

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 28th July 2015.

Present:- Joan Lonsdale (Chair), Robin Dyos, Sylvia Greenaway, Jane Hall, Gus Jones, Joe Parker, Jim Perry, Derek Reader, Gordon Roach, Liz Swift, Mike Swift, Hazel Williams and Brenda Wilson.
District and County Councillor David Brown.
Nick Ball (ECDC) and Rebecca Avery (Police and Crime Commissioners Office)

14.06.15 Apologies:- Apologies for absence had been received from Michael Smith, Paul Webb and District Councillors Lavinia Edwards and Michael Allan.

15.06.15 Declarations of any interest known to Councillors:- The following declarations were made:
Gus Jones – Sports Provision

16.06.15 Approval of Minutes:- The minutes of the meeting held on 14th July 2015 were approved and signed as a true and correct record
Proposed – Derek Reader, Seconded – Jane Hall

Jim Perry arrived at 7.33 pm.

17.06.15 Public Forum:- Nick Ball (ECDC) spoke to Council regarding the work of the Community Safety Partnership; promoting the need for maintained dialogue with parishes about community issues such as anti-social behaviour. The Partnership has the ability to work with a number of other agencies to try and resolve many, often long term, community issues. Nick Ball asked the Council, who are often the eyes and ears of the community, to make him aware of any issues that they would like the Partnership to try to address. It is the intention of the partnership to attend Parish Council meetings on a regular basis and work with the Councils between times. Examples of projects that they are already involved with is anti-social behaviour along a public footpath running through a school in Soham and the drinking of alcohol on the streets around the Cathedral in Ely.

The Police 'Threat, Risk and Harm' Policy was explained briefly to give an understanding of how the Police prioritise their work and also the Government's Prevent Agenda curtailing the risk of individuals being radicalised.

Nick Ball continued to explain that another part of his role was the Community Payback Scheme. The scheme is a useful resource and is often free. Those involved are well supervised and can tackle tasks in the community. He asked for suggestions of possible projects that the teams could carry out such as footpath cutting, painting and particularly larger projects where a good impact can be shown. Mr Ball confirmed that it would be useful for him to be aware of requests for assistance with projects which are already being directed to the Community Payback managers by the Parish Council, as it may be possible to pull in bigger workforces for some of the larger projects.

Mike Swift questioned if a reduction in the numbers of PCSO's in the area would be seen in line with the suggestion made recently in the press. Nick Ball and then further by Rebecca Avery, explained that the Police and Crime Commissioner for Cambridgeshire is committed to preserve front line Policing. Cuts have to be made, but revising administrative methods and tasks, along with implication of new technology, should allow Police Officers to maximise the amount of their shifts that they are able to spend policing the area they are covering. It is important that members of the public continue to use the 999/101 system to report crime and anti – social behaviour. Concern was raised over the small amount of time that the PCSO currently spends in the parish. Issues such as parking on the Causeway and the derelict bungalow at 35 Hawthorn Way and underage drinking at the Recreation Ground are types of issues that could be address by the Community Safety Partnership. Nick Ball ended his presentation by asking the Council to let him know of any information that he could make available to help make people to feel safe for example, home security information.

Nick Ball and Rebecca Avery were thanked for attending the meeting. They both left the meeting.

Gus Jones expressed the need for improvements to take place at the Recreation Ground to allow more teams to play competitive football.

18.06.15 The following planning applications were considered:

Planning

Applications: **15/00794/FUL First Burwell Scout Group – The Scout Hut, Hawthorn Way**

New scout building to replace former scout hut (resubmission of approved application 14/00624/FUL)

No objections

15/00643/FUL Mr. A Grant 27 The Paddocks

First Floor bedroom extension

Amendment involving an additional design

No objections

15/00675/FUL Mr. G Woodfield 19 Saxon Drive

Erection of new 3 bed detached house

Additional Information – The removal of the garage, the creation of 2 parking spaces and the relocation of the access way

Notification only, no response required

15/00723/FUM Lightsource SPV 115 LTD

Installation and operation of a solar farm and associated infrastructure

No objections, however would like conditions in place to ensure roads and verges are returned to a satisfactory state after construction is completed.

19.06.15 The following planning decisions had been received from the District Council:

Planning

Decisions:

15/00624/VAR Mr P Smith – 2 Isaacson Road

Variation of condition 1 (approved plans) to reposition the dwelling.

Approval

15/00394/FUL Miss D Heller – 66 Toyse Lane

Repair Airey House, two storey extension to front, extension and conservatory to rear and remove lean-to to side

Approval

20.06.15

Action

Points

Update:-

The basketball area and new equipment has been installed at the Recreation Ground. Council to discuss an official opening at the first meeting in September. Details of the new equipment at the Recreation Ground will be included in Clunch and on the Parish Council Newsletter.

Defects work has been finished at the Gardiner Memorial Hall. The Surveyor has highlighted that there may be issues with tree roots in the drainage pipes. The Clerk informed Council that the handyman had cleared some of the pipes following a blockage in the men's toilets the week before.

The Nattertube has been installed at Jubilee Green and is now in use.

Highways will not allow a mirror to be sited on their property to allow better visibility for those exiting the Gardiner Memorial Hall. This will be discussed in more detail at the next meeting along with other possible solutions to safety issues raised for those exiting the car park of the Gardiner Memorial Hall.

Gus Jones asked if a further application could be submitted for LHII funding for the Causeway. This can be explored further by the Safety Group.

The cost of providing a traffic census along Ness Road could be around £400.00.

The Safety Working Group to discuss this further.

An update had been received from District Councillor Edwards regarding the situation at Weirs Drove/Anchor Bridge. There are several lines of action which could be taken including the Parish Council applying for a byway order. The Clerk was asked to discuss the matter in more detail with the Enforcement Officer at ECDC.

**21.06.15
County &
District
Council-
lors
Reports:**

The attached County and District Councillor report had been circulated to Councillors and was noted by Council. David Brown informed Council that the Chief Executive of Cambridgeshire County Council had resigned. Submission of the planning application for Newmarket Road is imminent. Hazel Williams expressed the need for Social Housing to meet standards set by the District Council.

**22.06.15
County &
District
Matters:**

Electoral Review of East Cambridgeshire

This matter had been deferred from the previous meeting. Council agreed that they did not wish to see the Parish divided in to two wards, but would prefer a single ward with a minimum of two councillors. Council noted that District Councillor Brown agreed that the parish should be a single ward.

District Councillor Brown left the meeting at 8.45 pm.

ECDC Gambling Act 2005 – Statement of Principles Consultation

ECDC is currently carrying out a consultation on the Statement of Principles of the Gambling Act 2005. This matter was allocated to the General Purposes Working Group for consideration.

CCC – Consultation of further streetlighting energy savings

Notification had been received from the County Council regarding further proposed energy savings to be made by switching off or dimming some street lights at night.

The information will be passed to the Safety Working Group for consideration.

Comments need to be submitted by 30th September 2015.

CCC – Local Highways Improvement Initiative and Highways Depot Opening Day

Cambridgeshire County Council is inviting Parish Councils and other local groups to submit applications for the 2016/2017 Local Highways Improvement Initiative. The Safety Working Group was asked to consider suitable projects. Hazel Williams explained that there would be no point in submitting the Causeway application in its current form again unless significant changes could be made to address additional safety issues.

ECDC Street Numbering – 63, 63a, 65 and 65a Isaacson Road, 6, 8 and 10 Dysons Drove and 69a Silver Street

Council noted details of street numbering of new properties within the Parish.

Report on the presentation by developers for the Former D S Smith Site

Council noted the report from the meeting with the developers for the former David S Smith Site. Council agreed that the developers appear to be one of the better companies to work with and are pleased to see that they are very positive about Pauline's Swamp and the buffer zone. Gus Jones requested that the buffer zone is edged with privet hedge. The Chairman explained that this is something which should be considered once details of the reserve matters application have been received.

**23.06.15
Other
Reports:**

The following report was circulated to Council:
Cambridgeshire Community Reuse & Recycling Network

24.06.15
Finance

Council considered the following:

Purchase of strimmer for Handyman

The Clerk informed Council that the strimmer had broken and was beyond economical repair. With the agreement of the Chairman a new machine had been purchased from C W Kirk for the sum of £245.00 including VAT.

Request from future hirer of Mandeville Hall for Taster Session

A request had been received from a future hirer of the Mandeville Hall for the free use of the Mandeville Hall for a taster session for her class. As these sessions are to be run as part of a business, Council agreed that normal charges should be applied for all the sessions.

Funding Request – Burwell Museum

Brenda Wilson explained to Council that funding obtained through the Heritage Grant was coming to an end for the Burwell Museum Manager. The Museum Trust would like to continue to employ a Manager and is asking if the Parish Council would consider funding some of her salary. The Parish Council would not generally consider a request for the funding of staff but would possibly consider sponsoring an event in order that other monies to be utilised for staff salaries. More information such as accounts and business plans are required in order for the Council to make any decision. The Clerk was asked to request this information from the Museum.

25.07.15 **Correspondence**

Further information regarding commemorative bench in the Causeway

Further information regarding the location and type of bench has been received from the resident wishing to erect a memorial bench in the Causeway. Concern was raised with the suggested location and also for the need for the bench to be made totally from recycled materials in order to reduce maintenance in the future. The Clerk was asked to speak to Highways regarding a possible location for the bench.

Email regarding cutting of parish verges

An email had been received from a resident asking the Council to consider reducing the amount of grass that is cut on verges and allowing the remainder to grow to encourage wild flowers and wildlife. Council agreed that there were very few verges within the village which could be treated in this way. The Council also has a number of open spaces such as Pauline's Swamp and Spring Close which are maintained to encourage wild flowers and wildlife.

Email regarding Burwell Skate Park from User

Council noted an email from a Skate Park user regarding the condition of the Skate Park. Council felt that it would be useful to meet with the user on site and the Clerk was asked to arrange a meeting.

Letter from resident regarding 39 Hawthorn Way

A letter had been received from a resident regarding the condition of 39 Hawthorn Way. The property has planning consent to be rebuilt, but no work has started yet. The garden is becoming very run down and the hedge is overhanging the pavement. The Clerk informed Council that she had contacted Highways and that they were due to cut the hedge back. She had also contacted Sanctuary and had received an acknowledgement and was awaiting a further update.

Email regarding Police and Crime Commissioner's Street Surgery 20.8.15

Council noted that the Police and Crime Commissioner is due to hold a surgery in Ely on 20.8.15.

26.07.15 **To consider the following:**

Consideration of report and any recommendations of the meeting regarding Sports Provision for Burwell

Joan Lonsdale briefly recounted the discussions held by members at the meeting held on 23rd July 2015. Other members expressed again the need to improve the conditions at the Recreation Ground.

Brenda Wilson proposed, seconded by Jim Perry that the 4 pitches at the Recreation Ground should be made playable as soon as possible, work carried out by the contractor should be monitored; minor works should be carried out to the pavilion to ensure that it is at least hygienic. A further meeting should

be held to discuss the future of the pavilion, a date being arranged at the September meeting.

Council resolved that the 4 pitches at the Recreation Ground should be made playable as soon as possible, work carried out by the contractor should be monitored, minor works should be carried out to the pavilion to ensure that it is at least hygienic. A further meeting should be held to discuss the future of the pavilion, a date being arranged at the September meeting.

There being no further business the meeting closed at 9:40 pm.

Signed this the _____ day of July 2015 _____
Chairman