

# BURWELL PARISH COUNCIL

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Minutes of the Meeting of the Burwell Parish Council held at 7.30pm on Tuesday 23<sup>rd</sup> September 2025 at Mandeville Hall, Tan House Lane (Off Reach Road), Burwell CB25 0AR.

**Present:** Lea Dodds (Chair), Michael Geary, Richard Jenkins, Linda Kitching, Clive Leach, Charlie Milner, Jim Perry, Geraldine Tate, Paul Webb, Brenda Wilson and Ian Woodroofe

**In attendance:** Katherine Hyett (Clerk), Yvonne Rix (RFO)

## **FC/230925/00 Acknowledgement of the passing of Cllr. Michael Swift**

Paul Webb gave a brief eulogy recognising the contribution of Michael Swift to Council and his long service to the village. Councillors observed a minute of silence in remembrance.

## **FC/230925/01 Apologies**

**Apologies were received and accepted from:** Liz Swift (personal matters),

**Apologies refused:** Gus Jones and Ken McCarthy as no reason for absence was given.

**Absent:** Chris O'Neil, Julia Rogers

## **FC/230925/02 Declarations of any interests known to Councillors**

**To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.**

Ian Woodroofe in relation to 25/00948/FUL 7 Toyse Lane

Paul Webb in relation to 25/00370/LBC and 25/00369/FUL 121 North Street

## **FC/230925/03 Approval of Minutes of the meeting of 09 September 2025**

The minutes of the meeting held on 9<sup>th</sup> September 2025 were approved and signed as a true and accurate record.

Proposed by Jim Perry, seconded by Clive Leach and agreed by all.

## **FC/230925/04 Public Forum**

**Open forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Limited to three minutes per person, fifteen minutes in total.**

No matters were raised in the public forum

## **FC/230925/05 Planning Applications**

The following planning applications were considered:

### **25/00948/FUL 7 Toyse Lane – response date 1<sup>st</sup> October 2025**

Single storey extension to rear and internal alterations

**Response: No objection**

Proposed: Richard Jenkins; Seconded: Clive Leach; Approved by all (Ian Woodroofe did not participate in the vote)

### **25/00370/LBC and 25/00369/FUL 121 North Street APP/V0510/D/25/3372580 – response date 15<sup>th</sup> October 2025**

Single storey rear extension to form new kitchen and family room. An appeal has been made to the Secretary of State against the decision of East Cambridgeshire District Council for refusal of a Listed Building/Conservation Area Consent

**Response: No further comment agreed by all** (Paul Webb did not participate in the vote)

### **25/00393/FUM Anchor Lane Farm Newnham Drove – response date 25<sup>th</sup> September 2025**

Agrivoltaic scheme (capacity 49.95MW) plus associated infrastructure, access roads and landscaping.

Amendment/Additional Information: Revised preliminary ecological appraisal (received 10th September), construction ecological management plan (10th September) and shadow Habitat Regulations Assessment (received 5<sup>th</sup> September 2025) with associated revised layout, landscaping plans, BNG metric and BNG design stage assessment (5th September).

**Response: No further comment agreed by all**

### **25/00857/FUL Mandeville House 4 Mandeville – no response required**

Amended plan: Addition of cottage bars in window design

**This was noted**

**FC/230925/06 Planning decisions from District Council**

None to note

**FC/230925/07 Notifications from ECDC of approved work to trees**

The following decisions were noted:

**25/00818/TPO 20A Ness Road**

T1 Walnut - Reduce height by 2 - 2.5 metres and spread on all sides by 2 - 2.5 metres, to previous pruning points

**25/00926/TRE The Tan House Tan House Lane**

T1 Mulberry tree with split in main trunk – Fell

**FC/230925/08 Urgent Matters for Consideration**

- 1) To approve the new allotment regulations recommended following the Asset and Environment meeting dated 26.08.2025  
Proposed: Brenda Wilson, Seconded: Paul Webb, Approved by all.  
**Council resolved to adopt the new allotment regulations immediately.**
- 2) To approve the purchase of a Barrington Classic Radar Unit for £279.99 and Rechargeable Batteries Lithium 8 Pack with Charger, £20.17 for Speedwatch  
Proposed: Ian Woodroffe, Seconded: Clive Leach, Approved by all.  
**Council resolved to purchase the Barrington Classic Radar Unit and Rechargeable Batteries for Speedwatch.**
- 3) To consider approval of the following payments:  
Proposed: Linda Kitching, Seconded: Geraldine Tate, Approved by all.  
**The following payments were approved.**

Name	Description	Net Amount	Vat	Total Amount	Power
Ellgia	General Waste Disposal	£344.25	£68.85	£413.10	LGA 1972 s.133
Lloyds Bank	Maintenance Supplies £319.92 Tennis Courts £189.00 Fee £6.00	£514.92	£101.78	£616.70	LGA 1972 s.111/LGA 1972 s.133/ Open Spaces Act ss9-10
Sharp	Photocopier Contract	£26.03	£5.21	£31.24	LGA 1972 s.111
Huws Gray	Maintenance Supplies	£78.76	£15.75	£94.51	LGA 1972 s.133
Zion Landscapes	Grass Cutting including hay and grass cuts at Spring Close, Priory Meadow and Paulines Swamp.	£2,420.00	£484.00	£2,904.00	Open Spaces Act ss9-10
Play and Leisure	Playground Equipment Parts	£63.96	£12.80	£76.76	LGA 1976 (Misc Prov.)ss.19
Specsavers	Corporate Eyecare Vouchers	£104.81	£0.00	£104.81	LGA 1972 s.111

NBB Recycled Furniture	Purchase of benches following donations from residents	£583.00	£116.60	£699.60	
BT	Phone and Provisions	£545.71	£109.14	£654.85	LGA 1972 s.111
Wave	Cemetery Water Fees	£23.53	£0.00	£23.53	LGA 1972 s.214(2)
Wave	Recreation Ground Water Fees	£43.71	£0.00	£43.71	Open Spaces Act ss9-10
Engie	MH Gas	£104.42	£5.22	£109.64	LGA 1972 s.133
Engie	JRR Electric	£123.62	£6.18	£129.80	LGA 1972 s.133
Engie	JRR Gas	£78.63	£3.93	£82.56	LGA 1972 s.133
Engie	Cemetery	£15.50	£0.78	£16.28	LGA 1972 s.214(2)
Engie	Public Toilet	£22.48	£1.12	£23.60	Public Health Act 1936 s.87
Engie	Allotment Shed	£41.43	£2.07	£43.50	Small Holding and Allotment Act 1908 ss23,25
Engie	Pavilion	£325.78	£16.29	£342.07	LGA 1972 s.133
Colin Barnes	Ret of Dep	£50.00	£0.00	£50.00	
George Cummins	Ret of Dep	£50.00	£0.00	£50.00	
Dr Osman Bhatti	Ret of Dep	£50.00	£0.00	£50.00	
The Antiques Collective Ltd	Ret of Dep	£50.00	£0.00	£50.00	
		<b>£5,660.54</b>	<b>£949.72</b>	<b>£6,610.26</b>	

#### **FC/230925/09 Other Reports for noting**

None

#### **FC/230925/10 Other matters from Cambridgeshire County Council and East Cambridgeshire District Council**

- 1) Emails from Charlotte Cane MP and Dr Stephen S.Moir (Chief Executive Cambridgeshire County Council) about Local Government Reorganisation: for Council to consider and resolve an appropriate response.

**There was some discussion about the Local Government Reorganisation. Following a vote (9 in favour, 2 abstained) Council resolved to send a letter in agreement with Cambridgeshire County Council preferred Proposal A <sup>1</sup>as they agreed that it aligns better with local identities and people's daily lives, such as for work, travel, NHS, and education.**

**Meeting closed at 19:54**

<sup>1</sup> Proposal A would mean the first unitary council would include Peterborough City Council, Huntingdonshire District Council, and Fenland District Council. The second unitary council would include Cambridge City Council, East Cambridgeshire District Council and South Cambridgeshire District Council