

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone 01638 743142
E Mail burwellpc@btconnect.com

Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 10th January 2017

Present:- Joan Lonsdale (Chair), Jane Hall, Jim Perry, Gordon Roach, Michael Smith, Liz Swift, Mike Swift, Tim Wallis, Hazel Williams and Brenda Wilson.

01.01.17 Apologies:- Apologies for absence had been received from Robin Dyos, Gus Jones, Jenny Moss, Joe Parker, Derek Reader and Paul Webb.

02.01.17 Declarations of any interest known to Councillors:- The following declarations were made:
Liz Swift – Correspondence – Burwell Carnival Committee
Mike Swift – Correspondence – Burwell Carnival Committee

03.01.17 Approval of Minutes:- The minutes of the meeting held on 13th December 2016 were approved and signed.
Proposed – Jane Hall, Seconded – Brenda Wilson

04.01.17 Public Forum:- No matters were raised during the Public Forum.

05.01.17 Planning The following planning applications were considered:

16/00504/FUL Mr H Tiwana – Building Adjacent to Ashbridge Farm, Factory Road

Construction of 2 no. five bedroom, two storey detached dwellings and 1 no. four bedroom bungalow

For information only, no response required

1500125/FUL Mr G Reeve – Land Southwest of Hythe Farm, Weirs Drove

Resubmission of application for the erection of single temporary dwelling

OBJECTION – The Parish Council objected to this proposal for the following reasons -

- **This is outside the Burwell Development Envelope**
- **Illegible measurements on plans received**
- **The colour is visually intrusive to the site**
- **Planning history of the site**
- **Out of keeping with the surroundings**
- **Supporting a letter received from neighbours stating objections**

06.01.17 Planning Decisions: The following planning decisions had been received from the District Council:

16/01450/FUL The Orchard, 1B Mandeville

Proposed single storey garage to replace demolished single storey garage adjacent to existing property.

APPROVAL

16/01533/CLP 7 The Leys

Loft conversion with new flat roof dormer

APPROVAL

16/01627/HEN 1 Sheepridge Cottages, Heath Road

Constriction of single storey rear extension which extends beyond the rear wall by 4m, has a maximum height of 2.1m and an eaves height of 3.6m

APPROVAL

16/01402/FUL Tollgate Cottage, 8 Hythe Lane

One and a half storey rear extension and removal of two internal walls within later additions to property

APPROVAL

16/01403/LBC Tollgate Cottage, 8 Hythe Lane

One and a half storey rear extension and removal of two internal walls within later additions to property

APPROVAL

**07.01.17
Action
Points
Update:-**

Notification had been received informing Council that the work on The Causeway verge was scheduled to take place in the next 2-3 weeks. The Highways department would carry out a letter drop to residents of The Causeway. The Assistant Clerk was asked to post a notice on Facebook informing the village about the work.

Jim Perry would liaise with the Assistant Clerk regarding quotes for a replacement heating system at the Gardiner Memorial Hall. The Assistant Clerk was also asked to obtain quotes for two wall heaters.

Mike Swift reported that further to the submission of the planning application for the recreation ground improvements further information is required by East Cambridgeshire District Council.

Jim Perry raised continuing concern regarding the water levels at Pauline's Swamp. This would be discussed at the next meeting with Jo Brooks, ECDC.

**08.01.17
Parish Reports
Property:-**

Weekly Play Area Inspection Reports

The Assistant Clerk informed Council that moles were still causing damage at the Recreation Ground. Further enquiries would be made with pest control companies.

Trees/Environment

Council noted the following notification of approved tree works from ECDC:

29A North Street

T1 Prunus Cerasifera Nigra (Cherry Plum) – Remove tree affected by decay fungus Ganoderma

**09.01.17
County &
District
Matters:**

Reminder – East Cambs Parish Conference – 3rd February 2017, Isleham

Hazel Williams and Jim Perry confirmed their attendance and Don Harrison had previously also agreed to attend.

Community Safety Volunteering Opportunities – Wall Planner Calendar

Wall planners were included in the Councillors folders.

**10.01.17
Other
Reports and
General
Information:**

None.

**11.01.17
Finance**

Council considered the following:

Payments to the following as detailed on the attached payment summary were approved.

Proposed – Liz Swift Seconded – Mike Swift
S Rowland
D Cawley
Burwell Office Cleaning
Ridgeons
FLP Outdoor Play Solutions
Burwell Window Cleaning
British Gas
The Voluntary Network
Anglian Water
BT
Eon
ECDC
Salaries
Return of Deposits

12.01.17

Correspondence

1. Burwell Carnival Committee – Letter requesting waiving of hire charge at fundraising event

Correspondence had been received from Burwell Carnival Committee requesting the waiving of the hire charge for the use of Mandeville Hall for a forthcoming Comedy Night. Following a vote by Councillors it was resolved that the usual 25% discount charity rate be given. It was also agreed to make a donation of £100 to the Carnival Committee towards costs incurred at fundraising events.

2. Email from residents regarding the junction of Newnham Lane / The Causeway

The email received from residents of Newnham Lane regarding the junction of Newnham Lane and The Causeway was noted by Council. It was felt this was a matter for the Highways Department and the email would be forwarded to them and the resident would also be informed.

3. Email from resident regarding Traffic and Road Safety

An email had been received from a resident regarding traffic and road safety within the village. The points raised in the email were discussed and it was agreed to pass this email onto the Safety Working Group.

13.01.17

1. Gardiner Memorial Hall – Report from Andrew Firebrace

A Report had been received from Andrew Firebrace Structural Engineers regarding work at the Gardiner Memorial Hall. It was suggested that the current **EXIT** driveway was unable to be widened due to the retaining wall. The current **ENTRANCE** driveway could be widened making room for two cars, however, because of restrictions on highway visibility it was suggested that only one vehicle could use the gate at any time. Following discussion it was felt that the openings should be left as they currently are and further consideration will be given to this matter when the planned improvement works at the Gardiner Memorial Hall are carried out. As per Andrew Firebrace's letter the current bill for the survey work is £250, Council agreed payment of the bill.

Proposed – Joan Lonsdale Seconded – Hazel Williams

14.01.17

1. Hastoe Housing Open Meeting – 26th January 4.15pm – 7.15pm Mandeville Hall

Council was informed of the forthcoming Hastoe Housing Open Meeting at the Mandeville Hall. Councillors were encouraged to attend.

15.01.17

1. Barcham Trees

Joan Lonsdale informed Council that a report had been received from Tom Wilson of Barcham Trees regarding the supply of trees throughout the village. Most of the areas highlighted in the report belonged to the County Council Highways Department and therefore whilst supporting the suggestion we cannot give our authority to new

trees being planted in these areas. One possible area included in the report which is owned by the Parish Council was Priory Meadow which had been suggested for a community orchard. The Assistant Clerk was asked to write to Tom Wilson informing him of the above information but advising him that any such project would need the support of the village and residents involvement in planting, maintaining and possible funding.

Jim Perry agreed to carry out a report on trees in the village and stated that he had a number of saplings for planting.

16.01.17

1. Chairs – Gardiner Memorial Hall

The chairs which have been recently donated to the Parish Council for use at the Gardiner Memorial Hall have now been moved into the hall. The new chairs have been donated by the Newmarket branch of the Jehovah's Witnesses who had recently acquired new chairs themselves following refurbishment of their hall. Council agreed to send a donation of £100 to the Jehovah's Witness - Newmarket Branch. Proposed – Jim Perry Seconded – Hazel Williams

17.01.17

1. Newmarket Town Band – Carols Around the Christmas Tree

Council stated they were very impressed by the performance of the band at the annual carol singing around. Council agreed to send a donation of £100 to the band along with a letter of thanks. A proposed date of Friday 15th December 2017 would be suggested to the band for this year's carol singing.

There being no other business the meeting was closed at 9.04 pm

Signed this the _____ day of January 2017 _____ Chairman