

# BURWELL PARISH COUNCIL COMMUNITY, SAFETY, HEALTH & SPORT MINUTES

**Date:** 03/02/2026

**Time:** 7:30pm

**Location:** Mandeville

## Membership

Jim Perry  
Liz Swift  
Geraldine Tate  
Paul Webb  
Brenda Wilson  
Lea Dodds

**Present:** Geraldine Tate, Liz Swift, Paul Webb, Jim Perry, Ryan Noyes, John Damian, Pat Cleary, Katherine Hyett (Clerk)

**1) Apologies** – apologies received from Lea Dodds after the meeting

### **2) Election of Chair and Vice-Chair:**

Chair: Liz Swift proposed Geraldine Tate, Paul Webb seconded the proposal.

Vice Chair: Geraldine Tate proposed Liz Swift, Paul Webb seconded the proposal.

Both candidates explained that they would be in position for 6 months and then this would be reconsidered sure to the number of new councillors that have joined recently. All voted in favour and Geraldine Tate was appointed Chair and Liz Swift, Vice Chair.

**3) Approval of the minutes of the meeting on 18<sup>th</sup> November 2025:** Liz Swift proposed that the minutes date 18.11.25 are accepted, this was seconded by Paul Webb.

### **4) Community**

#### **a. Community group updates:**

Pauline's swamp friends are looking at some workdays to remove ivy off the trees.

Spring close mgt group met recently and various initiatives are progressing.

The Community Garden has a workday on 21<sup>st</sup> February at 10am

Litter picking group – the Clerk received an email from Keep Britain Tidy offering free insurance and risk assessment templates. This has been forwarded to Helen McMenamin-Smith, and she has been encouraged to take this up as an alternative to using Parish Council insurance.

Speed watch has held two sessions recently – one on Toyse Lane.

**b. Public and community transport:** – Liz Swift gave an update on recent activities of the A-B1102 group. Jon Cook (Chair of A-B1102) has spoken to Brian Clifford, MD of A2B group (responsible for the T5 service) and explained that the first bus is always late, fares are not being collected which means there is no true representation of the numbers of people using it. A2B are supposed to be getting another depot in Ely which should help matters. Jon Cook has also spoken to the Mayor of the Combined Authority, Paul Bristow, who wants to set up a round table discussion with ECDC, A-B1102 etc. There is a possibility of setting up an evening bus.

New councillors noted that there is very little public transport. The Clerk mentioned that she had created a web page which shows community transport options. There was discussion about funding a bus (perhaps on Ely market days). Liz Swift mentioned that this had happened before and they had to cancel to due to lack of demand. **Liz Swift to ask other Parish Council reps on the A-B1102 group if they had considered or were funding any community transport.**

#### **c. Events:**

Remembrance day: The Clerk showed councillors a Remembrance Day wall from Haverhill made of knitted poppies and suggested that we could replicate this on the

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Jubilee Reading Room. The idea was well received and ideas of people that could help were suggested: Burwell Day Centre, WI, Knit and Natter, Sports Centre craft group, the school, Guiding and Scouting organisations. Pat Cleary knits – **Katherine Hyett to liaise with Pat and get this idea underway.**

The Clerk reminded councillors that a waste workshop was being held on February 18<sup>th</sup>.

## 5) Safety

- a. **Community safety forum – Geraldine and Liz to speak to Lydia Barlow at ECDC and decide how to progress.** Community safety forums are specifically for ongoing ASB issues the public are concerned about. The focus of the evening would be community safety matters excluding planning permissions and speeding. The Parish council will form a 3-month action plan with a multi-agency approach to solving issues raised that evening. After 3 months, parish council can decide whether it is appropriate to hold a second meeting or via social media, forums, or parish magazines. The community safety partnership will provide a panel of professionals such as ECDC community safety, county council youth coordinator, police, and ECDC youth champion.
- b. Traffic/Heavy goods vehicles – North Burwell. There was some discussion and one councillor is raising issues with companies privately. It was also acknowledged that rescue vehicles needed to go out at night and people broken down in the middle of the night appreciate the service. **Clerk to request from Highways:**
  - **Is there an option to ban HGV's from Silver Street?**
  - **Can we ask for further speed measurements – black strips to monitor speed and volume of traffic?**
  - **Clerk to try and create report for Toyse Lane from MVAS data for next meeting.**
  - **Councillors to raise issue with District and County Councillors.**
- c. Highways reporting including potholes – The Clerk offered to show any councillors that didn't know how to use the highways reporting tool how to use it. She thought it would be useful to ask how many highways reports we made as a collective per month and asked councillors to let her know monthly how many they had reported. **The Clerk has previously asked our County Councillor to set up regular meetings between East Cambridgeshire Parishes and Highways and will repeat that request.**
- d. Local Highway's initiative update – The funding application for improvements to the Pound Hill crossing has been submitted. We are awaiting an update on the 20mph flashing signs for Buntings Path and the Causeway.

## 6) Health

### a. Active travel

There was a general discussion about health and well being initiatives in the village. Geraldine Tate mentioned social and green prescribing and that surgeries were promoting this, Sara Phipps has a walking for health on Friday mornings. The discussion led to how we could communicate opportunities in the village and **it was agreed to draft a web page with links to health and well-being options and possibly have a stand at the Annual Parish Meeting promoting options.**

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The Clerk was asked for an update on the defibrillator proposed for Gardiner Memorial Hall. She is still waiting to hear back from Jacqueline Whipp who has ownership. Paul Webb suggested that a defibrillator was needed for the recreation ground.

Burwell and Exning Cycleway: Liz Swift provided some background to the new councillors. Suffolk County Council are responsible for the development of this.

**Councillors re-iterated that they want a meeting with Suffolk County Council to provide a proper update. Clerk to chase this up.**

The issue of equestrian access was raised but it was felt that the design may be too narrow. This is for Suffolk County Council to provide feedback to the BHS access officers. Councillors agreed they would take into account all methods of travel, including equestrians, for future projects.

## 7) Sport

- a. Football agreement – a copy was provided for noting.
- b. Newmarket Road Sports Hub – This was not discussed as an update will come to full council the following week.
- c. Updated Burwell Sports Centre Plan – noted. Charging points are now working

## 8) Donation Requests - none

## 9) Annual Parish Meeting format – Clerk, Pat Cleary, Liz Swift and Geraldine Tate to organise.

## 10) Correspondence

- a. Recreation Ground sign request – Clerk to investigate further.
- b. Fairground request – **It was agreed to propose to council that the fairground be allowed to use the recreation ground for the week of 20-26<sup>th</sup> July** opening on Thursday, Friday and Saturday (with a finish time of 9pm). A ground rent of £500 has been proposed.

## 11) Other reports/meetings - none to consider

## 12) AOB

An email from highways opportunity to apply for 20mph. The 2026/27 20mph funding programme will be open as of Monday 26<sup>th</sup> January 2026. Applicants are now able to make applications until 17:00PM on Friday 27<sup>th</sup> March 2026.

Councillors discussed a range of views as to whether we should or shouldn't reapply for funding. **The decision will need to be taken to full council. Several questions arose which the Clerk will try and qualify with the appropriate highways team before consideration:**

- 1) Would the fact we turned down the money previously go against an application?
- 2) Would the previous consultation we did where a small majority decided no to 20 mph go against an application?
- 3) If they applied for 20mph for a smaller portion of the village including Buntings Path and the Causeway, would we need to remove the 20mph flashing signs that we have approved LHI funding for?
- 4) Can a small part of the village be made 20 mph?
- 5) Have you seen any positive outcomes from the villages that have already gone 20mph e.g. reduction in pollution/accidents?

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- 6) Would you expect another consultation with resident to be carried out?
- 7) If we applied for funding this round and were successful what is the earliest that signage etc would be likely to go up?
- 8) Will there be another round of funding for 27/28?
- 9) Did Highways say that 20mph was not possible along Swaffham Road?

**13) Next meeting date – 21<sup>st</sup> April 2026**

**Meeting closed: 21:08**

**Signed**

**Dated**

## **Actions agreed:**

Liz Swift	Ask other Parish Council reps on the A-B1102 group if they had considered or were funding any community transport
K Hyett/P Cleary	Contact community groups about making knitted Remembrance wall on Jubilee Reading Room
L Swift/G Tate	Arrange meeting with Lydia Barlow at ECDC about community safety forum
Katherine Hyett	Liaise with Highways about HGV's in North Burwell: <ul style="list-style-type: none"> <li>• Is there an option to ban HGV's from Silver Street?</li> <li>• Can we ask for further speed measurements – black strips to monitor speed and volume of traffic?</li> <li>• Clerk to try and create report for Toyse Lane from MVAS data for next meeting.</li> </ul>
Councillors/Clerk	Continue to raise traffic/Highways issues with district and county councillors. Clerk to repeat request to Yannifer Malinowski about regular meetings with Highways
Katherine Hyett	Create a health and well-being web page
K Hyett/G Tate/L Swift/ P Cleary	Arrange Annual Parish Meeting in new format and consider promotion of health opportunities as well.
Katherine Hyett	Contact Suffolk County Council again for meeting about Burwell to Exning Cycleway
Katherine Hyett	Add to full council agenda: <ul style="list-style-type: none"> <li>• Fairground proposal</li> <li>• Consideration of applying for 20mph funding</li> </ul>
Katherine Hyett	Seek clarification from highways on 20mph questions