

**BURWELL PARISH COUNCIL**  
**The Jubilee Reading Room**  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
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Minutes of the meeting of the Burwell Parish Council held in The Jubilee Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 29<sup>th</sup> May 2018.

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**Present:** Liz Swift (Chair), Richard Adams, Robin Dyos, Gus Jones, Joan Lonsdale, Jennifer Moss, Jim Perry, Derek Reader, Gordon Roach, Michael Smith, Michael Swift, Hazel Williams and Brenda Wilson.

One member of the public

**FC/290518/01 Apologies**  
Apologies for absence had been received from Jane Hall, Helen McMenamin-Smith and Paul Webb.

**FC/290518/02 Declarations of any interests known to Councillors**  
The following declarations were made:  
Gus Jones – 15 The Avenue  
Derek Reader - A & A Plant Hire, Factory Road

**FC/290518/03 Approval of Minutes of the meeting of 8<sup>th</sup> May 2018**  
The Minutes of the meeting held on 8<sup>th</sup> May 2018 were approved and signed as a true and correct record.  
Proposed – Hazel Williams    Seconded – Joan Lonsdale.

**FC/290518/04 Public Forum**  
No matters were raised during the public forum.

**FC/290518/05 Planning Applications**  
The following planning applications were considered:

**18/00606/VAR 19 Toyse Lane**  
To vary condition 1 (Drawings) of the decision dated 18 August 2017 of previously approved application 17/01147/FUL for the demolition of existing bungalow and the erection of six dwellings and new access.  
**No objections**

**18/00435/FUL 106 Silver Street**  
Proposed first floor extension over existing garage  
**No objections**

**18/00574/FUL 15 The Avenue**  
Demolish existing glazed conservatory and erect a new single storey extension in the same position but extending the full width of the house.  
**No objections**

**18/00607/FUL A & A Plant Hire Limited Factory Road**  
Proposed relocation of existing business and erection of 1 no light industrial unit  
**No objections**

**18/00462/LBC The Coach House, 3A High Street**  
Alterations, refurbishment and extension of existing study. Demolishing of existing wall to double garage. Conversion of part of garage into living accommodation.  
**No objections**

**18/00652/FUL 33 Pound Close**

Single storey side and rear extension to create annexe. Single storey rear extension and internal alterations. New windows, render and cladding treatment to elevations.  
**No objections**

**18/00090/OUT Land to the Rear of 81-91 The Causeway**

New dwellings

**Additional information received includes submission of a Heritage Statement Objection – Council does not consider that the Heritage Statement address any of the concerns raised with the original application. Any agreement to improve the condition of the dirt access track must ensure that work carried out meets Highways specification for adoption.**

**18/00654/FUL 131B North Street**

Part car port conversion/single rear extension to form garage to provide secure electric vehicle charging point and cycle storage. New window openings (replace all existing white UPVC windows with grey aluminum windows).

**No objections**

**18/00572/FUL Hythe Farm House, Hythe Lane**

Retention of a temporary building to provide a permanent dwelling for a rural worker  
**Application noted**

**E/3002/18/CC Burwell House Centre, Silver Street**

Variation of condition 1 of planning permission E/03003/12/CC to allow the retention of two temporary mobile buildings until 31<sup>st</sup> August 2023.

**No objections**

**FC/290518/06 Planning decisions from District Council**

Council noted the following planning decisions:

**18/00358/FUL The Old Telephone Exchange 10 Ness Road**

Change of use from office to therapy centre **Approved**

**18/00376/FUL 61 Toyse Lane**

Roof and general alterations **Approved**

**18/00098/FUL 27 The Causeway**

Proposed demolition of existing garages and outbuildings and replacing with a detached 2/3 bed cottage and associated work **Approved**

**FC/290518/07 Notifications from East Cambs District Council of approved work to trees**

Council noted the following approved work to trees

**54 Isaacson Road**

**To comply with Condition No. 11 (Tree Topping, Lopping & Felling) of Decision Notice 13/00684/RMA**

T1 Ash – Prune back branches growing into neighbour's Horse Chestnut tree, by an overall crown reduction of up to 30%

T2 Tree (Species unknown) – Overall crown reduction by up to 30% for visibility for existing driveway

**FC/290518/08 Urgent Matters for Consideration – None**

There being no further business the meeting closed at 7.48 pm

Signed

Dated: