

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 10 December 2024.

AGENDA

FC/101224/1 Apologies

FC/101224/2 Declarations of any interests known to Councillors

FC/101224/3 Approval of Minutes of the meeting held on 26 November 2024

FC/101224/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/101224/5 Speaker from Kingsway Solar Project Team

FC/101224/6 County and District Reports

FC/101224/7.1 Planning Applications to be considered
None to be considered

FC/101224/7.2 Planning Decisions from District Council

24/01011/ERN Pet Doctors 73 The Causeway – PRIOR APPROVAL
To convert both floors into a single 3 bed dwelling

FC/101224/7.3 Trees/Environment

Notification of tree works to be considered:

24/01191/TRE Lowland House 29A The Causeway
T1 Prunus – Fell

Notification of tree works approved by East Cambridgeshire District Council:

24/00730/TRE Open Space Opposite 24 And 27 Hatley Drive
T1 Robinia - Raise crown to 4.5-5.5m from ground level of road to allow passage of high sided vehicles and remove deadwood

FC/101224/8 Finance

1. Consideration of the Precept for 2025/2026 – Recommendation from the Finance and General Purposes Group of £257,036.60 (12% increase).
2. Consideration of payment for 6 additional MVAS Batteries and delivery at £511.50
3. School safety campaign – request to fund the prizes for the children who win the competition; this would be an A3 laminated copy of their posted for £22.82 for 7 x A3 laminated posters (1 winner per year group).
4. Tree work at the Recreation Ground – work was previously agreed FC/121124/9 Group Reports. Item 1b. Cost agreed was £395 + VAT. This quotation has been revised to £975 +VAT and remains the best value quotation from the 3 prices sought.
5. Mole removal at the Recreation Ground up to £225

6. Consideration of payment of the following:

Payee	Description	Amount inc Vat	Power
All Staff	Salaries Tax Ni Superannuation inc Clerk and RFO overtime.	£10,455.09	Local Gvt Act 1972 s.112
Debbie Cawley	Mileage	£17.95	Local Gvt Act 1972 s.111
George Rowland	Mileage and expenses	£159.50	Local Gvt Act 1972 s.111
Martyn Wright	Mileage and phone	£34.70	Local Gvt Act 1972 s.111
J J Drake	Work at Pauline's Swamp on hold from 26.11.24	£822.00	Open Spaces Act 1906 ss.9-10
Burwell Computers	Cloud Back up Nov 24	£55.00	Local Gvt Act 1972 s.111
S Taylor	Hall & Deposit Refund	£155.00	
Mr Groundsman	Grass Cut Marg. Field	£1,020.00	Open Spaces Act 1906 ss.9-10
Mr Groundsman	Autumn Maint. Rec	£3,224.00	Open Spaces Act 1906 ss.9-10
Mr Groundsman	Grass Cut Recreation Ground	£2,190.00	Open Spaces Act 1906 ss.9-10
H McMenamin-Smith	Pauline's Swamp Bird Seed	£40.00	Open Spaces Act 1906 ss.9-10
GMS	Lawn Mower Service	£180.39	Local Gvt Act 1972 s.111
Varsity	GMH Phase 1- Retention	£1,128.00	LGA 1972 s.133
ESPO	Stationary/Cleaning	£338.58	Local Gvt Act 1972 s.111
Simpsons	Christmas Tree	£210.00	Local Gvt Act 1972 s.111
Engie	GMH Electric	£1,191.07	LGA 1972 s.133
PWL Dance	Ret of Dep	£50.00	
Spectrum Camb.	Ret of Dep	£50.00	
	Total	£21,321.28	

FC/101224/9 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch, Sports Pavilion/Football Pitches Recreation Ground	

4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	<p>The sign is equipped with a Low voltage disconnect (LVD) system which protects the battery from unrecoverable discharge. This turns the sign off when the battery drops to 11.5V. However, to disengage the LVD, the fresh battery MUST be above 12.5V else the sign will not work. This will be the case even if a battery is unplugged and plugged back in.</p> <p>A fully charged, good condition battery should be around 13.2V. New batteries are 35Ah and £84 each. Battery delivery is £7.50 for up to 8 batteries. These prices exclude VAT. The highest charge on all batteries is 12.7 volts.</p>
7	Funding applications	

FC/101224/10 Group Reports

- 1. Consideration of the draft minutes of the Community, Leisure, Health and Sport meeting held on 19th November 2024**
- 2. Consideration of the draft minutes of and recommendations from the Finance and General Purposes meeting held on 26th November 2024:**
 - The quotation from Moore's for the 2024/2025 financial year in the sum of £1500.00 plus VAT and that Moore's are asked if they will ensure that the cost is kept the same for the following year.
 - Training is undertaken by staff members to cover Manual Handling and the Control of Substances Hazardous to Health at a total cost of £120.00.
 - That the sum of £1967.62 currently earmarked for the Safety Campaign is re-earmarked for the next LHI Scheme (Buntings Path and Causeway school entrance safety).
- 3. Consideration of the draft minutes of the Climate Change Forum meeting held on 5th November 2024**
 - It was recommended that the Parish Council develop a policy regarding our approach to renewable energy projects.

FC/101224/11 Parish Reports

FC/101224/12 Other County & District Matters

FC/101224/13 Other Reports

FC/101224/14 Correspondence

- 1) Email about dog walking rules on Hatley Drive open space

FC/101224/15 Other Matters

- 1) Parish Council Vacancy - Consideration of applications and Co-option to Council
- 2) Christmas Carols



Katherine Hyett Parish Clerk

Dated:3 December 2024