

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 11<sup>th</sup> June 2024.

**AGENDA**

**FC/110624/1 Apologies**

**FC/110624/2 Declarations of any interests known to Councillors**

**FC/110624/3 Approval of Minutes including an addendum for the meeting held on 14th May 2024**

**FC/110624/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**

**FC/110624/4.2 Presentation by Ellis Selway National Trust Peatland Restoration Project Manager**

**FC/110624/ 5 County and District Reports**

**FC/110624/6.1 Planning Applications to be considered**

**24/00231/RMA Land South East of 2C High Street**

Reserved matters of appearance and scale of previously approved 20/01655/OUT for detached dwelling with integral garage and parking

**Notification of Appeal**

**APP/V0/W/24/3343271 Land Rear of 58 Swaffham Road**

2 x single storey dwellings, amended access, double garages, parking and site works

**24/00524/FUL The Church 70a North Street**

Change of use of former church to single private dwelling house, and insertion of six conservation type roof lights, and associated external works

**24/00432/VAR Collendina Hythe Lane**

Variation of condition 1 (Approved plans) of previously approved 23/00112/FUL to demolish existing bungalow and replace with new dwelling (revised scheme of previously withdrawn application 22/00605/FUL

**24/00359/FUL 1 Dalzells Lane**

Change of use from class C4 small HMO to sui generis HMO 8 bedrooms

**FC/110624/6.2 Planning Decisions from District Council**

**24/00161/FUM Land South East of the Haven Factory Road**

Application withdrawn

**24/00192/FUL 48 Toyse Lane – Approved**

Single storey extensions to dwelling and detached garage

**24/00320/LBC The Five Bells 44 High Street – Approved**

Remove existing bar server to function room, remove wall, form doorway and construct new bar server.

**24/00324/FUL 6 Mill Close – Approved**

Demolition of existing garden room and construction of a single storey flat roof extension

**24/00396/LBC 35 North Street – Approval**

Proposed internal alterations to form en-suite bathroom

**FC/110624/6.2 Approved Tree Works**

Notification of tree works approved by East Cambs. District Council

**24/00397/TRE 29B North Street**

T1 Sycamore – Fell and replant with a native fruit tree

**24/00420/TRE 14 High Street**

T1 Yew – Reduce crown by up to 3m all round

T2 Holly – Fell as growing too close and overhanging building

G1 3x Yew – Crown lift to 3-4m from ground level

**FC/110624/7 Finance**

1. Consideration of End of Year Accounts 23/24 and AGAR (subject to the completion of the Internal Audit
2. BT Account
3. Consideration of payment of the following:

Payee	Description	Amount inc Vat
Zurich	Insurance	£8,726.53
Huws Gray	Maintenance Supplies	£353.82
Three Counties Fire	Fire Inspection Pavilion	£400.26
Three Counties Fire	Fire Inspection GMH	£517.56
Three Counties Fire	Fire Inspection Cemetery	£25.09
Three Counties Fire	Fire Inspection Allotment Shed	£76.96
Three Counties Fire	Fire Inspection Cemetery Chapel	£18.33
Three Counties Fire	Fire Inspection Jubilee Reading Rm	£312.55
J & J Drake	Light ings Tennis Courts	£234.00
Newmarket GMS Ltd	Strimmer Head	£25.00
Newmarket GMS Ltd	Recoil Rope Part and Fitting Lawnmower	£30.00
CAPALC	Councillor Training R Jenkins	£75.00
Martyn Wright	Mileage	£29.25
D Borha	Return of Deposit	£50.00
B Reynolds	Return of Deposit	£50.00
lloyds Bank	Zoom £155.88	£358.74
	Fee £6.00	
	Maintenance Supplies £196.86	
Engie	Jubilee Reading Room Electricity	£119.68
Engie	Pavilion Electric	£582.74
Engie	Public Toilet Electric	£27.23
Engie	Cemetery Chapel Electric	£16.28
Engie	Jubilee Reading Room Gas	£281.45
Engie	Mandeville Hall Gas	£380.59
Engie	Allotment Electric	£45.38
Engie	Jubilee Reading Room Electric	£131.37
Engie	Pavilion Electric	£553.19
Engie	Public Toilet Electric	£26.10
Engie	Cemetery Chapel Electric	£15.75
Engie (April)	Gardiner Memorial Hall Electric	£1,010.68

Engie (March)	Gardiner Memorial Hall Electric	£1,097.45
Engie (January)	Gardiner Memorial Hall Electric	£1,841.14
Engie (Feb)	Gardiner Memorial Hall Electric	£1,658.95
Engie CREDIT	Gardiner Memorial Hall Electric	-£1,659.11
Engie CREDIT	Allotment Electric	-£1,540.88
Burwell Computers	Cloud Back Up	£55.00
Barnwell Electrical	Warning Light Mandeville Hall	£96.84
ESPO	Cleaning/First Aid Supplies	£24.30
Mr and Mrs Waterhouse	Return of Deposit	£50.00
M Wright	Mileage	£27.90
G Rowland	Mileage and Expenses	£158.15
D Cawley	Mileage	£22.95
Corona Energy	Allotments Jan 2023	-£19.41
Corona Energy	Allotments Feb 2023	-£123.19
Corona Energy	Allotments March 2023	-£129.43
Corona Energy	Allotments March 31st 2023	-£7.58
Corona Energy	Allotments Jan 2023	£10.58
Corona Energy	Allotments Feb 2023	£12.83
Corona Energy	Allotments March 2023	£12.66
Corona Energy	Allotments 31st March 2023	£3.59
Corona Energy	Mandeville Hall Electric	£178.75
All Staff	Salaries Tax Pensions etc	£10,071.02
		<b>£26,316.04</b>

**FC/110624/8 Action Points Update** - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

**FC/110624/9 Group Reports - None**

**FC/110624/10 Parish Reports**

**FC/110624/11 Other County & District Matters - None**

**FC/110624/12 Other Reports**

- Pauline's Swamp Minutes of the meeting held on 14<sup>th</sup> March 2024

**FC/110624/13 Correspondence - None**

**FC/110624/14 Other Matters**

- Update on 20 mph Scheme for Burwell
- Resignation of Parish Clerk
- Burwell House Open Day 15.6.24 Parish Council Stand

*YDRix*

Yvonne Rix Parish Clerk

Dated: 4<sup>th</sup> June 2024