17 Apologies:- Apologies for absence had been received from Mike Smith, Liz Swift and Michael Swift.

02.08.17 Declarations of any interest known to Councillors:- The following declarations were made:
Hazel Williams – Finance (declared at the start of discussion of the item)
Jenny Moss – Planning 17/001269/FUL

03.08.17 Approval Of Minutes:- The minutes of the meeting held on 25th July 2017 were approved and signed as a true and correct record with the addition of the following Temporary Traffic Orders listed under item 23.07.17 no. 3
Temporary Traffic Order 71 Low Road 9.10.17 to 11.10.17
Temporary Traffic Order Junction of Buntings Path to No. 16 Silver Street 21.8.17 to 25.8.17
Temporary Traffic Order Plot 1 Adj. to 21 Silver Street 16.10.17 to 20.10.17

Proposed – Jim Perry, Seconded – Joan Lonsdale

04.08.17 Public Forum:- Mr. Kratz from Birketts Solicitors introduced himself and explained that he was representing the owners of the Stables in Factory Road and their planning application due for discussion. He explained that due to the failure of ECDC to secure a 5 year housing plan, it is difficult for the District Council to refuse planning applications on grounds of existing policies. He continued to explain that the latest application was very different to the previous application and that it was very bespoke to the site.

05.08.17 Planning The following planning applications were considered:
17/01135/FUL Mr. Smale - Longshot 68 Isaacson Road
Proposed alterations and extension to dwelling plus new double garage
No Objections

17/001269/FUL Mr. and Mrs D Whitehouse – The Stables, Factory Road
Demolition of existing stables and erection of 3 no. residential dwellings.
The Clerk reported that she had received a copy of one letter of objection to ECDC. Robin Dyos referred to the Council's response to the previous application where they had objected to the proposal on the grounds of being outside of the building line, being inappropriate, traffic concerns of a single track road, loss of a rural business, visual impact and over development. He asked Council to explain these objections in more detail and made reference to two further approved similar developments on neighbouring land. This proposal sees the houses sited around a courtyard area, where as in the previous application, the properties were to be built in a line. Various

members of the Council explained some of the history with this site and how applications further than the bridge need to be refused in order to maintain the agricultural land and area. Many Councillors considered that the increase in traffic would be detrimental and that the loss of the stables would be a loss of a rural business. The houses would give a very different visual impact to the area. Concern over the weakness of the bridge was also raised.

Following a vote with 12 councillors in favour of objection and 1 against, Council resolved to object to the application on the following grounds:

- Increase in traffic along a narrow road, safety of weak bridge(not substantiated)
- Outside of the building line, encroaching on agricultural areas
- Loss of rural business and facilities
- Change in the visual impact of the area

Two members of the public left the meeting

Don Harrison arrived at 8.47 pm

17/01138/FUL Mr. J Earl – Site adjacent to Baulk Farm 124 North Street

Proposed detached dwelling

No Objections

The remaining members of the public left the meeting

17/01291/FUL Mr. Chad Mitchell – 8 Priory Close

Proposed single/two storey extension and internal alterations

No Objections

17/01309/PDR Mr. and Mrs Breen – 2 Ravenward Drive

Loft conversion with roof lights to front and rear

No Objections

17/01071/FUL IGP Solar PV Plant Number 6 Ltd –Land West of Reach Road

Installation of a gas-powered generators and associated infrastructure

17/01072/FUL IGP Solar PV Plant Number 6 Ltd –Land West of Reach Road

Installation of a gas-powered generators and associated infrastructure

Council considered both applications as one proposal and agreed that whilst they had no objection to the overall proposal the following concerns should be made in response to the consultation:

- The developer states that all trees and bushes etc. removed during the construction of the works will be replaced. There needs to be assurance that this will be carried out.
- That hydrologically the proposal has no adverse effect on water levels at Pauline's Swamp.
- The documentation states that the proposal will have no adverse effect on views for neighbouring properties. Council wishes to ensure that the proposal has no loss of views for properties in the new Reach Road development being built by Hopkins Homes.
- All associated buildings should be built in keeping with the local area and environment.
- The mains gas pipe runs through the new Reach Road development being built by Hopkins Homes, will this proposal have any major effect on this gas pipe?

16/01789/FUM Mr. Steve Calder – Burwell Brickworks Pit Factory Road

Council considered a further amendment to the application for the Burwell Brickworks Pit. The Council agreed that they had no objections to the proposal but they would like the containers to be painted a colour to match in with the environment. The Council decided that the upgrade of the facility will not cause an increase of traffic along the single track road.

The Council would also like the following questions to be raised with the planning officer:

1. For confirmation as to whether any overnight accommodation is provided for the fishermen and if so, do the owners have the necessary licenses?
2. The proposal previously was for temporary consent of 3 years, is this application now for permanent permission?
3. Does the owner of the property and any of his family stay on site overnight and if so how regularly does this happen?

**06.08.17
Planning
decisions
from
District
Council –**

The following decisions were noted by Council
17/00905/FUL 1 Toyse Lane
 Erection of single garage **APPROVAL**
17/00980/FUL 2B Hythe Lane
 Retention of two storey extension to rear of property **APPROVAL**

**07.08.17
Action
Points
Update:-**

Village Sign
 Following the meeting of the Assets and Environment Group, an appointment for one company to come out and discuss possible options with members of the group has been arranged. Two other companies have been approached; both prefer to look at possible projects online. Hazel Williams commented that the design on the Chairman's Chain of Office could be a suitable alternative to the original design. Design options need to be considered by Council, possibly followed by a consultation with the parish.

Ness Road LHII

The Clerk reported that she had given the go ahead to Highways for the leaflet drop and the consultation. The leaflet drop needs to cover a wider area than Ness Road as the scheme will affect all traffic from the village. The leaflet clearly needs to explain that the purpose of the scheme is to provide safer crossing places along Ness Road, not a reduction in speed. Some prior promotion from the Parish Council will be of benefit. Robin Dyos suggested that this should be the start of traffic calming for the village. Highways need to speak with the providers of the school buses prior to the trial being carried out about moving the bus stop in Ness Road near Manchetts. Gordon Roach raised concern regarding the leaflets and meetings about the scheme causing confusion if delivered around the same time as the Parish Council's Traffic Survey. Council tended to agree with the concerns and decided that the Traffic Survey should not go out until the February/March issue of Clunch.

Grass Cutting Contract

The Clerk reported that following discussion at the recent Assets and Environment meeting, the grass cutting contract will allow for a standard 10 cuts of grass throughout the village and on all Council properties. Prices will be based on a cut of the whole village and not for individual areas as present. The contract will go out for tender with advertisements in the press and known interested parties being invited to submit a tender.

Mingay Park Trees

Following a request from the Assets and Environment Group the Clerk reported that she now has a map of Mingay Park indicating where all the relevant trees are.

Pauline's Swamp

Paul Webb asked for as many Councillors as possible to attend the Pauline's Swamp Open Day on 3rd September 2017.

**08.08.17
Parish Reports**

1. Weekly Play Area Inspection Reports

Weekly inspections have continued to be carried out by the handyman. There have been signs of moles at the Recreation Ground. The play area bark has been delivered and spread over the play areas where required.

2. Broken roof tiles at Mandeville Hall

The Clerk reported that a cricket ball had damaged two tiles on the roof of Mandeville Hall. Andy Martin had repaired the roof at a cost of £25.00. Council agreed that the Cricket Club should be sent a bill for this amount. The Clerk reported that the small supply of roof tiles held at Mandeville Hall to replace broken tiles had now been used up. Council agreed that a further supply should be purchased.

3. Report from the Assets and Environment Group Meeting on 27th July 2017 including recommendations relating to:

- Annual Play Inspection Report
- Mandeville Hall License

Council noted the report of the Assets and Environment Group meeting held on 27th July 2017 and agreed to the recommendation that Play and Leisure Ltd should be called back to look at the equipment on the Recreation Ground and the nattertube at Jubilee Green.

The Clerk explained the situation regarding the premises license at Mandeville Hall. Council agreed that Debbie Cawley should undergo the training course, cost approximately £140.00, in order to become a premises supervisor and then the necessary application should be made to ECDC.

4. Response from Cricket Club regarding broken window at Mandeville Hall

The Clerk reported that an invoice had been sent to the Cricket Club to cover the cost of replacing the broken window at Mandeville Hall. The Cricket Club responded saying that it had not been malicious damage and therefore they did not intend to pay. The Clerk was asked to contact them again and that the Council considers that the Cricket Club is responsible for the cost.

Trees/Environment

Details of approved tree works at the following properties were noted:-

- **TPO E/07/17 Burwell House, 46 North Street - Confirmation**
- **TPO E/12/69 28 Bloomsfield**
G1 Group of 2 Ash – reduce all over by up to 1 metre to maintain shape

09.08.17 County & District Matters: There were no County or District matters to discuss.

10.08.17 Other Reports and General Information: There were no other reports.

11.08.17 Finance Council considered the following:
1. Consideration of payment to the following:
The Clerk informed Council that the payment to Lloyds Bank included £140.00 for 100 memorial vases. Council then approved the following payments.
Proposed – Joan Lonsdale, seconded – Paul Webb.

George Rowland	£44.10
Debbie Cawley	£41.85
Martyn Wright	£49.95
Burwell Office Cleaning	£980.82
Ridgeons	£195.32
The Raptor Foundation	£145.00
Latta Hire Limited	£144.90
Wicksteed Playgroups	£71.40
Fusion Graphics	£40.00
ACRE	£1,800.00
CAPALC	£70.00
Copier IT Digital Solutions Ltd	£728.24
David Bracey play Safety Inspections	£360.00
Suffolk Woodchip Limited	£816.00
ESPO	£121.70
H Williams	£50.00
N&C Glass Ltd	£296.40
LCR	£229.50
Lloyds Bank Payment Cards	£166.45
ECDC	£456.00

ECDC	£37.00
ECDC	£137.00
ECDC	£177.00
Eon	£37.20
Eon	£190.34
Eon	£26.24
Eon	£0.44
Eon	£20.42
Salaries	£5,104.86
Return of Deposits	
Ingrid Brown CAB	£50.00
BAGS	£50.00
L Tyler	£50.00
Annie Hall Mad Science	£50.00
Ruth Paskins	<u>£50.00</u>
Total	£12,788.13

12.08.17 Correspondence

1. Letter regarding speeding along Swaffham Road

The Clerk read a letter from a resident regarding speeding traffic on Swaffham Road. It was noted that a report of all faded road markings and rumble strips on the main roads in the village had been made to Highways and Highways had agreed to reinstate all faded road markings and rumble strips where needed. The Clerk to write back to the resident with this information as well as the forthcoming traffic survey. If the LHII scheme for Ness Road is successful once in place, consideration could be given to a similar scheme along Swaffham Road. Moveable interactive signs are also an option, but would cost in the region of £10,000.00 for three. The kind of interactive speed signs already in the village are no longer supported by the Police or the Highways Department. The Council would need to look into how successful the signs are in reducing the speed of traffic. Derek Reader suggested that the Clerk should write to the Police and Scott Parsons at Highways and ask if they have any evidence of a sustained reduction in speeding by installing the machines.

13.08.17 Consideration of the following:

1. Notes from Meeting with East Cambs District Council

This meeting has been deferred to a later date.

2. Membership of CCVS

Paul Webb explained the benefits of belonging to the CCVS for grant applications and the support that they can give on compiling a business plan. Hazel Williams asked Paul Webb if any evidence of successful business plans prepared with CCVS had been seen. Paul Webb explained that they had received a copy of a business plan and that the organisation will help write and revise business plans for the Council. The cost to join is £60.00.

Council agreed that the Council should become a member of CCVS.

Proposed – Gus Jones, Seconded – Jim Perry

3. Consideration to apply for the Recreation Ground Improvement Project to be added to the ECDC CIL 123 Funding list

Joan Lonsdale proposed, Paul Webb seconded that Burwell Parish Council should submit an application for the ECDC 123 Funding.

Council resolved that that Burwell Parish Council should submit an application for the ECDC 123 Funding List.

There being no other business the meeting was closed at 8.52 pm

Signed this the _____ day of August 2017 _____ Chairman