

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 26th May 2015.

Present:- Joan Lonsdale (Chair), Robin Dyos, Sylvia Greenaway, Jane Hall, Don Harrison, Gus Jones, Richard Maddox, Joe Parker, Jim Perry, Derek Reader, Gordon Roach, Michael Smith, Liz Swift, Mike Swift, Paul Webb, Hazel Williams and Brenda Wilson.

District Councillors Lavinia Edwards and Michael Allan, District and County Councillor David Brown.

10 members of the public

16.05.15 There were no apologies for absence.
Apologies:-

17.05.15 The following declarations were made:
Declarations Derek Reader – 26.05.15 Finance (Tree-30 Hatley Drive)
of any interest Don Harrison – 20.05.15 Planning (15/00421/FUL)
known to Joan Lonsdale – 20.05.15 Planning (15/00521/FUL)
Councillors:-

18.05.15 The minutes of the meeting held on 19th May 2015 were approved and signed
Approval as a true and correct record
of Minutes:-

Proposed – Don Harrison, Seconded – Paul Webb.

19.05.15 Emma Brown, representing parishioners present, explained to Council the concerns
Public that they have with boat owners residing on the river just past the Anchor Bridge,
Forum:- adjacent to the byway and Brown's Farm. It is felt that those living on the boats are
having a detrimental effect on others in the vicinity and those using the river and
byway. Emma Brown explained that they are currently liaising with East
Cambridgeshire District Council (ECDC), Cambridgeshire County Council and the
Environment Agency about the matter. She confirmed that one of the boats is one of
the ones present on the river a year ago, when ECDC previously addressed the
situation. Another of the original boats has moved on, but this has been replaced by a
new one. The Clerk reported that ECDC had informed her that they were aware
of and were monitoring the situation. It is also understood that various site meetings
are due to take place over the next few days by the agencies involved. Emma Brown
continued by informing Council that as a result of theft from the farm, it had been
necessary to erect gates for security. Joan Lonsdale summed up the discussion by
explaining that the Parish Council would liaise with ECDC, but felt that there were two
issues to be addressed. The first being the residency of the boats, the second,
access along the byway, which some feel is being restricted by the gate. Joan
Lonsdale asked if Emma Brown could make available to Council any maps and plans
that the family has which show the boundary of the farm with the adjoining byway.

20.05.15 The following planning applications were considered:

Planning
Applications: 15/00521/FUL **Miss N Brand – 25 North Street**
Single storey side extension
No Objections

- 15/00289/LBC Ms Chancey Gallick – 116 Low Road**
Conversion of existing barn to form a residential unit including demolition and rebuilding of rear lean-to, new vehicle access off Low Road, new carport structure, new garden/boundary walls and fences.
Amendment – Removal of rooflights from front elevation
No Objections
- 15/00421/FUL Mr. James Fuller – Land South of 76 Low Road**
Erection of three new dwellings with garages/cartlodges
Objection – Outside of Development Envelope.
One letter of objection from resident of which the Council supports.
- 15/00200/FUL Mrs G Garside – 99 Ness Road**
Proposed single storey side extension
Amendment – The reduction in the length of extension
No objections

21.05.15 Planning Decisions: The following planning decisions had been received from the District Council:

- 15/00276/FUL Mr. S Szkornik – 17 Toyse Lane**
Proposed two storey and single storey extension and associated alterations
APPROVAL
- 15/00194/FUL Mr. Darren Steggles – 23 Abbey Close**
Single storey extensions to front, side and rear of property.
APPROVAL
- 15/00125/FUL Mr and Mrs G & J Reeve – Land Southwest of Hythe Farm, Weirs Drove**
Erection of single temporary dwelling
APPROVAL
Council noted that the permission was for a period of 3 years from the date of approval, with the need for the building to be removed and land returned to an agreed condition before the end of the 3 years.

22.05.15 Action Points Update:- The Clerk gave the following updates to items listed on the Action Points Sheet:
Quotations for work to the Causeway will be available for consideration at the Council meeting on 9th June 2015.
An order has been placed for the basketball facility, gym equipment and swing at the Recreation Ground. The estimated date for work to commence is the 2nd week in July. The Nattertube will also be installed at Jubilee Green at the same time. Play and Leisure have agreed to install a safety surface for the Nattertube within the cost quoted.
The defects check has been carried out at the Gardiner Memorial Hall. Revised quotes have now been received to replace the roof of the allotment shed. Revised quotations for the fence at the Gardiner Memorial Hall will be an agenda item for the next meeting.
BBS Surveyors have investigated the ceiling cracks in Hall One at Mandeville Hall. The roof trusses have reached their weight capacity and therefore no further weight should be placed in the roof over hall one. The cracks need to be properly raked out and filled. This should resolve the issue. Although the original builder knew that the Council may consider converting the roof space at a later date, this did not form part of the contract and therefore, there is no come back on their part.
Joan Lonsdale questioned if the trips to Ely now carried out by the Voluntary Network were based on the same financial arrangement as before. The Clerk confirmed that to the best of her knowledge that they were.
The work at the Day Centre to resolve the environmental issues has now been completed to the satisfaction of the Environmental Officer. Council agreed that this

item should be removed from the list.

Council agreed that the problems at Anchor Lane/The Weirs should be added to the list.

**23.05.15
County &
District
Council-
lors
Reports:**

The attached report from David Brown was noted. He informed Council that he would be visiting the Anchor Lane/Weirs site the following day. He confirmed that it was his understanding that the Boundary Commission Review was purely number based. Lavinia Edwards informed Council that she would be standing on the Planning Committee and Commercial Services. Michael Allan introduced himself, explaining that he had not been appointed to any committees as he was expecting to be elected as Chairman of the Council. He then raised an issue, to which he declared an interest, of problems with the responsibility of grass cutting in Bloomsfield.

**24.05.15
County &
District
Matters:**

Enforcement Matters – Land and river bank adjacent to Anchor Bridge/The Weirs
Following on from earlier discussions, the Clerk informed Council that she had been made aware by ECDC that the situation was being monitored.

ECDC – Facilities Improvement Grants

Notification had been received from ECDC giving details on the Facilities Improvement Grants available for 2015/2016. Community groups, including Parish Councils will only be able to apply if they do not have any Section 106 or CIL funding available.

Additional provision of bins by ECDC

ECDC has suggested two possible sites for additional waste bins. One is in Low Road opposite Tunbridge Close and the other is on the junction of Toyse Lane with Silver Street. Council agreed that these should be accepted. Paul Webb asked if residents could be reminded that all public waste bins in the village can be used for the disposal of dog waste. The Clerk was asked to check to see if any suitable stickers are available to go on to the bins. This can also be included in the next Clunch report.

CCC response regarding Newnham Lane, Pantile Lane and Casburn Lane

A letter had been received from the County Council regarding additional signs and possible access restrictions to Newnham Lane, Pantile Lane and Casburn Lane. Access restrictions can only be put in place if they are the subject of a weight limit Traffic Regulation Order. This would still allow access for delivery vehicles. There are no additional signs that can be used other than the one that is currently in place stating that the roads are unsuitable for HGV's. The Clerk was asked to make the resident who first contacted the Council about the matter aware of the contents of the letter.

Electoral Review of Cambridgeshire: Draft recommendations

A consultation is currently being held by the Electoral Commission regarding the review for Cambridgeshire and the draft recommendation to reduce the number of County Councillors for the area down to 61. Burwell would be losing its identity and would be known as part of the Fordham Villages. Other communities such as Soham will be split. It was agreed that the General Purposes Working Group should draft a response for Councils approval.

CCC – Funding to provide planings to repair Green Lane

The Clerk informed Council that the County Council had given the Parish Council £200.00 to purchase some planings to fill the holes in Green Lane. The Clerk is investigating where the best value can be obtained from for the supply of the planings.

**25.05.15
Other
Reports:**

The following reports were circulated to Council:
Emails from Tigers Football Club
Magpas Helimedix - Letter of acknowledgement

**26.05.15
Finance**

Council considered the following:

Consideration of quotations to extend footpath to Mandeville Hall

Two quotations had been received to extend the footpath into Mandeville Hall. Council agreed to defer a decision until the next meeting to allow members time to visit the site and consider the need for dropped kerbs to be included.

Consideration of quotations – Maintenance of graves at Burwell Cemetery

Only one quotation out of the three requested had been received for the work to turf over the graves at the Cemetery. Council agreed to defer the matter to allow time for the Clerk to obtain further quotations.

Consideration of quotations – Work to tree overhanging 30 Hatley Drive

Three quotes had been received to carry out work to the tree overhanging 30 Hatley Drive. Council agreed to accept the lowest quote from Eastern Tree Surgery in the sum of £75.00 plus VAT. As the tree is in the Conservation Area, permission still needs to be received from ECDC prior to the order for the work being issued.

27.05.15

Correspondence

Burwell Cricket Club – work to trees

An email had been received from Burwell Cricket Club regarding trees overhanging the Cricket Pitch on Margaret Field. Council agreed that the ECDC Tree Officer should be asked to advise on the work that needs to be carried out.

Burwell Baptist Church – Official induction of new minister

An invite has been received to the official induction of the new minister of the Baptist Church on Saturday 13th June. It was agreed that a member of Council should attend if possible.

Mandeville Hall Premises Supervisor

Confirmation has been received from Keith Airey that he is willing to continue as Premises Supervisor for the Mandeville Hall.

VCAEC – Training Session 7th July 20015

Notification has been received that VCAEC will be holding a training/network session on 7th July, 6 pm at Burwell Museum. This session may be of interest to anyone looking to set up a community group or a group looking for funding opportunities.

28.05.15

To consider the following:

Parish Council Working Groups

Councillors noted the Working Groups for the forthcoming year and were reminded by the Clerk of the requirement according to the Council's Standing Orders to meet in June. Hazel Williams informed Council that there is no longer a need for a representative at Burwell House and that following Bottisham Village College becoming an academy, she is no longer a LEA Governor, but is now a Board Member. The possibility of re-establishing the Speedwatch Group will be discussed at a future meeting.

Councillor Training

The Clerk informed Council that she has arranged for some Councillor Training sessions to take place on the 14th, 21st and 28th September 2015 at Mandeville Hall. The cost per session will be £350.00 with the training being provided by CAPALC. The training will be offered to neighbouring parish councils to help recuperate some of the cost. All new Councillors were encouraged to attend.

There being no further business the meeting closed at 9:00 pm.

Signed this the _____ day of June 2015 _____

Chairman