

BURWELL PARISH COUNCIL

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Minutes of the Meeting of the Burwell Parish Council held at 7.30pm on Tuesday 25th March 2025 at Mandeville Hall, Tan House Lane (Off Reach Road), Burwell CB25 0AR.

Present: Liz Swift (Chair), Lea Dodds, Michael Geary, Gus Jones, Richard Jenkins, Clive Leach, Ken McCarthy, Charlie Milner, Jim Perry, Michael Swift, Paul Webb, Brenda Wilson, Yvonne Rix (acting as Clerk).

FC/250325/01 Apologies

Apologies for absence have been received from Linda Kitching, Julia Rogers, Geraldine Tate and Ian Woodroffe.

FC/250325/02 Declarations of any interests known to Councillors

A declaration was made by Paul Webb regarding finance.

FC/250325/03 Approval of Minutes of the meeting of 11 March 2025

The minutes from the meeting held on 11th March 2025 were approved and signed as a true and accurate record. Proposed by Lea Dodds, seconded by Clive Leach and agreed by all.

FC/250325/04 Public Forum

No matters were raised during the Public Forum.

FC/250325/05 Planning Applications

25/00223/FUL The Old Garden 29C The Causeway

Proposed construction of single storey flat roof outbuilding and associated works

No objections – Proposed by Paul Webb, seconded by Ken McCarthy and agreed by all.

25/00246/FUL 23 Mill Lane

Single storey rear/side extension

Council agreed that a response should be made stating that at this point in time neighbours do not appear to have been notified of the application and there is also limited information about the proposal. Proposed by Jim Perry, seconded by Clive Leach and agreed by all.

25/00135/FUL 2 Hythe Close

Proposed change of use from residential garage to Hair Salon

No objections but noted that there is one neighbour response concerned about violation of privacy and increased traffic. The deeds of the property should be checked to ensure that there are no restrictions regarding the property being used for business purposes – Proposed by Liz Swift and seconded by Clive Leach. 11 councillors in favour, one against.

FC/250325/06 Planning decisions from District Council

The following decision was noted:

24/01242/FUL 12 Swaffham Road - APPLICATION REFUSED AT PLANNING COMMITTEE

Erection of a 3 bedroom detached bungalow and associated works

FC/250325/07 Notifications from ECDC of approved work to trees

None to be considered

FC/250325/08 Urgent Matters for Consideration

1. Extension of the contract for Mr Groundsman to complete maintenance and grass cutting of Margaret field and the Recreation Ground football pitches for a further 2 years.
Council agreed that the contract should be extended for a further two years. Proposed by Michael Swift, seconded by Ken McCarthy and agreed by all.
2. Earmarking of 2024/2025 balance of budgeted funding for Spring Close for use in 2025/2026
Michael Swift informed Council that Cambridge University and Wild Burwell are working on a geological project for the Burwell Chalk Stream on Spring Close. This will hopefully attract grant funding and Michael Swift continued to propose that £2,000 of the unspent monies allocated for Spring Close in this year's budget is earmarked for the project. This proposal was seconded by Liz Swift and agreed by all.
3. Approval of the following payments:

The following payments were approved. Proposed by Brenda Wilson, seconded by Paul Webb and agreed by all.

| Payee | Description | Net Amount | Vat | Total Amount | Power |
|--------------------------|---------------------------------------|------------|---------|-----------------|---|
| CAPALC Ltd | Membership | £1,128.00 | £0.00 | £1,128.00 | LGA 1972 s.111 |
| Lloyds Bank | Maintenance Supplies 719.06 Fee £6.00 | | | £725.06 | LGA 1972 s.111 |
| Sharp | Photocopier Contract | £37.62 | £7.52 | £45.14 | LGA 1972 s.111 |
| Dent Security | JRR Alarm Repairs | £27.50 | £5.50 | £33.00 | LGA 1972 s.133 |
| Mr Groundsman | Rec Grass Cutting | £808.37 | £161.67 | £970.04 | Open Spaces Act 1906, ss 9-10 |
| Landmark Toilet Solution | Margeret Field Toilet | £100.00 | £0.00 | £100.00 | LGA(Misc Provisions)Act 1976 s.19 |
| Wave | Water Rates Allotments | £164.12 | £0.00 | £164.12 | Small Holding and Allotments Act 1908 ss23,25 |
| Wave | Water Rates Pavilion | £13.27 | £0.00 | £13.27 | LGA 1972 s.133 |
| Wave | Water Rates Cemetery | £21.04 | £0.00 | £21.04 | LGA 1972 s.214(6) |
| BT | Phone Account | £497.18 | £99.44 | £596.62 | LGA 1972 s.133 |
| Becky Smith | Return of Deposit | £50.00 | £0.00 | £50.00 | |
| Football Fun Factory | Return of Deposit | £50.00 | £0.00 | £50.00 | |
| David Orchard | Return of Deposit | £50.00 | £0.00 | £50.00 | |
| Cambs Coins | Return of Deposit | £50.00 | £0.00 | £50.00 | |
| Huws Gray | Maintenance Supplies | £285.91 | £57.18 | £343.09 | LGA 1972 s.133 |
| Engie | GMH Electric | £1,387.11 | £277.42 | £1,664.53 | LGA 1972 s.133 |
| Engie | Allotments Elec | £44.42 | £2.22 | £46.64 | Small Holding and Allotments Act 1908 ss23,25 |
| Engie | Public Toilet JRR Elec | £25.52 | £1.28 | £26.80 | Public Health Act 1936 s.87 |
| Engie | Cemetery Elec | £14.00 | £0.70 | £14.70 | LGA 1972 s.214(6) |
| Engie | Recreation Ground Elec | £601.34 | £30.07 | £631.41 | LG(Misc Prov.)Act 1976 s19 |
| Engie | Jubilee RR Elec | £114.69 | £5.73 | £120.42 | LGA 1972 s.133 |
| Aluminium Warehouse | Aluminium edging for Bus Shelters | £315.34 | £63.07 | £378.41 | |
| | Total | | | £7222.29 | |

FC/250325/09 Other Reports for noting

1. Grenergy - Hightown Drove BESS Development
Following further correspondence with Grenergy, Council agreed to arrange a site meeting initially and then invite Grenergy to a meeting with the Councillors. It was agreed that the Council would not assist at this stage with publicising information from Grenergy.

FC/250325/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council

1. District Report 11th March, 2025 - Lavinia Edwards – Report noted.
2. Energy Sub-Group meeting minutes 03.03.2025

Lea Dodds explained that the main priority for the group is the Mandeville Hall Energy Audit to ensure that the £25,000 grant is used in the best way. There is lack on knowledge overall on the heating system at the Gardiner Memorial Hall. How it operates requires more investigation. The energy unit for the Gardiner Memorial Hall has arrived and Richard Jenkins will get this fitted as soon as he is able to. Ken McCarthy explained that there is a Mitsubishi App which can be used to access data from the Air Source Heat Pump. It is understood that this information can also be sourced directly from the machine. It has been noted that it is the same pump that is causing the P8 fault notification as previous. The Clerk is making progress with applying for the feed in tariff for the Gardiner Memorial Hall. Liz Swift thanked the group members for the work carried out.

The meeting closed at 7.55 pm.

Signed

Dated

DRAFT