

# **BURWELL PARISH COUNCIL**

The Jubilee Reading Room 99, The Causeway, Burwell Cambridge. CB25 0DU Telephone 01638 743142  
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**Notice is hereby given that a Meeting of the Burwell Parish Council will be held at 7.30pm on Tuesday 27<sup>th</sup> January 2026 at Mandeville Hall, Tan House Lane (Off Reach Road), Burwell CB25 0AR, you are summoned to attend for the transaction of the following business.**

Khushboo

**Katherine Hyett, Parish Clerk, 20.01.2026**

## AGENDA

## FC/270126/01 Apologies

### To receive and approve apologies for absence

**FC/270126/02      Declarations of any interests known to Councillors**

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

FC/270126/03 Approval of Minutes of the meeting of 16<sup>th</sup> December 2025

FC/270126/04 Public Forum

Open forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Limited to three minutes per person, fifteen minutes in total.

FC/270126/04.1 Presentation from Burwell Energy Awareness Team (BEAT)

FC/270126/05 Planning Applications

To consider the following list of planning applications:

- a) **Proposal:** Addition of Open Canopy porch to principal elevation, fenestration changes to the existing structure, enlarged rear dormer at first floor level and new wall to the street scene  
**Location:** 49 Swaffham Road Burwell Cambridge CB25 0AN  
**Reference:** 25/01253/FUL  
An amended plan/additional information has been received for this application on 9th January 2026 to reduce the height of the wall and introduce visually permeable gates.
  - b) **Proposal:** Erection of 1no. detached dwelling with new vehicular access  
**Location:** Land To West Of 4 Newmarket Road Burwell  
**Reference:** 25/01334/FUL
  - c) **Proposal:** Alterations, demolitions, improvements and extensions plus replacing existing roof tiles  
**Location:** Lynton Waterside Burwell Cambridge CB25 0BJ  
**Reference:** 25/01301/FUL
  - d) **Kingsway Solar - Targeted Consultation:** 7 January to 4 February 2026

FC/270126/06 Planning decisions from District Council

To note the following planning decisions:.

- a) **Proposal:** Proposed single storey rear extension - **APPROVED**  
**Location:** 31 Carter Road Burwell Cambridge CB25 0DN  
**Reference:** 25/01267/FUL
  
  - b) **Proposal:** Self-build single dwelling with detached garage and associated external works - **APPROVED**  
**Location:** Land Between 120 And 122 North Street Burwell  
**Reference:** 25/00484/FUL

**FC/270126/07 Notifications from ECDC of approved work to trees**

To note the following tree work decisions:

- a) **Consented work:** T1 Willow - Reduce height and spread on all sides by 6 -7m down to previous pollard points at 8-10m high, remove deadwood

Reason - lapsed pollard, risk of structural failures adjacent to highway and public footpath

**Location:** 2 Orchard Way Burwell Cambridge CB25 0EQ

**Reference:** 25/01306/TPO

**FC/270126/08 Urgent Matters for Consideration**

- 1) To consider approval of the following payments:

Name	Description	Net Amount	Vat	Total Amount	Power
Ellgia	General Waste Disposal	£68.00	£13.60	£81.60	LGA 1972 s.133
Lloyds Bank	Maintenance Supplies £281.51 Fee £6.00	£239.59	£47.92	£287.51	LGA 1972 s.111/LGA 1972 s.133/ Open Spaces Act ss9-10
Sharp	Photocopier Contract	£25.00	£5.00	£30.00	LGA 1972 s.111
Huws Gray	Maintenance Supplies	£1,104.95	£220.99	£1,325.94	LGA 1972 s.133
Cambs Acre	Membership	£74.50	£14.90	£89.40	LGA 1972 s.111
Gt Wilbraham Parish Council	G39 Training	£83.63	£0.00	£83.63	LGA 1972 s.111
ESPO	General Supplies	£39.50	£7.90	£47.40	LGA 1972 s.133
VHS Cleaning Services	Cleaning Supplies	£167.56	£33.52	£201.08	LGA 1972 s.133
PPL/PRS	Fees MH	£1,071.08	£214.22	£1,285.30	LGA 1972 s.133
S Campbell	Ret of Dep	£50.00	£0.00	£50.00	
S Martin	Ret of Dep	£50.00	£0.00	£50.00	
Cambs Coins/S N Jones	Ret of Dep	£50.00	£0.00	£50.00	
Wave	Mand. Hall Water	£390.97	£0.00	£390.97	LGA 1972 s.133
Engie	Allotments	-£32.51	-£12.88	-£45.39	Small Holding and Allotments Act 1908 ss23,25
Engie	MH Gass	£619.45	£30.97	£650.42	LGA 1972 s.133
Engie	Recreation Ground	£590.29	£29.51	£619.80	Open Spaces Act ss9-10

Engie	Public Toilet	£22.40	£1.12	£23.52	Pub Health 1936 s87
Engie	Cemetery	£15.63	£0.78	£16.41	LGA 1972 s.214(6)
Engie	JRR	£119.69	£5.98	£125.67	LGA 1972 s.133
Engie	GMH	£1,088.01	£217.60	£1,305.61	LGA 1972 s.133
Engie	JRR Gas	£435.19	£21.76	£456.95	LGA 1972 s.133
<b>Total</b>		<b>£6,272.93</b>	<b>£852.89</b>	<b>£7,125.82</b>	

**FC/270126/09 Other Reports for noting**

None

**FC/270126/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council**

- a) Public Spaces Protection Order - Vehicle Related Anti-Social Behaviour consultation:** to discuss and formulate a response to be agreed at the meeting on 10 February 2026
- b) Grants for Community Projects - S106 and Facilities Improvement Fund:** to receive and note.
- c) Street works to note:**  
**The following Temporary Traffic Regulation Orders (TTRO's)**
  - i) TTRO 26-10158 Hythe Lane, Weirs Drove, Burwell: Anticipated Works Dates/Times: 08:00hrs and 18:00hrs 10 February 2026
  - ii) TTRO 26-10221 Heath Road, Burwell: Anticipated Works Dates: 3 February to 5 February 2026
  - iii) TTRO 26-10231 Spring Close & Burwell Byway 30, Burwell: Anticipated Works Dates: 9 February to 13 February 2026
  - iv) TTRO 26-10233 Silver Street, Burwell: Anticipated Works Dates: 2 February to 4 February 2026
  - v) TTRO 26-10241 High Street, Burwell: Anticipated Works Dates/Times: 09:30hrs and 15:30hrs 16 February to 18 February 2026
- d) Street works to consider:**
  - i) 26-10297 North Street, Burwell - Proposed Closure. If you have any comments on the proposal, please respond by 30/01/26