

BURWELL PARISH COUNCIL

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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at 7.30pm on Tuesday 26th August 2025 at Mandeville Hall, Tan House Lane (Off Reach Road), Burwell CB25 0AR, you are summoned to attend for the transaction of the following business.



Katherine Hyett, Parish Clerk, 19/08/2025

AGENDA

FC/260825/01 Apologies

To receive and approve apologies for absence

FC/260825/02 Declarations of any interests known to Councillors

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

FC/260825/03 Approval of Minutes of the meeting of 08 July 2025

FC/260825/04 Public Forum

Open forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Limited to three minutes per person, fifteen minutes in total.

FC/260825/05 Planning Applications

To consider the following list of planning applications:

25/00550/VAR Mahjong 27A High Street

To Vary Condition 1 (Approved Plans) 10 (soft landscaping) 15 (tree protection measures) 16 (tree protection scheme) of previously approved 23/00871/FUL, dated 9 February 2024 for demolition of an existing block wall and double garage. Erection of a 3 bedroom detached bungalow and a 4 bedroom detached house with associated works.

Permission granted by Harmeet Minhas MRTPI, Senior Planning officer to extend the consultation date and reconsider the Parish Council response following parishioner feedback and new information.

25/00393/FUM Anchor Lane Farm Newnham Drove – response date 21st August 2025, extension granted.

Agrivoltaic scheme (capacity 49.95MW) plus associated infrastructure, access roads and landscaping
The amendment involves additional information in response to the Council's Senior Ecologist's comments dated 29th July 2025.

25/00857/FUL Mandeville House 4 Mandeville – response date 03 September 2025

Replacement PVCu windows to property

25/00802/FUL Unit 22 Lucas Close – response date 05 September 2025

Change of Use Class B1 to E(d) 1-1 personal training/rehabilitation centre

FC/260825/06 Planning decisions from District Council

To note the following list of planning decisions:

25/00595/FUL 10 Toyse Lane -APPROVED

Front porch, installation of dormer windows, rear extensions and associated works

24/01242/FUL 12 Swaffham Road – APPEAL DENIED by the Planning Inspectorate

Appeal Ref: APP/V0510/W/25/3362948

The erection of a 3 bedroom detached bungalow and associated works

FC/260825/07 Notifications from ECDC of approved work to trees

To note the following list of approved work to trees:

25/00660/TPO 6 Bewicks Mead - APPROVED

T1 Cherry - Prune to increase crown clearance from ground level to 2.5m, reduce crown spread by up to 2m and remove deadwood

25/00722/TRE 97 North Street - APPROVED

G1 2x young Sycamore - Fell due to excessive shading

25/00727/TRE Walnut Cottage 67 Silver Street - APPROVED

T1 Walnut Tree - 30% topping, overhanging branches near house and over pathways, telephone cable avoidance as branches are now very close to the overhead cable

FC/260825/08 Urgent Matters for Consideration

To consider and approve the following:

- 1) The following items regarding renewable energy projects communications:
 - i) A Burwell Parish Council position statement on renewable energy developments
 - ii) A web page on <https://www.burwellparishcouncil.gov.uk/> providing information on renewable energy developments
 - iii) A small working group to monitor renewable energy developments, meet/communicate with interested stakeholders and provide informed feedback to Council for decision making and communication to residents.
- 2) 3 hour emergency lighting discharge tests at Mandeville, Gardiner Memorial Hall, Jubilee Reading rooms, Public Toilet for £300 + VAT. This is the cheapest of three quotes received.
- 3) A proposal to engage Airwizard to attend Gardiner Memorial Hall to investigate the issues with the Aermec Fan Coil Units and associated Controller in the Main Hall at a cost of £750+VAT. Another quote was received from Aermec UK at a cost of £1330 + VAT. A further third quote has not been sought due to the technical specialist nature of this work.
- 4) Quarterly financial reports
- 5) To consider approval of the following payments:

Name	Description	Net Amount	Vat	Total Amount	Power
Ellgia	General Waste Disposal	£221.00	£44.20	£265.20	LGA 1972 s.133
Lloyds Bank	Maintenance Supplies £90.34 Admin £33.28 Paulines Swamp £13.00 Fee £6.00	£119.59	£22.73	£142.32	LGA 1972 s.111/LGA 1972 s.133/ Open Spaces Act ss9-10
Sharp	Photocopier Contract	£50.11	£10.02	£60.13	LGA 1972 s.111
Shelford Plastering	Ceiling MH	£361.90	£0.00	£361.90	LGA 1972 s.133
Huws Gray	Maintenance Supplies	£161.54	£32.31	£193.85	LGA 1972 s.133
Zion Landscapes	Grass Cutting August	£1,150.00	£230.00	£1,380.00	Open Spaces Act ss9-10
Syston Doors	GMH Shutters	£175.00	£35.00	£210.00	LGA 1972 s.133
Stannah	Stair Lift Service	£78.27	£15.65	£93.92	LGA 1972 s.133
Burwell Print Centre	Burwell in Bloom Plaques	£55.08	£11.02	£66.10	

Burwell Library (Summer Reading Scheme)	Donation	£200.00	£0.00	£200.00	Section 137
ESPO	Jugs Mandeville Hall	£26.50	£5.30	£31.80	LGA 1972 s.133
Easybook Training	PASMA Certificate George Rowland	£30.00	£6.00	£36.00	LGA 1972 s.111
Harrisons of Burwell	Gas Boiler Checks MH and JRR	£196.00	£39.20	£312.00	LGA 1972 s.133
Mr Groundsman	Grass Cutting Recreation Ground June and July	£500.00	£100.00	£600.00	Open Spaces Act ss9-10
Engie	MH Gas	£104.88	£5.24	£110.12	LGA 1972 s.133
Engie	JRR Electric	£139.27	£6.96	£146.23	LGA 1972 s.133
Engie	JRR Gas	£76.60	£3.83	£80.43	LGA 1972 s.133
Engie	GMH Electric	£317.76	£15.89	£333.65	LGA 1972 s.133
Engie	Cemetery	£15.50	£0.78	£16.28	LGA 1972 s.214(2)
Engie	Public Toilet	£22.81	£1.14	£23.95	Public Health Act 1936 s.87
Engie	Allotment Shed including Site Visit Charge	£116.36	£5.82	£122.18	Small Holding and Allotment Act 1908 ss23,25
Richard A Hill	Ret of Dep	£50.00	£0.00	£50.00	
Laura Jeavons	Ret of Dep	£50.00	£0.00	£50.00	
		£4,218.17	£591.09	£4,886.06	

FC/260825/09 Other Reports for noting

FC/260825/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council

- 1) MP Briefing on Devolution: for information only