

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Chairman: Mrs J Lonsdale

Clerk: Mrs Y Rix

Minutes of the meeting of Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 29th November 2016

Present:- Joan Lonsdale (Chair), Robin Dyos, Gus Jones, Jenny Moss, Joe Parker, Jim Perry, Gordon Roach, Liz Swift, Mike Swift, Paul Webb, Hazel Williams and Brenda Wilson.

14.11.16 Apologies:- Apologies for absence had been received from Jane Hall, Derek Reader, Tim Wallis District & County Councillor David Brown

15.11.16 The following declarations were made:

Declarations of any interest known to Councillors:- None

16.11.16 Approval of Minutes:- The minutes of the meeting held on 8th November were approved and signed. Proposed – Brenda Wilson, Seconded – Robin Dyos

17.11.16 Public Forum:- Two members of the public were present, they confirmed they had sent a letter to the Council raising concerns over planning application 16/01479/FUL to be discussed later in the meeting. No other matters were raised in the public forum.

18.11.16 Planning The following planning applications were considered:

16/01479/FUL Mr S Morris – Morris Armitage Estate Agents, 105 The Causeway
Proposed change of use of ground floor unit from A2 to A3

OBJECTION - The Parish Council supports the residents concerning this application. The premises are situated on an area of The Causeway where there are already significant parking issues and a speed restrictive pinch point. Concern was raised about potential ventilation / extraction of food related odours and the possible hours of opening. It would also appear that residents of domestic properties have not been notified of this application.

16/01186/FUL Miss Laura Hubbard – 101 The Causeway

Demolition of existing dwelling to allow for erection of new dwelling, single garage, access, parking and associated site works

OBJECTION – The Parish Council objects to this application, we have concerns that the construction of a new dwelling will prevent access to the proposed garage of 101A The Causeway (16/00049/FUL). Access from The Causeway would not be possible due to location of the pedestrian crossing and cable telephone service box, other street furniture and signage. There is no suitable on street parking near to the property.

16/01450/FUL Mr Robert Harwood – The Orchard, 1B Mandeville

Proposed single storey garage to replace demolished single storey garage adjacent to existing property

NO OBJECTIONS

16/01481/FUL Mr Charles Pilgrim – 29 Isaacson Road

Single storey rear extension including demolition of conservatory and loft conversion
NO OBJECTIONS

Additional Item

16/00686/OUM – Stanford Park, Weirs Drove, Burwell

Outline application for change of use to existing caravan touring park site to a maximum of 91 Mobile Homes with some matters reserved

Notification had been received from East Cambridgeshire District Council that this application had been put forward for inclusion in the Planning Committee Agenda for the meeting on 7th December 2016. Members of the Council were advised that if they wish to speak at this meeting they would need to register beforehand. No members of the Council stated they wished to attend.

- 19.11.16 Planning Decisions:** The following planning decisions had been received from the District Council:
- 16/01251/OUT 13 Hawthorn Way**
Hybrid application comprising outline permission for a private 2 bedroom detached dwelling and associated works, and full permission for remodeling of existing dwelling No. 13 Hawthorn Way
APPROVED
- 20.11.16 Action Points Update:-** The asbestos report had now been received in relation to the Pavilion at the Recreation Ground. No immediate concern had been raised although it would be necessary to inform any contractors working in the Pavilion. The Assistant Clerk was asked to inform the Insurers of the asbestos cement present.
No further information has been received regarding the date of the work starting on The Causeway verge, the Assistant Clerk was asked to contact the relevant department for an update.
The Assistant Clerk informed Council that we have now received the money from East Cambridgeshire District Council from the closure of the public toilets.
No further information had been received regarding the installation of the safety bollard on Pantile Lane, the resident will be contacted for further information.
The Strategy Planning meeting has now taken place and a further date for a Strategy Planning Day would be ascertained in the new year.
- 21.11.16 Pauline's Swamp** The Minutes of the Pauline's Swamp meeting held on 3rd November 2016 were given to Councillors. It was agreed to increase the number of trustees for Pauline's Swamp to six as it was felt that some individuals may have expertise which would be of benefit to the group. Jenny Moss was duly invited to become a Pauline's Swamp Trustee and she agreed to take on the position.
Proposed – Liz Swift, Seconded – Brenda Wilson
- Jim Perry reported that Paul Hawes had been taking daily readings of the water levels at the Pauline's Swamp and it was believed that the levels had gone down 2ft in 2 days.
- 22.11.16 County & District Councillors Reports:** Reports had been received from County & District Councillor David Brown and District Councillor Lavinia Edwards (See Circulating File).
- 23.11.16 County & District Matters:**
1. Notification of temporary road closure – Outside 43 North Street
Notification had been received regarding a temporary road closure in North Street. This road closure had already taken place and the road was now open as normal.
 2. Notification of diversion of part of public footpath No. 32 Burwell
Notification had been received informing Council that part of footpath no. 32 had now been diverted.

24.11.16 None
**Other
Reports and
General
Information:**

25.11.16 Burwell Carnival Committee had sent a message of thanks for allowing them to use the Mandeville Hall for a recent fundraising event, this was relayed to Council.

26.11.16 **Correspondence**

1. Letter from Isaacson Road Neighbourhood Watch Co-ordinator regarding use of Mandeville Hall

Correspondence had been received from the Isaacson Road Neighbourhood Watch Co-ordinator asking if Council would be prepared to let the Neighbourhood Watch Group have free use of the Mandeville Hall for their meetings held approximately twice a year. The Council agreed to this and the Assistant Clerk would liaise with the Co-ordinator regarding availability of the hall.

2. Correspondence regarding Councils Code of Conduct

The Assistant Clerk informed Council that following advice from the CEO of CAPALC this item had been withdrawn from the Agenda.

Additional Item

Recent Gardiner Memorial Hall booking

Council were informed that following a recent booking at the Gardiner Memorial Hall, the hall had not been left in a satisfactory condition. This matter will be discussed again at the next meeting.

There being no other business the meeting was closed at 8.45 pm

Signed this the _____ day of December 2016 _____ Chairman