

Burwell Parish Council
Asset and Environment Group
Meeting of 17.12.24 7.30 pm at The Gardiner Memorial Hall
Minutes

Present: Lea Dodds, Richard Jenkins, Ian Woodroofe, Michael Swift, Liz Swift, Geraldine Tate, Chris O'Neill and Jim Perry.

A&E/291024/01 Apologies for absences and Declarations of Interests
 Linda Kitching, Paul Webb and Gus Jones. Richard Jenkins declared an interest in item 4D.

A&E/291024/02 Approval of the minutes of the meeting held on 29 October 2024
 The minutes of the meeting held on 29th of October were approved and signed as a true and accurate record. This was proposed by Liz Swift, seconded by Richard Jenkins and all were in favour.

A&E/291024/03 Property Updates

Property	Issue/Update
1) Gardiner Memorial Hall	a) GMH refurbishment Phase Two – Lea Dodds confirmed we had received the estimation from the Quantity Surveyor of £400k. It was discussed that this excludes fees, inflation, asbestos and doesn't include batteries for solar panels. b) GMH Exit The Council wanted to pass on their thanks for the letter from Malcolm Busby and express that we are considering a number of solutions. It was proposed that we complete a pre-planning approval request.
2) Mandeville Hall	a) Soakaway at Mandeville to resolve flooding issue – a new specification was provided to contractors with new information about the sizing of the roof and down pipes. 3 quotes were sought and only 2 received with the new specification. Mead Construction provided the lowest quotation, Lea Dodds proposed that we submit a recommendation to Council to progress this work. Chris O'Neil seconded this proposal, and all were in favour. b) Grant funding. It was confirmed that we are not progressing with the collaborative grant, but we are still seeking funding from the ECDC Net Zero fund which would provide lighting, loft insulation and solar panels at Mandeville should we be successful.
3) Jubilee Reading Room	Nothing to note
4) Pavillion/Recreation Ground and Tennis Courts	a) Changing room 3 needs a replacement Sports 2 Shower unit. The seal has gone in the head, and you cannot buy replacement seals. Water is weeping out, so wastage and there is the staining on the wall that it is causing. Cost £223.31 and following vandalism the toilet door needs replacing costs circa £100. Chris O'Neill proposed we make the recommendation to Council to purchase the shower and the door, Liz Swift seconded, and all were in favour. b) Update from Tennis Courts Meeting. Following advice from three independent, knowledgeable sources the Clerk proposed that we purchase a Turfguard Pro

	<p>Plus Professional Sprayer at £958.33 and change the chemicals we use to Algoclear Pro at £129.85 for 10l.</p> <p>This will be used for cleaning the tennis courts, play areas and paths. It will save time as it gives a higher, more accurate dosage with tools to adapt to different location requirements. The previous method of knapsack spraying is causing back issues to users and takes substantially longer. Chris O'Neill proposed that we recommend to Council that we purchase the sprayer and chemicals, Ian Woodroffe seconded the proposal, and all were in favour.</p> <p>c) Electrical Remedial Works at the Recreation Ground. Following an extensive survey a number of remedial works have been identified. Elite Electricians kindly quoted the Parish Council to do the work with very minimal labour costs. The total cost is £995.46.</p> <p>The Clerk has been unable to find alternative quotes at any comparable level. Mike Swift proposed that we recommended to Council to accept this quotation. Chris O'Neill seconded the proposal, and all were in favour.</p>
4) Cemetery	<p>Repair work in Chapel.</p> <p>This item was deferred to the next meeting.</p>
5) Allotments	Nothing to note
6) Margaret Field	<p>a) Concern re safety of hedgerow for football matches – the Clerk explained she had received an email highlighting concern about fallen branches on the pitches at Margaret field and wanted this to be considered as additional justification to progress with a Tree Inspection Report.</p> <p>b) Circus – this item was withdrawn to be discussed and Community, Leisure, Health and Sport.</p>
7) Westhorpe Play area	Nothing to note
8) Jubilee Green Play area	Nothing to note
9) Spring Close	<p>a) Ash Dieback and fallen tree quotes - the Clerk confirmed that the trees officer was due to inspect the Ash Die back on 18th December. Due to the urgency the quotes for the fallen tree had been taken straight to full council on 17th December and the outcome would be communicated to the Spring Close Management Group.</p>
10) Grass and Hedge Cutting	<p>a) Verge Survey from Cambridgeshire County Council (CCC) The clerk highlighted that she had been asked by CCC to complete an extensive verge survey but had not been given a deadline to date. Lea Dodds confirmed that CCC are also trying to provide a map of weed treatments. He has continued to look at alternatives to pesticides and spoken to our twinned village in France as they cannot use glyphosates. France uses a combination of hoeing, scalding and burning. This costs a lot more: 40-60% in labour. It's not very effective and they receive constant complaints.</p> <p>b) Grass Cutting: Following the first year of awarding the grass cutting contract to Zion Landscapes it was confirmed that both parties needed to be in agreement for contract renewal until 31st March 2027. Liz Swift proposed that we recommend to full council that Zion's contract be extended to its full term. Chris O'Neill seconded the proposal, and all were in favour. Parish Clerk to contact Zion for their feedback.</p>
11) Hatley Drive	<p>a) Tree work required to Robinia on the Parish Council Land at Hatley Drive: SR Landscapes £180</p>

	<p>Eastern Tree Surgery £250 SP Landscapes £300 Lea Dodds proposed that we recommend to Council that we progress the work required through SR Landscapes, Chris O'Neill seconded the proposal, and all were in agreement.</p>
12) Bus Shelters	Work approved being completed when possible.

A&E/291024/05

Correspondence

- a) Email re. tennis court lights at night
Parish Clerk to check if timer on lights has been changed to 9:30
- b) Hedge planting Ness Road
House owner to be directed to Highways for ownership clarification. In addition, we agreed to advise they set the planting back at least a metre from the pathway. With regards to type of hedge, from an environmental perspective we would suggest a mixed deciduous hedge. We will request the outcome so we can keep our grass cutting schedule up to date.

A&E/291024/06

Tree Work

- a) New equipment for Maintenance Officer: 5M Extending Pole with additional pruning saw. This would be to support tree work (avoid working at heights for a sole worker) and to maintaining difficult to reach area. This would be purchased competitively online at a maximum cost of £122. Chris O'Neill proposed that we recommend the purchase of a 5M Extending Pole with additional pruning saw to full council, Ian Woodroffe seconded this proposal, and all were in agreement.
- b) Tree Inspection Report
The Clerk highlighted the need for a tree inspection report of Parish Council trees. The last one was in 2022. The Chair informed her that quotes had been provided last year and she was advised to contact those suppliers and ask them to refresh their quotes.

A&E/291024/07

Any other urgent matters

None were raised.

A&E/291024/08

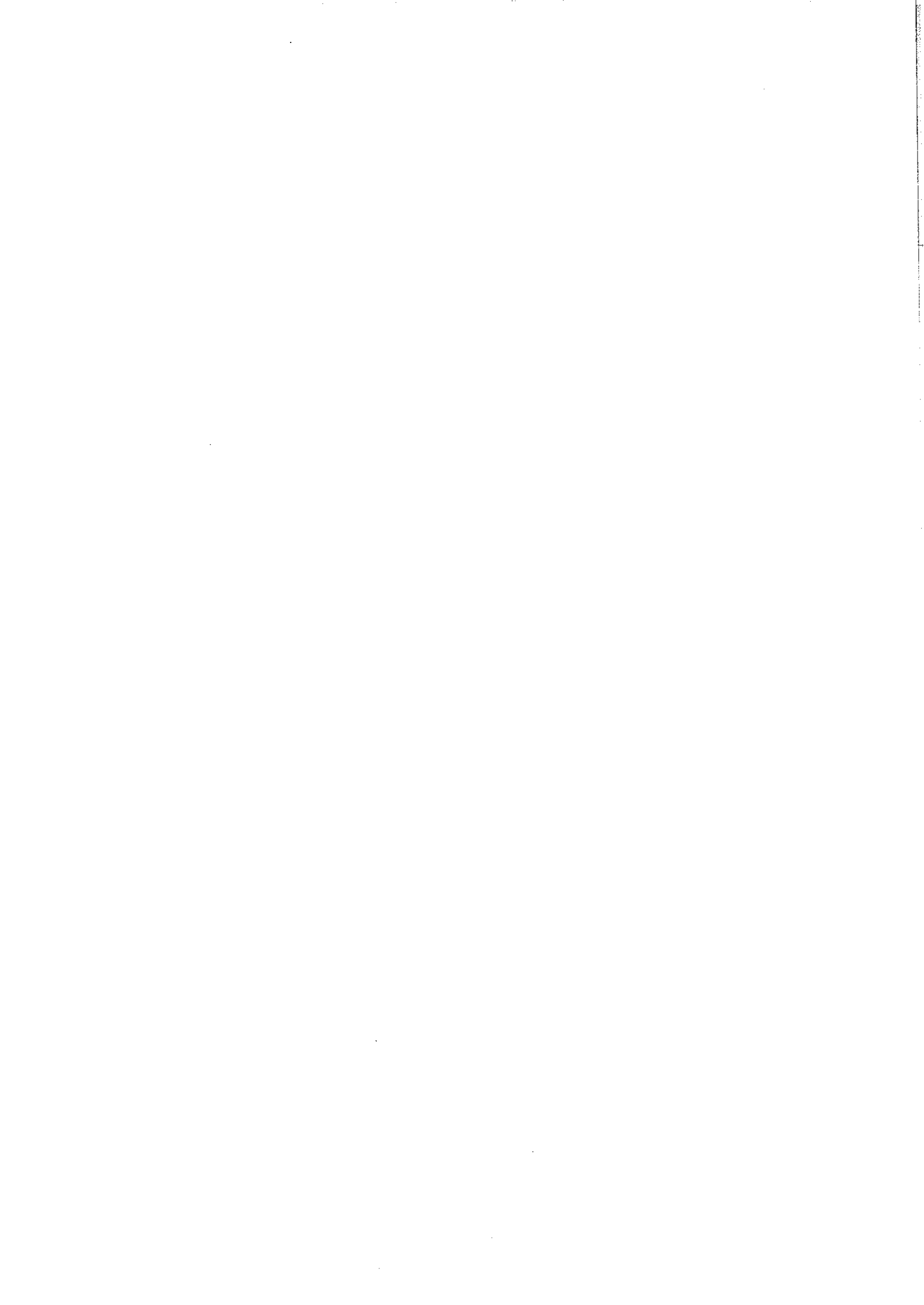
Date of the next meeting

25 February 2025

Meeting closed 20:23

Signed

Dated



Cllr Lorna Dupré

MONTHLY REPORT JANUARY 2025

FULL COUNCIL

Five motions were debated at the December Full Council meeting.

Being a 'trauma-informed' council

This motion was about those delivering council services needing to be aware of the effects of trauma on residents with whom they come into contact, and how to support trauma survivors.

I'm continuing to work with several families of young adults whose experience of adult social care has itself been traumatising, and I made the point that the council also needs to improve its own practice and stop traumatising people.

Special educational needs and disabilities

This motion asked the council to respond to the Government's review of the school curriculum making clear the importance of an appropriate curriculum for pupils with special educational needs and disabilities, and to gather information from secondary schools in the county on how they are ensuring they are able to meet the needs of all pupils.

It also asked the Children & Young People Committee to consider how the child and adolescent mental health system is working, and gather information about experience of special educational needs and disabilities in early years and primary school settings.

Mill Lane bridge, Huntingdonshire

This motion was about flooding at this location and the timetable for an options appraisal. It was voted down as unnecessary, as work is already under way.

A1421 Haddenham to Witcham Toll

This motion was about road safety options at this location and the timetable for a report. Again this was voted down as unnecessary, as this road will be included in a report coming to the Highways & Transport Committee shortly.

Family farms and inheritance tax

This motion asked the council to write to the Secretary of State calling on the Government to stop changes to inheritance tax on family farms, and engage with the local farming community to offer support. I supported this, as it is an important issue locally and the Government's approach is wrong.

COMMUNITIES, SOCIAL MOBILITY & INCLUSION (COSMIC)

CAB grant for income maximisation

The County Council's COSMIC committee has agreed a grant of £800,000 over two years to Citizens Advice in the county for income maximisation—working with residents to ensure they are in receipt of all financial assistance they are eligible for, and helping people out of poverty across Cambridgeshire by providing a long-term solution to financial hardship.

Since income maximisation work began in 2023, 5,455 Cambridgeshire residents have accessed the service, resulting in an income gain of £3,887,844.

The CAB is sadly no longer supported by the district council in East Cambridgeshire. Face to face appointments with Cambridgeshire Rural CAB are available in Fenland and Huntingdonshire, but only for residents there.

ENVIRONMENT & GREEN INVESTMENT

Non-recycled waste

A recent article in the *Guardian* newspaper reported that 87 per cent of Cambridgeshire's non-recyclable waste goes to landfill—second only to Essex. The council commented:

“Our first priority is to reduce, re-use and to recycle as much as possible, as there are limited methods available to treat the waste that is left over in the short-medium term.

“We are actively working with both our waste contractor, as well as Central Government, to try and find the best long-term solution to manage the county's waste.”

It is important to note that

- All mixed dry recycling collected from Cambridgeshire households and household recycling centres is recycled
- All food and garden waste collected from households is composted.
- Where legislation prohibits sending waste to landfill the council is in full compliance.
- Where possible, black bag waste is treated using energy recovery or mechanical biological treatment, to divert as much as possible from landfill.

The whole waste industry and legislative framework is currently going through a period of significant change. The council is awaiting detailed guidance from Government to inform its long-term waste strategy.

Meanwhile the council is actively looking at more modern ways to treat waste that can't be recycled and is currently going to landfill.

HIGHWAYS & TRANSPORT

£10 million for road maintenance

The Government has announced how much each council area will receive for highways capital maintenance for 2025/26.

For the Cambridgeshire & Peterborough area it's £10 million, with a quarter of that amount to be held back until the respective councils have proved they will meet certain—still to be announced—criteria. £10 million sounds a lot, but

- The Government may hold back twenty-five per cent of it
- It includes Peterborough as well as Cambridgeshire
- In Cambridgeshire alone the backlog of highways maintenance is around £600 million.

Better than nothing, then, but a long way from what we need.

Prioritising the highways capital programme

The council's Highways & Transport Committee on 3 December approved a new scoring system to prioritise planned capital highways maintenance schemes.

Parish councils and county councillors were approached by the council to submit suggestions of roads that needed significant capital work. As part of this process I put forward the straight section of Chain Causeway in Sutton from Earith Bridge to the beginning of the bends (see below); plus Black Bank, Hundred Foot Bank, and Head Fen Drove in Little Downham.

When it meets in March, the committee expects to receive a proposed three year forward capital maintenance programme and an indicative programme for the following two years. The same meeting will also consider a proposed hierarchy for maintaining walking, wheeling, and cycling routes. Proposals for a hierarchy for maintaining Public Rights of Way is expected to follow in July or October.

Work on Chain Causeway Sutton

Chain Causeway in Sutton is scheduled to be closed 24/7 from Monday 6 January to Friday 7 March, for work on the 'bends' between the end of The America and the start of the straight stretch down to Earith Bridge.

The recommended diversion is via Witcham Toll and Haddenham, though Bury Lane and Sutton Gault to the Somersham-Earith road is another option when it's not flooded and if your car is robust. The A142 to Chatteris and A141 down to

Earith is also an option, but there is work scheduled with a road closure between Somersham and Earith in February.

I have been asking for work to be carried out on the straight section from the bends to Earith Bridge at the same time, to maximise use of the road closure, but that depends on the council underspending on other projects so that it can stay within its budget. At the time of writing I am awaiting an update on this.

Winter gritting reminder

With the weather taking a cold turn, a quick reminder about gritting on Cambridgeshire's roads.

Cambridgeshire County Council's 37 gritting vehicles cover 44 per cent of the county's road network. Cambridgeshire is split into three gritting areas:

- Fenland and East
- Huntingdonshire and South
- Cambridge

Which roads are gritted and when will depend on forecast temperatures in each of these three areas, so there may be occasions when some parts of the county are gritted but not others.

Roads on the gritting network are classified as primary or secondary routes. Primary routes are the priority for gritting, because they serve as major connecting routes for communities and allow people to get to work and access essential services. Secondary routes are gritted in addition to primary routes as and when resources allow when there is a forecast of a prolonged cold spell, where road surface temperatures fall below zero, or when snowfall is forecast.

You can find which roads are primary or secondary gritting routes at <https://maps.cambridgeshire.gov.uk/> In the Map categories menu to the left of the screen, choose Transport and Streets, then select Primary Gritting Routes and Secondary Gritting Routes from the drop-down menu.

The Council checks detailed weather forecasts throughout the day, and at midday every day during winter receives road and air temperatures from twelve weather stations around the county. This information guides where and when to send out the gritters and how much salt needs to be spread.

You can find more information about winter gritting in Cambridgeshire at <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths> And the County Council posts regular updates on Facebook and Twitter, including road gritting news and weather warnings.

In 2022, 14 people were killed, 379 seriously injured, and 1,227 slightly injured in reported road collisions on Great Britain's roads when there was rain, snow, sleet or foggy conditions, according to the Royal Society for the Prevention of Accidents. The AA has useful advice for driving in snow and ice, at <https://www.theaa.com/driving-advice/seasonal/how-to-drive-in-snow>

Speed cameras

I got a response I wasn't expecting when I asked at Cambridgeshire County Council's Highways & Transport Committee yesterday morning whether the council might consider the introduction of more speed cameras.

In a discussion about Cambridgeshire's 'Vision Zero'—the aim to reduce to zero the number of people killed or seriously injured on our roads—I pointed out how few speed cameras there are in Cambridgeshire compared with, for example, Staffordshire.

The answer from road safety manager Simon Burgin was the one I expected, about the cost. But he went on to say that another factor was that 'there have to be the appropriate available court slots to deal with anybody committing speeding offences'. Increasing enforcement could lead to people 'falling through the cracks' as there would simply not be space to 'push them through' the court system—and this was 'a bigger problem to solve' than the cost. It's yet another example of the collapse of the justice system under the previous government.

I also used the opportunity of the 'Vision Zero' discussion to ask about hold-ups of traffic behind slow-moving agricultural vehicles, and whether spaces at the sides of appropriate roads could be cut out and marked—in the same way as passing places on narrow roads—to enable agricultural vehicles to pull in and let following traffic pass. This would avoid the temptation of risky overtaking.

Witchford to Lancaster Way cycle path

A resolution may now be in sight to enable the planned Witchford to Lancaster Way cycle path to proceed without financial risks falling on the Parish Council.

Last month I reported that the county council had agreed to allocate funding from the 2025/26 Delivering Transport Strategy Aims budget for design and investigation work for this project, and make a future budget allowance in case of overrun if the grant from the district council could not be extended beyond May 2027. This is the date set by Cambridgeshire Horizons, the source of the funding for the district council grant, for spending on the scheme.

I also contacted the district council to investigate the potential for it to pay the grant directly to the county council, and have now received a positive response.

Meanwhile on the Combined Authority

The Cambridgeshire & Peterborough Combined Authority has decided not to increase the current bus fare cap of £2 per journey. This comes despite the decision of the Government nationally to increase the fare cap to £3, and will be welcomed by many bus passengers.

The new Tiger on Demand bus service, which replaces the 'Ting' demand-responsive service in the west of Huntingdonshire, will soon be coming to East Cambridgeshire, and opening up public transport opportunities for many village residents here. This is very welcome news, especially as East Cambs Conservatives opposed Ting and the funding for more bus services.

<https://transport.cambridgeshirepeterborough-ca.gov.uk/buses/tiger-on-demand/>

MEET YOUR COUNCILLORS

CLlr Mark Inskip and I will be in the Sutton school Community Room on Monday 6 January and Monday 3 February at 6:30-7:30PM.

I can also be contacted

- by email at lorna@lornadupre.org.uk
- on Facebook
- by phone on 07930 337596

Happy new year!

CLlr Lorna Dupré

County Councillor for the Sutton division

WOODLAND TRUST
MANAGEMENT PLAN FOR PRIORY WOOD, BURWELL, CAMBS, 2024 – 2029

COMMENTS FROM WILD BURWELL, a local environmental group

Thank you for the public consultation about the plan. On reading the plan, we wonder how well-informed the authors are about how local people use the wood, and about the changing ecological dynamics of the wood. The comments below are based on current local use and changing ecological dynamics

Entrances

The following entrances are illustrated on the site map

TL58456638 Entry at SE corner via footpath – This entrance is rarely used. It is a narrow path from the Abbey Close housing estate. Previous owners of the Hall, the Trust's grazing tenants at Priory Wood, diverted the footpath away from the paddock so it follows the paddock fencing to the east and south before arriving at TL58456638.

There are 2 well-used 'unofficial' entrances into Priory Wood just to the west of TL58456638 where local people cross a dry ditch from the boundary of the adjacent arable field.

TL58216637 Entry from bridle path than runs from the Weirs road. Quite well used. Tractor drivers occasionally cross the concrete footbridge here onto Priory Wood land to access the arable field on the southern boundary from the public footpath by driving through a grassy gap in the hedgerow.

TL 58056656 Well-used entrance from the Weirs road

TL58466652 Entry from the southern end of Priory Meadow, which is the local name for what is described as parish council land in the plan. This is a well-used entrance which can become very muddy in wet weather. There is a further well-used 'unofficial' entrance into Priory Wood at the northern end of Priory Meadow. This entrance probably developed when the entry at TL58466652 became too boggy, and the boundary fencing either fell into disrepair or never existed.

Fencing Works

I refer to Page 9 of the Plan – Short-term management objectives

We think the site manager should visit the wood before any fencing works are carried out to look at the 'unofficial' entrances, and to see how that might affect the proposed works. There is no point in spending money on installing kissing gates on the public footpath if people are continuing to enter Priory Wood from the arable field by crossing the dry ditch 10 metres away.

We think the Trust should adopt the 'unofficial' entrance at the northern end of Priory Meadow rather than fence it off to reduce the pressure on the ground at the existing

entrance at TL58466652 from Priory Meadow. Hedging may work better along this boundary rather than fencing. The bramble hedge along the boundary with Parsonage Farm (The Priory) could be retained as it is good for biodiversity.

We would be happy to meet the site manager on site to discuss these issues.

Woodland Management Thinning and Coppicing Operation

This is scheduled to take place in both compartments of the wood over one autumn. We wonder if this could take place over 2 autumns, so that Compartment 1a was thinned one year and Compartment 1b was thinned the following year. This would allow local people to continue to walk in one compartment of the wood while the other was being thinned. It might also result in less disturbance to wildlife.

Muntjac are frequently seen in the wood. A Wild Burwell member, Malcolm Busby, has recently submitted photos to the Trust of deer-browsed tree regrowth close to ground level. Seven muntjac were recently observed grazing in the field to the north of Compartment 1a. Muntjac presence could be a threat to coppice regrowth, if parts of the woodland are coppiced

Water management – Page 11 of the Plan

We are surprised at references to the stream, running north-south along the line of the mature oaks. This is dry or mostly dry for much of the year with very little flow. The line of oaks and the understorey below, consisting of bramble, grey willow, blackthorn, hazel and other shrub species is the best breeding habitat for birds in Priory Wood. The writer participated in the Cambridge Bird Club Woodland Bird Survey in 2020 and 2021. He recorded several blackcap and chiffchaff territories from this area, as well blackbird, robin, wren and song thrush territories. The line of oaks is full of birdsong in April and May. A nightingale was recorded singing from the scrub in May 2022 and May 2023. In the summer bramble flowers attract gatekeeper and other butterflies. We consider that there would be no biodiversity gain from clearing vegetation from the 'stream'. It is more likely there would be considerable biodiversity loss.

We would urge the Woodland Trust to carry out its own ecological assessment before carrying out any works to the 'stream'. The recent presence of a red-listed species, nightingale, in the breeding season suggests that the plans for this area should be considered very carefully. We would be happy to meet the site manager at Priory Wood.

In contrast, the 'intensively managed IDB drain' that forms the western boundary rises as a chalk stream about 1.5 km away. This stream contains a diverse flora particularly on the western boundary. It is worth a second look by the site manager. The section of that stream on the south-western boundary suffers from clearing and profiling by the farmer of the arable field. The Priory Wood bank also supports a diverse flora. In the summer several dragonfly species can be seen flying along the perimeter path on the south-western boundary near the pond.

Grassland management

My colleague, Nicola Hallows, has submitted comments about the grassland management of the open areas, suggesting a February/ March cut followed by a September cut in line with the grassland management recommendations of Plantlife, the national botanical charity. In hot, dry summers, the late summer cut could be brought forward to late July or early August to reduce the risk of grass fires.

We think that nothing would be gained from planting or sowing wild flowers in the open grassland of Compartment 1a, where the soil is more peaty, because the new plants would be outcompeted by tall grasses. There is already a mix of plants in the grassland. In July the grassland is full of butterflies on a sunny day, notably meadow browns which feed on grass flowers. In late June 2020, the writer counted 40 meadow brown butterflies in the grassy areas of the wood.

Nicola Hallows has also mentioned that Wild Burwell members rake away the arisings from the small meadow in Compartment 1b after the meadow is cut to reduce nutrient levels. This has encouraged cowslips and ox-eye daisies to grow (as the soil is more calcareous).

Signs

I have personally reported the presence of people riding horses on narrow, winding paths in Priory Wood. I have also suggested that the Woodland Trust put up "No horses" signs at the entrances. This has not yet been done. It would be good if it could be included in the new management plan. Horse riding causes a number of problems. Horses cut up the surfaces of paths, and there is a risk of collisions with walkers or dogs. There are nearby stables and several paddocks along the Weirs. There is less horse riding in the wood after I contacted a local horsewoman who spread the message that riding was not allowed in Priory Wood. It would help if there were clear signs that state 'No horses' at all the entrances.

Nest boxes

Wild Burwell wrote to the Woodland Trust in 2023 to ask if we could put up nest boxes in Priory Wood. The Trust replied that the group would need to be insured to do so. If this was the only objection to putting up nest boxes, then can nest box provision be added to the management plan. We can understand that there is a difficulty if the Trust later carries out thinning operations. All the same, nest box provision should be included.

One final small point. The site description on Page 6 of the management plan states the wood has been planted with tree species, including bird cherry. The cherry species appears to be wild cherry (*Prunus avium*), and not bird cherry (*Prunus padus*).

Martin O'Leary
Chair, Wild Burwell

Wild Burwell is a local environment group, which advises Burwell Parish Council about biodiversity and carries out nature conservation work at Burwell Parish Council open spaces, including Priory Meadow. We submitted a village grass cutting plan with biodiversity in mind to Burwell Parish Council. The council have adopted the plan. We have a small, community tree nursery in Priory Meadow where we grow on Woodland Trust whips and other saplings for planting on Burwell Parish Council land.

One of our members is a former head ranger at a country park. Another member is a project leader for a national nature conservation charity. Individual members have carried out ecological and wildlife survey work for the RSPB, the Wildlife Trusts, the National Trust and Cambridge Bird Club.

WILD BURWELL

Website <https://wildburwell.org>

Email. info@wildburwell.org



Priory Wood - compartment map

- Estate Access Points Permissive-Footpath ★ Millennium feature
- Access points □ Estate Other Features □ Estate SubCompartments
- Estate Path Network T Seat · Estate SubComp Labels
- Legal-Footpath [red box] Bridge [red box] EstateManagementUnitsPolygonsGB



Scale: 1:2,646 @A4

Date: 16 December 2024

Author: Woodland Trust



This product includes mapping data licensed from the Ordnance Survey with the permission of the Controller of Her Majesty's Stationery Office & Crown copyright and/or database right 2024. All rights reserved. Licence AC0000619451. © Galmapping plc. The Woodland Trust is a charity registered in England and Wales (No. 294344) and in Scotland (No. SC038699). A non-profit-making company limited by guarantee. Registered in England No. 1992873.

Woodland Trust Management Plan

Priory Wood

(Plan period – 2024 to 2029)



WOODLAND
TRUST

Management Plan Content Page

Introduction to the Woodland Trust Estate

Management of the Woodland Trust Estate

The Public Management Plan

Location and Access

Introduction to the Woodland Trust Estate

The Woodland Trust owns and cares for well over 1,250 sites covering almost 30,000 hectares (ha) across the UK. This includes more than 4,000ha of ancient semi-natural woodland and almost 4,000ha of non-native plantations on ancient woodland sites and we have created over 5,000ha of new native woodland. We also manage other valuable habitats such as flower-rich grasslands, heaths, ponds/lakes and moorland.

Our Vision is:

“A UK rich in native woods and trees for people and wildlife.”

To realise all the environmental, social and economic benefits woods and trees bring to society, we:

- **Create Woodland** – championing the need to hugely increase the UK’s native woodland and trees.
- **Protect Woodland** – fighting to defend native woodland, especially irreplaceable ancient woodland and veteran trees; there should be no loss of ancient woodland
- **Restore Woodland** – ensuring the sensitive restoration of all damaged ancient woodland and the re-creation of native wooded landscapes.

Management of the Woodland Trust Estate

All our sites have a management plan which is freely accessible via our website

www.woodlandtrust.org.uk

Our woods are managed to the UK Woodland Assurance Standard (UKWAS) and are certified with the Forest Stewardship Council® (FSC®) under licence FSC-C009406 and through independent audit.

The following principles provide an overarching framework to guide the management of all our sites but we recognise that all woods are different and that their management also needs to reflect their local landscape, history and where appropriate support local projects and initiatives.

1. Our woods are managed to maintain their intrinsic key features of value and to reflect those of the surrounding landscape. We intervene in our woods when there is evidence that it is necessary to maintain or improve biodiversity, safety and to further the development of more resilient woods and landscapes.
2. We establish new native woodland for all the positive reasons set out in our Conservation Principles, preferably using natural regeneration but often by planting trees, particularly when there are opportunities for involving people.
3. We provide free public access to woods for quiet, informal recreation and our woods are managed to make them accessible, welcoming and safe. Where possible, we pro-actively engage with people to help them appreciate the value of woods and trees.
4. The long term vision for all our ancient woodland sites is to restore them to predominantly native species composition and semi-natural structure, a vision that equally applies to our secondary woods.
5. Existing semi-natural open ground and freshwater habitats are restored and maintained wherever their management can be sustained and new open ground habitats created where appropriate.
6. The natural and cultural heritage value of sites is taken into account in our management and in particular, our ancient trees are retained for as long as possible.
7. Land and woods can generate income both from the sustainable harvesting of wood products and the delivery of other services. We therefore consider the appropriateness of opportunities to generate income from our Estate to help support our aims.
8. We work with neighbours, local people, organisations and other stakeholders in developing the management of our woods. We recognise the benefits of local community woodland ownership and management. Where appropriate we encourage our woods to be used for local woodland, conservation, education and access initiatives.
9. We use and offer the Estate where appropriate, for the purpose of demonstration, evidence gathering and research associated with the conservation, recreational and sustainable management of woodlands. We maintain a network of sites for long-term monitoring and trials leading to reductions in plastics and pesticides.
10. Any activities we undertake are in line with our wider Conservation Principles, conform to sustainable forest management practices, are appropriate for the site and balanced with our primary objectives of enhancing the biodiversity and recreational value of our woods and the wider landscapes.

The Public Management Plan

This public management plan describes the site and sets out the long term aims for our management and lists the Key Features which drive our management actions. The Key Features are specific to this site – their significance is outlined together with our long, 50 years and beyond, and our short, the next 5 years, term objectives for the management and enhancement of these features. The short term objectives are complemented by an outline Work Programme for the period of this management plan aimed at delivering our management aims.

Detailed compartment descriptions are listed in the appendices which include any major management constraints and designations. Any legally confidential or sensitive species information about this site is not included in this version of the plan.

There is a formal review of this plan every 5 years and we continually monitor our sites to assess the success of our management, therefore this printed version may quickly become out of date, particularly in relation to the planned work programme.

Please either consult The Woodland Trust website

www.woodlandtrust.org.uk

or contact the Woodland Trust

operations@woodlandtrust.org.uk

to confirm details of the current management programme.

A short glossary of technical terms can be found at the end of the plan.

Location and Access

Location maps and directions for how to find and access our woods, including this site, can be found by using the following link to the Woodland Trust web-site which contains information on accessible woodlands across the UK

<https://www.woodlandtrust.org.uk/visiting-woods/find-woods/>

In Scotland access to our sites is in accordance with the Land Reform Act (of Scotland) 2003 and the Scottish Outdoor Access Code.

In England, Wales and NI, with the exception of designated Public Rights of Ways, all routes across our sites are permissive in nature and where we have specific access provision for horse riders and/or cyclists this will be noted in the management plan.

The Management Plan

1. Site Details
2. Site Description
3. Long Term Policy
4. Key Features
 - 4.1 f1 Informal Public Access
 - 4.2 f2 Secondary Woodland
5. Work Programme

Appendix 1 : Compartment Descriptions

GLOSSARY

1. SITE DETAILS

Priory Wood

Location:	Burwell Grid reference: TL582665 OS 1:50,000 Sheet No. 154
Area:	8.73 hectares (21.57 acres)
External Designations:	N/A
Internal Designations:	Woods on Your Doorstep

2. SITE DESCRIPTION

Priory Wood is an 8.97 hectare broadleaf woodland situated to the west of Burwell in Cambridgeshire. Burwell Woodland Group were involved with the purchase, design and planting of the woodland which took place in November 1998. It is one of 200 sites planted by the Woodland Trust to mark the Millennium under their Woods on Your Doorstep initiative. A pond has been created as the Millennium Feature.

The woodland has been planted using native broadleaf tree species; oak, ash, silver birch and field maple make up 80% of the trees, with willow, alder, bird cherry and woody shrubs being the remainder. Alder and willow have been planted into the wetter areas. The soil type ranges from peat based in the west to a chalkier, mineral soil nearer the village in the east. The planting is well established with trees reaching a height of around 15m.

The site includes three areas of open meadow. Two areas adjacent to the ancient hall and Parsonage Farm at the eastern edge are retained due to potential archaeological interest. The third area of open ground is where the three overhead power lines converge in the north. To prevent scrub encroachment, these areas are either grazed by a tenant with horses or mown annually.

To the east of the power lines, a natural stream with an old field boundary hedge containing large mature ash and oak trees divides the site north - south. This has been bridged in two places to allow easier public access around the wood. A further watercourse, an intensively managed IDB drain, forms the western boundary. This feeds the created pond via an underground pipe. A public footpath - Green Lane - runs along the inside of the southern boundary and is a conservation feature in its own right, having remained largely unchanged for decades. The main entrance is via Parish Council land to the east. Management access is from Weirs Drove to the west.

The name serves as a reminder of the Priory of St John that once occupied the site of Parsonage Farm, immediately NE of the wood. The wood lies on the very edge of the old Cambridgeshire Fens region, and although much of the surrounding landscape is flat arable farmland, locally there are more diverse habitats such as old hedgerows, spring fed streams and small groups of trees.

Key Features:

- Secondary Woodland
- Informal Public access

3. LONG TERM POLICY

Priory Wood will develop through natural process and good silvicultural management, into a well structured and resilient native broadleaved woodland.

The Woods dominant tree species will be Oak and Silver Birch with a supporting species mix of Ash, Field maple, Alder, Willows, Cherry, Crab Apple and Beech.

Ash will still be a component of the site, but will provide the important feature of, standing and fallen deadwood habitat within the wood due to Ash Dieback. The areas where the Ash have died and opened up the canopy, will provide areas for ground flora and natural regeneration to flourish, and provide an understorey layer.

The shrub component of the site will include species such as Hazel, Hawthorn, Privet, Dog rose, Blackthorn and Guelder rose.

The open ground areas will be maintained to protect the archaeological features on the site and provide additional habitat diversity to the site . The millennium feature of the wood, the pond will form an additional diverse habitat to the site and combined with the open grassland will provide biodiversity benefits to the site and local area.

The woodland will be open to the public in perpetuity. Low key public access will be maintained at the site and the paths, signs and other furniture that allows safe access for the public will be maintained in good order. The wood is primarily for the use and enjoyment of the people of Burwell and the other immediately neighbouring parishes. The wood will continue to link to the local public footpath networks and will be part of the much wider access provision in the area.

4. KEY FEATURES

4.1 f1 Informal Public Access

Description
The main access to the site is from Burwell village via Parish Council land to the east. There is a second access providing access to a public footpath that runs along the inside of the southern boundary. This path used to be the main path between the villages of Burwell and Reach, passing by the ancient hall. There is a 2300m network of internal permissive footpaths which link to the existing rights of way. Two bridges cross the central ditch providing access between the sub-compartments.
Significance
Locally low levels of accessible woodland, particularly within easy walking distance from a sizable populace such as Burwell.
Opportunities & Constraints
Opportunities -An opportunity exists to interpret the archaeology further, adding extra purpose to the woodland name. -No competing facilities in local vicinity. Constraints -The wet nature of the ground and the high usage of the site will mean that the paths can become very muddy in winter. -Relatively poor public transport combined with limited parking within the village and close to the wood.
Factors Causing Change
-Excessive poaching of paths due to wet ground conditions. -Scrub encroachment -tree disease- Ash Dieback - Fires/BBQ's/camping - damage from unauthorised vehicles
Long term Objective (50 years+)

The woodland will be open to the public in perpetuity. Low key public access will be maintained at the site and the paths, signs and other furniture that allows safe access for the public will be maintained in good order. The wood is primarily for the use and enjoyment of the people of Burwell and the other immediately neighbouring parishes. The wood will continue to link to the local public footpath networks and will be part of the much wider access provision in the area.

Short term management Objectives for the plan period (5 years)

The 2600m of Paths and rides are to be managed annually, ensuring works are carried out as necessary to keep the path network open and easy to use for informal public access as detailed in EMC spec 2.01.

Access improvements-

Some access improvements are required over the course of this plan, to reduce the impact of unauthorised vehicle access on the site and reduce the impact on boundary features of the site.

In the south eastern corner post and rail fencing and kissing gates should be installed to provide an improved access point to the site from the public footpath.

Installation of new fence and gates- south eastern corner- August/September 2026

The fencing along the eastern boundary of the site requires replacing over the course of this plan. This will be replaced with Post and rail fences and improved access points. In addition some post and rail fencing will be installed to protect boundary features along the southern boundary

Installation of new fence and access point improvements- August/September- 2026

Bench replacement

The bench located on the main east west path requires repair or replacement over the course of this plan.

Bench repair/replacement- August 2026

Manage site safety through safety observations and inspections.

-Associated signage (Site name/welcome signs) to be kept in good condition and regularly maintained as detailed in EMC Spec 1.01, with a five yearly review of access facilities by the Site Manager.

Access inspection - August 2028

Tree Safety surveys

-Zone B Tree Safety Inspections to be carried out every 24 months

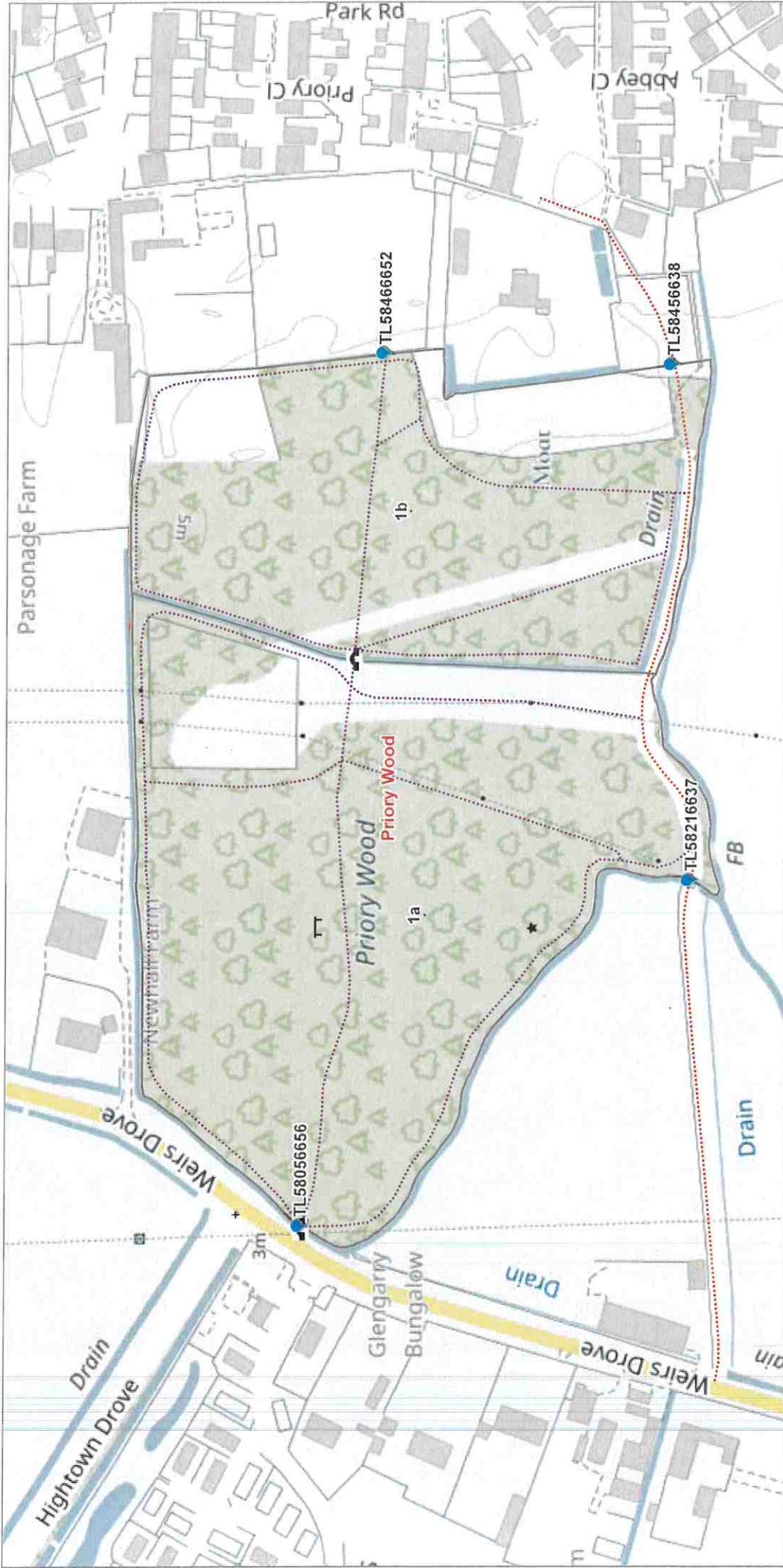
Wild Burwell is a local environment group, which advises Burwell Parish Council about biodiversity and carries out nature conservation work at Burwell Parish Council open spaces, including Priory Meadow. We submitted a village grass cutting plan with biodiversity in mind to Burwell Parish Council. The council have adopted the plan. We have a small, community tree nursery in Priory Meadow where we grow on Woodland Trust whips and other saplings for planting on Burwell Parish Council land.

One of our members is a former head ranger at a country park. Another member is a project leader for a national nature conservation charity. Individual members have carried out ecological and wildlife survey work for the RSPB, the Wildlife Trusts, the National Trust and Cambridge Bird Club.

WILD BURWELL

Website <https://wildburwell.org>

Email. info@wildburwell.org



Priory Wood - compartment map



Scale: 1:2,646 @A4

Date: 16 December 2024

Author: Woodland Trust

- Estate Access Points Permissive-Footpath ★ Millennium feature
- Access points Estate Other Features □ Estate Sub-Compartments
- Estate Path Network T Seat · Estate SubComp Labels
- Legal-Footpath Bridge EstateManagementUnitsPolygonsGB



This product includes mapping data licensed from the Ordnance Survey with the permission of the Controller of Her Majesty's Stationery Office & Crown copyright and/or database right, 2024. All rights reserved. Licence AC0000213451 © Gutmapping plc. The Woodland Trust is a charity registered in England and Wales (No. 294344) and in Scotland (No. SC038805). A non-profit-making company limited by guarantee. Registered in England No. 1952973.

..

!

Following a period of extensive consultation, Police and Crime Commissioner, Darryl Preston has launched a new Police and Crime Plan for Cambridgeshire and Peterborough.

The Plan sets strategic policing objectives for the next three years and focuses on four key areas of priority under an overarching banner of safe communities.

The below infographic provides an overview of these:



A copy of the Plan is available on the Commissioner's website: [opcc-police-and-crime-plan---2025-2028---final.pdf](#) and anyone requesting a printed copy can do so by contacting the Commissioner's office: cambs-pcc@cambs.police.uk or telephone 0300 333 3456.

I would be grateful if you could share the Plan with your local residents.

Many thanks and kind regards

Catherine

Catherine Kimberley

Head of Engagement and Communications

Office of the Police and Crime Commissioner for Cambridgeshire and Peterborough





Katherine Hyette
Burwell Parish Council
Burwell.

3/12/24

Our ref: 11841(rev)/MEM

Dear Katherine

Site Address: Manderville Hall

Thank you for your enquiry regarding the works at the above site, for which I am pleased to provide you with the attached quotation.

We hope that this is of interest and should you have any questions please do not hesitate to get in touch. If you wish to proceed with the works, please contact us and we will arrange a convenient start date.

Kind Regards,

A handwritten signature in black ink, appearing to read 'MEM', with a long horizontal flourish extending to the right.

Martin Mead

A trading name of

Mead Construction (Cambridge) Limited

Liberty Barns, Heath Road, Swaffham Prior

Cambridge, CB25 0LA

Tel: 01638 742463 **Fax:** 01638 743486

Web: www.mead-construction.co.uk



VAT Number: 770743813

Company Number: 04077576

Mead Construction (Cambridge) Ltd

Liberty Barns

Heath Road, Swaffham Prior

Cambridge, CB25 0LA



QUOTATION FOR WORKS

CLIENT NAME	Katherine Hvette	QUOTE REFERENCE	11841(rev)/MEM
CLIENT ADDRESS	Burwell Parish Council Burwell.	PHONE NUMBER	01638743142
		EMAIL ADDRESS	burwellpc@burwellparishcouncil.gov.u
COMPANY NAME		SITE ADDRESS	Manderville Hall
DATE	3/12/24		

DESCRIPTION OF WORK

Excavate in slabbed path area to expose drain from downpipes.
Insert Y junction onto drainage run and lay 5m of 100mm dia pipe on shingle bed and surround to terminate with a 3cu m crate soakaway in grass area.
Cart away spoil.
Reinstate slabs and grass on completion.

For the sum of £2980.00 Plus VAT

QUOTATION COMPILED BY

Martin Mead

TOTAL EXC VAT	
VAT	
TOTAL	



VAT Number: 770743813
Company Number: 04077576

Mead Construction (Cambridge) Ltd

Liberty Barns

Heath Road, Swaffham Prior

Cambridge, CB25 0LA



QUOTATION FOR WORKS

CLIENT NAME	Katherine Hyyette	QUOTE REFERENCE	11841(rev)/MEM
CLIENT ADDRESS	Burwell Parish Council Burwell.	PHONE NUMBER	01638743142
COMPANY NAME		EMAIL ADDRESS	burwellpc@burwellparishcouncil.gov.u
DATE	3/12/24	SITE ADDRESS	Manderville Hall

DESCRIPTION OF WORK

Excavate in slabbed path area to expose drain from downpipes.
Insert Y junction onto drainage run and lay 5m of 100mm dia pipe on shingle bed and surround to terminate with a 3cu m crate soakaway in grass area.
Cart away spoil.
Reinstate slabs and grass on completion.

For the sum of £2980.00 Plus VAT

TOTAL EXC VAT

VAT

TOTAL

QUOTATION COMPILED BY

Martin Mead



VAT Number: 770743813
Company Number: 04077576



OUR REF: EE/JBS/RJ/7147/01

Katherine Hyett
Burwell Parish Council
Jubilee Reading Room
99 The Causeway
Burwell
Cambridge
CB25 0DU

17/10/2024

**Recreation Ground
External Lighting – Surveyed Electrical Remedial Works**

Dear Katherine,

Thank you for the opportunity to submit a costing for the above mentioned works, please find below a brief specification and associated costs.

Scope of Works

1. Feeder Pillar 1 DB

- a. The MCB's serving the CCTV Spur and Feeder Pillar 2 are installed the wrong way round
 - i. Re-install 2no. MCB's correctly.
- b. The RCBO serving Feeder Pillar 3 (Skate Park) is too sensitive and there is no discrimination with similar devices in the Feeder Pillar 3 DB
 - i. Remove 1no. Eaton MEM3 B32 30mA RCBO and replace with a new 100mA version

2. Feeder Pillar 2 DB

- a. All Circuits serving the Lamp Posts should have Additional 30mA Type A RCD Protection and ideally, for maintenance purposes, this would be located in this Enclosure
 - i. Supply and install 1no. Europa B6 30mA Type A RCBO
 - ii. Supply and install 3no. Europa B10 30mA Type A RCBO's
 - iii. Supply and install 5no. Europa B16 30mA Type A RCBO's
- b. The Football Field Lights are controlled via a Momentary switch in the Changing Room Lobby, one push to bring them on indefinitely and another push to turn them off (they seem to be controlled via the Programmable Logic Controller in Feeder Pillar 2, but not set up to only work at certain times)
 - i. Supply and install a new Digital Timeclock on the output from the relevant Contactor to override the control between certain times

3. Basketball Court (MUGA) Lights

- a. These have been connected to the same circuits as the Tennis Court 2 lights on the relevant Lamp Posts
 - i. Re-terminate the existing SWA serving the middle Lamp Post so that the Grey conductor changes function from a Neutral conductor to a

Project Notes

- We will require unimpeded access to all relevant areas for the duration of these works.
- We will require a location to store materials on site.
- We have not allowed for decorating repairs that may arise from these works.
- We have allowed for changing Luminaires; we have not allowed for any additional wiring or alterations.
- We have not allowed for removal of fittings from site or correct disposal.
- We have not allowed for any works associated with a lighting control system.
- We have allowed for all works to be carried out during and outside of normal hours.
- We have presumed the existing installation, is up to the current standards of BS7671, suitable for continued use and alteration.
- We have not included for parking, as parking is available on site.
- We have not included for a mobile tower, which will be required for the Lamp Post works.
- We will require your Maintenance Operative to be in attendance throughout the works and provide assistance when required.

Commercial Clarifications

- Our price is based upon Elite Electricians Ltd standard terms and conditions with monthly valuations and 30 days payment without any retention.
- No waiting or attendance on others.
- The price is based upon un-restricted access within the mutually agreed hours of works, if any work is aborted due to no fault of Elite Electricians Ltd with less than 24 hours' notice then a minimum charge of £375.00 plus VAT per operative per shift will be charged in addition to the contract value.
- The price is based upon access being made freely for staff during the duration of the works, including up to date diagrams and as fitted drawings.
- Our price is NET, exclusive of VAT and will remain fixed for a period of 30 days from the date the proposal was issued.
- Our price is based upon the works being carried out during a concurrent programme of works, with work being completed during or outside of normal working hours.
- Out of hours working includes Saturday 8am to 5pm only.
- Out of hours working excludes weekends after 5pm, all day Sunday and Bank Holidays.
- We have made no allowance for cancellation of delivery or abortive costs with respect to the delivery of any materials or plant. All reasonable costs incurred will be charged accordingly.
- Additional equipment not included within our quotation will be identified and a separate quotation will be given for your acceptance, which upon variation order becomes subject to these terms of contract.
- We have allowed for producing only one Risk Assessment and Method Statement detailing the works within this quotation, any additional will be chargeable at our standard rates.
- We have assumed that welfare facilities, parking and the use of utilities will be made freely available at no cost to ourselves.
- **We have excluded the following in the pricing of this estimate**
 1. Preliminaries
 2. Mechanical Equipment
 3. Fire stopping

4. All controls equipment, cabling and associated containment
5. No allowance for skips.
6. Specialist access equipment, including Aluminium Towers, MEWPS and scaffolding.
7. All access to high level works above 4m
8. All builders works including chasing & core holes.
9. Temporary services such as temporary lighting and power excluding Task Lighting
10. On site storage facilities
11. Working Drawings
12. As fitted Drawings
13. O&M Information & Manuals
14. CAD Drawing updates
15. Technical Submissions
16. Design Proposals

I hope that we have interpreted your requirements correctly, in the event that you may have any further queries, please do not hesitate to contact me.

Kind regards



Richard Jenkins

