

From: [Stephanie Jones](#)
To: [Katherine Hyett](#); [Lizzi Houghton](#)
Cc: [Harriet Sugg](#)
Subject: Detached Youth engagement in Burwell
Date: 01 April 2026 10:12:25
Attachments: [image001.png](#)
[image002.png](#)
[image005.png](#)
[image006.png](#)
[Session 4, Bottisham, The Swaffhams, Burwell.docx](#)

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Hi All,

Harriet and I took an hours walk around Burwell on Tuesday 27th March to engage with any young people who were out and about and ask about youth provision, community safety and anything else they would like to chat about! Unfortunately, even though it was Easter holiday it was a very quiet afternoon and the children around were mostly little ones. We did manage to talk to a couple of people at the rec.

I am feeding back the comments to you as there was some comments regarding the toilets, and a request for a coffee/refreshment truck! Lizzi, I have copied you in just FYI.

Overall, everyone felt safe and had no issues, the park had good feedback, and they were generally happy with youth provision in Burwell.

Please see the attached.

Thanks

Stephanie



Stephanie Jones

Communities and Partnerships Support Officer

Communities and Partnerships



01353 665555



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Detached Youth work 2025/26

Witchford Mepal Sutton 22.10.25

Location.	Comments from Young people, Parents and Carers.	Actions and date actioned.
Bottisham	Nobody around	NA
Swaffham Prior	Nobody around	NA
Swaffham Bulbeck	Nobody around	NA
Burwell	<p>Bottisham 1 Y8 Comes to Burwell to visit a friend below.</p> <p>Burwell 1 Y8 Plenty to do, they don't use transport, like playing footy no issues in area and feel safe. Happy with current youth provision</p> <p>Visitor with small kids from Exning, they come to Burwell for the Sports centre and the play area, Live out of area but feel enough to do in area for younger ones. They enjoy Burwell rec, and have never seen any issues there</p> <p>Two boys Y5 have no issues in the village. They are supervised when out. Feel that there is enough to do Enough groups at school.</p> <p>Parent and Grandparent suggest a drinks facility. Loos sometimes closed!</p> <p>There was an issue once when the man from the PC was locking the loos when people were around, a child needed the loo, but he wouldn't unlock and directed them to the reading rooms.</p> <p>Generally, a good park, like Soham. Could do with extra benches in the summer?</p>	

From: [Wendy Lansdown](#)
Subject: Notes and updates from the last P&C forum
Date: 02 April 2026 16:07:10
Attachments: [image001.png](#)
[image002.png](#)
[Family Action LifeSkills all sessions \(clickable links\).pdf](#)
[P&C Meeting notes March 2026.docx](#)

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Hi everyone,

Thank you to all who joined the last P&C meeting.

With a little help from AI (a very handy way to save my fingers), I've included the meeting notes along with the updates we shared at the end of our session.

Over the coming weeks, we'll continue working ahead of our in-person meeting scheduled for the 20th May at St Mary's Church in Ely (more details and a calendar invite to follow shortly). This session will feature Healthwatch who will be complementing the round-up of the work we've carried out over the past six months pertaining to community transport with a view for next steps.

Please see updates below, including link to the newly launched Oil Crisis and Resilience Fund.

We're really looking forward to seeing you in May.

Best wishes,

Caline and Wendy

UPDATES

Support for Cambridgeshire's low-income heating oil households

Grants of up to £400 are available for individuals and families living in Cambridgeshire who rely on oil to heat their homes and water, and are struggling to do so in light of significant rises in oil costs.

Cambridgeshire's application system is now live and is being run by Cambridge Community Foundation. [Oil Crisis & Resilience Fund: Support with heating oil costs - Cambridgeshire Community Foundation](#). Payments of up to £400 can be applied for online using the link above which gives full details of criteria.

Broader information about support with utility bills is available her: [Help with utility bills | Cambridgeshire County Council](#)

Adult Social Care Funding Opportunities from Diana – Care Together

We're pleased to announce two new Adult Social Care funding opportunities for 2026–27. As the Care Together programme comes to a planned close, all elements including seed funding are now part of our business as usual approach, helping us continue to support innovative, community-led projects.

Funding is available through: (1) **Adult Social Care Seed Funding Grants** for community initiatives that promote wellbeing and reduce inequalities, and (2) the **Local Mental Health Community Fund**, offering small grants of up to £1,000 to groups or individuals improving adult mental health. We encourage partners and local organisations to apply and share this opportunity widely.

Please see the link below:

<https://www.cambridgeshire.gov.uk/residents/adults/how-we-work/new-adult-social-care-funding-opportunities-2026-27>

Free Online Skills Sessions for your Community

We have partnered with Family Action to offer four free sessions to residents across Cambridgeshire and Peterborough. Providing supportive guidance on cyber safety, learning confidence, budgeting and finding better work opportunities — these sessions may also be helpful for anyone working with residents in need of light-touch support, who are considering a change, or want to build everyday confidence. These tasters form part of Family Action's broader LifeSkills programme, which includes further online and in-person learning opportunities you may wish to share.

Upcoming free sessions

- **Keeping Safe Against Cybercrime** – Thurs 16 April, 10:30–12:00
- **The Benefits of Lifelong Learning** – Thurs 23 April, 12:00–13:30
- **Planning Your Personal Budget** – Thurs 30 April, 15:30–17:00
- **Finding Better Work Opportunities** – Thurs 7 May, 10:30–12:00

I have attached posters for you, should you wish to print them for your hub, or share more widely. If you would like posts for Facebook, Instagram, LinkedIn or X - just let me know and I can send them over. Alternatively, dates and sign-up details are linked below.

How to book

Please signpost learners to book directly for each session:

- **Keeping Safe Against Cybercrime** – Thurs 16 April, 10:30–12:00 - https://forms.office.com/Pages/ResponsePage.aspx?id=JGs8fA83I0aS8uz14BUhrCBFTyhT6l1Km0ExD_QW0PtUM1NSVDRSMkhHVUQwSTdFVEFES0hGNTRQWi4u
- **The Benefits of Lifelong Learning** – Thurs 23 April, 12:00–13:30 - https://forms.office.com/Pages/ResponsePage.aspx?id=JGs8fA83I0aS8uz14BUhrCBFTyhT6l1Km0ExD_QW0PtUNkhZRE5TWUxDVjZEMkkwSTdSN1ZFTUc3SC4u
- **Planning Your Personal Budget** – Thurs 30 April, 15:30–17:00 - https://forms.office.com/Pages/ResponsePage.aspx?id=JGs8fA83I0aS8uz14BUhrCBFTyhT6l1Km0ExD_QW0PtUQ1dFNjVVTDBCOEhBREg5UE9ESzLTNDQyVS4u
- **Finding Better Work Opportunities** – Thurs 7 May, 10:30–12:00 - https://forms.office.com/Pages/ResponsePage.aspx?id=JGs8fA83I0aS8uz14BUhrCBFTyhT6l1Km0ExD_QW0PtUOUc2RkNPT1oyNDBCQIZNWTdRUUtQNkRWVS4u

If you have any questions about these or other LifeSkills courses, please email:

Angelina.Vigurs@family-action.org.uk. More information about Family Action's wider support can be found at: www.family-action.org.uk

Have your say – Cambridgeshire County Council All-Age Carers Strategy refresh

The [Cambridgeshire County Council All-Age Carers Strategy 2022-2026](#) was developed to support people who provide unpaid care for family members and friends. Co-produced with experts by experience, health partners, and unpaid carers of all ages across Cambridgeshire, it reflects a shared commitment to improving unpaid carers' lives.

Why it matters

Since the strategy was launched, both national and local feedback has highlighted that unpaid carers are experiencing increasing pressures. In response it is vital that we refresh the strategy to ensure it remains relevant, effective, and responsive to the challenges unpaid carers face today. The refreshed strategy will run up to 2028.

How you can help

We want to hear from unpaid carers, local organisations, community groups and health and social care professionals. Your insight is vital in helping us to:

- celebrate what is working
- identify where improvements can be made
- shape a refreshed strategy that truly meets current and future needs

The refreshed strategy will be launched in November 2026 and will inform the priorities for the recommissioning of the All-Age Carers Service.

You can have your say by completing our survey: [Cambridgeshire County Council All-Age Carers Strategy refresh survey – Fill in form](#)

The survey will be open **until Friday 15 May 2026**.

If you would like a copy of the survey as a Word document, in large print, or in Easy Read then please let us know by contacting: ASC.Consultation@cambridgeshire.gov.uk

Older Driver Workshops

Are you over 65 and driving? Or have a parent who is?

The Older Driver Workshops, delivered by the fire service, are free sessions designed to help us all keep driving safely for longer.

They discuss how driving can become more challenging as we get older, and what simple checks we can do at home to keep ourselves fit to drive.

This interactive, two-hour session covers the following topics:

- Age-related changes when driving
- Eyesight and driving
- Conducting a vehicle check
- License renewal

- Signs to be aware of
- Alternatives to driving.

The Older Driver Workshop does **not** include a supervised drive.

Older driver workshops in 2026:

- Wednesday March 25 between 1-3pm at Soham Town Rangers Football and Social Club
- Thursday March 26 between 1-3pm at Chatteris Fire Station
- Thursday April 16 between 1pm-3pm at St Ives Fire Station
- Wednesday April 29 between 1pm-3pm at Sawston Fire Station
- Thursday May 7 between 1pm-3pm at Soham FC (Julius Martin Lane, Soham CB7 5EQ)
- Monday May 18 between 1pm-3pm at Chatteris Fire Station
- Wednesday May 20 between 1pm-3pm at Sawtry Fire Station
- Thursday May 21 between 1pm-3pm at St Neots Fire Station
- Wednesday June 10 between 1pm-3pm at Cambourne Fire Station
- Thursday June 11 between 1pm-3pm at St Ives Fire Station
- Wednesday June 17 between 1pm-3pm at Sawston Fire Station
- Thursday June 18 between 1pm-3pm at Soham FC (Julius Martin Lane, Soham CB7 5EQ)
- Wednesday July 15 between 1pm-3pm at Stanground Fire Station
- Thursday July 16 between 1pm-3pm at Sawtry Fire Station
- Wednesday July 29 between 1pm-3pm at St Neots Fire Station
- Thursday July 30 between 1pm-3pm at Cambourne Fire Station

To book onto an Older Driver Workshop please email road.safety@cambsfire.gov.uk with your name, age, location, and contact number. Once you've sent the email to us, we would kindly ask that you wait for a confirmation email confirming your place on the workshop. If the date you've selected is not available, you will be offered alternative dates or the option to join our online webinar.

More information - [Older Driver Workshops](#)

Kind Regards,

Corporate Communications

Good Grief Soham – dates



Caline Easey Saunders

East Cambs Community Connector

Communities Service – Strategy and Partnerships

Cambridgeshire County Council

Email: caline.easeysaunders@cambridgeshire.gov.uk

www.cambridgeshire.gov.uk

My working week is Tuesday to Thursday, 9am to 5pm.

Think Wellbeing: This email was sent at a time convenient to myself. Please do not feel the need to respond outside of your own normal working hours.



[Communities Service East Cambridgeshire](#)



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Alt text: Help us become a County of Sanctuary

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Parish & Community Forum – Meeting Notes

Date: 18 March 2026

Format: Online Meeting

Transcription notes: AI

Attendees

Caline Easey Saunders - CCC
Christine Burton – Making Space
Kirsty Luckham – Age UK
Kevin Evans – Neighbourhood Watch
Anna McIvor – Resilience Web
Wendy Lansdown - CCC
Robert Colbert – Alzheimers Society
Fiona - Christians Against Poverty (Unverified)
Sophie Dalpra – Healthy You
Nathan Jones – The Library Presents
Philippa Nowikow - ECDC
David & Christine Ambrose Smith - Littleport
Sophie Payne – Cambs Acre
Heidi Welch – Children & Family Centres
Anna O'Leary – Support Cambridgeshire
Tom Heffer – Cambs Skills
Poppy Pearce – Ely Refugee Resettlement Group
Eagles, Carol - SWCAB
Debbie Price - Libraries
Peter Metcalfe - ECDC
KNOTT, Tracey (ST. GEORGE'S MEDICAL CENTRE) – Social Prescriber
Mike Banahan – Ely Resilience Group
Katherine Hyett – Burwell Parish Council
Mirella Teague – Care Network
Stephanie Jones - ECDC
Debra Smith – Branching Out
SANTOS, Tamara Shevchuk (BURWELL SURGERY) – Social Prescriber
Rachel Southwood - EMED
Suzanne Hurst -EMED

1. Resilience Web – Overview & Purpose

Presented by: Wendy Lansdown & Anna McIvor

Summary

- The Resilience Web is an online tool mapping community groups in East Cambs.

- Includes listings and a mapping function to show where groups are based.
- Supports collaboration, helps identify gaps, and strengthens community resilience.
- Anyone can propose or edit listings.

Purpose for East Cambs

- Improve awareness among community partners.
- Support joint bids for funding (e.g., dementia-friendly consortium example).
- Identify gaps in provision, especially noted by social prescribers.
- Intended primarily for internal networking, not public-facing service navigation (that is handled by How Are You).

Categories

Anna reorganised categories to improve clarity. Current categories include:

- Activities & Events
- Advice Services
- Community Building
- Local Councils
- Community Spaces
- Health & Wellbeing

Groups can only be in one category, but tags can be added for cross-cutting themes.

Tags

- Tags can create “subwebs” (e.g., financial support, carers, place-based tags).
- Suggestions included:
- Carers
- Place-based tags (e.g., Haddenham, Cheveley)
- Anna can create tags but needs group input to assign them.

Geographic Considerations

- East Cambs Web covers the whole district.
- Local communities (e.g., Burwell, Littleport) may create their own smaller webs.
- The Web is for internal networking, not public service navigation.

2. Questions & Comments

Christine Burton (Making Space)

- Asked where her service fits within categories.
- Confirmed she can upload her service details.
- Suggested a carers tag.

Christine Ambrose Smith

- Asked whether services are broken down by area.
- Concern about rural access.
- Clarified that East Cambs Web is district-wide; local webs can be created separately.

Heidi Welch

- Suggested place-based tags to help identify local groups.

Fiona (CAP)

- Concern about cross-area services being missed if tags are too place-specific.
- Suggested multi-tag (AND/AND/AND) search.
- Anna to check with developer whether this is possible.

3. Cover Photo Vote

Wendy presented six images (A–F).

Participants voted in the chat.

Final result to be confirmed by Wendy after counting votes.

4. Healthy You – Service Update

Presented by: Sophie Dalpra (More Life)

Overview

- Healthy You is the integrated lifestyle service for Cambridgeshire.
- Contract awarded to More Life in December 2025.
- Services include:
 - Weight management
 - NHS health checks
 - Smoking cessation
 - Alcohol prevention
 - Falls prevention & physical activity (via Living Sport)

Referral Pathways

- Self-referral via Healthy You website.
- Professional referral.
- Client services team triages and allocates support.
- Some waiting lists currently in place.

Community Intensive Weight Management (formerly Tier 3)

- 12-week programme + 12-month maintenance.
- Includes mindful eating, self-care, practitioner support.
- Medication pathway available for eligible individuals.

Adult Weight Management

- 12-week programme.
- One face-to-face clinic in Ely; second opening soon in Littleport.
- Remote digital option available.

Actions & Follow-ups

Resilience Web

- Anna
- Create initial place-based tags once suggestions are finalised.
- Check with developer whether multi-tag search is possible.
- Wendy & Caline - continue coordinating the East Cambs Web as a forum-owned tool.
- Share link for adding/editing listings in meeting notes.
- Christine Burton - Add Making Space Care Support Service to the Web.

Cover Photo

- Wendy confirmed Picture E

Healthy You

- Sophie
- Share updated service information and referral details.
- Confirm launch date for the new Littleport clinic.



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LifeSkills

Join us for some **FREE** online LifeSkills sessions focussing on:

Keeping Safe Against Cybercrime

Thur 16 April
10.30am-12pm

How You Can See The Benefits of Lifelong Learning

Thur 23 April
12pm-1.30pm

Planning Your Personal Budget

Thur 30 April
3.30pm-5pm

Finding Better Work Opportunities

Thur 7 May
10.30am-12pm



Book each session by clicking on the links above, or for more information about any of the sessions please email Angelina.Vigurs@family-action.org.uk

family-action.org.uk

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LifeSkills

Join us for a FREE online LifeSkills session focussing on Keeping Safe Against Cybercrime

This module will focus on how individuals can keep their finances safe online by protecting their personal information and recognising risks of fraud, scams and identity theft.

By the end of the module learners will be able to:

- Identify ways to stay safe online and protect themselves from the most common types of fraud, scams and identity theft
- Understand their digital footprint and why putting too much information online can increase their security risk
- Understand where to go for support and advice should they be worried they have been a victim of fraud, scams or identity theft

Thursday
16 April
10.30am –
12.00pm



Click here to book your place on the session, or for more information email Angelina.Vigurs@family-action.org.uk

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LifeSkills

Join us for a FREE online LifeSkills session: How You Can See The Benefits of Lifelong Learning

This module will help learners to think about their own attitude to learning and consider how they might want to learn now and in the future. The skills learnt in this module could be used to support someone starting their own business; someone learning more manual skills to take their career in a different direction; or someone learning new skills in order to move into a different industry such as the hospitality or care sector.

By the end of the module learners will be able to:

- Think about their own personal attitude to learning – both now and in the past.
- Identify the benefits of lifelong learning, in terms of increasing confidence and self-esteem, becoming less risk averse and more adaptable to change in the workplace, as well as helping them to achieve a more satisfying personal life.
- Consider how they might want to learn now and in the future, and what kind of learning they feel ready for.

Thursday
23 April
12.00pm –
1.30pm



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LifeSkills

Join us for a **FREE** online LifeSkills session focussing on **Planning Your Personal Budget**

This module will help learners identify their sources of income and understand how to create a budget which tracks their income and expenditure.

By the end of the module, learners will be able to:

- Identify their sources of income.
- Understand how to create a budget that tracks income and expenditure.

Thursday
30 April
3.30pm –
5.00pm



Click here to book your place on the session, or for more information email [**Angelina.Vigurs@family-action.org.uk**](mailto:Angelina.Vigurs@family-action.org.uk)

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LifeSkills

Join us for a FREE online LifeSkills session focussing on Finding Better Work Opportunities

This module will support learners who are in paid employment to seek out better work within their current company or industry, whether by increasing their pay, finding more flexible or satisfying work, job security, or locating opportunities for professional development.

By the end of the module learners will be able to:

- Understand their priorities in terms of improving their work circumstances.
- Identify the skills they've learned/gained within their current role and how these skills can be transferred to a new role or job application.
- Understand how personal experience can also be used to highlight transferable skills
- Understand how to identify and assess new opportunities for development or change

Thursday
7 May
10.30am -
12.00pm



Click here to book your place on the session, or for more information email **Angelina.Vigurs@family-action.org.uk**

family-action.org.uk

These sessions have been commissioned by:



4

Dear Sir or Madam,

Following our discussion in the Jubilee reading room this morning.

I am writing to formally complain about the extremely poor condition of the public byway located at Howlem Balk, North Street Burwell.

Over the past several months, the condition of this byway has deteriorated significantly. The surface is uneven and damaged, with potholes, and poor drainage, making it difficult and unsafe for residents, pedestrians, cyclists, and other users. During wet weather, the situation worsens as large sections become muddy and nearly impassable.

The road surface has deteriorated following the installation of cable for the Solar Park developments several years ago and now more recently by Openreach laying new cables without adequately restoring the road surface to any suitable condition.

This byway is frequently used by members of the public, including residents, walkers, and its current state poses a clear risk to safety as well as causing inconvenience.

I am now even more concerned that my neighbour who is 90 has now to walk down the by way to gain access to the footpath in North Street. His wife also in her 80s ,has had to give up the use of her car. He has mobility problems and unfortunately only a matter of time before he or any other resident has a fall.

I kindly request that the relevant authority inspect this byway as a matter of urgency and take the necessary steps to restore it to a safe and usable condition. I would also appreciate being informed of any planned maintenance or repair schedule.

Thank you for your attention to this matter. I look forward to your response and to seeing this issue addressed promptly.

Yours faithfully,



From: [REDACTED]
Subject: Re: Howlem Balk, Burwell
Date: 19 February 2026 12:20:32
Attachments: [image001.png](#)

CAUTION: This email originates from outside of Burwell Parish Council

Dear Katherine,

Thank you for getting back to me.

To say the by way is usable for walkers is a shock. It is now deemed usable and safe for two residents, one 90 years of age and his wife in her 80s to walk to the footpath in North Street.

Not sure what can be done only hope they or anyone else has an accident.

Thank you for your help

[REDACTED]

From: Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk>
Sent: Thursday, February 19, 2026 11:57 AM

[REDACTED]
[REDACTED]

[REDACTED]

Mark has responded as follows:

As it stands at present, the accountability for maintaining the surface of that section of Burwell Byway 15 to a standard suitable for cars to use, is still that of the property owners using the Byway for access.

I have carried out a site visit and my assessment is that it is usable on foot, horseback and by cars driving carefully.

I will check with the Head of Highways maintenance if there is any possibility of any discretionary assistance towards the maintenance of the surface:

- 1. It is unlikely to happen in this financial year, as budget spend is restricted to emergencies only.*

You are welcome to contact him directly should you wish to follow up on that.

Kind Regards,
Katherine

Katherine Hyett
Burwell Parish Clerk

Burwell Parish Council
Jubilee Reading Room

99 The Causeway
Burwell
Cambridge
CB25 0DU
Tel: 01638 743142

[REDACTED]

[REDACTED] outside of Burwell Parish Council
Hi Katherine,

Thank you for forwarding this note from Mark Peck to me.

Disappointed he couldn't have copied me in.

I take a number of issues with the reply.

1. It has been my understanding have spoken to council representatives over the last couple of years on this matter that the council is responsible to maintain the upkeep of the by way for the safety of pedestrians and horses.

The by way is not safe for pedestrians .

This is even more important with my comments of the elderly neighbors.

2. The comment that the potholes are caused by the cars and service vehicles of properties on the by way may be correct to some extent but you can clearly see the subsidence following the track of the open reach cable laying and the road never recovered from the damage caused when the solar park cables were laid.

To say this without an inspection is to my mind not acceptable.

3. The council historically delivered recycled road planings for ongoing repairs of the by way by the residents . This to me acknowledges that there was some responsibility for maintenance felt by the council.

The delivery of planings has now been stopped according to his note.

I am not sure what the next steps are but the problem of safe pedestrian access remains.

Can any one else help?

Thank you

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] Howlem Balk, Burwell

Hello,

Please see a response from Mark below.

Kind Regards,

Katherine

Katherine Hyett

Burwell Parish Clerk

Burwell Parish Council

Jubilee Reading Room

99 The Causeway

Burwell

Cambridge

CB25 0DU

Tel: 01638 743142

From: Mark Peck <mark.peck@cambridgeshire.gov.uk>
Sent: 10 February 2026 15:20
To: Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk>
Subject: RE: Howlem Balk, Burwell

CAUTION: This email originates from outside of Burwell Parish Council

Dear Katherine

I received these communications from [REDACTED] Yesterday.

I am awaiting response from Street Works, as to whether Open reach are subject to any retrospective maintenance responsibilities.

I am planning to visit for an inspection tomorrow, 11/02/26

To be clear, the ongoing issues with potholes along this section of the Byway are due to the level of use by vehicles belonging to properties along the Byway and service vehicles accessing such properties.

It is not CCCs responsibility, as the Highways Authority, to maintain the surface of this Public Byway to a standard suitable for everyday cars. That is the responsibility of the house holders using the Byway to access their properties.

I have in the past, had recycled road planings delivered to the farmer, to assist with repairing the surface.

I have been instructed by CCC Highways management, that I am no longer able to do this.

I am sorry to hear a report of someone falling on the Byway. I will of course check its level of safety for walking along.

Kind regards

Mark Peck

Public Rights of Way Officer

East Cambridgeshire & Fenland

Tel. 07388 371112

Highways Maintenance and Management

Place & Sustainability

Cambridgeshire County Council

Box No ET1029, Highways Depot, Stirling Way, Witchford, Cambs CB6 3NR

What 3 Words /// shields.distracts.glow



Public Rights of Way faults can be reported online via <http://www.cambridgeshire.gov.uk/highwayfaults>

If you click the link to report a fault, this will come through directly to the local officer for the area, and will also be logged onto our system for future reference.

This is to ensure your Highway or Public Rights of way issue is recorded and dealt with.



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Thank you Dr Neville for sending this through - I can certainly see it is a challenge. I am very sorry to hear your neighbour had a fall. I will add this to the agenda for our community, safety, health and sports group to see if there is anything the Parish Council can do to help other than contact Highways for you.

Mark – my understanding as it's a byway you just need to maintain a walkway – what are the possible solutions when it has become so degraded? Is it worth contacting Openreach for rectification work and is this work something Highways would have a record of and conditions that can be enforced?

Kind Regards,

Katherine

Katherine Hyett

Burwell Parish Clerk

Burwell Parish Council

Jubilee Reading Room
99 The Causeway
Burwell
Cambridge
CB25 0DU
Tel: 01638 743142



Sent: 09 February 2026 14:04

To: Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk>

Cc: Mark Peck <mark.peck@cambridgeshire.gov.uk>

Subject: Howlem Balk,Burwell

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Please see the attached word document document my formal complaint.

I can provide photos and videos of the road surface if required but a visual inspection by the appropriate authorities can see the extent of the issues first hand.

Thank you again for your time this morning.

Yours faithfully ,





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From: 
To: [Katherine Hyett](#)
Subject: Dyson's Drove leading to Factory road -Cb250bn - speed/safety concern
Date: 15 March 2026 10:38:46

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Dear Members of Burwell Parish Council,

I am writing to raise serious concerns regarding vehicle speeds on Factory Road, particularly the stretch heading up towards the fen (CB25 0BN).

We live in the cottages along this road and regularly walk up and down towards the fen. I understand that there are no pavements on this stretch, and that in itself is not the issue I am raising. My primary concern is the excessive speed at which vehicles are travelling through what is clearly a residential and wildlife area.

The road is marked as a single carriageway; however, this classification does not seem suitable for the nature and use of this road. It is narrow, uneven, and heavily affected by potholes. In addition to regular vehicles, there are also heavy machinery vehicles using this road, including tractors, lorries, and trucks, which further increases the potential risk to pedestrians oncoming vehicles and residents.

There are young children, pets, horse riders, runners, cyclists, and residents using this road daily. I have personally been soaked with puddle water outside my house due to a vehicle travelling at speed, and I recently witnessed a runner almost being knocked over.

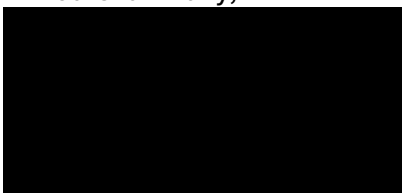
Regardless of the official speed limit, vehicles are travelling far too fast for the road conditions and the proximity to homes. The current driving behaviour poses a clear safety risk to pedestrians, residents, and wildlife.

I would respectfully ask that the Parish Council consider reviewing the speed limit on this section of road and exploring appropriate safety measures, such as clearer signage, traffic calming measures, or speed monitoring.

This is becoming an increasing safety concern for those of us who live here, and we would greatly appreciate the Council's attention to the matter.

Thank you for your time and consideration.

Yours faithfully,



own"

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Morning

Thanks both for taking this forward, as Katherine says the signage is clear and the PC has already written various pieces about this both on the Burwell FB page and the local Burwell printed magazine – with no effect. FYI, I have approached in the past, people who have a dog off a lead and met with varying degrees of hostility.

Can I also stress that I wish to remain anonymous in this project, the dog lovers of Burwell are an opinionated and passionate bunch I find.

Please do keep me in the loop as to the next steps after the working group have met.

Kind regards

From: Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk>

Sent: 19 March 2026 15:26

To: Cllr David Brown <David.Brown@eastcamb.s.gov.uk>; [REDACTED]

Cc: Elizabeth Swift <elizabeth.swift@burwellparishcouncil.gov.uk>; Lea Dodds <lea.dodds@burwellparishcouncil.gov.uk>; Geraldine Tate <geraldine.tate@burwellparishcouncil.gov.uk>

Subject: RE: PSPO - Dogs on lead

Thanks David – this is the same advice as I have received previously that it would be very difficult for ECDC to implement and enforce a PSPO. I think our signage is very clear already and we display the PSPO about dog fouling. I think it would be ECDC's role to gather the evidence as it would apply across the district, although of course we could support this with the agreement of Council.

I will get council to look at bye laws but this is the advice I have found online (AI so may not be correct so I will check!).

[REDACTED] – I will take this back to the next relevant working group meeting for discussion.

Yes — a parish council **can create byelaws requiring dogs to be kept on leads on a recreation ground**, but there are some important conditions and, in practice, it is more common now to use a PSPO

1. Power to make byelaws

Parish councils have powers under legislation such as the Local Government Act 1972 to make byelaws for land they own or manage (like recreation grounds), including regulating dog control. However, to make a byelaw:

- It must be **reasonable and proportionate**
- It must be **confirmed by the Secretary of State** (via the relevant government department)
- The process is **lengthy and formal** (consultation, advertising, approval)

2. More common modern approach: PSPOs

In most cases today, councils use **Public Spaces Protection Orders (PSPOs)** under the Anti-social Behaviour, Crime and Policing Act 2014 instead of byelaws.

Key points:

- PSPOs can require **dogs to be on leads in specific areas**
- They are **quicker and more flexible** than byelaws
- They can include **finest (Fixed Penalty Notices)** for breaches
- They are usually made by the **district council**, not the parish council

3. What this means for a parish council

A parish council can:

- **Request or lobby the district council** to introduce a PSPO for the recreation ground
- **Provide evidence** (complaints, incidents, safety concerns)
- **Install signage and promote responsible dog ownership**
- **Make byelaws**, but this is rarely done now due to complexity

4. Practical advice

If you're looking to enforce dogs on leads:

- Start by contacting your district council about an existing or new PSPO
- Check whether the recreation ground is already covered by one
- Use byelaws only if there's a strong reason PSPOs aren't suitable

The key to me is enforcement as neither regulation will have any impact if it cannot be enforced:

If a parish council successfully makes a byelaw requiring dogs to be kept on leads, the "punishment" for breaching it is relatively limited and quite formal.

1. Criminal offence (but low-level)

Breaking a byelaw is a **criminal offence**, but it is treated as minor. Prosecution would normally take place in the Magistrates' Court.

- The maximum penalty is typically a **fine up to Level 2 on the standard scale** (currently up to £500)
- No prison sentence applies
- A conviction would technically create a **criminal record**, though for a minor offence

These limits come from legislation such as the Local Government Act 1972.

2. Enforcement in practice

In reality, enforcement of byelaws can be difficult:

- The parish council itself **cannot issue on-the-spot fines**
- They must **gather evidence and prosecute through the courts**
- This can be **time-consuming and costly**, so it's rarely used for routine dog control issues

3. No Fixed Penalty Notices (usually)

Unlike more modern powers, byelaws **generally do not allow Fixed Penalty Notices (FPNs)** unless specific additional legislation applies.

4. Comparison with PSPOs (important)

Under a Anti-social Behaviour, Crime and Policing Act 2014 Public Spaces Protection Order:

- Breach can result in an **on-the-spot Fixed Penalty Notice** (typically £100)
- Non-payment can lead to prosecution (fine up to £1,000)
- Enforcement is **much quicker and more practical**

Kind Regards,
Katherine

Katherine Hyett
Burwell Parish Clerk

Burwell Parish Council

Jubilee Reading Room
99 The Causeway
Burwell
Cambridge
CB25 0DU
Tel: 01638 743142

From: Cllr David Brown <David.Brown@eastcambs.gov.uk>

Sent: 19 March 2026 14:59

To: [REDACTED] Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk>

Subject: Fw: PSPO - Dogs on lead

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Further to earlier emails, please see the advise I have received.

Kind regards

David

From: Lewis Bage <Lewis.Bage@eastcambs.gov.uk>

Sent: 19 March 2026 12:15

To: Cllr David Brown <David.Brown@eastcambs.gov.uk>

Subject: FW: PSPO - Dogs on lead

Dear Councillor Brown,

Thank you for your email.

There may be other actions the parish council could take before they go down a legal route for e.g. review of signage - is it visible, are there enough signs, could they carry out an awareness raising campaign to make sure the dog owners know the impact their behaviour is having? I would suggest that the Parish Council speak to the police about alternatives to a PSPO, as it appears that Parish Councils can make their own byelaws for local issues like playgrounds, burial grounds, and open spaces: <https://researchbriefings.files.parliament.uk/documents/SN01817/SN01817.pdf>

In terms of PSPOs, ECDC has the legal power to issue them under the [Anti-social Behaviour, Crime and Policing Act 2014](#); to do so, it must be satisfied that specific activities in a public place meet two conditions:

1. The behaviour is having (or is likely to have) a detrimental effect on the quality of life of people in the locality.
2. The effect is persistent, unreasonable, and justifies the proposed restrictions.

To determine the above, evidence is needed in the form of reports from residents of specific incidents including dates, times, locations (if wider than the Recreation Ground), and descriptions of the problem. It would also be useful to understand what impact this is having on residents and users of the area, along with details of other measures that have been considered and/or implemented e.g. you mentioned signage being ignored. Upon receipt of this information, the council could look at the options available to address the issues, one of which could be a PSPO. Before a PSPO is implemented, the council must carry out a statutory consultation with stakeholders and community representatives, and consideration would need to be given to enforcement and how this would be carried out.

Please find a link to the council's dog fouling PSPO which may be useful as it is in relation to the behaviour of dog owners: [Public Spaces Protection Order.pdf](#). This PSPO was put in place by the council's Environmental Health team therefore Karen See at ECDC may be able to advise further on the process undertaken and/or answer any questions.

Kind regards,
Lewis

From: Cllr David Brown <David.Brown@eastcambs.gov.uk>

Sent: 16 March 2026 19:48

To: Lewis Bage <Lewis.Bage@eastcambs.gov.uk>

Cc: Burwell Parish Council (SMTP) <burwellpc@burwellparishcouncil.gov.uk>

Subject: PSPO - Dogs on lead

Dear Lewis

Could you please give me some advise re PSPOs?

I have been approached by a Burwell resident, who has been referred to me by the Parish

Council. Currently there is a sign on the recreation ground stating that dogs should be on a lead. The resident is concerned that dog owners are ignoring this, giving other users concerns. The resident has asked whether people could be fined to enforce the dogs on lead request, and has asked for my help. I believe that the only way this could be done is if a PSPO is in place? I have no idea at this stage whether Burwell PC would support such an idea. Could you give me a brief summary of how to go about a PSPO so I can inform the resident what would be needed?

Many thanks and kind regards David

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From: [Active Travel](#)
Subject: Close Pass Campaign
Date: 26 March 2026 16:47:56
Attachments: [image001.png](#)

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Dear Clerks and Councillors,

I hope this email finds you well.

I am writing to update you on the Close Pass Campaign which will launch end of March / early April and will run for 18 months.

The key focus of the campaign will be to raise awareness of Highway Code Rule 163, which states that drivers should leave at least 1.5 metres when overtaking cyclists at speeds of up to 30mph. It will be an educative approach designed to promote safer behaviours and reinforce that everyone deserves to arrive at their destination safely. This includes bus advertising, fleet branding, VMS signage, a promotional video, social media activity, temporary road signs, PR and a website media toolkit.

If you have any location suggestions for temporary road signage, I'd be grateful to receive them by the end of June 2026. These would ideally be in locations with a 30mph speed limit, high cycle usage and a higher risk of close passes.

We will also promote the broader 2022 Highway Code changes relating to safe overtaking of pedestrians, motorcyclists, horses and horse-drawn carriages.

Please get in touch if you would like any further details.

Kind regards,
Isaac

Isaac Lord, Active Travel Officer

[Cambridgeshire County Council](#) | [Facebook](#) | [X](#)

New Shire Hall, Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon,
PE28 4YE

Pronouns: He/Him [why have I put this here?](#)



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