

# BURWELL PARISH COUNCIL

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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at 7.30pm on Tuesday 28th April 2026 at Mandeville Hall, Tan House Lane (Off Reach Road), Burwell CB25 0AR, you are summoned to attend for the transaction of the following business.



Katherine Hyett, Parish Clerk, 21<sup>st</sup> April 2026

## AGENDA

### **FC/280426/01 Apologies**

To receive and approve apologies for absence

### **FC/280426/02 Declarations of any interests known to Councillors**

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

### **FC/280426/03 Approval of Minutes of the meeting of 14<sup>th</sup> April 2026**

### **FC/280426/04 Public Forum**

An opportunity for members of the public to raise matters relevant to the work of the Council, either for future consideration or in relation to items on this agenda. Members of the public and any councillor who has declared an interest may speak during this item. At the close of the public forum, members of the public will not ordinarily be permitted to speak during the remainder of the meeting unless invited by the Chair. Public participation is limited to three minutes per person and fifteen minutes in total.

### **FC/280426/05 Planning Applications**

To consider the following list of planning applications:

- 1) Proposal: New outbuilding, boundary treatments and associated works  
Location: 1A The Leys Burwell Cambridge CB25 0DZ  
Reference: 26/00350/FUL; response due 7th May 2026
- 2) Proposal: Change of use of land to equine use, grazing and hay making. Construction of a Menege and retrospective construction of a barn for equine and agricultural use, and the storage of two vintage tractors  
Location: 116 Low Road Burwell Cambridgeshire CB25 0EJ  
Reference: 25/00706/FUL; Response due 6th May 2026

### **FC/280426/06 Urgent Matters for Consideration**

- 1) To consider a previously missed recommendation from the Climate Change, Biodiversity and Pollution (CBP) Forum to invite a representative of Burwell Energy Action Team (BEAT) to attend future CBP Forums.
- 2) To receive, review and consider acceptance of the Quarterly Report for the period of 1st January 2026 – 31st March 2026. Councillors are asked to note the contents of the report and resolve whether to formally accept it.
- 3) To approve a payment of £200 to Cambridge Carbon footprint from the funds raised by the Repair café and Swish by 29th April to enable match funding of a further £200 from philanthropic organisations.
- 4) To consider the renewal of the Parish Council's insurance policy. Additional information will be provided to Councillors when available prior to or during the meeting.
- 5) To consider approval of the following payments:

Name	Description	Net Amount	Vat	Total Amount	Power
Ellgia	General Waste Disposal	£175.26	£35.05	£210.31	LGA 1972 s.133

Lloyds Bank	Maintenance Supplies £122.73 Admin £64.57inc VAT Fee £6.00	£168.36	£24.94	£193.30	LGA 1972 s.111/LGA 1972 s.133/ Open Spaces Act ss9-10
Huws Gray	Maintenance Supplies	£215.19	£43.04	£258.23	LGA 1972 s.133
Burwell Window Cleaning	Various Properties	£70.00	£0.00	£70.00	LGA 1972 s.133
N-CIS	Monthly Maintenance cost March and April	£300.00	£60.00	£360.00	LGA 1972 s.111
ESPO	Stationery	£40.25	£8.05	£48.30	LGA 1972 s.111
Burwell Scaffold	GMH Roof Repairs	£540.00	£108.00	£648.00	LGA 1972 s.133
GMS	Repair to Stihl Blower	£94.25	£18.85	£113.10	LGA 1972 s.111
TH Tree Surgery	Tree Work Kingfisher Drive	£1,400.00	£280.00	£1,680.00	Open Spaces Act ss9-10
Sharp	Photocopier Contract	£25.00	£5.00	£30.00	LGA 1972 s.111
Piccolini Events	2 x Ret of Dep	£100.00	£0.00	£100.00	
K Alecock	Ret of Dep	£50.00	£0.00	£50.00	
Wave	Water Rates	£272.59	£0.00	£272.59	LGA 1972 s.133
Octopus Energy	Mandeville Hall	£96.22	£4.81	£101.03	LGA 1972 s.133
Engie	Allotments	£43.25	£2.16	£45.41	Small Holding and Allotments Act 1908 ss23,25
Engie	MH Gas	£610.12	£30.51	£640.63	LGA 1972 s.133
Engie	Recreation Ground	£530.98	£26.55	£557.53	Open Spaces Act ss9-10
Engie	Public Toilet	£22.56	£1.13	£23.69	Pub Health 1936 s87
Engie	Cemetery	£16.18	£0.81	£16.99	LGA 1972 s.214(6)
Engie	JRR	£120.59	£6.03	£126.62	LGA 1972 s.133
Engie	GMH	£846.49	£169.30	£1,015.79	LGA 1972 s.133
Engie	JRR Gas	£17.67	£0.88	£18.55	LGA 1972 s.133
Engie	JRR Gas	£15.34	£0.77	£16.11	LGA 1972 s.133
Engie	JRR Gas	£15.34	£0.77	£16.11	LGA 1972 s.133
Engie	JRR Gas	£16.19	£0.81	£17.00	LGA 1972 s.133
Engie	JRR Gas	-£435.19	-£21.76	-£456.95	LGA 1972 s.133
Engie	JRR Gas	-£399.69	-£19.98	-£419.67	LGA 1972 s.133
Engie	JRR Gas	-£530.81	-£26.54	-£557.35	LGA 1972 s.133
		<b>£4,436.14</b>	<b>£759.18</b>	<b>£5,195.32</b>	

**FC/280426/09 Other Reports for noting**

No reports to note

**FC/280426/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council**

No matters to consider