

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Full Council held on Tuesday 12th April 2016, 7.30 pm in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU.

Present:- Joan Lonsdale (Chair), Jane Hall, Don Harrison, Gus Jones, Joe Parker, Jim Perry, Derek Reader, Gordon Roach, Mick Smith, Liz Swift, Mike Swift, Tim Wallis, Paul Webb, Hazel Williams and Brenda Wilson.
Also present Mr. and Mrs McMenamin-Smith and Rebecca Peachey (Turners Park Homes)

01.04.16 Apologies:- Apologies for absence had been received from Robin Dyos and Sylvia Greenaway.

02.04.16 Declarations of interests The following pecuniary interests were declared:-
Liz Swift and Mike Swift – All matters relating to Burwell Carnival
Gus Jones – All matters relating to Burwell Sports Federation

03.04.16 Approval of Minutes The minutes of the Parish Council meeting held on 29th March 2016 were approved and signed as a true and correct record.

Proposed – Derek Reader, seconded – Liz Swift

04.04.16 Public Forum: Helen McMenamin-Smith informed Council that she had noticed the quantity of litter around the village. She had recently picked up litter at the Devil's Dyke carpark and back into the village, as well as the footpath running along Burwell Lode. She had commented on the Burwell Community Facebook Page about litter and as a result had received a good response to a suggestion of a village litter pick. She asked Council if it would be possible to use one of the Council's halls for a meeting to organise the litter pick and for help from the Council as to whom to contact to collect the rubbish bags once the litter pick had taken place. She also said that it would be good to see more general notices about litter and tidiness around the village. She informed Council that she would be willing to promote keeping the village clear of litter with the local school children and businesses. Helen McMenamin-Smith had also written to the Council and her letter was due for discussion later during the meeting. Council agreed following a proposal from Hazel Williams the item should be moved forward and discussed at the end of the Public Forum.

Rebecca Peachey, Turners Park Homes introduced herself and her role with Turners Park Homes, a subsidiary of Turners PLC. She informed Council that the company had become interested in Stanford Park when it came on to the open market at the end of last year. The site is licensed for touring caravans but is not fully utilised at the moment. The site has previously had consent for 35 Log Cabins, but this has now expired. Turner Park Homes is interested in Stanford Park as a Park Homes Site. As a Park Homes Site accommodation would be provided for the over 45's, with a mixture of one or two bedroom units. No unit would house more than two occupants. Park homes are a cheaper alternative and more affordable than traditionally built properties. All units would have an area for parking. The site would have a community area and community activities have generally been found on other park home sites to be an important part of site life. Joan Lonsdale expressed that the site is some distance away from the local amenities and that residents, particularly as they get older, may find inaccessible. The site also can only be accessed by very narrow roads. Rebecca Peachey explained that if the site obtained permission, discussion would take place with the Woodland Trust for Turners Park Homes to pay for the improvement of the footpath through Priory Wood. This would give better access to the local amenities. Cycling would also be promoted. Rebecca Peachey informed Council that pre application advice had been sought from ECDC. She confirmed that the park homes could not be purchased as second homes.

Units are constructed to regulated standards and have a life expectancy of 75 years. Jim Perry asked if the units would use Calor Gas and if so would it not be better to use piped gas. Rebecca Peachey confirmed that Calor Gas would be used and that this had been discussed with ECDC, who felt that using Calor Gas improved the self-sufficiency of the site.

Rebecca Peachey was thanked for attending and she then left the meeting.

Having agreed to move the item regarding litter picking forward, Council now discussed the request for the use of a hall and support to organise the litter pick. Council agreed that they should provide a hall for the meeting and offer support where possible. Helen McMenamin-Smith was asked to liaise with the Clerk. Peter Heskett regularly removes litter from central parts of the village, but areas away from the centre and often those which attract walkers are not cleared. The Clerk reminded Council that it is possible to ask Community Payback to litter pick. The Clerk agreed to sort out some equipment for the litter pick.

Helen McMenamin-Smith was thanked for attending the meeting. She and her husband then left.

**05.04.16
Planning**

The following Planning Applications were considered:

Applications:- 16/00338/FUL Mr. & Mrs Saunders – 17 The Avenue
Amendment to approved chalet bungalow planning application 15/00897/FUL
No Objection

16/00237/FUL 55 Station Gate

To convert an existing car port roof space into a new room accessed from within the property
Amendment involves changes to improve the proposed visually in the street scene
No response required

16/00330/FUL Mr. D Omeara – 2 Buntings Path

Removal of garden hedge and replace with fencing to rear and side of property
No Objections

**06.04.16
Decisions
from County
and District
Councils**

The following decisions from the District Council were noted:

16/00146/FUL 14 The Paddocks
Proposed extensions and internal alterations
Approval

15/01130/FUL Land rear of 61 and 63 North Street, Anchor Lane
Proposed four bedroom house and garage (Plot 2)
Approval

16/00239/DEM Burwell Primary School, The Causeway
Demolition of swimming pool, associated charging facilities and shed that houses the pump equipment
Approval

16/00149/FUL 29 Ness Road
Proposed loft conversion with demolition of existing and erection of a new garage
Approval

16/00015/FUL Workshop Rear of 55-57 North Street
Demolition of existing barn & build new residential property
Approval

**07.04.16
Action
Update:-**

The attached Action Update sheet was considered.

Update on the Grass Cutting Contract for the Recreation Ground

The Clerk informed Council that the Grass Cutting Contract for the Recreation Ground had now been signed by the contractor, Mr. Groundsman. Gus Jones informed Council that the Swifts Football Team was pleased with the cut carried out on the adult pitch. Unfortunately the Tigers Football Team, whose pitch had not been cut were not so pleased.

Update on Public Toilets

Hazel Williams informed Council that no decision on the future of the toilets in Burwell by ECDC will be taken until the middle of June. No further discussion has taken place with ECDC. Council agreed that they should obtain some rough quotations from local builders to build a single toilet with disabled facilities on to the rear of the Jubilee Reading Room. Being part of the Jubilee Reading Room should eliminate having to pay additional business rates for the public toilet. Whilst the actual build time is anticipated as being relatively short, planning permission will still need to be applied for. There may still be a need for temporary toilet provision in the interim period.

Speedwatch

The Clerk informed Council that she had provisionally arranged for the speed watch training to take place on the 28th April 2016. Council agreed that the training should start at 6pm if possible. As not all those wishing to do the training are able to attend, a second session may need to be arranged

08.04.16

Parish

Grounds – Reports:-

Weekly Play Area Inspection Reports

The Clerk informed Council that the handyman has continued to carry out the routine weekly play area inspections. The Clerk reported that the handyman had carried out work to the ground under the slide at Jubilee Green. Unfortunately much of the soil used to carry out the repair has been dug away. The handyman will repair again, but plastic grasscrete will need to be installed to help prevent the soil being removed again. The cost could be up to £200.00.

The Clerk continued to inform Council that the handyman had spent considerable time painting the pavilion during the winter. When checking the pavilion on Monday he was disappointed in the way that mud marks had been left on the walls and a mark on the ceiling from a ball. A number empty paint pots not belonging to the Council had been left in the Pavilion. Council agreed that a letter should be sent to all the football teams using the pavilion.

The guttering on the front of the Jubilee Reading Room is leaking and the handyman had suggested replacing with plastic guttering. However it was felt that this would not be allowed. The Clerk was advised that a repair should be able to be carried out using a water proof sealant.

A number of tiles on the bus shelter in Ness Road are loose and the handyman has suggested that the entire roof would benefit from being retiled. The Clerk was asked to obtain some quotations to carry out the work.

Tree and Bins at Cemetery

The Clerk reported that one of the oldest trees in the Cemetery had a large branch overhanging one of the children's graves. The condition of the branch could mean that it could break. The Clerk was asked to obtain quotations for the removal of the branch. Derek Reader advised that a number of trees in the Cemetery, especially around the Ashes area needed attention and that a full appraisal of the work required should be sought.

Tree Work Kingfisher Drive

The Clerk reported that whilst carrying out work to the trees on the Kingfisher Drive Amenity Area the contractor had noticed that the tree was diseased. This had been checked out by the Tree Officer who felt that although there was no risk involved, the tree could benefit from the crown being cut back by 30%. The Clerk was asked to obtain quotations to carry out the work.

Trees/Environment

Council noted the following notifications from ECDC:

Notification of approved tree works at the following properties:-

99 North Street

T1 Ash – Crown reduce to 6M height and 5M spread

20 North Street

Cherry tree shown as T1 on sketch plan, to fell and remove tree, to plant 1 new cherry tree further away from the house and out of patio area due to damage caused by roots uplifting patio area

Car Park between 26 and 27 Appletree Grove

T1 Laurel – Crown reduce all round by 1-1.5m. Cut back branches to boundary line,

T2 unknown species – Crown reduce to same height as T1 Laurel

129 North Street

A1 Tree Group – 7 x Hawthorn, 1 x Ash and 1 x Sycamore – Fell

1 x Sycamore – remove epicormic growth

A2 Tree Group – 1 x Ash, 1x Cherry and epicormic stem on mature Ash – fell

25a High Street

T1 Walnut – Crown reduce 3-4 metres

T2 Cherry – Crown reduce 3-4 metres

9 Blossom Close

T1 Plum – Remove Ivy, reduce lateral branches overhanging garden to main trunk to clear boundary fence, reduce remaining crown by up to 0.5M to reshape tree

G1 tree Group – Cut back overhanging vegetation to boundary

25 High Street

TPO E/01/87 – Consent

T1 Ash – Crown reduce by 3-4 metres

T2 Horse Chestnut – Remove epicormics and deadwood. Crown reduce by 2-3 metres

09.04.16

County & District Matters:-

Electoral Review of Cambridgeshire – Further Consultation

Council noted that a further consultation on the draft Electoral Review of Cambridgeshire is due to take place.

10.04.16

Other Reports (in circulating file):-

The following reports were noted:

Sure Start

Community Lunch 17.3.16

The Connections Bus Project January to March 2016

Notes on the meeting with ECDC Officers 17.3.16

Hazel Williams informed Council that the Community Lunch was very well attended with some very interesting reports. She advised all to read the report from the meeting.

11.04.16

Finance

Consideration of request from Burwell Visiting

A request had been received from the Burwell Visiting Group for a donation towards their insurance costs. Council agreed that a donation of £200.00 should be made.

Proposed – Derek Reader Seconded – Liz Swift

Consideration of payment to the following:

Payments to the following as detailed on the attached payment summary were approved.

In addition to the list a payment of a deposit of £50.00 for the Falconry Display at the Pauline's Swamp Open Day was also approved. Jim Perry questioned the difference between the gas bills for the Jubilee Reading Room and Mandeville Hall. It was noted that the Mandeville Hall account was for a shorter period.

Proposed – Liz Swift Seconded – Jim Perry

S Rowland

D Cawley

Burwell Office Cleaning

Ridgeons

The Voluntary Network

Burwell Parochial Church

Mead Construction

NALC/LCR

Barnwell Electrical

C W Kirk

Copy IT

Burwell Carnival

Clunch Magazine

Newmarket and District Swimming Club

Magpas Helimedix

British Gas

ECDC

BT

Eon

Anglian Water

Salaries, Wages etc.

Return of Deposits for Gardiner Memorial. Mandeville Halls and allotments

The Clerk informed Council that a further £10,587.09 had been received from ECDC in respect of CIL funding for the new properties in Isaacson Road.

