

# BURWELL PARISH COUNCIL COMMUNITY, LEISURE, HEALTH & SPORT MINUTES

**Date:** 1<sup>st</sup> April 2025

**Location:** Mandeville

**Present:** Mike Swift, Geraldine Tate, Jim Perry, Liz Swift, Ken McCarthy, Paul Webb, Clive Leach, Katherine Hyett (Clerk)

**Apologies:** Julia Rogers

## Approval of the minutes of the meeting on 4<sup>th</sup> February 2025:

It was proposed by Liz Swift that the minutes are signed as a true and accurate record of the meeting on 4<sup>th</sup> February. This was seconded by Paul Webb.

## Membership

Michael Swift: Chair  
Clive Leach  
Charlie Milner  
Jim Perry  
Liz Swift  
Geraldine Tate  
Paul Webb  
Ian Woodroofe  
Ken McCarthy  
Julia Rogers

## 1) Rolling Actions and updates

Ref	Item	Actions (including past updates)	Responsibility	Due
A	Donations	Request dealt with under AOB. Budget for 2025/2026: £1k for Youth and £1k general. No further update		
B	Recreation Ground and Margaret Field football provision and liaison with Burwell Football Club	Ball stop funding: Mike Swift and Paul Webb to provide previous documents/quotes to the Clerk – This action hasn't been completed. However, Mike Swift had completed some research, and it was agreed that a site visit was needed with the football club to work out exactly what they want.	Mike Swift/Paul Webb	Apr/May
		It was agreed that the football club can buy a tabletop freezer for the Pavilion. This was approved. Note from Clerk post meeting: the football club should try and seek out a good energy rating and be responsible for cleaning and maintaining the contents and ensuring this is switched off if not in use for a period of time.	Clerk to contact Burwell Football Club	April
		Andy Prince requested on behalf of the football club to ask if a memorial plaque and bench could be placed at the Recreation Ground in memory of Paul Harrison. Paul was at every football match, home and away. The football club would like to place a plaque on the pavilion and/or bench. The Football Club will pay for the plaque and bench. The group agreed that they would be happy with a bench with a plaque on it. As there is no cost to Council this does not need to be a recommendation.	Clerk to contact Burwell Football Club	April
C	Spring Close and Priory	Mike Swift updated the group that Nicola Hallows had been working with a Geologist on a report for a	Clerk	Next full council.

# BURWELL PARISH COUNCIL COMMUNITY, LEISURE, HEALTH & SPORT MINUTES

	Meadow Management Group	chalk stream project. The Clerk will share report with Council		
D	Pauline's Swamp	The Trust have asked Nicola Hallows to ask experts to provide a report on the pond water quality. They couldn't do the sedge cut last year. Michael Geary has now cut the sedge this year. New friends of Pauline's swamp group established and there is a working group to rake up from the sedge cut on Sunday 13 <sup>th</sup> . JJ Drake are scheduled to come back to work on solar powered CCTV on 29 <sup>th</sup> April. Jim Perry highlighted there were some fallen trees. Katherine and George to assess risk.	Clerk	ASAP
E	BAFY	Ken McCarthy has joined BAFY. Youth bus coming after Easter (tbc by Liz Swift). Bus will now be going to the Recreation Ground not the Sports Centre. Ken pointed out that contact details for BAFY were not in the Clunch article.	BAFY	
F	Community Garden	No update from Helen McMenamin-Smith. 2 new planters placed down there. Brian Marsh to potentially strengthen the shed.		
G	Liaison with Sports Centre	Paul said the Chair of the Sports Centre would be happy to update on progress with the sports centre – agreed to arrange this for full council	Paul Webb to liaise with the Clerk.	
H	A to B1102 and Public Transport issues	Jon Cooke had arranged a meeting for 7 <sup>th</sup> April – however it has been postponed to May. Mayor came to Burwell at Large and felt things are looking more promising and ongoing talks are happening. T4 and T5 are the Burwell Services. 2 tender processes have happened. They are considering Tiger on Demand for Burwell. The next review of Tiger on Demand is in September this year.		
I	Westhorpe Play Area	No further action on this but the Clerk advised it would be sensible to delay any further spend until after the PiPA inclusive play audit which is being funded by ECDC.		
J	Repair Café/Swish	Both events went very well. Grants are available to apply for before the end of April		
K	Newmarket Road Sports Hub	Jim Perry raised the ongoing financial issues at This Land. Mike Swift gave some history to the project. 01/04 LS/PW/KH had a meeting with Craig Mulhall. Craig has been in touch with This Land and they have now confirmed that they would not fund the agronomist report. We have now decided to get some legal advice from the SLCC and will decide on how to progress this.	Clerk	April

# BURWELL PARISH COUNCIL COMMUNITY, LEISURE, HEALTH & SPORT MINUTES

		Katherine Hyett to contact Khalid about evidence of non-contaminated land. If necessary, Paul Webb to speak to football club re paying for the agronomist report. KH to contact Khalid about contamination		
L	Trees on the Avenue	We continue to get no response from the County Council. It has been chased regularly, and the trees have now been reported as unsafe to Highways. The Clerk copied Josh Schumann on her last email, and he said he would raise the lack of response with the Director of the Service.		
M	Waterways	Chalk Stream project will contribute to this. BEG will try and move forward with Waterways improvements this year.		

## 2) Phone Box

It has been discussed over several years, but the group confirmed they would like it to be an information hub. The Clerk will discuss with the maintenance officer and put a proposal into Assets and Environment.

## 3) Burwell in Bloom

Following feedback Ken McCarthy is keen to progress 'Burwell in Bloom' to enhance appearance of the village. Judging would be in July. He has spoken to many organisations and the proposal has been warmly received. Ken is happy to lead this activity, and the Parish Council will support him. He is likely to get sponsorship for prizes. The categories would be:

- Young persons garden
- Large garden
- Small garden
- Business garden
- Wildlife garden

Clerk to add a recommendation to Council that we support the proposed Burwell in Bloom competition.

## 4) Correspondence

### I. Request for Rugby posts on Margaret Field

Clerk to respond that football is played at Margaret field but there may options at the Recreation Ground which we will explore.

## 5) Other reports/meetings

- I. Inclusive play audits – Clerk updated the group that ECDC are funding PiPA for inclusive play audits. PiPA exists to empower the true meaning of inclusion, equality and diversity in play area design. Enabling everyone the same opportunity to play in a fun and safe environment, because all children need and have the right to play. It's the only independent tool available to evaluate all aspects of play design, it was endorsed by the UK government's Accessible Britain Challenge and hailed as a best practice document for play area design by the British Design Council.

## BURWELL PARISH COUNCIL COMMUNITY, LEISURE, HEALTH & SPORT MINUTES

### 6) **AOB**

We received a late request from Ely foodbank for a section 137 grant for Ely Foodbank of £1000. There was some discussion about this. Clerk is to respond asking for more details about what any donation would be used for and whether we can support in non-financial ways and to explain that we have a very small donations budget. Paul Webb declared an interest in Ely Foodbank.

### 7) **Next meeting date:** 15 July 2025

Meeting closed 20:50

**Signed**

**Dated**