

# BURWELL PARISH COUNCIL

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Minutes of the meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30pm on Tuesday 10<sup>th</sup> September 2024.

**Present:** Liz Swift (Chair), Lea Dodds, Michael Geary, Gus Jones, Richard Jenkins, Linda Kitching Clive Leach, Charlie Milner, Jenny Moss, Chris O'Neill, Jim Perry, Michael Swift, Paul Webb, Brenda Wilson.

Also present District Councillor David Brown and speaker Janey Gostlow

**Parish Clerk:** Katherine Hyett

## **FC/100924/1 Apologies**

Apologies were received from Geraldine Tate and Ian Woodroffe.  
Apologies were also received from Cllr Lavina Edwards.

## **FC/100924/2 Declarations of any interests known to Councillors**

There were no declarations of any known interests

## **FC/100924/3 Approval of Minutes of the meeting held on 27<sup>th</sup> August 2024**

The Minutes of the meeting held on 27<sup>th</sup> August 2024 were approved and signed as a true and correct record. Proposed by Michael Swift and seconded by Paul Webb and agreed by all.

## **FC/100924/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**

No matters were raised in the Public Forum.

## **FC/100924/4.2 Guest Speaker Janey Gostlow – Transport Co-Ordinator, Burwell and Reach Car Scheme**

Janey Gostlow highlighted that the Burwell and Reach Car scheme had been serving the community for 30yrs. She discussed the different volunteer roles, how they finance the scheme and the value it provides to the community which is wider than just transport. They need more volunteers and asked for suggestions.

## **FC/100924/5 County and District Reports**

Written reports were received from District Councillor David Brown and County Councillor Lorna Dupre. David verbally updated that they been chasing Vistry for an update on the Millstone Park development and This Land have submitted new planning applications that day for the same development. The Chair requested a letter of thanks to Cllr Lorna Dupre for her informative monthly reports.

## **FC/100924/6.1 Planning Applications to be considered**

The following applications were considered.

### **24/00819/FUL Gravel Pit Lodge Heath Road**

Proposed access

The council will take note of highways comments but otherwise no objections – Clive Leach proposed, Paul Webb seconded, all were in favour.

### **24/00537/FUL 31 Abbey Close**

An amended plan/additional information has been received for this application on 30th August 2024. No objections or comments raised. Lea Dodd proposed, Linda Kitching seconded, all in favour.

### **24/00616/FUL Mahjong 27A High Street**

Application Withdrawn – noted.

#### **FC/100924/6.2 Planning Decisions from District Council**

None to be considered

#### **FC/100924/6.3 Planning Appeals from District Council to be considered**

The following appeals were considered

##### **24/00413/AGN Hythe Farm Hythe Lane**

Storage barn: An appeal has been made to the Secretary of State against the decision of East Cambridgeshire District Council to refuse to grant planning permission.

Proposed no further comments– Richard Jenkins, Seconded Michael Swift, 1 abstention. Everyone else in favour.

#### **FC/100924/6.4 Trees/Environment**

The following approved tree works were noted:

##### **24/00736/TRE 9 Isaacson Road Burwell**

T1 Ash- Reduce height by 2-2.5m down to previous pruning points, reduce spread on all sides by 1.5m back to previous pruning points and shape

##### **24/00735/TRE 37 Silver Street Burwell**

T1 Ash - Reduce overhang by 2-3m and shape into remainder of canopy

T2 Sycamore - Reduce overhang by 3-4m

#### **FC/100924/7 Finance**

The following payments were approved following a proposal by Jim Perry, seconded by Paul Webb, all were in favour.

<b>Payee</b>	<b>Description</b>	<b>Amount inc Vat</b>	<b>Power</b>
All Staff	Salaries Tax Ni Superannuation	£9,620.83	Local Gvt Act 1972 s.112
Burwell Window Cleaning	Various Properties	£68.00	LGA 1972 s 133/Misc Provisions Act 1976
George Rowland	Mileage and expenses	£146.90	Local Gvt Act 1972 s.112
Martyn Wright	Mileage and Phone	£79.25	Local Gvt Act 1972 s.112
Burwell Computers	Staff Computer Changes	£195.00	LGA 1972 s142
Burwell Computers	Cloud Storage August 2024	£55.00	LGA 1972 s142
Zion Landscapes	Pauline's Swamp and Spring Close - Hay Cuts	£1,224.00	Open Spaces Act 1906 ss9&10
EE	Pauline's Swamp	£23.51	Open Spaces Act 1906 ss9&10
EE	Pauline's Swamp and Spring Close Hay Cuts	-£4.80	Open Spaces Act 1906 ss9&10
N Leggett	Return of deposit	£50.00	
Engie	Allotments Energy	£43.50	Small Holding & Allotment Act 1908, ss.23,25

Engie	Pavilion/Recreation Ground	£453.68	Open Spaces Act 1906 ss9&10
Engie	GMH Energy	£198.70	LGA 1974 s.133
Engie	Public Toilet Energy	£24.41	LGA 1974 s.133
Engie	Jubilee Reading Room Energy	£121.62	LGA 1974 s.133
Engie	Cemetery Chapel	£16.41	Open Spaces Act 1906 ss9&10
	<b>Total</b>	<b>£12,316.01</b>	

**FC/100924/8 Action Points Update** - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	No comment
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	We are continuing to chase for updates
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch, Sports Pavilion/Football Pitches Recreation Ground	No further update from This Land. Sarah Ashby has arranged a meeting with football club, the groundsman and 3 Councillor. The plan is to apply for soil improvement grant.
4.	Pauline's Swamp	Michael Swift updated that they had a very successful open day with 400-500 people in attendance. £580 taken on the day. It was noted that they were fortunate with the weather.
5.	Gardiner Memorial Hall Phase 2	The Clerk is arranging a meeting with Jeremy Lander.
6.	Moveable Vehicle Activated Speed Signs	These are working and we should have data from them this week.

**FC/100924/9 Group Reports**

**1. Consideration of the draft minutes of the Assets and Environment meeting held on 27<sup>th</sup> August 2024.**

**The Assets and Environment Group recommends to Full Council the following:**

- I. To authorise spend of up to £500 on repairs to the steps to the slide in Jubilee Green Play area. Proposer: Brenda Wilson, seconded by Jenny Moss. All were in favour.
- II. To authorize tree work for Jubilee Green to be completed by SR Landscape Services at a cost of £860, Proposer: Jim Perry, seconded by Richard Jenkins, all were in favour.
- III. 50% payment of Zion Landscapes invoice for a Nettle Cut (£275 + VAT) which was completed without acceptance of a quote. Paul Webb proposed, seconded by Jim Perry. One abstention. All other councillors in favour.
- IV. 9 Poplars Close Soakaway: confirm that we don't have any objections to their proposal, however the Parish Council is unable to confirm ownership of the land so this must be completed at their own risk with no financial or other liability for Burwell Parish Council. Proposer: Liz Swift, seconded by Jenny Moss, all in favour.
- V. Opting back into the County Council weed control programme as no other viable option had been found. Proposed by Paul Webb, seconded by Michael Geary, all in favour.
- VI. Renew the Jubilee Reading Room Door service contract at £232 + VAT. Chris O'Neill proposed, Jenny Moss seconded, all were in favour.

### **FC/100924/10 Parish Reports**

The Clerk reported that there is an urgent matter to be approved that is not on the agenda for financial payments. The approved fix for the surface under the accessible gate on Spring Close did not work and would now require either grass crete or tarmac to make this accessible. This would be a maximum of £200. We would like Council to approve the payment and that the maintenance officer can carry out this work. Jenny Moss proposed, Richard Jenkin's seconded and all were in favour.

Grass cutting: The mounds on spring close will be cut on 26<sup>th</sup> September and the last villages cut are Monday 30<sup>th</sup> September and Wednesday 2<sup>nd</sup> October. The maintenance officer has cut the edges of the rec.

Gardiner Memorial Hall: the brakes have been fixed on the trolleys; the potholes are being filled with gravel until a more permanent solution is proposed to Council. The brackets have been fitted on the sinks and appear to be working.

The tennis court lock was vandalized at the recreation ground and has been replaced and the galley ropes on the play equipment have been repaired.

### **FC/100924/11 Other County & District Matters**

- Cambridgeshire & Peterborough Combined Authority Bus Franchising Consultation A-B1102 group have submitted a response to the consultation. Councillors were encouraged to respond. One of the Councillors highlighted the mayor's fare - £1 for under 25's, known as the Tiger bus pass.

### **FC/100924/12 Other Reports**

None

### **FC/100924/13 Correspondence**

None

### **FC/100924/14 Other Matters**

- Parish Councillor vacancy.

The Clerk reported that we had only one expression of interest and they decided not to apply. It was resolved that we extend the advert until the end of October.

- 20 mph project.

It was reported that we have received new maps from highways with the 2 proposed versions. It was confirmed that there will be 7 consultation dates and Councillors were requested to volunteer. There will be a leaflet to distribute for the village and a 2 page briefing document for Councillors. The website will go live on 20<sup>th</sup> September and the consultations will be promoted as widely as possible. Highways have agreed that they will take comments from our consultation into account.

The results of the consultation will come back to Full Council and they will discuss next stages. The forms will be placed in ballot boxes from each consultation. The village will be able to vote on the forms for option 1, option 2 or no 20mph speed limit and this will inform Council's decision how to progress with the statutory Highways consultation.

Councillors requested a copy of the proposed maps and a training session prior to the consultation sessions.

**Meeting closed at 20:37**

Signed

Dated: