

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 12 November 2024.

AGENDA

FC/121124/1 Apologies

FC/121124/2 Declarations of any interests known to Councillors

FC/121124/3 Approval of Minutes of the meeting held on 29 October 2024

FC/121124/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/121124/5 County and District Reports

FC/121124/6.1 Planning Applications to be considered

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24/01137/FUL 9 Pound Close

Single storey extension

FC/121124/6.2 Planning Decisions from District Council

24/00946/FUL Mill Bungalow Mill Lane - Approved

Retrospective application for emergency repair works comprising replacement of failed zinc flat roof with slate tilted pitched roof.

24/00897/FUL Jafeica 5 Hawthorn Way - Approved

Single story side extension and external alterations.

24/00954/FUL 1 Arbor Close- Approved

Proposed construction of single storey side extension, in ground swimming pool and shed.

FC/121124/6.4 Trees/Environment

Notification of tree works approved by East Cambridgeshire District Council:

24/01044/TRE The Barn 1A High Street

T1 Bay Tree - Remove as outgrown location planted in raised bed and to closeto thatched roof

24/00999/TRE Trees on County Council Land along Mill Lane behind 6 Bloomsfield

T2 Prunus - Reduce height and spread on all sides by 2 - 2.5m

T3 Ash - Reduce height by approximately 3m and shape round

T4 Sycamore - Re-pollard down to previous pollard points

Notification of tree works refused by East Cambridgeshire District Council

24/00921/TPO 25 High Street

T4 Ash - Prune to previous pruning points (removing minor growth only up to 2m in length) also remove any dead wood

T5 Horse Chestnut adjacent to wall with Spring Close - Crown reduce to previous pruning points and remove epicormic growth beneath first union to trunk

24/00982/TRE Land To North West Of 7B Hythe Lane Burwell

T1 Sycamore (multi-stemmed from base) - Reduce height by 5-6m and spread by 3-4m, creating a framework pollard to allow more light to property in the afternoon and evening.

It was resolved to serve a TPO to protect the tree and the work was refused.

FC/121124/7 Finance

1. Acknowledgement of the receipt of CIL Meaningful Proportion of £54,563.67
2. Consideration of the draft budget for the financial year 2025/2026
3. Consideration of payment of the following:

Payee	Description	Amount inc Vat	Power
All Staff	Salaries Tax Ni Superannuation inc back dated pay award, Clerk and RFO overtime and Y Rix payment of hours in hand at the end of Clerk's role.	£14,823.13	Local Gvt Act 1972 s.112
Debbie Cawley	Mileage	£48.60	Local Gvt Act 1972 s.111
George Rowland	Mileage and expenses	£139.50	Local Gvt Act 1972 s.111
Martyn Wright	Mileage and phone	£33.35	Local Gvt Act 1972 s.111
J J Drake	Work at Pauline's Swamp on hold from 29.11.24	£822.00	Open Spaces Act 1906 ss.9-10
Jeremy Lander	Jeremy Lander GMH Phase 2 second payment for Feasibility Study	£1,400.00	Local Government Act 1972 s133
C Brown Support Services	Pre event signage for Remembrance Sunday	£50.00	Local Gvt Act 1972 s111
Stannah	Stair Lift GMH	£89.88	Local Government Act 1972 s133
Burwell Early Learners	Ret of Dep - Hall	£50.00	
Sue Evans	Ret of Dep - Allotment	£25.00	
Berserk Security	Gmh Service and Upgrades of Fire alarm, Intruder alarm, and CCTV	£2,112.00	Local Government Act 1972 s133
Burwell Computers	Cloud Back up Oct 24	£55.00	Local Gvt Act 1972 s.111
	Total	£19,599.86	

FC/121124/8 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch, Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

FC/121124/9 Group Reports

1. Consideration of the draft minutes of the Assets and Environment meeting held on 29th October 2024

The Assets and Environment Group recommends to Full Council the following:

- a) To engage a quantity surveyor at a cost of £750 to advise on costs of the extension plans for Gardine Memorial Hall.
- b) To carry out work removing a dead tree in the recreation ground car park at a cost of £395, following 3 quotes being provided.
- c) Progress repairing bus shelters, work to be completed by the maintenance officer, cost of materials £1009.00

FC/121124/10 Parish Reports

FC/121124/11 Other County & District Matters

East Cambridgeshire District Council seeks views on updated Equality, Diversity and Inclusion Policy 2025-2028

FC/121124/12 Other Reports

Wicken Fen Community Liaison Forum - Meeting Notes 12.09.24

FC/121124/13 Correspondence

FC/121124/14 Other Matters

1. 20mph Vote results and recommendations
2. Parish Council Vacancy – Jennifer Moss resignation
3. Website security certificate



Katherine Hyett Parish Clerk

Dated:5 November 2024