

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the Annual Meeting of the Burwell Parish Council held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 14th May 2019.

Present: Liz swift (Chair), Robin Dyos, Michael Geary, Don Harrison, Max Jamieson, Gus Jones, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jennifer Moss, Jim Perry, Derek Reader, Michael Smith, Mike Swift, Paul Webb, Hazel Williams and Brenda Wilson.

FC/140519/1 Election of Chair and Chair's declaration of acceptance of office

The following nominations for Chair were received:

Liz Swift – Proposed Paul Webb, seconded Jim Perry
Joan Lonsdale – Proposed Don Harrison, seconded Derek Reader
Robin Dyos – Proposed Joan Lonsdale, seconded Helen McMenamin-Smith

As Robin Dyos did not wish to stand for Chairman, his nomination was not carried forward.

A vote was taken with a result of 13 votes for Liz Swift and 3 votes for Joan Lonsdale. 1 vote was made in error for Robin Dyos.

Liz Swift was duly elected as Chairperson. She accepted and signed the Declaration of Acceptance of Office of Chairperson.

FC/140519/2 Election of Vice Chair

The following nomination was received:

Robin Dyos – Proposed Michael Swift, seconded Paul Webb.

As there were no other nominations, Robin Dyos was duly elected as Vice Chairman.

FC/140519/3 Apologies

An apology had been received from District Councillor Lavinia Edwards.

FC/140519/4 Declarations of any interests known to Councillors

The following declaration was received:

Paul Webb FC/140519/8.1 St Andrews, North Street.

FC/140519/5 Approval of Minutes of the meeting of 30th April 2019

It was noted that Liz Swift had been listed as present twice.

The minutes of the meeting held on the 30th April 2019 were approved and signed as a true and correct record.

Proposed - Michael Geary, seconded - Michael Swift

FC/140519/6 Public Forum

No matters were raised during the Public Forum.

Mr A Whittaker on behalf of CBWIN – Planning Appeal for Proposed Incinerator at Waterbeach.

Mr Whittaker on behalf of CBWIN attended the meeting to give a short presentation on the appeal for the proposed incinerator at Waterbeach and how it will affect those living in Burwell. He explained that the appeal for the refused application was submitted during Purdah and as such, has shortened the amount of time available for comments to be submitted. The planning application, which was refused by the County Council last September, comprises a tall chimney which will be visible from Burwell. In addition to this, Burwell and other East Cambs villages will be downwind of the chimney and will be in the zone that is likely to be affected by the output pollution. It is not clear which company will take

over running the site in future years and changes to the Governments Recycling Policies may mean that the incinerator becomes financially unviable. In addition to this, Cambridgeshire County Council has not yet finalised their Waste Plan for the future and there are no definite figures to support the need for the incinerator. Should the planning appeal be unsuccessful, Burwell and other local villages may see sites being sought for land fill or another incinerator in their area. He asked the Council to consider making a submission opposing the incinerator to the Planning Inspectorate or to the Chairman of the County Planning Authority.

In response to questions raised by the members of the Council Mr Whittaker -

- Confirmed that CBWIN had been in contact with both Wicken Fen and the National Trust.
- Explained that electrical output would go to the Kings Hedges sub-station, but any output that could not be accommodated at Kings Hedges would go to the National Grid via the Burwell Sub Station, which could result in the need for more or larger equipment on the Burwell site.
- There is a plan for a heated water outlet to be available for the proposed new town at Waterbeach.
- There is likely to be an increase in traffic on the A10 resulting in more traffic trying to avoid the road coming through Burwell.

Hazel Williams reported that the County Council Local Plan says that the county waste service is adequate and that the plan has identified new landfill sites.

Jenny Moss commented that major supermarkets are coming up with schemes to reduce packaging, reducing the amount of waste generated.

It was noted that the disposal of waste does generate income for the County Council.

Council agreed that a letter should be sent objecting to the proposed incinerator.

FC/140519/7 County and District Reports

Council noted a written report from County Councillor Joshua Schumann.

FC/140519/8.1 Planning Applications to be considered

Council considered the following Planning Applications:

19/00609/ORN St Andrews, North Street

Proposed change of use from office use (Class B1(a)) to a Dwelling house (Class C3)

No objection

19/00591/LBC Tollgate Cottage 8 Hythe Lane

Replace crumbling 10m wall previously 6m brick & 4m clunch with 10m brick wall using original capping bricks

Objection – This appears to be a retrospective application for a Listed Building within the conservation area. The wall should be replaced as original.

S/2075/18/OL Land adjacent to Waterbeach Barracks and Airfield Site, Waterbeach.

Outline planning permission (with all matters reserved) for development of up to 4,500 dwellings, business, retail, community, leisure and sports uses; new primary and secondary schools and sixth form centre; public open spaces including parks and ecological areas; points of access, associated drainage and other infrastructure, groundworks, landscaping, and highways works.

Amendments – additional and amended documents

Application noted

FC/140519/8.2 Planning Decisions from District Council

Council noted the following Planning Decisions:

19/00318/FUL 8 Mill Close – APPROVAL

Demolition of existing garage. Erection of front, side and rear single storey extensions

18/00963/FUL Land South of 76 Low Road - APPROVAL

Erection of 5 detached houses with double garages

19/00155/FUL Site South of Burwell Main Sub-Station, Weirs Drove

Application for the construction and operation of a 49.9MW battery storage facility, fencing, landscape planting and site access on land adjacent to the operational Burwell 400KV substation **Approval**

18/01541/FUL A & A Plant Hire Ltd Factory Road – APPROVAL

Erection of one storage building (B8 use class)

19/00414/CLP Stockyard Barn 106 North Street – APPROVAL

Certificate of proposed lawful use of land to station a mobile home (Granny annexe) for use incidental to main dwelling

19/00346/FUL Welsumme Farm Weirs Drove – APPROVAL

Proposed barn conversion to residential dwelling

19/00188/FUL 4 Spring Close – APPROVAL

Replacement wall and addition of electric gates

FC/140519/8.3 Trees/Environment

Council noted the approval by ECDC for tree works at the following property: -

Tree Preservation Order E/21/99 Tree(s) at 5 Lime Close

T1 Ash – Thin crown by up to 15%, reduce crown by up to 2 metres and remove one asymmetrical low hanging branch

FC/140519/9 Finance1.Receipt of ECDC CIL Funding 30.4.19 £28,310.17

Council noted receipt of CIL Funding of £28,310.17.

2.Consideration of payment to the following:

Council considered the following payments which were all approved except for the payment to Clark and Kent which should not be paid until confirmation is received that they will honour any claims for defective materials or workmanship over a 12 year period.

Proposed – Paul Webb, seconded - Jim Perry

George Rowland	Mileage		£45.90
Debbie Cawley	Mileage		£22.95
Martyn Wright	Mileage		£35.10
Burwell Office Cleaning	April		£1,201.45
Latta Hire Limited	Temporary Toilet		£151.80
ESPO	Pedal Bin Liners Pavilion	£1.86	£834.55
	Microwave/Fridge Pavilion	£368.40	
	Stationery/Supplies	£191.89	
	Pedal Bin Rec Toilet	£51.60	
	Tables JRR	£220.80	
Ridgeons	Maintenance Materials	£7.81	£44.68
	Maintenance Materials	£36.87	
Sharp Business Systems	Photocopier Contract		£26.36
Cartwright Brothers	Electrical Repairs MH		£177.96
Burwell PCC	Flood Lighting		£450.00
	Tennis Courts etc Month 7 of		
Alan Lamb	8		£1,260.00
	Skate Park		£168.00
	Pavilion Refurbishment		£600.00
Mr Groundsman	Grass Cutting Recreation Ground		£533.33
Burwell Window Cleaning	Various Properties		£63.00
The Voluntary Network	March 4 Empty Seats	£20.00	£60.00
	April 8 Empty Seats	£40.00	
Truelink Limited	Grass Cutting Village	£820.08	£1,576.08
	Grass Cutting Village	£756.00	
	Retention Payment Skate		
Clark and Kent	Park		£3,420.00
Newmarket GMS Ltd	Lawnmower Service		£137.10
Burwell Museum	Donation - Heritage Day		£300.00
CAPALC	Membership and GDPR		£889.43
Zurich Insurance	Insurance Renewal		£4,243.89
Civic London	Gardiner Memorial Hall Architect		£2,820.00

Taw Carpentry and Joinery	Door - JRR		£1,632.00
GAWN Associates	MH Structural Services		£270.00
Eon	Street Light Energy		£40.96
		Paid	
Cambridge Courts	Tennis Courts	3.5.19	£94,854.00
Lloyds Bank	Various Items		£26.83
ECDC	Rates Cemetery	1.5.19	£151.00
ECDC	Rates Mandeville Hall	1.5.19	£568.00
ECDC	Rates GMH	1.5.19	£187.00
ECDC	Rates JRR	1.5.19	£39.00
British Gas	Allotments	29.4.19	£31.89
British Gas	Cemetery	29.4.19	£32.88
British Gas	GMH	29.4.19	£1,054.53
British Gas	JRR	29.4.19	£124.84
Eon	MH Gas	23.4.19	£101.77
	MH Gas	21.5.19	£85.83
	Salaries, NI, Tax and Superannuation.		£5,974.39
Salaries			
Return of Deposits			
M D Groombridge	MH		£50.00
Total			<u>£124,286.50</u>

FC/140519/10 Action Points Update

Council noted the following updates:

The application for Section 106 funding for the Recreation Ground has been submitted. ECDC have asked for a report of the sports survey results, this will be submitted shortly. Council noted that the next Cycleway update meeting has been arranged for 13th June 2019. There is to be a meeting next week between This Land and ECDC to discuss the Section 106 Agreement.

Local builders are due to be invited to submit quotations to convert the toilets. The Clerk to chase ECDC regarding the transfer of the freehold.

A meeting has been held regarding the ceiling at Mandeville Hall. Smithers Purslow to consider and price a proposal to resolve the issue of the cracking ceiling.

Dan Jones, Civic London has come up with some initial plans for the Gardiner Memorial Hall. He has now taken away the comments made by the Asset and Environment Group and will look to see if the proposal can be changed to accommodate the comments and further suggestions made. No timescale has been set for the work to go ahead. Alternative accommodation will be offered to hirers at Mandeville Hall, wherever possible, whilst the work is being carried out.

FC/140519/11 Group Reports

Consideration of the notes and recommendations from the Safety Working Group Meeting held on 16th April 2019.

The Group recommends that a suggestion is made to Suffolk Highways that the cycleway should be named as a memorial to Michael Mitcham, deceased.

Council discussed the recommendation and agreed that it should be put on hold until when the cycleway is nearing completion

Consideration of the notes from the Asset and Environment Working Group Meeting held on 30th April 2019.

Council noted the notes from the Asset and Environment Working Group meeting held on 30th April 2019.

FC/140519/12 Parish Reports: -

The Clerk reported that the handyman has carried out the regular checks to the buildings and playground equipment. It has been necessary to replace some broken guttering at Mandeville Hall and the some of the gravel boards at Margaret Field are rotten. He will replace the boards when he has time.

FC/140519/13 Other County & District Matters: -

Council noted the following documents. The Clerk was requested to ask the County Council if the contribution towards the Village Maintenance could be increased to cover inflation. The amount paid had been the same for a number of years.

ECDC Street Naming and Numbering Cornfields and Field View
CCC Road Closure Notice – North Street 10.6.19 to 15.7.19
CCC Contribution towards Village Maintenance of £1909.03
CCC LHI Scheme Ness Road Zebra Crossing

FC/140519/14 Other Reports (in circulating file): -

Council noted the following reports:

Wicken Fen

Results Sports and Recreation Ground Survey

Notes from the Burwell Community Forum Lunch 27.3.19

Information from EACH

Notes from the Sports Provision Group Meeting 5.4.19

CAPALC – Benefits of Membership

FC/140519/15 Correspondence

1. Invitation to Volunteers Event

An invitation to the Volunteers Event being held on 1st June at Mandeville Hall, along with a thank you note for all the Council's work had been received from Sue Evans. Hazel William's suggested that no charge for the use of the Mandeville Hall should be made for the event. This was agreed by Council.

Proposed – Paul Webb, seconded – Robin Dyos

2. Release of Restrictive Covenant – 19 Saxon Drive

The Clerk informed Council that a letter had been received from Ward, Gethin and Archer confirming that there was no longer a need to release the second Restrictive Covenant on land at 19 Saxon Drive.

3. SSAFA – 75th Anniversary of VE Day

Council noted a letter from SSAFA regarding the 75th Anniversary of VE Day in 2020.

FC/140519/16 Consideration of the following:

1. Consideration of eligibility and consideration of adoption of the General Power of Competence.

Council members considered and confirmed that the Council continued to meet the criteria for eligibility and adoption of the General Power of Competence,

Gus Jones proposed, seconded by Michael Swift that the Council should adopt the General Power of Competence.

Following a unanimous vote, Council adopted the General Power of Competence.

2. Moveable Vehicle Activated Speed Signs (MVAS)

Robin Dyos raised concern about the Council's ability to meet the County Council targets for moving the three MVAS due to the lack of volunteers, who are able to lift and locate the signs and batteries. Both Liz Swift and Paul Webb voiced that they shared these concerns. Speedwatch volunteers will be asked if they would be able to help when they attend a Speedwatch Organisers and Volunteers meeting on 20th June 2019. Permission is still required from Balfour Beatty for the suggested locations for the already purchased sign. The Clerk to contact Highways to see if this can be chased. Once permission has been received the first sign can be tried out prior to confirming the purchase of the additional two through the LHII scheme.

3. Consideration of options for the new Recreation Ground Play Area

Michael Swift explained that three companies had been asked to submit a proposal for the play and trim equipment at the Recreation Ground. All three companies had submitted proposals that came in under the budget available. Funding for the equipment will come out of the £295k CIL allocation from ECDC. Local children have been shown all the plans and have indicated their preferences. The Sports Provision Group have considered each proposal and have agreed that they would like to negotiate further with Creative Play, whose scheme is manufactured out of wood and metal and has a wet pour safety surface. References for the Company have been sought from other parish councils and schools where they have carried out work. Council agreed that the Sports Provision Working Group should carry out further negotiations with Creative Play.

Michael Swift suggested that Max Jamieson should become a member of the Sports Provision Group. Council agreed.

Proposed – Paul Webb, seconded – Helen McMenamin-Smith

As there was no other business the meeting closed at 8.42pm

Signed

Dated: