

## **Burwell Parish Council Meeting on 14<sup>th</sup> April 2026**

Memorandum on the proposed Kingsway Solar Farm

Nick Acklam and Simon Chandler

Members of the Kingsway Area Parish Council Alliance and Legal Steering group  
opposing the development.

Kingsway Solar Ltd. has indicated that it intends to apply for permission to create a solar farm on around 3000 acres of good agricultural land surrounding the villages of Balsham, Weston Colville, West Wrattling and Brinkley. Because the development is so large it is a National Strategic Infrastructure Project (NSIP) that will be decided by the Secretary of State for Energy Security and Net Zero, based on a recommendation by an independent Examining Authority. The development includes a lithium-ion Battery Energy Storage System (BESS) that's located between Six Mile Bottom and West Wrattling. There will be a 16 km long overhead pylon power line from West Wrattling to the proposed new sub-station at Burwell, passing over Swaffham Prior and Reach.

Kingsway have said they will submit their DCO application in April. We cannot prevent Kingsway from making the application.

Once the application is made, the Planning Inspectorate has 28 days in which to consider whether the application is in a fit state to be accepted for examination. We intend to try to persuade the panel that because the project is unlikely to be able to supply electricity to the national grid before 2035, if at all, that it would be a waste of taxpayers' money to hold an examination now.

If this fails, the Examination Stage of the NSIP will start. With this in mind, 12 Parish Councils, the Kingsway Solar Community Action (KSCA) group and a number of individuals have been working together to prepare the legal case for opposing the development at the Examination Stage. We have instructed Richard Buxton Solicitors of Cambridge who in turn have retained a barrister, Andrew Parkinson who has significant experience in representing clients opposed to solar farm developments.

We have also retained experts to provide written reports to the Examination Authority in relevant fields including: hydrogeology, air pollution, landscape and heritage, transport, and lithium-ion battery safety.

We shall explain the various issues that have arisen, including issues of connectivity to the grid at Burwell, and the ways in which we are addressing them – and the cost of doing so. We have already raised a substantial sum of money to fund this process but, of course, need more.

We look forward to discussing all this with you.

Nick Acklam and Simon Chandler. 4<sup>th</sup> April 2026

## **District Council Report**

### **March 2026**

I chaired a meeting of the Audit Committee. Unfortunately our External Auditors had not completed work on their work plan for 2025/26, so that item was deferred. Committee approved various items from the Internal Auditors. These included: the work plan for 2026/27; the Internal Audit Charter and Mandate; and a progress report for 2025/26. Committee also discussed a report detailing progress in addressing recommendations from the External Audit report for 2024/25.

I attended a meeting of the Operational Services Committee. The Committee approved a policy to implement Housing Enforcement and Civil Penalties 2026 and a policy for the operating rules and regulations for the Lake View Bereavement Centre. Committee also agreed the ECSS Business Plan 2026/27, and the implementation (for 3years) of a District-wide Public Space Protection Order against vehicle related anti-social behaviour. Committee received updates on the new waste collection service and budget monitoring. Committee approved a grant of £48,000 to Burwell Sports Centre towards the cost of a replacement floor.

**David Brown**



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555  
www.eastcambs.gov.uk

Katherine Hyett  
Clerk to Burwell Parish Council  
The Jubilee Reading Room  
99 The Causeway  
Burwell  
Cambridge  
CB25 0DU

*This matter is being dealt with by:*

Olivia Akroyd

Telephone: 01353 665555  
E-mail: [plservices@eastcambs.gov.uk](mailto:plservices@eastcambs.gov.uk)  
My Ref: 25/01334/FUL  
Your ref

1st April 2026

Dear Sir/Madam

**Proposal: Erection of 1no. detached dwelling with new vehicular access**  
**Location: Land To West Of 4 Newmarket Road Burwell**  
**Reference: 25/01334/FUL**

An amended plan/additional information has been received for this application on 30th March 2026.

**Please see the amended plans and additional information which make the following changes to the application:**

- o **Reduction in height of the dwelling to 1.5 storey and associated design alterations**
- o **Changes to the internal layout**
- o **Reduction of double garage to single garage**
- o **Submission of Arboricultural Impact Assessment and supporting plan**

Please complete and return the attached sheet with any comments and/or observations your Council may have by 17th April 2026. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

**If we do not receive a response from you by 17th April 2026, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.**

You can view the amended information on our Public Access page (<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T6ZV87GGFFP00>).

Yours faithfully

**Olivia Akroyd**  
Planning Officer

Planning Services  
The Grange  
Nutholt Lane  
ELY  
Cambs  
CB7 4PL

Parish:	Burwell
Application reference:	25/01334/FUL
Proposed development:	Erection of 1no. detached dwelling with new vehicular access
Location:	Land To West Of 4 Newmarket Road Burwell
Applicant:	Brightstars Day Nurseries
Case officer:	Olivia Akroyd
Current decision level:	DEL

The amendment involves :

**Please see the amended plans and additional information which make the following changes to the application:**

- o Reduction in height of the dwelling to 1.5 storey and associated design alterations**
- o Changes to the internal layout**
- o Reduction of double garage to single garage**
- o Submission of Arboricultural Impact Assessment and supporting plan**

**Comments:**

Does the Parish Council have any concerns about the application? Yes / No

Can these concerns be addressed by;

- |    |  |          |
|----|--|----------|
| a. | amendments to the scheme                   | Yes / No |
| b. | conditions to be applied to any permission | Yes / No |
| c. | outright refusal of permission             | Yes / No |

If the answer is 'Yes' to either a or b please state your concerns and how they could be addressed. If you would like the application refused, please give your reason(s) below.



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Katherine Hyett  
Clerk to Burwell Parish Council  
The Jubilee Reading Room  
99 The Causeway  
Burwell  
Cambridge  
CB25 0DU

*This matter is being dealt with by:*

Charlotte Sage

Telephone: 01353 665555

E-mail: [plservices@eastcambs.gov.uk](mailto:plservices@eastcambs.gov.uk)

My Ref: 25/01199/FUL

Your ref

7th April 2026

Dear Sir/Madam

**Proposal:** 2No. detached single-storey, two-bedroom dwellings, with associated amenity and parking space  
**Location:** Land North Of 18 Reach Road Burwell  
**Reference:** 25/01199/FUL

An amended plan/additional information has been received for this application on 7th April 2026.

**Submission of revised scheme with new information for construction of 2no. single storey dwellings with associated amenity space and parking.**

Please complete and return the attached sheet with any comments and/or observations your Council may have by 28th April 2026. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

**If we do not receive a response from you by 28th April 2026, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.**

You can view the amended information on our Public Access page (<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T55MQ6GGL3R00>).

Yours faithfully

**Charlotte Sage**  
Planning Officer

Planning Services  
The Grange  
Nutholt Lane  
ELY  
Cams  
CB7 4PL

Parish:	Burwell
Application reference:	25/01199/FUL
Proposed development:	2No. detached single-storey, two-bedroom dwellings, with associated amenity and parking space
Location:	Land North Of 18 Reach Road Burwell
Applicant:	Mr Martin Hilton
Case officer:	Charlotte Sage
Current decision level:	DEL

The amendment involves :

**Submission of revised scheme with new information for construction of 2no. single storey dwellings with associated amenity space and parking.**

**Comments:**

Does the Parish Council have any concerns about the application? Yes / No

Can these concerns be addressed by;

- |    |  |          |
|----|--|----------|
| a. | amendments to the scheme                   | Yes / No |
| b. | conditions to be applied to any permission | Yes / No |
| c. | outright refusal of permission             | Yes / No |

If the answer is 'Yes' to either a or b please state your concerns and how they could be addressed. If you would like the application refused, please give your reason(s) below.

# Burwell to Exning Cycle Path – Meeting Minutes

Date: 19 March 2026

Time: 11:05am

Location: Online (Teams)

## Attendees

- Liz Swift (Burwell Parish Council)
- Katherine Hyett (Parish Clerk)
- Julia Procter (Suffolk Highways)
- Andrew Woodin (Suffolk County Council)
- Lea Dodds (Burwell Parish Council)
- Lynda Warth (BHS/Equestrian representative)

## 1. Purpose of Meeting

To receive an update on the Burwell–Exning Cycle Path scheme, understand current delays relating to land acquisition, discuss user needs (walking, cycling, equestrian), and agree next steps.

## 2. Scheme Update

- Andrew summarised the scheme as delivering a walking and cycling route along the south side of the B1103, with a short off-road section due to insufficient highway width.
- Negotiations with the landowner/stakeholder remain positive but unsigned.
- Trial holes, utilities checks, and design drawings are complete; construction is straightforward once the route is secured.

## 3. Equestrian Access Discussion

- Lynda raised concerns regarding loss of verge access and safety implications. By placing the cycleway on the verge and using pedestrian / cycling only signs – it means the loss of the verge for equestrians and that they will have cyclists on their left-hand side, contrary to the Highway Code. Horses are trained to expect traffic on the right. If they spook it will be straight into the highway traffic. This is endangering equestrians and other road users. Lynda also raised an equality issue as most equestrians are female. Excluding the racing industry, the equestrian community contributes over 115 million pounds per annum to the rural economy. They're the second largest rural employers nationally.
- Linda was involved in discussions about the route with Cambridgeshire Highways / Rights of Way Officers many years ago and the route was to be inclusive of equestrians in Cambridgeshire.
- Legal clarification is required on whether equestrian rights are extinguished if shared-use signage is added. Can alternative signage be used which allows cyclists,

walkers and equestrians to use the track but prohibits motor vehicles (such as on the tracks in Newmarket used by the racing yards)

- SCC agreed to obtain legal advice on rights and signage options. Andrew pointed out that they are using legal powers to create a cycle path.
- Liz and Andrew both stated that it had always been planned as a route for pedestrians and cyclists.

#### 4. Path Width and Safety

- Aim is for 3m width along most of the route.
- A pinch point near Hill Farm may reduce to 2–2.5m.
- User confidence depends on addressing the narrowest section.

#### 5. Speed Limit Proposals

- A TRO will be drafted to replace the derestricted 60mph section with a continuous 40mph limit.
- Police unlikely to enforce but TRO will improve safety and site conditions.

#### 6. Project Visibility & Communications

- Parish Council requested monthly updates before their second-Tuesday meeting.
- SCC will provide public communications once construction begins.

#### 7. Timescales

- No confirmed completion date due to land delays.
- If negotiations stall, compulsory purchase powers may need to be considered.
- Lea was concerned that despite current optimism, the land negotiations could still stall or fail due to circumstances beyond our control. After so many years of planning, Lea would like a year-end deadline to be set, after which legal proceedings would commence to secure the right of way. Andrew replied that he is hoping to see the negotiations completed relatively soon.

#### 8. Next Meeting

Follow-up meeting in two months

#### Actions List

- SCC (Andrew): Seek legal advice on equestrian rights, signage implications, and verge rights removal.
- SCC (Andrew): Continue landowner negotiations and escalate contact attempts.
- SCC (Andrew): Explore alternative equestrian access improvements? (I'm not sure this was agreed but would be useful if possible)
- Suffolk Highways (Julia): Begin drafting the TRO for a continuous 40mph limit.
- Suffolk Highways (Julia): Conduct a speed survey before TRO implementation.
- Suffolk Highways (Julia): Prepare construction mobilisation pending land signing.
- Suffolk Highways (Julia): Provide monthly updates to the Parish Council.

- Parish Clerk (Katherine): Distribute meeting notes and coordinate monthly updates.
- Parish Clerk (Katherine): Arrange follow-up meeting in two months.
- Parish Council: consider all users in future designs at an early stage

Update received from Andrew Woodin, Development & Improvement Manager, Suffolk County Council – 25/03/26

- The county council is designing a cycle track for pedestrians and cyclists only. The design will include appropriate signs. The status reflects the work the county council has done to deliver what the PC has been asking for,
- At the meeting, I touched on alternative equestrian provision. Should further development come forward in Burwell, or Exning for that matter, or external funding be available, the county council will work with stakeholders to see how equestrian access might be improved. In the shorter term I would be interested in exploring the creation of permissive access locally, should the PC want this and were prepared to open negotiations with landowner. The county council occasionally processes licenced path agreements for communities, the effect of which is to bind the landowner into agreeing access for a fixed period of time,
- The county council has escalated securing agreement for the dedication of the off road section.

Burwell Parish Council  
Finance and General Purposes  
31.03.2026  
Minutes of the meeting

Present: Paul Webb (Chair), Brenda Wilson, Lea Dodds, Hazel Barber, Liz Swift, Pat Cleary, Geraldine Tate, Linda Kitching, Yvonne Rix (RFO), and Katherine Hyett (Parish Clerk)

<b>F&amp;GP/31032026/01 Apologies for absences and declarations of interests</b>	There were no apologies for absence. There were no declarations of any known interests.
<b>F&amp;GP/31032026/02 Approval of the minutes of the meeting held on 27<sup>th</sup> January 2026</b>	The minutes of the meeting held on 27 <sup>th</sup> January 2026 were approved and signed. Proposed by Liz Swift and seconded by Lea Dodds.
<b>F&amp;GP/31032026/03 Consideration of the Action Sheet</b>	
Risk Assessments	The group agreed that at this point in time no additional risk assessments are required. Katherine Hyett alerted the group that there is likely to be a need to engage a contractor to carry out strimming work to reduce the increasing risk of injury to the Maintenance Officer from vibration of the strimming machine.
Policy Review	The Clerk reported that a number of policies still need to be reviewed and several new ones need to be written. A number of policies need to be reviewed annually due to governance requirements. These should be reviewed at the January F&G meeting and approved by Council at the Annual Meeting of the Parish Council in May. It was agreed that the remainder of the policies could be reviewed at the July meeting. There was some discussion as to how often these should be reviewed. It was noted that if legislation or a new risk required a policy to be change then the review date would be overridden. The Clerk to look at review dates when revising the policies initially.
CCLA Investment	It was noted that the amount in the CCLA investment Fund at 28.02.2026 now stands at £118,301.59.



	be made by Full Council once these have been received, in readiness for the renewal date of 1st June 2026.
Update on Energy Supply from 1.4.2026	An update had been given at Full Council earlier in the evening.
Update on Assertion 10	An update had been given at Full Council earlier in the evening. The Clerk expressed that although the Asset Register has been included, it could benefit from improvements which will hopefully be carried out during the year.
Update on provision of vehicle for Maintenance Officer	The group agreed that this should be deferred until the May F&GP meeting. Paul Webb informed the group that he now understood that Soham Town Council had decided to lease a vehicle in preference to purchasing as they felt it to be more fiscally responsible due to capped maintenance costs over the term.
Update on the Communication Group	This item to be discussed at the next meeting. It was noted that Geraldine, Linda, Paul, Liz, and Katherine had originally agreed to be part of the group. It would be good to involve the new councillors.
Update on HR and Health and Safety Practice	The Clerk reported that she had looked at three options for external Health and Safety and HR Support (see written report for details) and proposes that Bright HR is engaged for a period of 12 months at a cost of £1764. The proposal was supported by Paul Webb, seconded by Linda Kitching, and agreed by all. The following recommendation to be made to Full Council: <b>That the Council enters into a 12-month contract with Bright HR at a cost of £1764.00 to provide Health and Safety and HR Support.</b>
<b>F&amp;GP/31032026/06 Investment of further funds in a higher interest rate account</b>	It was agreed that the following recommendation should be made to Full Council, proposed by Paul Webb, and seconded by Brenda Wilson: <b>That £200,000.00 be transferred to a higher interest rate account from the Unity Trust Current Account once a</b>

	<p><b>suitable higher rate interest has been identified and agreed by Council.</b></p> <p>Options of accounts to be brought back to the May F&amp;GP meeting. More funds may be available for transfer once end of year figures are available.</p>
<p><b>F&amp;GP/31032026/07 Allocation of unearmarked CIL Funding of £51,082.48</b></p>	<p>The group agreed that £45,000.00 of currently unallocated CIL Funding should be allocated for Newmarket Road Sports Hub. Proposed by Paul Webb, seconded by Liz Swift and agreed by all.</p> <p><b>The following recommendation to be made to Full Council:</b></p> <p><b>That £45,000.00 of unallocated CIL Funding is allocated for the Newmarket Road Sports Hub.</b></p>
<p><b>F&amp;GP/31032026/08 Services provided by Vision ICT</b></p>	<p>The Clerk asked for this item to be deferred. She is found that the service provided recently has not been as expected. She would like to explore the option of other providers prior to discussing further.</p>
<p><b>F&amp;GP/31032026/09 Any urgent matters</b>  Skate Park Agreement  Mobile Phone Provision for Clerk</p>	<p>Skate Park Agreement:  The Clerk reported that Max Jamieson (Shredder Skate School) had seen the contract for the use of the Skate Park for this business. He has asked if he paid annually, if he could have a £15.00 discount making the charge £165.00 instead of £180.00. He also asked if the notice period for charge changes could be increased from one month.</p> <p>Following a proposal from Paul Webb, seconded by Lea Dodds, and agreed by all, it was agreed that the following recommendation should be made to Full Council:</p> <p><b>That if paid annually, Max Jamieson (Shredder Skate School) will receive a £15.00 discount if paid annually in advance. The notice period for changes to the fee for the use of the skate park will increase from one month to two months.</b></p> <p>Mobile Phone Provision for the Clerk:  The group agreed that a recommendation should be made to Full Council that a</p>

	<p>mobile phone is provided for the use of the Clerk proposed by Paul Webb and seconded by Liz Swift.</p> <p><b>Recommendation to Full Council that a mobile phone is provided for the use of the Clerk</b></p> <p>It was noted that any changes to the existing landline will need to wait until the end of the current contract with BT.</p> <p>Other:</p> <p>Liz Swift expressed the need for the Lone Workers Policy to be reviewed and implemented.</p>
<p>F&amp;GP/31032026/10    Date of the next meeting – 26<sup>th</sup> May 2026</p>	<p>The next meeting will be held on 26<sup>th</sup> May 2026 following Full Council.</p> <p>This meeting closed at 9.15 pm</p>

Signed

Dated

# External Health & Safety and HR Support

## Proposal

External Health & Safety and HR support would be a sensible and proportionate step for Burwell Parish Council.

We operate as a corporate body, employer, landowner and occupier of public spaces. That means we carry legal responsibilities not only to staff, but also to councillors, volunteers, contractors, hirers and the public using our facilities. The Employment Rights Act 2025 is the biggest shake up of employment rights and workplace H&S in a generation.

We manage play areas, open spaces, buildings, contractors, events and staffing matters (including volunteer, lone working, vehicle, equipment and machinery use. All those areas carry risk. Council need to show they are managing it in the most robust and defensible way.

## Risks

### Consequences of proper HR and H&S practice:

- Physical and emotional harm
- Financial
- Legal
- Reputational
- Council time

**Health & Safety:** If there were a serious accident involving a member of the public, a contractor or an employee, the financial and legal consequences for the Council could be significant. Financial consequences are unlimited – Cambridgeshire County Council was issued with a £6m fine for H&S failures on the guided busways. Beyond the fine, organizations must pay legal costs, victim surcharges, and "Fee for Intervention" (FFI) costs for investigation time by the HSE, which is currently £129 per hour. In the most serious case, a fatal incident could expose the Parish Council to investigation under the Corporate Manslaughter and Corporate Homicide Act 2007.

**HR and employment matters:** Staffing issues can become expensive very quickly if procedures are not handled properly, particularly in areas such as grievance, discipline, absence, dismissal, discrimination or whistleblowing. Awards can be unlimited in cases of whistle blowing or discrimination.

External support would give us access to specialist advice, help ensure our policies and procedures are current, and provide reassurance that we are doing things properly and consistently. It is likely to cost significantly less than:

- one Employment Tribunal matter;
- one serious accident claim;
- one formal investigation;
- or the officer and councillor time required to deal with avoidable problems.

In that context, this is a preventative spend that could save the Council a substantial amount of money and disruption in future.

**Additional Benefits:**

- Move towards paperless office
- Information secure/Supports data protection goals
- Tracking - Consistent documented procedures/evidence and policies
- Saving officers time – administration of rota’s, holidays, contracts
- Goal setting/performance management
- E-learning
- Expense management
- Timesheets/clocking on and off (lone working)
- Additional staff benefits – employee discounts/Employee Assistance programme
- 24/7 advice line for HR and H&S
- Risk Assessments and method statements– editable and read receipts
- Procedures for accident reporting, first aid, fire safety.

**Who should do this?**

Three companies were approached:

- Peninsula**
- Croner**
- Bright HR**

All three companies offer the same software which is BrightSafe and BrightHR

Summary of services and costs:

<b>Peninsula</b>	<b>Croner</b>	<b>Bright HR</b>
<p><b>HR support</b>                      Tailored contracts, policies, and employee handbooks.                      Regular updates when laws change.                      24/7 HR advice line                      Employment law support                      Guidance on procedures                      Audit and setup of HR systems.                      Employment tribunal protection (insurance)                      Legal defence and financial cover for claims (up to £2M/year)                      On-site HR support                      Help with meetings, investigations, and training sessions</p>	<p><b>HR Support</b>                      Review and update of employment contracts, staff handbooks and HR policies.                      Ongoing advice on staffing issues                      Annual review of employment documents                      Unlimited updates to documents and access to template letters/forms.                      Regular updates on changes in employment law and e-learning/training sessions                      24/7 Advice Line</p>	<p>HR Support                      24/7 remote advice                      Ongoing HR support for numerous issues.                      Employment Tribunal insurance.                      Employee Assistance Programme.                      Review any Contracts of Employment and Employee Handbook ensuring they are up to date. Assist with providing templated contracts Handbook and various stand-alone policies that any HR department should have in circulation. All backed up by HR Software and Elearning.</p>

<p>E-learning Programme (EAP) BrightHR software BrAInbox (AI tool) Employment Tribunal Insurance <b>Health &amp; Safety support</b> Creation of policies and safety frameworks On-site risk assessments (up to 3) SafeCheck review Independent audit of current health &amp; safety compliance Annual reviews 24/7 health &amp; safety advice line BrightSafe software <b>Health &amp; Safety insurance</b> <b>Super Protect Legal Expenses Cover</b> (add-on) <b>Legal advice (commercial &amp; company law)</b></p>	<p>Bespoke documents and case support for more complex issues BrightHR Software Employee Assistance Programme (EAP) Employment Tribunal Insurance <b>Health &amp; Safety Support</b> Bespoke health &amp; safety management system Compliance review, action plan and annual consultant visit 24/7 H&amp;S advice line Support with policies, risk assessments and legal compliance BrightSafe Software Health &amp; Safety Insurance</p>	<p>BrightHR Software. <b>Health and Safety Software and Support:</b> Health and Safety Policy provision Risk Assessment Tools Training and Resources Continuous support from our health and safety experts, who are available to answer any queries and provide guidance as needed. BrightSafe Software H&amp;S Insurance</p>
<p><b>60 Months - £268.15+VAT per month</b> <b>36 Months - £335.66+VAT per month</b> <b>12 Months - £470.59 +VAT per month</b></p>	<p><b>60 Months - £233.00+VAT per month</b> <b>36 Months - £280.00+VAT per month</b> <b>12 Months - £383.00+VAT per month</b></p>	<p><b>60 Months - £120.00+VAT per month</b> <b>36 Months - £130.80+VAT per month</b> <b>12 Months - £147.00+VAT per month</b></p>
<p><b>Annual cost based on 12 months</b></p>		
<p><b>£5647.08</b></p>	<p><b>£4596</b></p>	<p><b>£1764</b></p>

Brightsafe:

<https://www.youtube.com/watch?v=H0PhWlxKw84>

BrightHR

<https://www.youtube.com/watch?v=LcsN9pj6tTg>

The core difference is that Croner and Peninsula are bigger players and offer more on-site support and greater legal and individualised support. Peninsula come highly recommended in the Clerking community.

My recommendation is that BrightHR would be sufficient at this time and local employment lawyers or H&S consultancies when we have a case that necessitates it. With BrightHR being cheaper by £2800 this supports working with local experts to individualise our H&S (in particular, risk assessments) in the first year of working with BrightHR if needed.

# CBP Forum Minutes

## 03/03/2026 at 7:30pm

Present: Geraldine Tate, Liz Swift, Pat Cleary, Jim Perry, Ryan Noyes, John Damian, Hazel Barber, Lea Dodds, Martin O' Leary, Nicola Hallows, Ben Vinten

Clerk: Katherine Hyett

1. **Apologies for absence – Paul Webb,**
2. **Approval of the minutes of 6<sup>th</sup> January 2026 - approved**
3. **Matters arising**

Topic	Matter Arising	Action Required	Responsible	Update
Terms of Reference	Remove quorum requirement	Submit recommendation to Parish Council	Clerk	Quorum was reduced to 3 Councillors
Forum Community	<ul style="list-style-type: none"> <li>• BEAT Involvement decision deferred</li> <li>• Look for farming &amp; Business Representatives</li> </ul>	Review after BEAT presentation Advertise on social media	Forum Clerk	Recommend to Council that BEAT join the forum.  We have advertised for farming and business reps – no response as yet.
<p>Discussion took place regarding whether BEAT should attend the CBP forum. Martyn O'Leary raised concerns that the group had been formed in opposition to a renewable energy development, questioning whether this aligned with the purpose of the CBP forum. Lea Dodds noted that the group's mission statement suggests a broader interest in solar energy issues. He stated that the primary focus appears to be on safety and ensuring regulatory bodies are held to account, which aligns with the CBP forum objective regarding pollution. While acknowledging some overlap in aims, he indicated he remained undecided. Pat Cleary had previously indicated that BEAT is not opposed to renewable energy in principle but seeks to promote safer developments and improved communication. Hazel Barber commented that concerns relate to the siting of solar developments and the potential environmental impact. The clerk highlighted that BEAT are also planning a 'Love your lode' project and other environmental initiatives. Liz Swift observed that they are conflicted – the forum wants to support renewable energy but there are concerns about the manner in which developments are being proposed in Burwell. She noted that each application should therefore be considered on its individual merits. It was proposed by Lea Dodds, seconded by Liz Swift, that BEAT recommend to the Council that it attend.</p>				
Spring Close Chalk Stream	<ul style="list-style-type: none"> <li>• Outflow responsibility unclear</li> <li>• Possible Digdat tile purchase</li> <li>• Need testing locations</li> </ul>	Investigate ownership Confirm ECAN purchase Confirm sites with Anglian Water	Clerk/Nicky Hallows	See below – continued investigations to progress.
<p>Dig Dat information had been obtained; however, the data provided related only to the foul sewer network and did not include surface water drainage. It was noted that no mapping of the surface water drainage system is currently available. Nicky Hallows reported that enquiries had been</p>				

made with contacts in an attempt to obtain a response from the County Council. She has also purchased fluorescein dye and intends to undertake further investigation using this method. Additional water testing was carried out as far as Hythe Lane Bridge, with results generally indicating reasonable water quality. A spike in readings was noted near the bridge, likely attributable to the feeding of ducks and the presence of rats in the area. Martin O’Leary commented that the owner of the pipe should hold an easement from the Parish Council. Katherine Hyett has not tried to confirm testing sites with Anglian Water again as it has now been established that they are no responsible for the outflow pipe.

Historic England Visit	Follow-up required	Chase Historic England	Clerk	Chased report – not yet received.
Renewable Energy	Seek project updates	Email National Grid	Clerk	Response received but no further along and cannot confirm any expansion of the substation site.
Educational Programme	Waste workshop	Arrange event	Clerk	Event went ahead in February half term – great success and more to be planned for both adults and children.
Educational Programme	Bioblitz event	Develop with partners	Wild Burwell	Wild Burwell to discuss at next meeting. Clerk confirmed PC insurance could be used if Risk Assessment in place.
Educational Programme	Ecology talk	Contact speaker	Nicola Hallows	Still TBA. Open to suggestions for speakers
Educational Programme	Earth Café (last quarter of the year)	Arrange event	Paul Webb/ECAN?	Update deferred as Paul Webb not present.

#### 4. Projects Update

- a) **Spring Close chalk stream** – discussed above.
- b) **Renewable energy.** Lea Dodds gave a brief update to say the Mandeville Net Zero project had been completed – the building now generating power. He has also had a look at the sports centre which is generating well. There was some conversation about whether the car chargers were working yet. Katherine Hyett said that Paul Webb needed to pass access to the solar app for GMH to the office.
- c) **Programme of educational activities** – no further update to notes above. Katherine Hyett told new attendees they are welcome to contribute ideas.

#### 5. Forum Community Updates:

- a) Burwell Environmental Group - none, Alima Adams no longer going to attend unless group becomes active. She is very happy to volunteer and support activities of the forum.
- b) Wild Burwell – planted wildflower plugs in front of Stevens’ Mill. Cowslips are just coming up in corner meadow of Priory wood which Wild Burwell rake.
- c) Spring Close/Priory Meadow Management Group – apple trees have been pruned, planted twelve new fruit trees – Wild Burwell worked hard to plant as quickly as possible. Martin O’Leary asked about the required tree work. Katherine Hyett confirmed it was contracted to SR Landscape Services and she was trying to confirm a date with Shaun Reader. The

Parish Council website needs updating – they will discuss at a spring close management meeting.

- d) Pauline's Swamp – Katheine Hyett said it would take two days of the Maintenance Officers time to clear the wire and he had assessed it not to be a safety risk. Jim Perry had said that Michael Geary may do this. Jim Perry raised several issues– wood piles/vandalism – the Clerk confirmed she had followed council instructions to leave wood on site following tree work. It was confirmed this should be discussed at a Pauline' Swamp meeting.
- e) National Trust/Wicken Fen – not discussed. Katherine Hyett to apologise for not sending the agenda to John Hughes and ensure he is on the invite list.
- f) Repair/Swish café – 10<sup>th</sup> repair café took place in February, 69 items bought in, 49 fixed – 71%. Next Repair café – 10<sup>th</sup> May. This Sunday is Swish at Gardiner Memorial Hall– 1-4pm, this is a clothes exchange.

#### **6. Review of CBP Biodiversity and Climate Change Plans:**

It was noted that these are ambitious documents but also that the Climate change plan needed review. Lea Dodds suggested a small group to do this. He was happy to volunteer. Nicky Hallows, Geraldine Tate and Liz Swift offered to help. Nicky Hallows talked about the Duxford Parish Councillor who created a sign-up pledge for wildlife areas in gardens. It was generally thought this was a good idea. Katherine Hyett mentioned her idea – putting the 'bee' into Burwell.

#### **7. Wildflower turfing and protection of wildflower/verge areas**

Zion (grass cutting contractors) had approached us about wildflower turfing or seeding the verge on the corner of Heath Road/Swaffham Road – costs provided. Katherine Hyett had also consulted the previous Green Infrastructure Manager at the County Council for her advice which was circulated and gave some information about how to prepare the ground for seeding. Councillors noted that bags of seed could be obtained much more cheaply and asked if this could just be scattered. Both Katherine Hyett and Nicky Hallows said that the ground ought to be prepared in the appropriate way. Nicky Hallows said ideally the areas would not be mowed and wildflowers established naturally. No decision was reached other than not to go ahead with Zion's quote.

#### **8. Any other business:**

**Repair and Swish Café** – Geraldine Tate highlighted that there was money available for projects that are eco based.

**Burwell in Bloom** – This was discussed and it was felt that this was best run outside of the Parish Council. We are happy to offer the Community Garden for the prize giving/be a location for application forms, Ryan Noyes would be happy to be a judge if wanted. Financial support would be difficult – it wasn't felt that this really met CBP forum objectives or Civic Pride. To receive a donation, they would need to meet our policy so would need to either be an established community group or perhaps work with one, but any donation should be proportionate with the number of people it is helping. It was felt that business sponsorship should be able to be obtained.

#### **9. Date of next meeting: 7<sup>th</sup> July 2026**

**End of meeting 20.52**

**Signed:**

**Dated:**

**Burwell Parish Council**  
**Land, Buildings & Facilities Group**  
**Meeting of 17.03.2026, 7.30 pm at Mandeville Hall**  
**Minutes**

Members:  
 Lea Dodds (Chair), Richard Jenkins  
 (Vice Chair), Chris O'Neill, Linda  
 Kitching, Jim Perry, Liz Swift,  
 Geraldine Tate, Paul Webb

**Present:** Lea Dodds, Richard Jenkins, Liz Swift, Paul Webb, John Damian, Ben Vinten, Ryan Noyes, Pat Cleary, Linda Kitching, Hazel Barber.  
 Katherine Hyett (KH): Clerk

**LBF/170326/01 Apologies for absences and declarations of interests:**

Apologies were received from Geraldine Tate and no declarations of interests were received from the group.


No apologies were received from Chris O'Neill.

**LBF/170326/02 Approval of the minutes of the meeting held on 16.12.2025**

The minutes were approved and signed.

**LBF/170326/03 Property items for discussion:**

Issue/Update	Actions
<b>1) Gardiner Memorial Hall</b>	
<p><b>a) Loft insulation</b>            We have received another quote which is vastly different (much cheaper) to our previous quote. KH felt It wasn't accurate – further work needed.</p> <p><b>b) Leaks</b>            The scaffold is up, the solar panels are coming off on 26<sup>th</sup> March and work is progressing.</p> <p><b>c) Exit/Entrance</b>            KH and Ben Lucas are working together to produce the pre-planning. We have a proposed design to send through.</p> <p><b>d) Solar panels</b>            We are still trying to get access to the SMA Energy app to visualise our energy supply. Currently it is Paul Webbs email address registered which needs to be updated to the office.</p>	<p>KH to follow up with SIG who provided the quote.</p> <p>Share proposed document with Council once completed.</p> <p>KH to resend email to Paul Webb with details.</p>
<b>2) Mandeville Hall</b>	
<p><b>1. Net zero work update</b></p> <p>1.1. Screen – part of the project was to have a display screen to show energy usage, acting as an educational tool. Sharp have quoted £650. Paul Webb suggested speaking to Cahill and asking them for a quote. Further work needed re quotes. Budget for this needs to be allocated.</p> <p>1.2. Distribution Board (see additional information) – The purpose of the work and the quotes were discussed. <b>It was decided to recommend acceptance for DH electrical's quote to Council.</b></p> <p><b>2. Redecoration</b>            KH updated the group they would now be seeking quotes for professional decorators.</p>	<p>KH to get more quotes for the screen.            Paul Webb and Yvonne Rix to discuss proposal to ear mark further funds for electrical work and screen.  <b>KH to add recommendation to Council.</b></p> <p>KH to scope work and seek quotes.</p>

<p>KH raised the additional issue of the car park – the plastic gridwork is starting to sink, Council may want to consider resurfacing the car park area that has the plastic grids in a 18-24 months' time. If we moved to a hard surface it would need to be permeable. Martin Mead has looked at the surface for us and doesn't see any immediate risk but also suggested the car park spaces could be smaller and we may be able to fit in an addition 5 spaces. Camline are a company we could use to redo the lines.</p> <p><b>Toilets</b> KH mentioned that the public cannot use Mandeville toilets and signs have been put up to notify them of that. This for safeguarding reasons.</p> <p><b>Additional Info</b> Lea Doods went to a conference run by Cambs Acre and attended talks on energy savings and improving occupancy. The lotto fund could be a good funding option for the next stage of Mandeville – energy efficient heating and cooling systems.</p>	<p>Lea Dodds to factor into LBF budget proposals.</p>
<p><b>3) Jubilee Reading Room</b></p>	
<p>a) <b>Asbestos and electrical work.</b> KH updated that there has been no progress on this as yet.</p>	
<p><b>4) Pavillion/Recreation Ground and Tennis Courts</b></p>	
<p>a) <b>Path leading to pavilion</b> – Mead went to quote and recommended we don't replace at this stage. Paul Webb mentioned lighting that hadn't worked for a long time. KH wasn't aware of this. Plan to consider use of sinking fund in next couple of years.</p> <p>b) <b>Edging to trim track path</b> – again this is an item for future planning. Currently wooden – could consider different materials.</p> <p>c) <b>Skatepark maintenance</b> – not discussed as KH needs to do more research.</p> <p><b>Additional Info:</b> Paul Webb mentioned lines on the tennis court and maintenance.</p>	<p>KH to research further. Lea Dodds to consider budget requests.</p>
<p><b>5) Cemetery and chapel</b></p>	
<p>a) <b>Flooring update:</b> The floor had been cleaned and now looks as it should, carpet tiles are removed. Sealant to be applied after painting the ceiling.</p> <p>b) <b>Window replacement</b> Quotes to be sought from specialist glaziers</p> <p>c) <b>Ceiling – painting</b> George can do but needs a second person for H&amp;S compliance.</p> <p>Building is now locally listed – we have a responsibility to look after it. We could also potentially earn more revenue from it.</p> 	<p>KH to ensure maintenance works are completed and then create a promotional plan.</p>
<p><b>5) Allotments</b></p>	
<p>a) <b>Request to relocate the tree nursery from Priory Meadow to a vacant allotment site.</b></p>	<p>KH to speak to Wild Burwell</p>

The general consensus was that we shouldn't lose an allotment plot, however we have identified a small plot of land (not an allotment) in the corner of the allotments that may be suitable. KH to go back to Wild Burwell to see if this would work and then we will consult with allotment holders.	
<b>6) Margaret Field</b>	
No updates were discussed	
<b>7) Westhorpe Play area</b>	
No updates were discussed	
<b>8) Jubilee Green Play area</b>	
The tree work has been completed.	
<b>9) Priory Orchard and Spring Close</b>	
No updates were discussed	
<b>10) The Lock up – Newnham Lane</b>	
a) <b>New roof</b> needs revisiting and further quotes to be found.	KH to complete – less urgent.
<b>11) Pauline's Swamp Nature Reserve</b>	
a) <b>Legal update</b> A meeting is happening on 24 <sup>th</sup> March with Liz Swift, Lea Dodds, Jenny Moss and Katherine Hyett + Roger Taylor of Weller Partners. An update will follow that.	

**LBF/170326/05 Benches – Spring Close/Burwell ex-service club verge**

Katherine Hyett suggested that we recommend to council that some of the unallocated CIL funding be earmarked to new benches (at Spring Close/verge nr. Social club) and also to 3 new bins – one replacement and two additional. **The group decided to recommend to Council that £2500 be allocated to street furniture with at least one bench going to Spring Close.**

**LBF/170326/06 Fire Safety Contract and fixed wire testing**

Katherine Hyett presented a draft document which was a request to obtain quotes for the fire safety contract. The group agreed that she should proceed with gathering quotes to present to the Council. Fixed Wire testing was not discussed.

**LBF/170326/07 Approval to be sought for David Bracey to conduct the annual park inspections, required by law. Cost £450 plus VAT, no increase on last years fee. It was agreed to recommend to Council that we accept David Bracey's quote of £450 to complete the annual park inspections.**

**LBF/170326/08 Any other urgent matters**

Katherine Hyett requested that the office rent an 8-yard skip as we have a significant amount of general waste to dispose of. This would be authorised by Liz Swift (Chair) and Katherine Hyett (Clerk) as per our finance regulations. Good value will be sought but expected cost is £350-£400.

**LBF/170326/09 Date of the next meeting: 28<sup>th</sup> April 2026**

**Meeting closed 20:17**

## Replacement of Distribution board at Mandeville

### Reason

1. To help with the nuisance Tripping on the existing DB
2. To update the Circuit Protection to current standards
3. To complete another part of the Net Zero Village Grant Solar/Storage project, by giving us a Back-up facility during a Power Cut

The specification will provide a very good quality installation, using equipment that should not become obsolete in the foreseeable future.

It should also help us to locate any faulty equipment in the Hall that is causing the nuisance tripping without effecting half the building, as is the case currently.

### Quotes

<b>Company</b>	<b>Quote (ex VAT)</b>
Blayney Electrical Ltd	£3,295.00
DH Electrical	£2865.70
Connor Bedford & Co	£2144.12
BrightDay Electrical	£3260.00

## Mandeville Hall – DB 2 Replacement – Specification

### **Existing DB:**

The existing DB 2 is an MK Sentry 15way Split Load SPN Domestic type.

It is currently supplied via a 63A SP MCB from a recently installed Schneider TPN type (DB 1), which was installed as part of a new Solar PV and Battery Storage Project.

### **Proposed New DB:**

As part of the new Battery Storage system, there has been a 40A 4-pole EPS Isolator installed, that is connected to the new Inverter's Back-up Islanding facility (max rating 29A per Phase).

The new DB will derive its Supply from this Isolator.

### **General requirements;**

- New DB to be Schneider SEA9BPN6 (6-way TPN PoN type).
- New 4-pole 125A Switch Disconnecter.
- New DB to be connected to the existing lower 100x100 Metal Trunking via 3nr 50mm Bushes and Lockrings.
- Existing 100x100 PVC Trunking to be removed and replaced with new Legrand 100x100.
- Metal Trunking, including a new Face Tee connected to the existing Metal Trunking.
- New DB to be linked to the new 100x100 Metal Trunking via a 75mm Brass Bush and Lockring.
- Remove the existing redundant 63A SPN supply.
- New DB's TPN supply to be wired in 10mm LSF cabling to existing high-level 40A Isolator.
- Relocate the existing External Lighting Timeclock Enclosure to a higher position, but still within easy reach from the floor for adjustment.
- Remove existing Keyswitch completely, as should now be redundant, as new Emergency Lighting throughout the building has Self-Test functionality.
- Cut back and re-instate the existing 20mm PVC Conduit serving the adjacent Double 13A Socket as required.
- Remove and re-instate the following Circuits:
  - Power - Ring – Kitchen – B32 Type A RCBO
  - Power - Ring – Room 1, Cellar, Corridor and Toilets – B32 Type A RCBO
  - Power - Ring – Rooms 2 & 3 – B32 Type A RCBO
  - Power – Kitchen Fire Shutter – B20 Type A RCBO
  - Power – Intruder Alarm and CCTV - B20 Type A RCBO
  - Power – Fire Alarm – B16 Type A RCBO
  - Power – Boiler and Water Cylinder – B16 Type A RCBO
  - Lighting – Room 1 – B10 Type A RCBO
  - Lighting – Room 2, Kitchen and Upstairs – B10 Type A RCBO
  - Lighting - Room 3 – B10 Type A RCBO
  - Lighting – External via Timeclock – B6 Type A RCBO
  - Lighting – Corridor, Toilets and Plant Room – B6 Type A RCBO
- DB Blanks to be Schneider SEA9BP – Solid Blanks (6nr required for the new DB, 24nr to replace the 23nr flimsy Blanks and 1nr to replace the redundant 63A MCB in DB 1).

- Install additional 50mm Brass Bushes and Lockrings to DB 1, to increase future cabling capacity.
- All making good and redecoration to be completed by Burwell Parish Council.

### Testing and Certification

- Testing as per the current edition of BS7671.

### Working Times:

- During normal working hours, but need to be scheduled to suit Hall Bookings.





# East Cambridgeshire District Council

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: STNN/25/94

10 X Dwellings

20-38 (Evens)  
Barton Drive  
Burwell

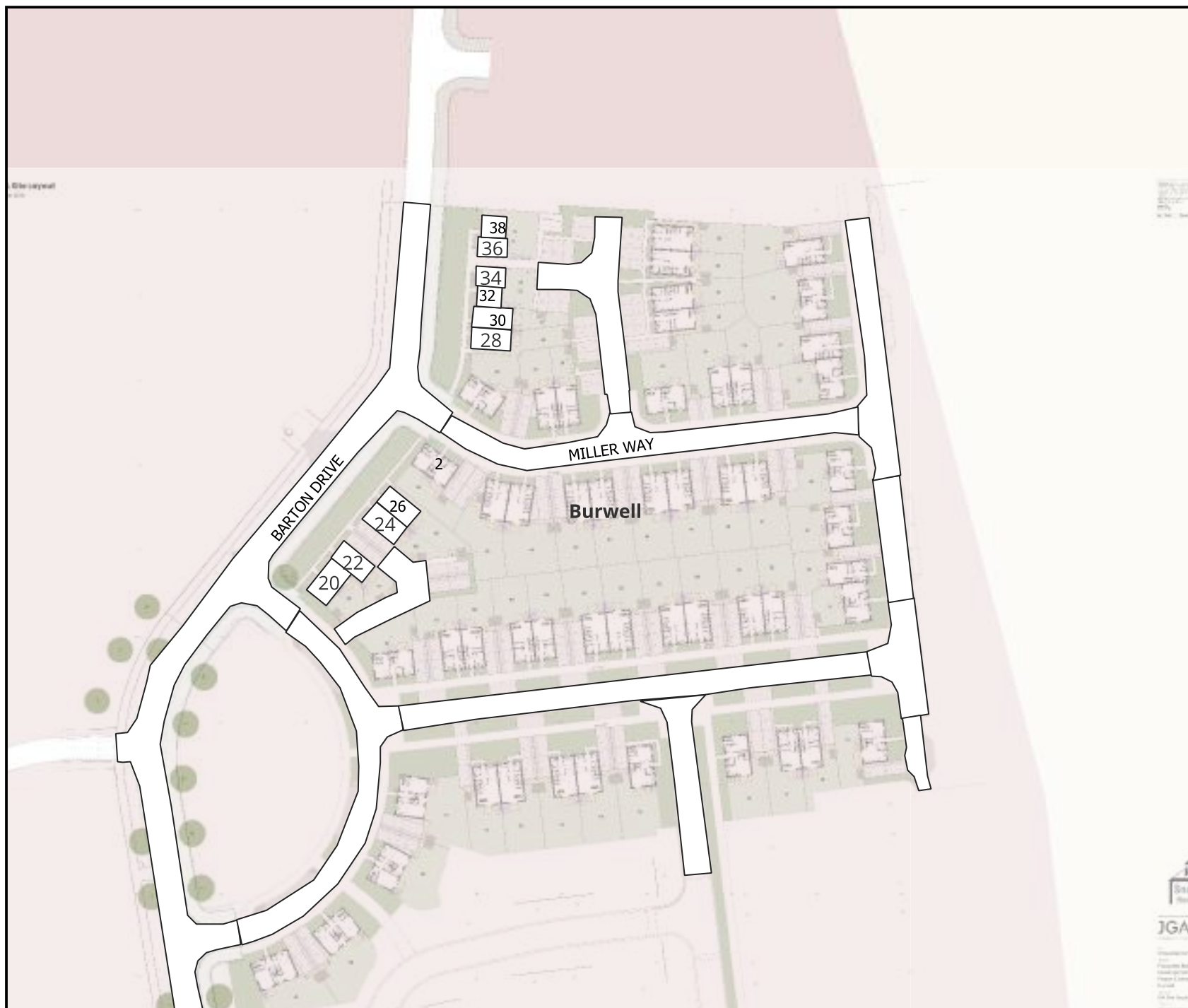
Please read in association with schedule  
of Certification of Street Numbering and  
Naming

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Date: 10 Feb 2026

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# East Cambridgeshire District Council

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: STNN/25/94

19 X Dwellings

1-19 (Odds)  
Miller Way  
Burwell

2-18 (Evens)  
Miller Way  
Burwell

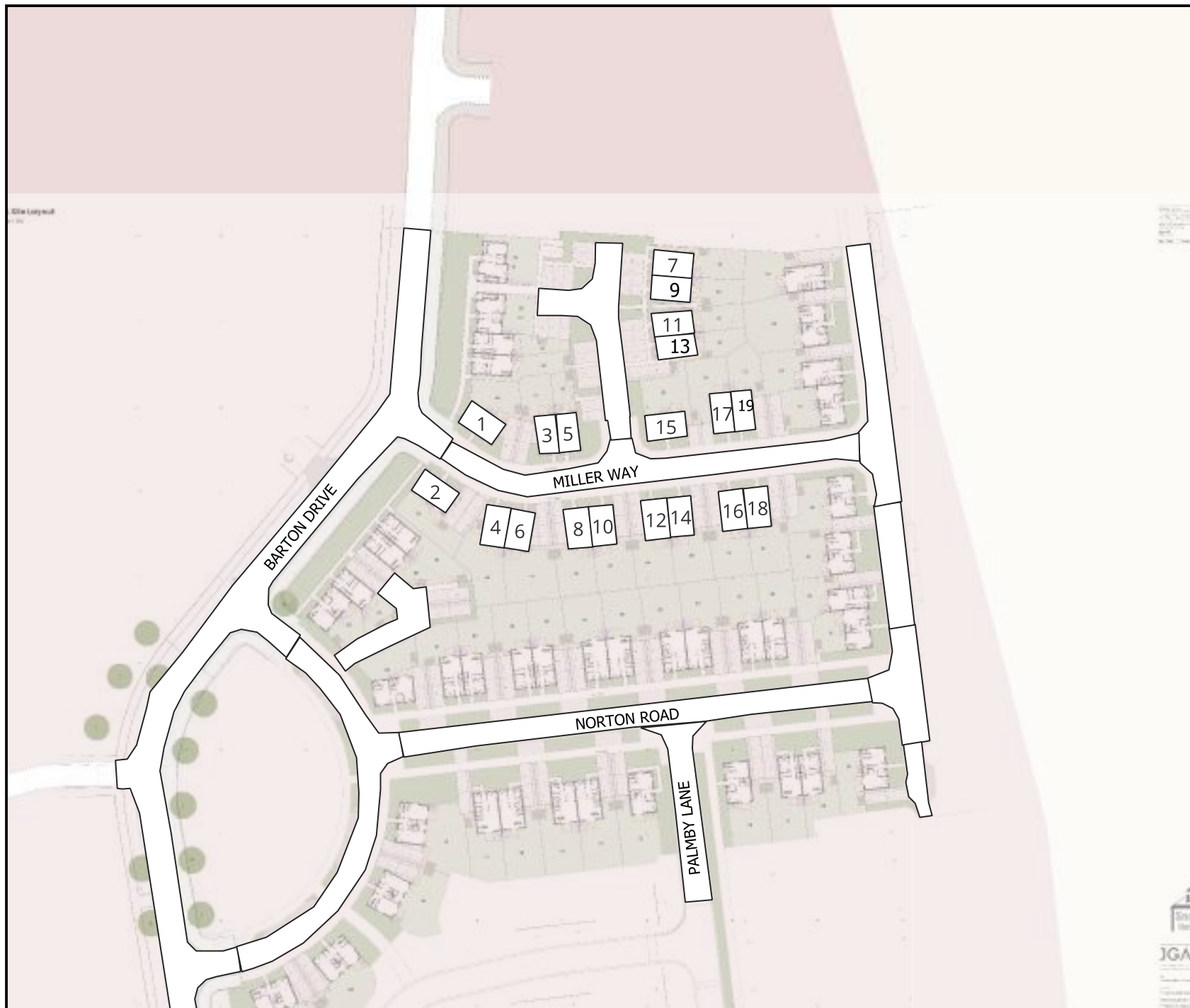
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# East Cambridgeshire District Council

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: **STNN/25/94**

17 X Dwellings

1-21 (Odds)  
Norton Road  
Burwell

2-12 (Evens)  
Norton Road  
Burwell

Please read in association with schedule  
of Certification of Street Numbering and  
Naming

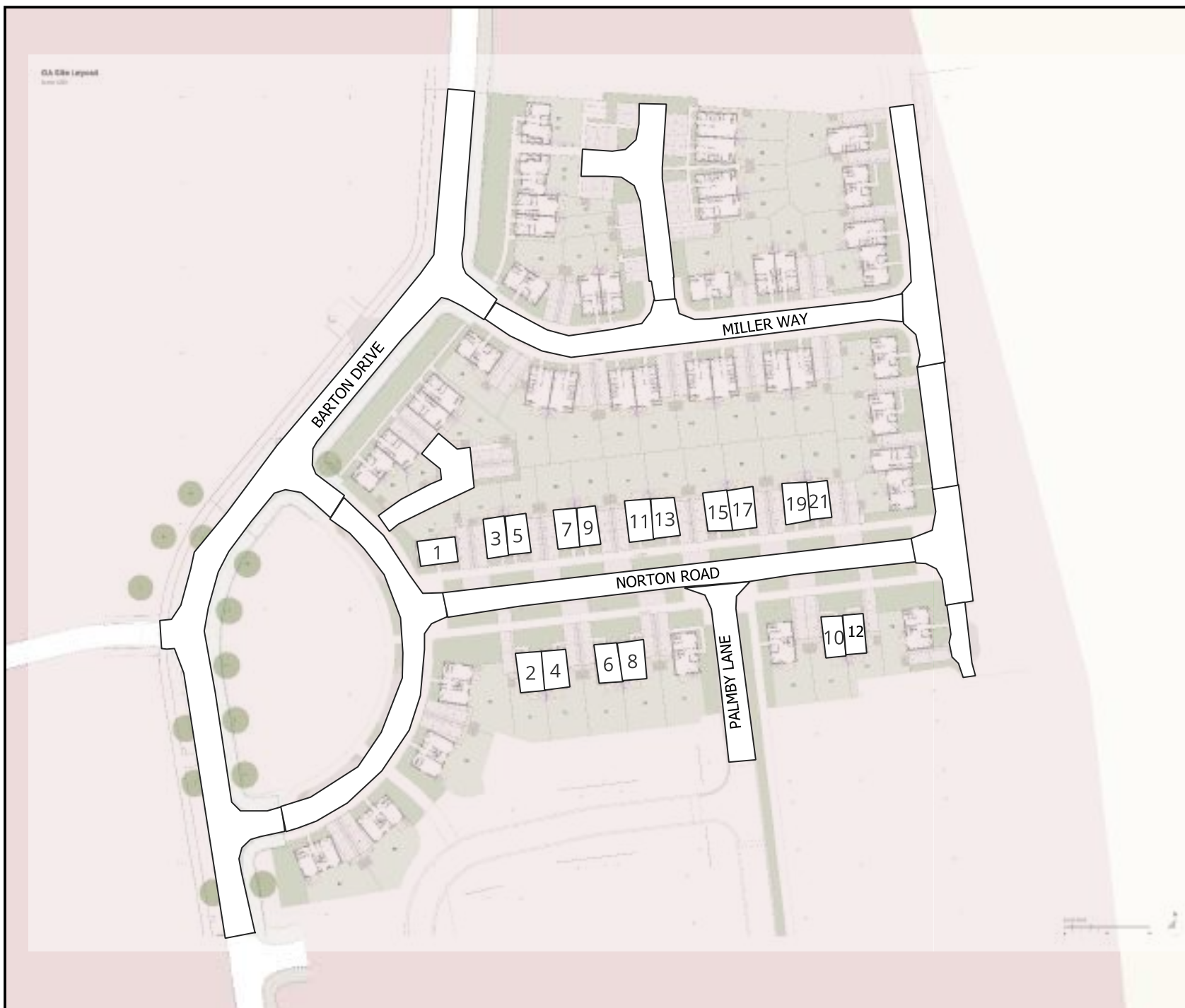
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Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: STNN/25/94

2 X Dwellings

1 (Odds)  
Palmy Lane  
Burwell

2 (Evens)  
Palmy Lane  
Burwell

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Layout



**East Cambridgeshire District Council**

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

**Street Naming and Numbering**

ECDC Reference: STNN/25/72

**61 X Dwellings & 5 New Named Streets**

**1-19 (Odds)**  
Miller Way  
Burwell

**2-18 (Evens)**  
Miller Way  
Burwell

**1 (Odds)**  
Palmby Lane  
Burwell

**2 (Evens)**  
Palmby Lane  
Burwell

**2-8 (Evens)**  
Tweed Crescent  
Burwell

**1-21 (Odds)**  
Norton Road  
Burwell

**2-12 (Evens)**  
Norton Road  
Burwell

**38-52 (Evens)**  
Watson Drive  
Burwell

**20-38 (Evens)**  
Barton Drive  
Burwell

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Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: **STNN/25/94**

4 X Dwellings

2-8 (Evens)  
Tweed Crescent  
Burwell



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Naming

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Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: **STNN/25/94**

9 X Dwellings

38-54 (Evens)  
Watson Drive  
Burwell

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Naming

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**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell  
**ADOPTED STREET NAME:** Barton Drive  
**DIRECTION:** From Newmarket Road

**IMPLEMENTATION DATE:** 15<sup>th</sup> February 2026  
**SCHEME REFERENCE:** STNN/25/94

Official Street No	Property Formerly Known As						
	No/Plot	Development Name	Developer	Planning Reference	Building Control Reference	STNN Reference	Date
20	Plot 63	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
22	Plot 64	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
24	Plot 65	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
26	Plot 66	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
28	Plot 35	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
30	Plot 34	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
32	Plot 33 GF Flat	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
34	Plot 32 FF Flat	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
36	Plot 31 GF Flat	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
38	Plot 30 FF Flat	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26



**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell  
**ADOPTED STREET NAME:** Miller Way  
**DIRECTION:** From Barton Drive

**IMPLEMENTATION DATE:** 15<sup>th</sup> February 2026  
**SCHEME REFERENCE:** STNN/25/94

Official Street No	Property Formerly Known As						
	No/Plot	Development Name	Developer	Planning Reference	Building Control Reference	STNN Reference	Date
1	Plot 38	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
3	Plot 37	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
5	Plot 36	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
7	Plot 29	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
9	Plot 28	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
11	Plot 27	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
13	Plot 26	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
15	Plot 25	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
17	Plot 24	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
19	Plot 23	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26



**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell  
**ADOPTED STREET NAME:** Miller Way  
**DIRECTION:** From Barton Drive

**IMPLEMENTATION DATE:** 15<sup>th</sup> February 2026  
**SCHEME REFERENCE:** STNN/25/94

Official Street No	Property Formerly Known As						
	No/Plot	Development Name	Developer	Planning Reference	Building Control Reference	STNN Reference	Date
2	Plot 39	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
4	Plot 40	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
6	Plot 41	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
8	Plot 42	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
10	Plot 43	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
12	Plot 44	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
14	Plot 45	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
16	Plot 46	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
18	Plot 47	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26



**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> February 2026

**ADOPTED STREET NAME:** Norton Road

**SCHEME REFERENCE:** STNN/25/94

**DIRECTION:** From Tweed Crescent

Official Street No	Property Formerly Known As						
	No/Plot	Development Name	Developer	Planning Reference	Building Control Reference	STNN Reference	Date
1	Plot 62	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
3	Plot 61	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
5	Plot 60	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
7	Plot 59	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
9	Plot 58	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
11	Plot 57	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
13	Plot 56	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
15	Plot 55	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
17	Plot 54	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
19	Pot 53	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
21	Plot 52	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26

Last Entry Date: 10<sup>th</sup> February 2026

EAST CAMBRIDGESHIRE DISTRICT COUNCIL











# EAST CAMBRIDGESHIRE DISTRICT COUNCIL STREET NAMING AND NUMBERING SERVICE SCHEDULE OF CERTIFICATION OF STREET NUMBERING

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> February 2026

**ADOPTED STREET NAME:** Watson Drive

**SCHEME REFERENCE:** STNN/25/94

**DIRECTION:** From Scott Crescent

Official Street No	Property Formerly Known As						
	No/Plot	Development Name	Developer	Planning Reference	Building Control Reference	STNN Reference	Date
38	Plot 19	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
40	Ploy 20	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
42	Plot 21	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
44	Plot 22	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
46	Plot 48	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
48	Plot 49	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
50	Plot 50	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26
52	Plot 51	Phase 3 Millstone Park	Snowdon Homes Ltd	24/00924/RMM	25/00653/RBCA	STNN/25/94	15/02/26

**From:** [Stephanie Barrett](#)  
**To:** [Katherine Hyett](#)  
**Subject:** Update: Nature Recovery - From the Ground Up  
**Date:** 30 March 2026 14:48:40

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CAUTION: This email originates from outside of Burwell Parish Council

## Nature Recovery – From the Ground Up

### Project Newsletter – March 2026

Welcome to the latest update from the **Nature Recovery – From the Ground Up (NR-FGU)** project. As spring begins, we're excited to launch a [set of resources](#) that help communities **collaborate to further nature recovery locally**. The shared resources are designed to strengthen local action by making it easier for communities to learn from each other, map nature locally, identify nature projects that align with the Local Nature Recovery Strategy, and build momentum for nature recovery across the county. All resources can be accessed through the [project webpage](#) alongside links to upcoming events and information on how you can share your skills and experience to support nature recovery in Cambridgeshire. Read on, to find out more.

### Free Access to Parish Online (March 2026 – March 2027)

As part of Nature Recovery – From the Ground Up (NR-FGU), **all Cambridgeshire parishes now have access to a 1-year free extended trial of Parish Online**, the digital mapping tool that supports the creation of evidence-based Community Nature Recovery Plans (CNRPs). This extended free trial runs **from 1 March 2026 to 31 March 2027**. Community Groups and individuals can apply to access the trial through their Parish/Town/City councils. See the project [resources page](#) to find out more.

## Resources

The project [Resources](#) page includes guidance materials and shared logs that will help groups to prepare a Community Nature Recovery Plan for their parish, town or ward. In particular:

- [Guidance for accessing Parish Online](#)
- [Guidance for preparing a Community Nature Recovery Plan](#)
- [Support Offers Menu](#) – including offers of help to support local nature recovery projects
- [Resources Bank](#) – including useful guides and resources
- [Funding Opportunities Log](#)

These materials are designed to make it easier for parishes and community groups to collaborate, map nature locally, identify opportunities, and build evidence-based plans that align with the Local Nature Recovery Strategy.

## Upcoming Events

The **Nature Recovery - From the Ground Up Showcase** is a webinar series that showcases local success stories and addresses topics that have been raised by local groups and Parish Councils. See a list of upcoming events below. We have included some events run by other organisations that may be of interest. Please email [community.nature@cambridgeshire.gov.uk](mailto:community.nature@cambridgeshire.gov.uk) if you would like us to include your nature events in future newsletters.

### April 2026

**Tues 14<sup>th</sup> Apr, 9.45am-3pm**

### **Riverfly surveyor training**

Run by: Cam Catchment Partnership

Location: Duxford, CB22

- Find out more about Riverfly monitoring which is a valuable tool to regularly check and track river health.
- Join a practical, hands-on session to learn Riverfly monitoring skills including identifying target species
- Volunteer a couple of hours per month to monitor your local river

### **Weds 15<sup>th</sup> Apr, 1pm-2.30pm**

#### **NR-FGU Showcase: Technical tips for using Parish Online to prepare a Community Nature Recovery Plan**

Speaker: Chris Mewse, Managing Director, Geosphere – providers of Parish Online & XMAP

Location: Online

- Information on how to access the free trial of Parish Online in Cambridgeshire
- Technical tips for using the Parish Online mapping software
- An introduction to the key reference layers in Parish Online to inform Community Nature Recovery Plans
- The opportunity to suggest collaborative mapping layers to track progress across the county on key topics e.g. Swifts, Himalayan Balsam

### **Wed 15<sup>th</sup> Apr, 5pm-6pm**

#### **Staying Connected: An introduction to Nature Recovery – From the Ground Up for Parish Clerks and Councillors**

Run by: Cambridgeshire ACRE

Speaker: Sandy Skelton, Community Nature Project Officer, Cambridgeshire County Council

Location: Online

- Overview of the support available to Parish Council's and community groups through the Nature Recovery-From the Ground Up project
- Information on how to access the Parish Online trial and pass access on to local community groups/key individuals
- Information on how you can share your nature recovery successes to inspire and inform action for nature across the county

### **Fri 17 Apr, 1pm-2pm**

#### **NR-FGU Showcase: How to specify a rain garden**

Speakers: Clara Todd & Yair Perry, Water Sensitive Cambridge

Location: Online

- An introduction to rain gardens
- What makes a good rain garden location?
- Information on how to join a collaborative bid for rain gardens

### **Fri 24 Apr, 1pm-2pm**

#### **NR-FGU Showcase: A Parish View of the Local Nature Recovery Strategy**

Speaker: Deborah Ahmad, Principal Ecologist, Cambridgeshire County Council

Location: Online

- An introduction to the Local Nature Recovery Strategy
- An introduction to the LNRS mapping approach and explanation of common anomalies at the Parish level
- How local groups can continue to ground-truth the LNRS and feed into future LNRS reviews

### **Thurs 30<sup>th</sup> Apr, 9.30am-1.30pm**

#### **Behaviour change for a greener tomorrow**

Location: 11 Melbourne Avenue, March PE15 0EN

Run by: Fenland District Council

- An introduction to the COM-B Behaviour Change Model
- The chance to apply COM-B to real-world environmental habits
- The opportunity to learn from others and share experience

## May 2026

**Fri 1 May, 1pm-2pm**

### [NR-FGU Showcase: Parish Online Troubleshooting Session](#)

Speaker: Chris Mewse, Managing Director, Geosphere – providers of Parish Online & XMAP

Location: Online

- An interactive trouble-shooting session to tackle problems with using Parish Online for Community Nature Recovery Plans

**Tue 5 May, 2pm-3.30pm**

### [NR-FGU Cluster meeting: Huntingdonshire](#)

Speaker: Peer learning circle

Location: St Ives Library, Meeting Room 1

- Share progress on [preparing a Community Nature Recovery Plan](#)
- Shared lessons learnt
- The opportunity to explore challenges and opportunities

**Fri 8 May, 1pm-2pm**

### [NR-FGU Showcase: Community Land Purchase – lessons from Abbey Fields](#)

Speaker: Jon Pavey, Treasurer, Histon & Impington Green Spaces

Location: Online

- How was the community land purchase of Abbey Field achieved?
- Top tips for other groups wanting to undertake a community land purchase
- Lessons learnt

**Mon 11 May, 2pm-3.30pm**

### [NR-FGU Cluster meeting: East Cambs](#)

Speaker: Peer learning circle

Location: Reach Village Hall

- Share progress on [preparing a Community Nature Recovery Plan](#)
- Shared lessons learnt
- The opportunity to explore challenges and opportunities

**Wed 13 May, 7pm-8.30pm**

### [NR-FGU Cluster meeting: South Cambs](#)

Speaker: Peer learning circle

Location: Duxford Community Centre

- Share progress on [preparing a Community Nature Recovery Plan](#)
- Shared lessons learnt
- The opportunity to explore challenges and opportunities

**Thurs 14 May, 6pm-7.30pm**

### [NR-FGU Cluster meeting: South/East Cambs border](#)

Speaker: Peer learning circle

Location: Histon Library

- Share progress on [preparing a Community Nature Recovery Plan](#)
- Shared lessons learnt
- The opportunity to explore challenges and opportunities

**Fri 15 May, 1pm-2pm**

### [NR-FGU Showcase: Winning Section 106 Funding – lessons from Friends of Somersham Nature Reserve](#)

Speaker: Phil Clark, Chair of Friends of Somersham Nature Reserve

Location: Online

- An overview of the process of applying for Section 106 funding

- Top tips for applying for Section 106 funding
- Lessons learned from securing Section 106 funding in Somersham

**Wed 20 May, 5pm-6.30pm**

**[NR-FGU Cluster meeting: Cambridge City Meeting](#)**

Speaker: Cambridgeshire County Council, Cambridge City Council, Abbey People

Location: Cambridge Central Library

- Update on the application for Nature Towns & Cities Accreditation for Cambridge City
- Update on a ward-level Community Nature Recovery Plan for Abbey Ward
- Update on the nature school's network
- Plan for the Cambridge Nature Festival

**Fri 22 May, 1pm-2pm**

**[NR-FGU Showcase: Understanding verge management for biodiversity](#)**

Speaker: Sam Chadwick, Highways Team, Cambridgeshire County Council and Claire Wallace, Biodiversity & Green Spaces Team, Cambridgeshire County Council

Location: Online

- An overview of the process of the verge management – who's involved, what are the requirements?
- Best practice verge management for biodiversity
- Protected Road Verge (PRV) designation and 'adopting' a verge (S142)

## June 2026

**Fri 12<sup>th</sup> Jun, 1pm-2pm**

**[NR-FGU Showcase: Parish Online Troubleshooting Session](#)**

Speaker: Chris Mewse, Managing Director, Geosphere – providers of Parish Online & XMAP

Location: Online

- An interactive trouble-shooting session to tackle problems arising with using Parish Online for Community Nature Recovery Plans

## Support Offer Highlight

The [Support Offer Menu](#) includes offers from local people, community groups and other organisations who would like to share their skills, experience and resources to support community nature projects in Cambridgeshire. It includes this highlight from Dr Grace O'Donovan:

### Habitat mapping

**Dr Grace O'Donovan:** *"I have expertise in surveying habitats in the UK (England and Scotland) using the UKHab/Defra Metric methodologies. This is the latest system for identifying and monitoring habitats and is used for Biodiversity Net Gain assessments for large scale developments and for conservation purposes. This describes and maps habitats and provides condition scores, which is useful for long term monitoring. I'm happy to train individuals in this methodology for habitat mapping in their parish. I like to map all habitats in a parish - not just the interesting ones as it delivers information on possibilities for improvement. I'm a botanist and have a working knowledge of plant communities, with expertise in the National Vegetation Classification (NVC). If plant communities are of conservation interest, I can do quadrats for further analysis in the NVC. I use Citizen Science (INaturalist) for mapping species, helping to build up a picture of species distributions within Parishes. Happy to give advice freely, but as a freelance consultant, I would have to make a small charge for habitat surveying or mapping if required."*  
Explore the full [Support Offer Menu](#). Fill in the [Offers Form](#) to share your skills, resources and experience.

## Funding Opportunities

We maintain a growing list of grants and funding routes available to community groups. Examples include:

- Capital grants for habitat creation
- Community engagement funding
- Location specific environmental improvement funds such as S106 and biodiversity grants

Browse the [Funding Log](#)

## Resource Bank

Looking for case studies, toolkits, templates, or inspiration from other parishes? The Resource Bank includes materials such as:

- Habitat management guides
- Community engagement resources
- Templates for surveys, workshops, mapping, and project planning

Visit the [Resource Bank](#)

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Alison McGovern MP  
Minister of State for Local Government  
and English Devolution in the UK

Cllr Jonny Edge  
[Jonny.Edge@cambridgeshire.gov.uk](mailto:Jonny.Edge@cambridgeshire.gov.uk)  
on behalf of  
County, District and Parish Councillors  
From Burwell and Woodditton County Divisions  
Cambridgeshire

Thursday 26th March 2026

### **Cambridgeshire & Peterborough LGR – Case for Bottisham, Burwell & Woodditton**

Dear Alison McGovern,

Thank you for your response of 15 December 2025 to our letter of 20 November 2025.

As a diverse alliance of Parish Councils, East Cambridgeshire District Councillors and Cambridgeshire County Councillors representing just over 19,000 residents we have been monitoring developments closely and, with a decision date imminent, wanted to reiterate our position and to summarise our reasoning.

We attach a map (Appendix 1) to illustrate how geography, rather than politics, drives our collective stance. Our villages, as with the satellite communities of South Cambridgeshire, rely heavily on Cambridge for employment, post-sixteen education, healthcare and leisure services, making us functionally part of Greater Cambridge. The city is a fundamental part of our lives, and we are more closely aligned with Cambridge and South Cambridgeshire than with the wider East Cambridgeshire area.

A decision to combine our area with a northern unitary centred on Peterborough—over 50 miles away—would leave us remote from decision-makers and weaken our voice. Experience elsewhere shows that such distance results in poorer services.

Our annex sets out why Cambridge is integral to our daily lives and why **Option 2**, or a variation of it (Appendix 2), is the only model that would enable effective and efficient delivery of local services across the area. It best supports the challenges and opportunities arising from Cambridge's planned growth and offers coherent governance across Cambridgeshire and Peterborough.

If views differ in northern East Cambridgeshire, we believe modifications to the proposals should be considered to reflect geographical practicality.

In summary, **Option 2** remains the only consulted arrangement capable of delivering efficient services for our communities and supporting Greater Cambridge's growth. Parish councils and residents overwhelmingly support this position, and we trust it will be fully considered in your decision-making.

Yours sincerely,

## County Councillors

Cllr Jonny Edge (Woodditton division)  
Cllr Yannifer Malinowski (Burwell division)

[Jonny.Edge@cambridgeshire.gov.uk](mailto:Jonny.Edge@cambridgeshire.gov.uk)  
[Yannifer.Malinowski@cambridgeshire.gov.uk](mailto:Yannifer.Malinowski@cambridgeshire.gov.uk)

## District Councillors

Cllr Charlotte Cane MP (Bottisham ward)  
Cllr James Lay (Woodditton ward)  
Cllr John Trapp (Bottisham ward)

[charlotte.cane@eastcambs.gov.uk](mailto:charlotte.cane@eastcambs.gov.uk)  
[james.lay@eastcambs.gov.uk](mailto:james.lay@eastcambs.gov.uk)  
[john.trapp@eastcambs.gov.uk](mailto:john.trapp@eastcambs.gov.uk)

## Parish Councils

### *Burwell division*

Burwell – Chair, Cllr Liz Swift  
Reach – Chair, Cllr Tim Quilter  
Snailwell – Chair, Cllr Peter Moggridge  
Swaffham Prior – Chair, Cllr John Covill

[elizabeth.swift@burwellparishcouncil.gov.uk](mailto:elizabeth.swift@burwellparishcouncil.gov.uk)  
[reachparishcouncil@reachparishcouncil.org](mailto:reachparishcouncil@reachparishcouncil.org)  
[peter@snailwellparishcouncil.org](mailto:peter@snailwellparishcouncil.org)  
[clerk@swffhamprior-pc.gov.uk](mailto:clerk@swffhamprior-pc.gov.uk)

### *Woodditton division*

Ashley – Chair, Cllr Sarah Howell  
Bottisham – Chair, Cllr Nadene Cundell  
Brinkley – Chair, Cllr Ian Monks  
Burrough Green – Chair, Cllr Tom Rusk  
Dullingham – Chair, Cllr Robert Algar  
Kirtling & Upend – Chair, Cllr Richard Staunton  
Lode – Chair, Cllr Fran Platten  
Stetchworth – Chair, Cllr Wayne Bell  
Westley Waterless\* – Chair, Cllr Jim Paltridge  
Woodditton – Chair, Cllr Dudley White

[e777ans@btinternet.com](mailto:e777ans@btinternet.com)  
[nadene.cundell@bottisham-pc.gov.uk](mailto:nadene.cundell@bottisham-pc.gov.uk)  
[cllrmonks@brinkleyparishcouncil.gov.uk](mailto:cllrmonks@brinkleyparishcouncil.gov.uk)  
[tom.rusk@burroughgreenparishcouncil.org.uk](mailto:tom.rusk@burroughgreenparishcouncil.org.uk)  
[cllr.algar@dullingham-pc.org.uk](mailto:cllr.algar@dullingham-pc.org.uk)  
[rstaunton@kirtlingandupend.co.uk](mailto:rstaunton@kirtlingandupend.co.uk)  
[Fran.Platten@lode-pc.gov.uk](mailto:Fran.Platten@lode-pc.gov.uk)  
[Wayne\\_bell@stetchworth-pc.gov.uk](mailto:Wayne_bell@stetchworth-pc.gov.uk)  
[westleywaterlessparish@gmail.com](mailto:westleywaterlessparish@gmail.com)  
[woodditton1947@gmail.com](mailto:woodditton1947@gmail.com)



Woodditton

\*non-quorate

## **ANNEX**

### **Why is Cambridge important to us?**

We are predominantly a rural area with limited local infrastructure, education and health services and retailing and leisure facilities. Our cultural connection to Cambridge is also very important to us.

### **Commuting**

- Most of our residents who do not work in the local community work in Cambridge or South Cambridgeshire (see page 21 of the Business Case for Option 1).
- Public transport provision is limited and the vast majority of those commuting from our area to Cambridge have no choice but to drive. Rush hour congestion is a major and growing problem.
- We are already collaborating with the Greater Cambridge Partnership to start introducing active travel routes into the city from our villages north of the A14. We believe that this relationship would be greatly enhanced under Option 2.
- Improved collaboration under Option 2 arrangements would offer opportunities to strengthen bus and rail services. Some of our settlements have no viable bus links and our two train stations on the Ipswich to Cambridge line, Dullingham to the west of Newmarket and Kennett to the north-east, exist, but could be vastly improved. This rail line is being discussed as a further opportunity for EWR.
- All options other than Option 2 could result in long journeys for residents to access administrative centers, impacting vulnerable people the most, thus increasing inequality.

### **Education**

- We have strong local primary schools but only one 11–16 secondary school. Bottisham Village College is an excellent, inclusive school, with a half of its students coming from our villages, and the remainder coming from Cambridge and South Cambridgeshire to the west or Newmarket (Suffolk) to the east.
- Our rural area relies heavily on Home to School Transport. With no special school provision in our area, those with EHCPs will likely face longer, more costly journeys to seek provision if we were part of a northern unitary.
- We have no post-16 provision in our area. Virtually all our young people aged over sixteen travel to Cambridge to progress their education. We value the quality of the education services provided there although accessing them can be challenging (see commuting above). This could be improved under Option 2.
- Only Option 2 protects our students' continued access to post-16 education in Cambridge. Other options would create substantial financial pressures on authorities and families, requiring new facilities or costly new transport links.
- Adult learning opportunities are virtually non-existent without travelling to Cambridge

## Healthcare

There is a strong relationship between Option 2 and alignment of local government services and the provision of healthcare. In support of what the health authorities have said in support of Option 2:

- We have two GP practices: one in Bottisham, the other in Burwell. Most of our residents rely on services in Newmarket (Suffolk).
- We have two small dental practices covering the whole of our area, meaning most residents need to find a service in Cambridge or Newmarket.
- All our Cambridgeshire-based hospital care is in Cambridge. Some using GPs in Newmarket currently have the option of West Suffolk Hospital to the east for some treatments.
- Social care in our area is extremely limited. We have pockets of rural deprivation and many isolated older residents whose support is declining. LGR offers opportunities to improve services, but only if geography and access are properly considered. With Ely further away than Cambridge or Newmarket, many residents struggle to reach help. Strengthening our links with Cambridge and South Cambridgeshire is the only realistic way to deliver the support our communities need.

## Strengthening our connection to Cambridge is a win-win

- The proximity of our area to Cambridge allows opportunities for developments to the east of Cambridge, also being on the potential eastern leg of EWR, this offers further opportunities to the Oxford-Cambridge arc. A great number of our residents work in the targeted sectors of this initiative.
- A strong case for development near the railway line cutting through Six-Mile-Bottom in South Cambridgeshire has been put forward many times in the past. The land associated with this potential development covers very little land in the Six-Mile-Bottom parish itself but rather relies on bordering land across six of our parishes. Such a development would offer further scope for sustainable growth around Cambridge, it would also resolve capacity issues for Newmarket over the border in Suffolk and would strengthen our links to Cambridge, as well as opportunities to resolve the afore-mentioned infrastructure and service issues our communities face.

## Alignment with Government Reorganisation Principles

The Government has been clear that new unitary authorities should reflect *functional economic areas, travel-to-work patterns, service access and community identity, while enabling efficient and sustainable public service delivery.*

Our communities already operate as part of the Greater Cambridge functional economy, with residents commuting to Cambridge for employment in sectors such as research, life sciences, education and technology. Healthcare, further education and transport networks are also primarily oriented towards Cambridge. Aligning our area within a Cambridge and South Cambridgeshire unitary would therefore

support efficient service delivery, coherent strategic planning and governance that reflects the real geography of our communities, consistent with the principles outlined for Local Government Reorganisation.

Aligning our communities with a northern unitary centered many miles away would not reflect these functional relationships and risks creating a geographically peripheral area with weaker service integration.

### Public Engagement

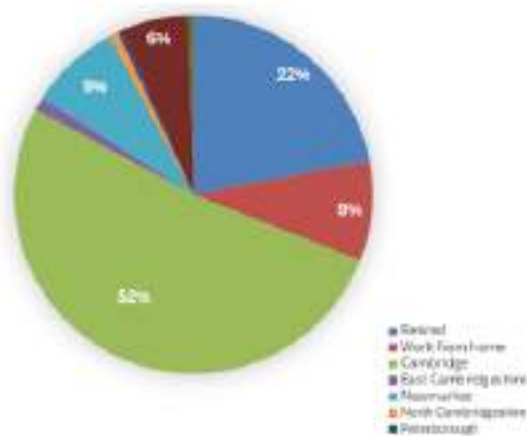
Many residents assumed we would naturally be connected to Cambridge, leading to some complacency during the LGR process. To address this, we used the final weeks of the consultation period to encourage participation and ensure people understood the potential outcomes.

We held three public engagement events across our two divisions and ran a short, accessible survey to gather wider views.

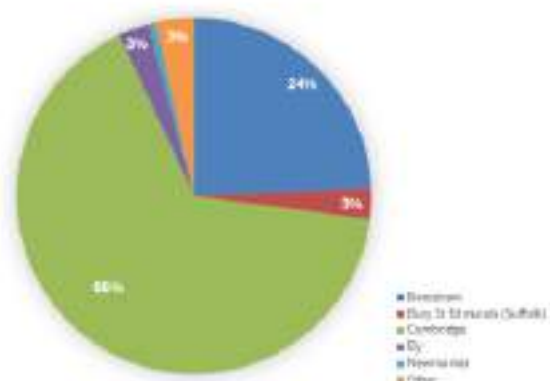
The feedback at the events was unanimous in supporting the position taken by the 16 parishes that had previously voted to support Option 2. Our events included a balanced panel, with a District Councillor presenting the case for Option 1. While some valued hearing another perspective, there was no support for it. Residents viewed alignment with a northern unitary as wasteful, unsettling and unnecessarily complex.

We had 261 responses to the local survey spread across the breadth of the area. Though this was a small sample size received in a short period, the outcomes are very decisive in confirming the approach we are making to you. Most notably 93% of respondents supported us being connected to Cambridge City and South Cambridgeshire in one way or other.

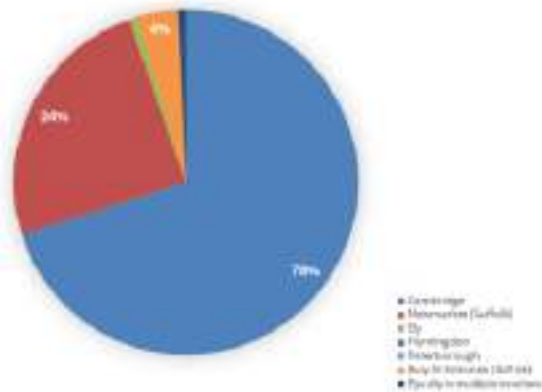
**Daily travel – Where best describes your main place of work?**  
(261 responses)



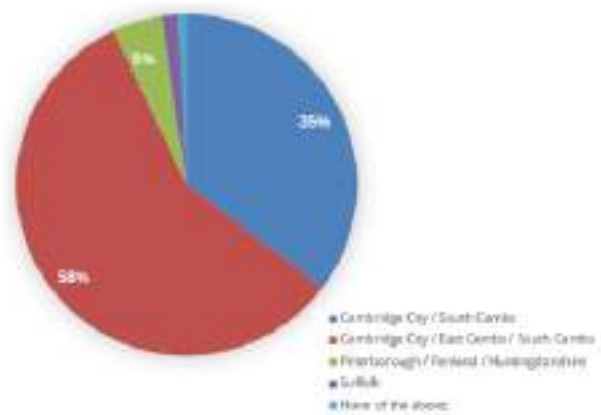
**Where do members of your household travel for secondary school, sixth form or further education?** (144 responses)



**Daily travel – Where do you travel to most often for shopping, healthcare and/or leisure? (261 responses)**



**Which area do you believe our communities should be aligned with for a future local council administration? (261 responses)**



**How important is it to you that local government boundaries reflect where you actually travel to work, healthcare and daily life? (261 responses)**

Rating (1 to 5, 5 being highest)	Number of responses	Percentage
1	15	5.7%
2	15	5.7%
3	34	13%
4	196	75.1%
5	1	0.4%

### Summary of our representation

- We are a combined voice from all levels of local government representing 16 of the 19 parishes in the Burwell and Woodditton County Divisions that had voted to support Option 2.
- In the final weeks of your public consultation, we engaged residents from all 19 parishes through three public engagement events and a survey. This demonstrated many were unfamiliar with LGR and what it might mean for our area, but that public opinion was unanimously in alignment with that of the 16 parishes.
- We judge that Option 2 is the only option being consulted on that is viable for our communities. It is also the best option for the rest of Cambridgeshire and the wider region, being best able to realise opportunities offered by the development of Greater Cambridge and the Oxford-Cambridge Arc.
- We are clear that if you are minded to favour other options, our connection to Cambridge and South Cambridgeshire must be retained (Appendix 2); without it, our communities would become geographically isolated and disadvantaged.

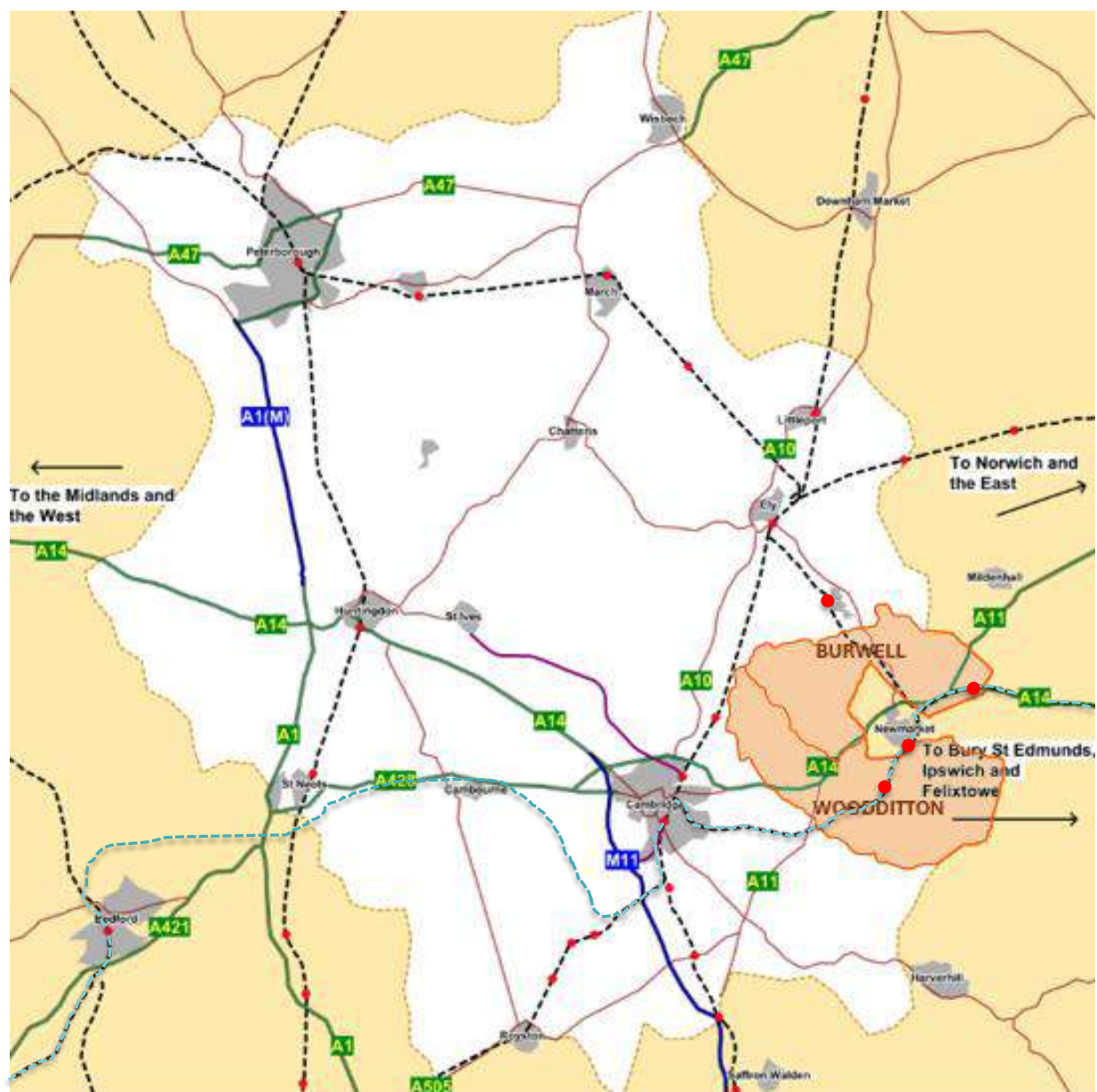
## APPENDIX 1 Commuter map

All our main roads lead to Cambridge and South Cambridgeshire in one direction and Newmarket in the other. A14, A1303, A1304, B1061 and B1102.

All our buses, the few that exist, have final destinations in Cambridge or Newmarket.

Our only train line Ipswich to Cambridge has two stations in our divisions, Kennett and Dullingham. Between these two stations the line also passes through Newmarket.

There is a closed rail connection, called the Snailwell Loop, that could connect us to Soham and Ely, but it has been out of service since 4 January 1965. The potential to re-open this still exists, but has never been a priority of local or national government.



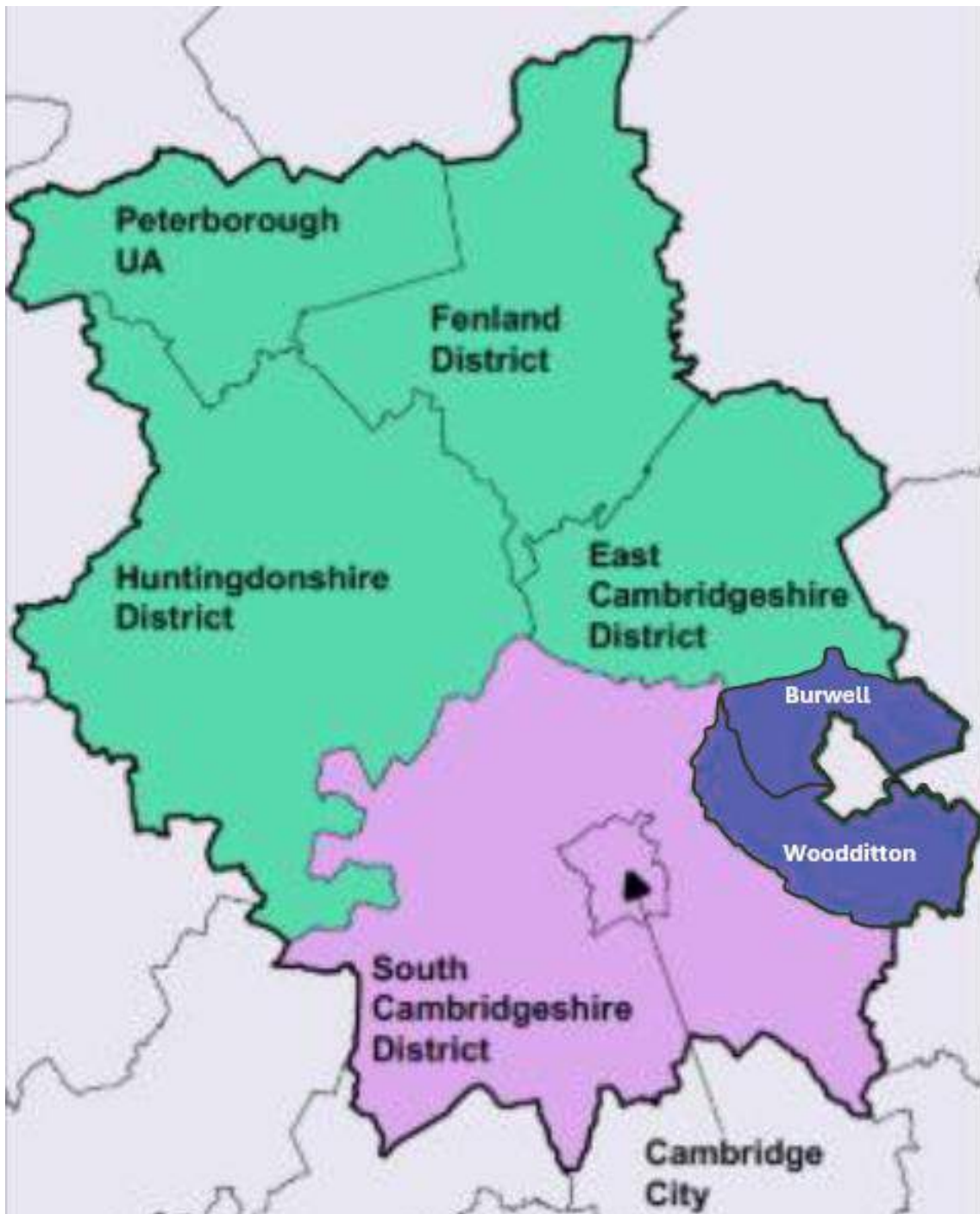
## APPENDIX 2

### Burwell and Woodditton Backstop

If Burwell and Woodditton divisions are decoupled from the remainder of East Cambridgeshire, and included with Cambridge City and South Cambridgeshire, a congruent area would be created.

North Cambridgeshire and Peterborough would serve approximately 593,000 people. Greater Cambridgeshire serving approximately 341,000 people.

We still believe Option 2 is the best solution, but we strongly feel this backstop is essential if you are considering alternatives.





Cambridgeshire  
County Council

Phil Clark (CCC)  
Stephanie Barrett (CCC)  
Sandy Skelton (CCC)

# ***Nature Recovery - From the Ground Up***

Image: Justin Minns, National Trust

# Agenda

**7.00pm-7.10pm**

(10 mins)

**Project update and the CCC support offer**

- Update on the project
- Reflections from first round of meetings
- Introduction to support offer

**7.10pm-7.45pm**

(35 mins)

**A presentation by Cllr Ian Walters showcasing the use of Parish Online for nature projects in Duxford + Q&A**

- How can Parish Online be used to create Community Nature Recovery Plans

**7.45pm-7.50pm**

(5 mins)

**Comfort break**

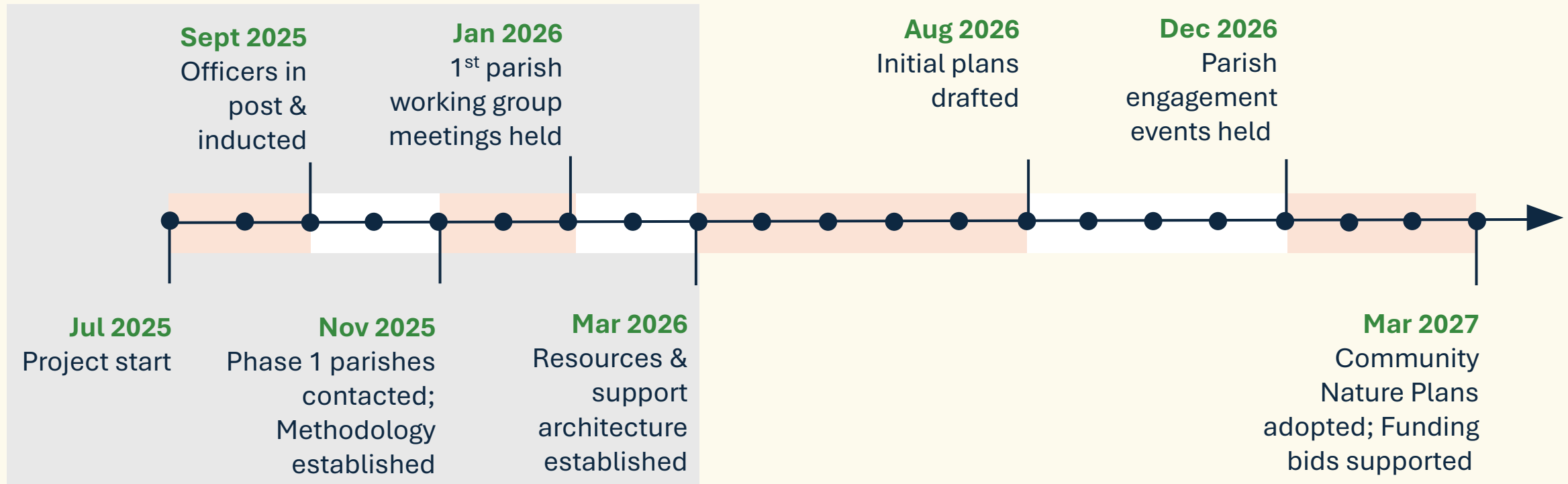
**7.50pm-8.30pm**

(40 mins)

**Where are parishes at/next steps**

- Group discussion around first 4 actions
- Next steps
- Feedback

# Timeline – Phase 1



# What we heard

- Range of starting points
- Depth of local nature skills and experience
- Not always Parish Council-led
- Soft skills as well as ecological expertise needed
- Benefit of tackling this together
- Important to measure progress & celebrate success!





# Our approach

- Support key individuals/community groups as well as Parish Councils
- Identify "Easy", "Core" and "Ambitious" actions
- Provide a platform to share skills & experience
- Use a shared mapping tool to define projects & identify opportunities to collaborate
- Review and iterate guidance during pilot year

# Our support offer

- Method for sharing Offers to support nature recovery initiatives
- 'NR-FGU Showcase': series of webinars & site visits
- Guidance & resources for preparing a plan
- Free access to Parish Online until April 2027
- 1-1 support from CCC ecologists
- Community engagement kit and comms
- Ongoing cluster meetings





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# Duxford PC's biodiversity journey

## **Developing a Vision and a Strategy**

In January 2023 we developed a vision how we would like to recover Nature in our Parish

In June 2023 we published our first strategy and plan, using Natural Cambridgeshire's excellent Local-nature-recovery-toolkit

## **Taking Action**

Since 2023 we have won three SCDC grants worth £22,000 to improve biodiversity on our Cemetery and Allotment sites, by planting bulbs, hedges and trees, adding "dead hedges" and 16 bird boxes.



# Wildlife Gardens

42 Gardens in Duxford have pledged to let their gardens grow wild for Nature, and to add features like log-piles and ponds.

We aim for 25% of village gardens to be wild by 2030.



# No Mow May and Let it Bloom June

We allow our 1500m of verges to grow wild in May and June

We also have two Protected Road-verges in the parish, 3km in length, with rare chalk grassland species endemic to this region.

We work with County highways to ensure a proper mowing regime in April and October



© A. Powter

# Nature Festivals

We held a Festival of Nature in May 2023 and again in September 2024

They are a great way to communicate your vision, and get your community engaged and talking about nature



# Our local Primary School

We support Nature activities with the school

In July 2025 we organized a River Day for 60 schoolchildren to learn about the river, and the creatures that live in it, and how to use water sustainably



# Our precious Chalk-stream

We monitor our river health with regular Riverfly surveys

We discuss ideas for river improvements regularly with the Wildlife Trust and are part of the Cam Catchment Partnership, WRE and CURAT

We have regular Himalayan Balsam bash-parties in the summer and plan to be free of this destructive invasive non-native by 2027

New projects are in the pipeline for 2026!



**LNRS**

**“could be”**

**map**

# Parish Online

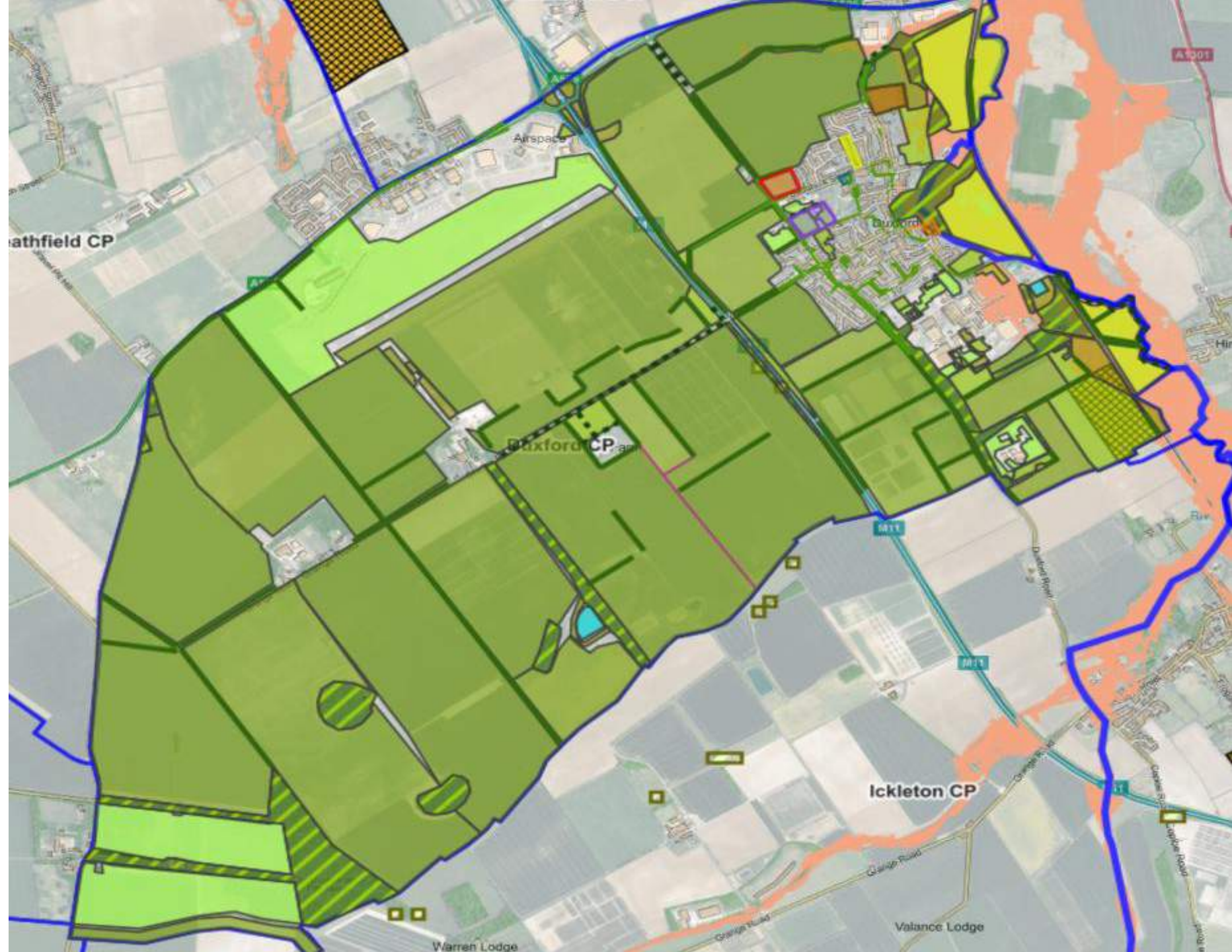


<https://parishonline.xmap.cloud>

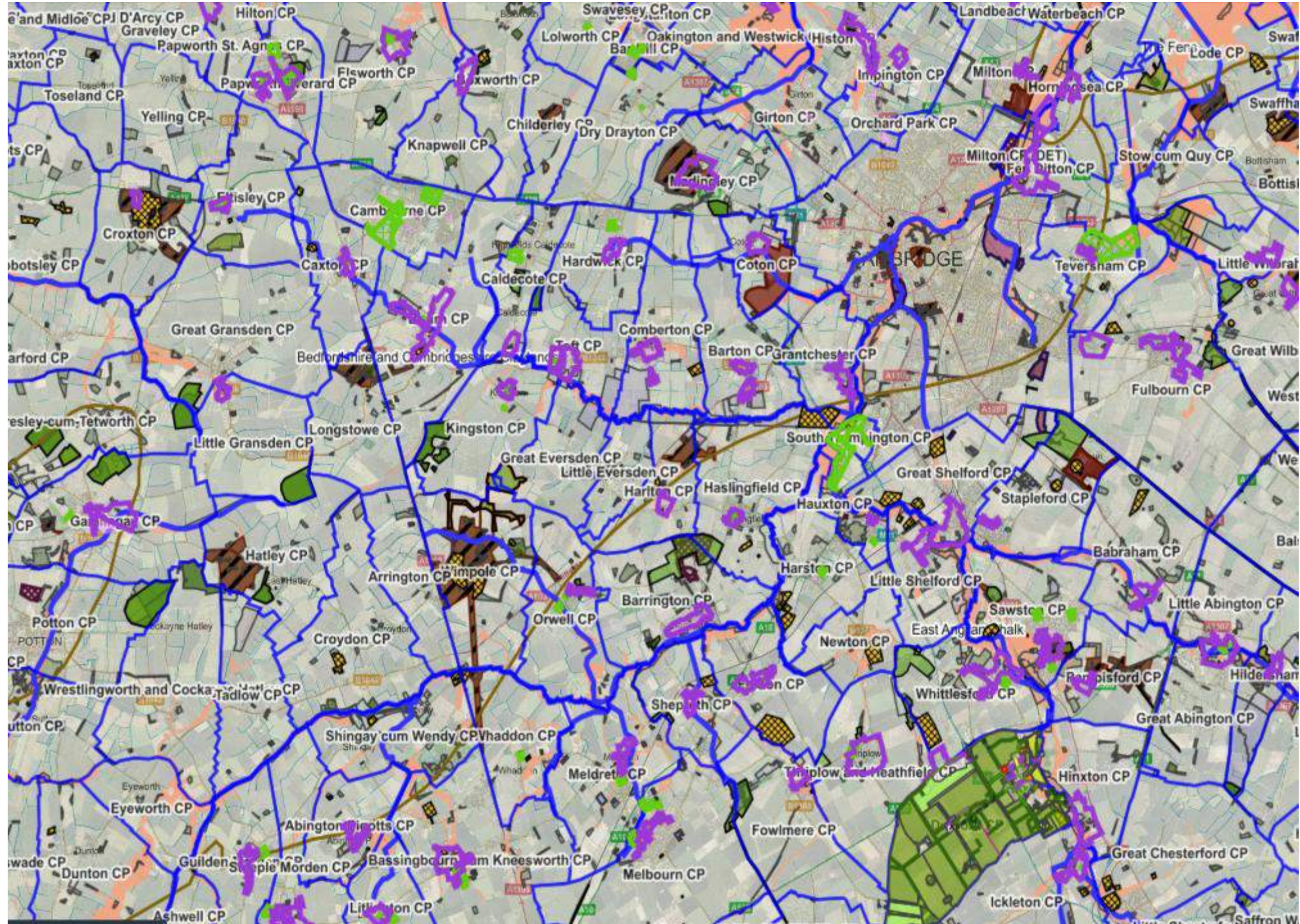
# Parish Online detail



# Duxford Parish ecology baseline map



Building regional detail from the bottom-up





Common Carder Bee on Field Scabious in a Duxford wildlife garden

## Using Parish Online to support local biodiversity strategies

As a **Creative Spark**: it can act as a trigger for ideas for a whole range of possible habitat improvements:

- Gaps in tree and hedge cover – the tree canopy map is very detailed
- Identifying habitats on private land e.g. woodlands , ponds..
- River improvement ideas and floodplain restoration
- Lots of background detail such as geology, vegetation,...

To **show others** what your parish is doing locally – this can help improve higher level plans like LNRS, or link to local plans in other parishes

**Ground Truthing** – if the datasets are wrong or incomplete, let's update them with our local knowledge



# Wildlife Gardens

Wildlife Gardens break up the urban environment into a mosaic of habits, with green corridors crisscrossing your village, on top of existing corridors like rivers, verges, railways and hedges.

With 42 gardens in the Duxford Nature Network, hedgehogs have to walk max 90m between them



# Pipe removal and river restoration

A pipe impounds the river Cam at Duxford and impedes fish passage.

We want to remove it, and restore the impounded river for 100m upstream back to chalk-stream quality.

Engaged Landowner layer.



# Brewery Field Scything project

We want to allocate 200m<sup>2</sup> of Brewery Field to scythe it instead of mowing.

We will use the Cambs Scything Network, a co-operative created by Haslingfield and Harston eco group in 2024.

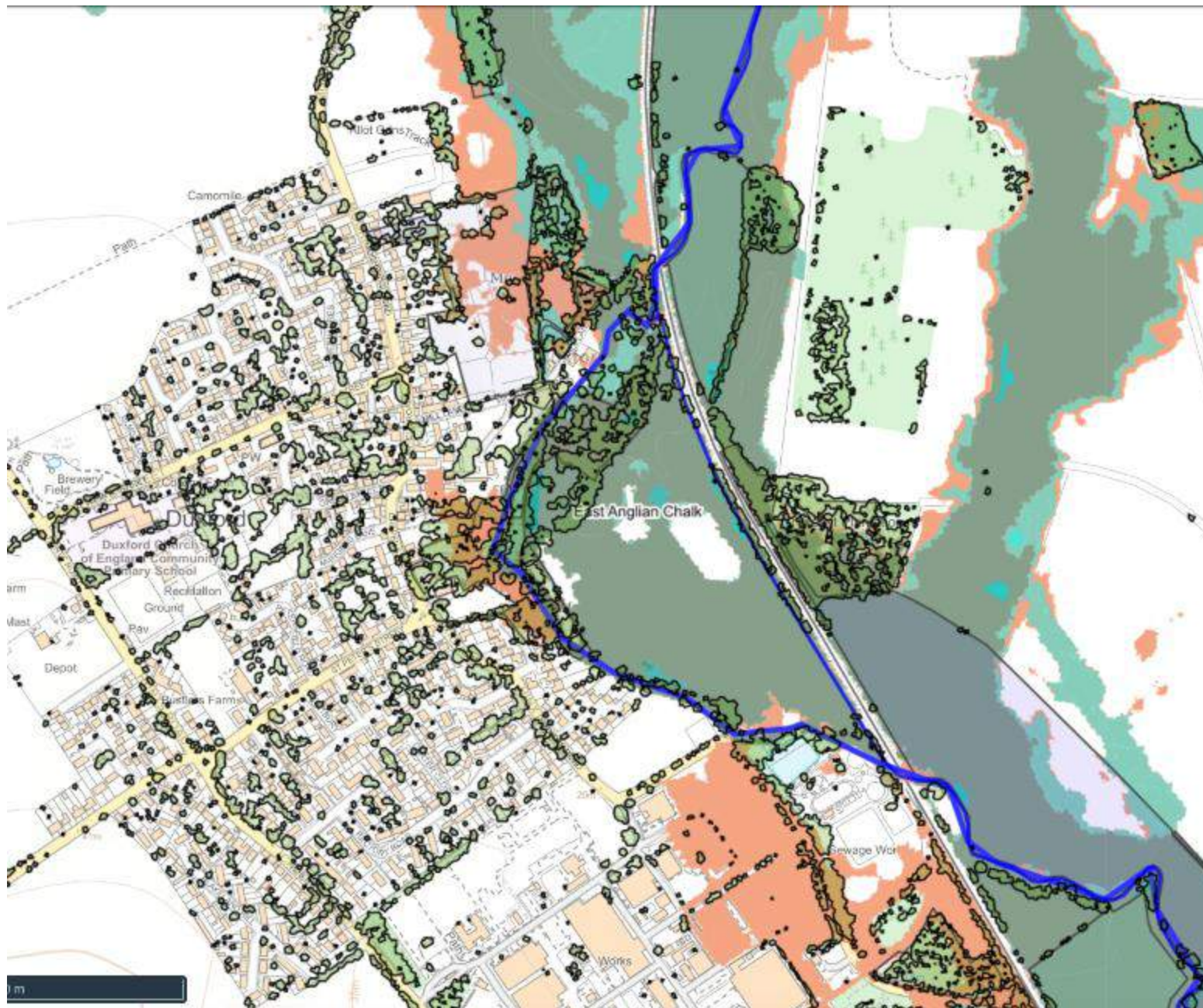


# Wetlands

We want to restore part of the Cam flood plain as a wetland, by allowing excess flood water to flow into an unused 34-acre field.

This would (re)create wetland habitat of very high biodiversity value, as well as recharge the aquifer, prevent flooding, filter pollutants and store carbon.

Engaged Landowner layer.



# Using Reference Layers

Further layers in Parish Online can be used to help define and communicate the project.

Here, the layer **EA Flood Map for planning** has been used to show areas that flood today, and areas that flood in the future due to climate change

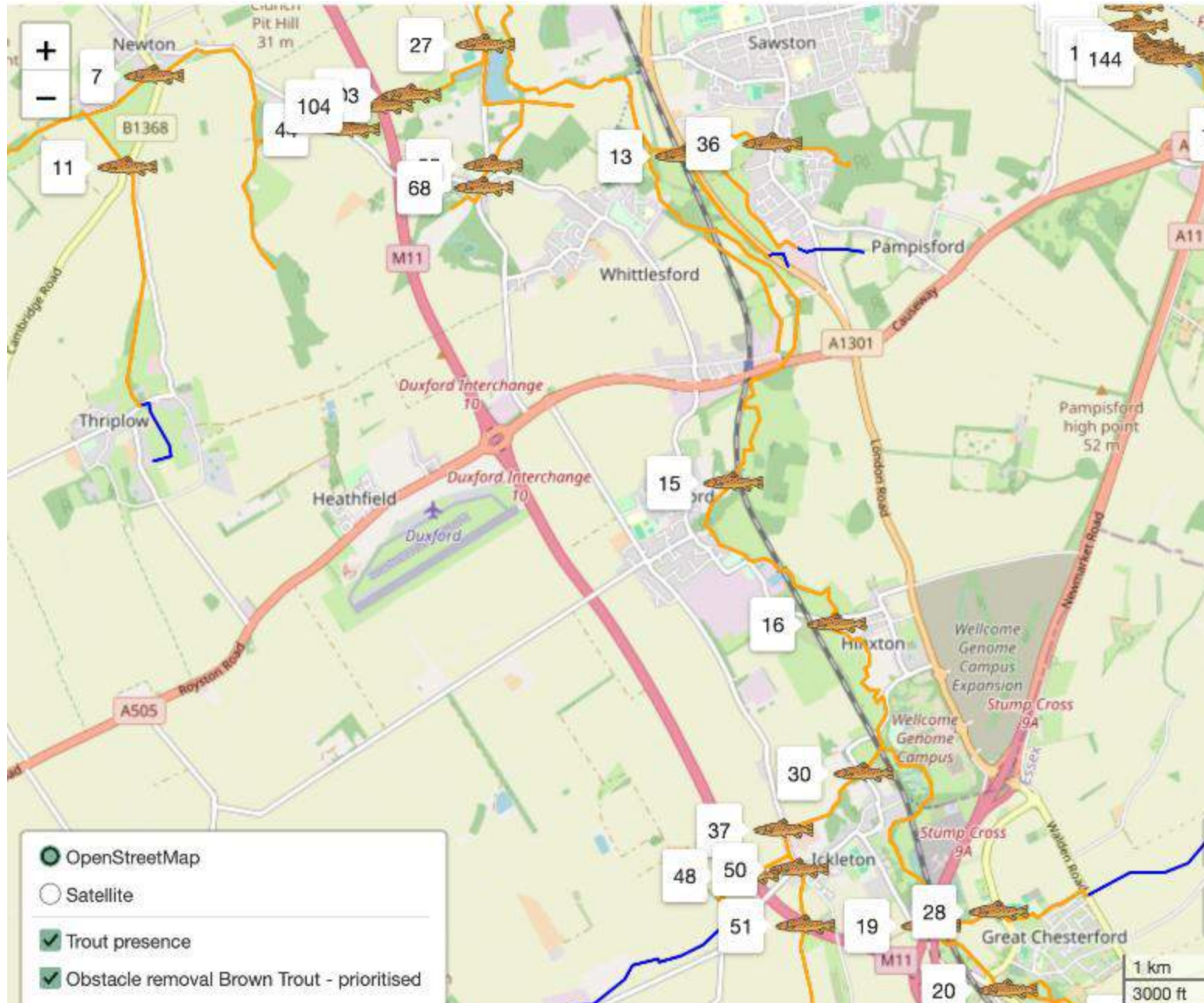
This clearly shows the future requires better solutions than today, and the benefit a floodplain can bring



Can we  
change the  
management  
of this field?

Who owns it?  
Who manages it?  
Which other  
stakeholders are  
involved?

LNRS G2A

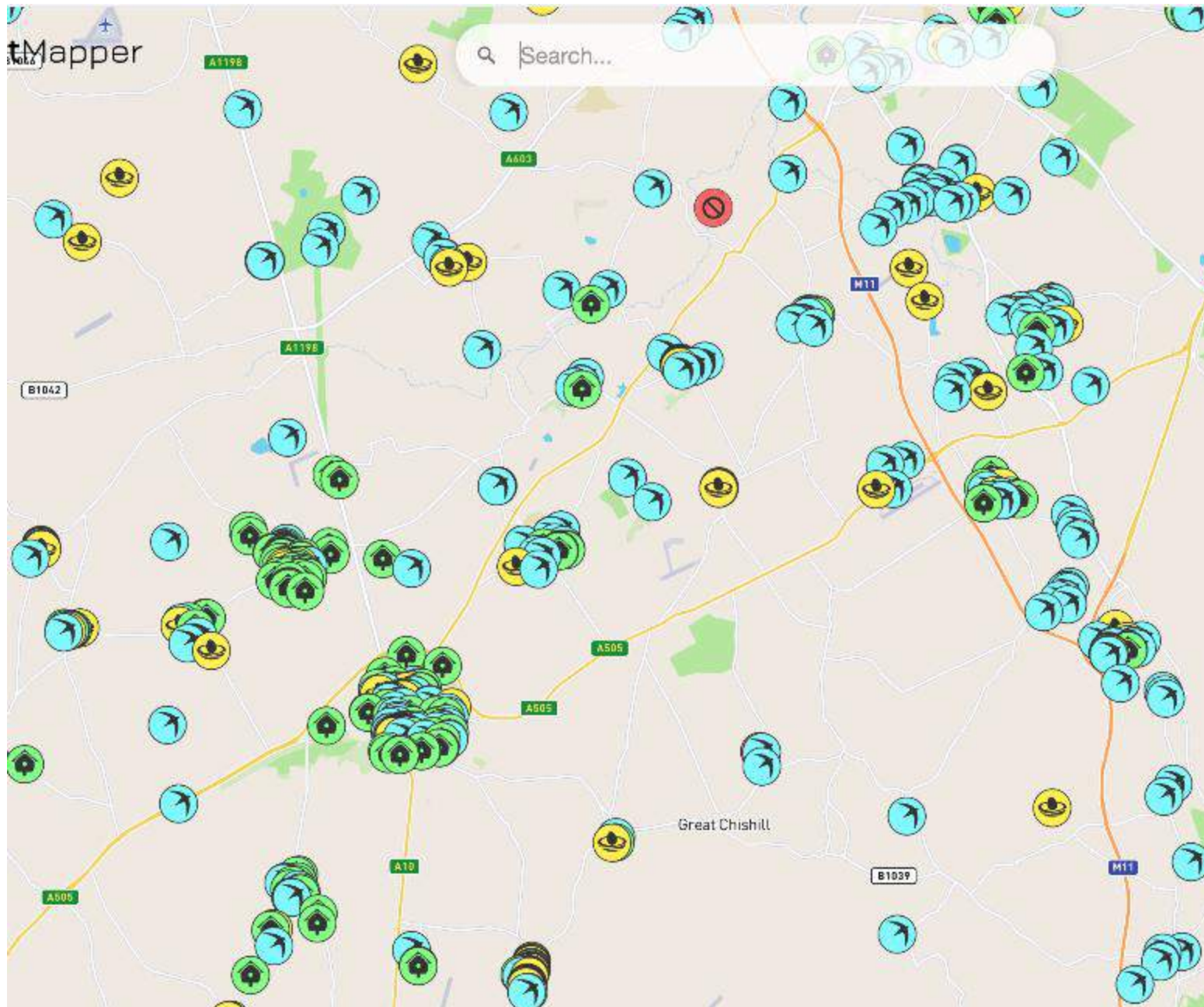


# Using PO to connect themes across parishes

Scything Network: a co-operative to support meadow scything across the region => a regional map of scythed meadows...

Whole river / catchment projects:

- Fish passage removals for Brown Trout spawning (shown)
- RiverFly monitoring
- Water quality / pollution monitoring
- H. Balsam eradication at whole river level



# Regional Wildlife Corridors and hot-spots


Inter-village:

Turtle dove connected habitat

Swift connected habitat –linking  
swift hot-spot villages into a  
flyway (SwiftMapper shown)

# Activity 1: Where are you at?

Image: Paul Rule


 **Action1:** Build a local working group

Convene a nature meeting in your parish and build a local working group for nature.

This could be a sub-group of your Parish Council or an independent group e.g. a local eco group. Do a ‘Dream team’ exercise. Ask yourselves questions like - ‘Who benefits from nature in our Parish?’, ‘Who has a bearing over decisions regarding nature in our Parish?’ and ‘Are we representative of our local community – if not who’s missing?’. Invite others to join you.

Done	Achievable this year	Applicable but not achievable this year	Not applicable	Don't know
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Image: Paul Rule

 **Action 2:** Review existing parish-level biodiversity plans and policies

Find any relevant nature and wildlife plans and policies produced by your Parish Council and/or local community groups. Review them and assess how detailed they are (e.g. using the scoring table in the guidance). Send copies of your existing plans and assessment to [community.nature@cambridgeshire.gov.uk](mailto:community.nature@cambridgeshire.gov.uk) to provide a baseline from which we can track progress.

Done	Achievable this year	Applicable but not achievable this year	Not applicable	Don't know
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Image: Paul Rule

 **Action 3:** Decide whether a Community Nature Recovery Plan is needed and choose a contact person

Only prepare a Community Nature Recovery Plan if it is helpful to you. Choose which parts of this guidance you plan to take forward. If you do decide to go ahead, nominate a point of contact (or set up a group email address) and contact [community.nature@cambridgeshire.go.uk](mailto:community.nature@cambridgeshire.go.uk) so that we can update you on support available.

Done	Achievable this year	Applicable but not achievable this year	Not applicable	Don't know
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Image: Paul Rule

## **Action 4: Secure access to Parish Online**

Follow the instructions in the guidance to ensure that the appropriate people in your parish have access to the Parish Online mapping software. The original account needs to be set up by your Parish Council, but they can nominate someone to act on their behalf to prepare a Community Nature Recovery Plan.

Done	Achievable this year	Applicable but not achievable this year	Not applicable	Don't know
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Image: Paul Rule

**Thank you**

**[community.nature@cambridgeshire.gov.uk](mailto:community.nature@cambridgeshire.gov.uk)**

Image: Paul England

**From:** [Simon Chandler](#)

**To:**



**Subject:**

**Date:** 08 March 2026 17:40:03

---

CAUTION: This email originates from outside of Burwell Parish Council  
Dear Parish Councils,

This email is based on a post by the Kingsway Solar Community Action group on their WhatsApp group. I thought it would be of interest to members of the Parish Council Alliance.

Parish Councils need to be ready - perhaps in April - to encourage their parishioners to register as interested parties with the Planning Inspectorate (PINS) and to send their objections to the proposed development to PINS, as described below. The more people who do this, the more the Planning Inspectorate will understand the strength of feeling against Kingsway.

### **Kingsway Solar Farm - What happens next?**

If Kingsway sticks to its current timetable, the next step is for them to submit their Development Consent Order (DCO) to the Planning Inspectorate. This is expected at the end of March 2026.

Once submitted, the Planning Inspectorate appoints one or more Inspectors and has 28 days to decide whether the application is "fit to be accepted". This is largely a technical, box-ticking stage, and there's no formal role for objectors at this point.

If the application is accepted, the process moves into the Pre-Examination phase. This is where the voice and actions of objectors really starts to matter.

Parish Councils, community groups and individuals who wish to oppose Kingsway Solar Farm will need to register as "Interested Parties". When registering you send a short comment - called a 'Relevant Representation' - that outlines your objections to the proposed development. You may have done this before when responding to Kingsway's Consultations, but **this is your first opportunity to tell the Planners what you think.**

Registering as an Interested Party (IP) and sending your Relevant Representation (RR) is quick and simple — you don't need to be an expert. The more people who register, the more attention planning inspectors must give to community concerns.

From that stage on, written submissions and evidence are critical. This is where the substance of the challenge is built. Community involvement counts, but only if it's organised, well advised and focused on the strongest planning arguments.

The Parish Council Alliance, representing over 20,000 impacted parishioners, intends to act collectively with KSCA and is being represented by Richard Buxton Environmental & Public Law, with a barrister presenting arguments at hearings.

To stay informed, please join as a KSCA member

<https://kingswaysolarcommunityaction.co.uk/how-to-join-us/>

To support the ongoing legal work, pledges can be made via CrowdJustice, a crowdfunding platform for legal cases. A small administration fee applies, and any unused funds are returned to the donor (e.g. if Kingsway decides to end their development). The current target is a further £50,000 by the end of March.

To make a pledge, go to:

<https://www.crowdjustice.com/case/kingswaysolarcommunitylegalaction/>

In short: the real fight lies ahead — and preparation is everything.

Read more here: <https://kingswaysolarcommunityaction.co.uk/kingsway-solar-farm-where-things-stand-and-what-happens-next/>

**From:** [.box.BurwellSubstationExtension](#)  
**To:** [Katherine Hyett](#)  
**Subject:** National Grid, Burwell  
**Date:** 31 March 2026 14:28:34

---

CAUTION: This email originates from outside of Burwell Parish Council  
Hi Katherine,

I hope you're well? I just wanted to keep you updated on Burwell substation.

When we met with you in November and shared a further update in December 2025, we expected to have more clarity in the early months of 2026 on the outputs of the Connections Reform process and what this could mean for future development at Burwell. Unfortunately, there has been no further update at this stage. However, we remain committed to keeping you informed and will share a further update as soon as new information becomes available.

As you're probably aware, the Connections Reform process is being led by the National Energy System Operator (NESO) and will determine which projects are able to progress. These outcomes will, in turn, inform which projects National Grid needs to consider in its future planning. The results of the process will therefore influence the scale of development that may ultimately be required at Burwell.

Best regards  
Suzanne

Burwell Substation - National Grid Community Relations team

**Freephone helpline:** 0800 073 1047

**Email:** [burwell@nationalgrid.com](mailto:burwell@nationalgrid.com)

You can write to us at FREEPOST NATIONAL GRID PROJECTS (JBP)

No stamp or further address details are required

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