

Quote

**Bill to:**

Burwell Parish Council
Burwell
Cambs
CB25 0DU

Quote No: 26/05/26/BPC
Date: 26/05/26

Territory: Cambs
Salesperson: Mark Smith

MS Electrical Services

32 Field End
Witchford
Ely, Cambridgeshire
CB6 2XE

T: 01353 665106
E: info@mselectricalservices.com

www.mselectricalservices.com

Code	Description	Quantity	Rate	Amount
EICR	Inspection & testing of following sites,			
	Jubilee Reading Room	N/A	Fixed Price	£120.00
	Cemetery Chapel	N/A	Fixed Price	£120.00
	Recreation Ground Pavilion	31ccts	£8.50 per cct	£263.60
	JRR WC	N/A	Fixed Price	£120.00
	Gardiner Memorial Hall	61ccts	£8.50 per cct	£518.50
	Allotments	N/A	Fixed Price	£120.00

Quote does not include VAT @ 20%.

Total **£1262.10**



Tel: 07528 538 805
E-mail: info@dh-elec.co.uk

DH Electrical Cambridge Ltd
6 Wild Acres
Burwell
Cambridgeshire
CB25 0EY

Company No: 16094529

Quote

QT00118

Burwell Parish Council
99 The Causeway
Burwell
England
CB25 0DU
United Kingdom

Date 26 May 2026
Expiry Date 25 June 2026
VAT Number 492348270

Electrical installation condition reports as per below properties:

Recreation Ground Pavilion:

- 1 No. Distribution Board: £150.00
- 32 No. Circuits to inspect: £640.00

Allotments:

- 1 No. Distribution Board: £150.00
- 3 No. Circuits to inspect: £60.00

Cemetery Chapel:

- 1 No. Distribution Boards: £150.00
- 6 No. Circuits to inspect: £120.00

Gardiner Memorial Hall:

- 2 No. Distribution Board: £300.00
- 52 No. Circuits to inspect: £1040.00

Jubilee Reading Rooms - Office:

- 1 No. Distribution Board: £150.00
- 8 No. Circuits to inspect: £160.00

Jubilee Reading Rooms - W/C Store:

- 1 No. Distribution Board: £150.00
- 4 No. Circuits to inspect: £80.00

Totals:

- Recreation Ground Pavilion: £790.00
- Allotments: £210.00
- Cemetery Chapel: £270.00
- Gardiner Memorial Hall: £1340.00

- Jubilee Reading Rooms - Office: £310.00
- Jubilee Reading Rooms - W/C Store: £230.00

All prices exclude VAT.

1. All testing and inspections will be carried out in accordance with the BS:7671 Wiring Regulations.
2. All electrical reports will be sent electronically in a PDF document.
3. Each property will be treated as independent jobs and invoiced separately.

Subtotal	3,150.00
Total 20% VAT	630.00

Total GBP	3,780.00
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Payments will be due within 14 days of each invoice.



BRIGHTDAY ELECTRICAL

Brightday Electrical Limited

7 Laureate Paddocks
Newmarket, CB8 0AP
United Kingdom

Website

www.brightdayelectrical.co.uk

Email

stefan@brightdayelectrical.co.uk

Telephone

07858 000450

Issued To

Katherine Hyett
Burwell Parish Council
Jubilee Reading Rooms
99 The Causeway
Burwell
CB25 0DU

Customer

Burwell Parish Council ()

Reference

EICRs

Number

SQ-44

Issue Date

06/06/2026

Expiry Date

06/07/2026

Description	Amount
EICR Allotments	130.00
EICR Gardiner Memorial DB1	430.00
EICR Gardiner Memorial DB2	230.00
EICR Jubilee Reading Rooms	170.00
EICR Jubilee Reading Rooms Toilets/Storage	140.00
EICR Recreation ground	410.00
EICR Cemetery Chapel	170.00

Terms and Conditions

Payment due on receipt of invoice

Total

£1,680.00



Registered in England and Wales No. 16231920

Registered Address 7 Laureate Paddocks, Newmarket, CB8 0AP, United Kingdom

Trustmark License 3831649

Competent Person Scheme Number 78360

ECS Number C1158459

BURWELL PARISH COUNCIL
INCOME AND EXPENDITURE AND BALANCE SHEET 2025/2026

INCOME	2025/2026	EXPENDITURE	2025/2026
Allotments	£4,701.28	Jubilee Reading Room	£4,528.95
The Recreation Ground	£20,894.02	Mandeville Hall	£16,256.90
Pauline's Swamp	£0.00	Cemetery	£2,994.54
Administration	£25,744.00	The Pavilion	£7,572.43
Agency Grass Cutting	£1,947.75	Spring Close	£1,930.00
Precept	£257,036.60	Margaret Field	£5,624.00
CIL Funding	£195,754.46	Allotments	£2,013.53
Repair Café	£638.37	The Recreation Ground	£22,018.29
Margaret Field	£3,200.00	Street Lighting	£384.50
Cemetery	£12,530.00	Public Areas	£16,774.25
Gardiner Memorial Hall	£23,271.49	Administration	£39,781.00
Mandeville Hall	£24,795.56	Staff	£146,069.59
Gardiner Solar Income	£196.34	Agency Grass Cutting	-£260.00
MH Grant Solar	£24,736.53	Donations	£850.00
Bank Interest	£4,776.41	Repair Café	£1,271.86
Donations	£1,120.00	Pauline's Swamp	£4,285.57
		Play Equipment	£1,875.84
		Climate Change	£2,000.00
		Other MH Solar and General Waste	£41,817.07
		Gardiner Memorial Hall	£15,295.76
		Newmarket Road Sports Hub	£4,000.00
		ICT Equipment	£1,366.99
		Community Garden	£46.73
Total	£601,342.81	Total	£338,497.80
Income for the year ended 31st March 2026			£601,342.81
Expenditure for the year ended 31st March 2026			£338,497.80
Income over Expenditure			£262,845.01
Retained Reserves at 1st April 2025			£364,440.70
Retained Reserves at 1st April 2026			£627,285.71
Investments		2024/2025	2025/2026
Cash/Bank		£366,895.54	£621,926.62
Debtors		£3,244.63	£5,224.00
VAT		£2,507.89	£8,872.24
Prepayments		£2,582.42	£1,344.75
		£375,230.48	£637,367.61
Less			
Creditors		£5,726.40	£4,195.22
Receipts in advance		£139.98	£87.50
Deposits held		£4,923.40	£5,798.40
Error Adjustment			£0.78
		£364,440.70	£627,285.71

BURWELL PARISH COUNCIL
INCOME AND EXPENDITURE AND BALANCE SHEET 2025/2026

		<u>Balance Sheet</u>			
<u>Current Assets</u>				<u>Current Assets</u>	
as at 31.3.2025				as at 31.3.2026	
£2,582.42		Prepayments		£1,344.75	
£5,752.52		Sundry Debtors		£14,096.24	
£366,895.54		Cash In Hand		£621,926.62	
£375,230.48				£637,367.61	
<u>Current Liabilities</u>				<u>Current Liabilities</u>	
as at 31.3.2025				as at 31.3.2026	
£5,063.38		Receipts in Advance		£5,885.90	
£5,726.40		Creditors		£4,195.22	
£364,440.70		Error Adjustment		0.78	
		Fund Balance		£627,285.71	
<u>Earmarked Reserves as at 31st March 2026</u>					
20/21 Capital Trees		£1,000.00			
Pauline's Swamp		£11,062.25			
Recreation Ground/Pavilion Sinking Fund		£30,459.38			
Gardiner Memorial Hall Entrance		£20,000.00			
25/26 LHI Flash. Speed Signs Bunting Path and Causeway		£8,404.49			
CIL Funding		£51,082.48			
Newmarket Road Sports Hub CIL Funding		£200,000.00			
Newmarket Road Sports Hub		£1,000.00			
Climate Change		£2,422.00			
Community Garden		£1,921.31			
Spring Close Signs		£264.00			
Spring Close Chalk Stream Project		£2,000.00			
Repair/Swish Café		£3,118.40			
Westhorpe Play Area		£2,267.27			
Solar/Storage Donations		£10,000.00			
Lighting MH (Solar/Storage)		£0.00			
Jubilee Green Play Area inclusive Play and ger		£10,000.00			
Building Maintenance Fund		£20,000.00			
26/27 LHI Pound Hill Zebra Crossing		£5,000.00			
Office and Maintenance Equipment		£7,500.00			
Balance of Earmarked Reserves		£387,501.58			
<u>Summary</u>					
Total Funds		£627,260.71			
Earmarked Reserves		£387,501.58			
Balance of Funds Available		£239,759.13			

Annual Internal Audit Report 2025/26

BURWELL PARISH COUNCIL

www.burwellparishcouncil.gov.uk/

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for. CASH NOT HELD			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered") NOT EXEMPT IN 24/25			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

18/05/2026

19/05/2026

C. Rossiter (for Moore East Midlands)

Signature of person who carried out the internal audit



Date

04/06/2026

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

BURWELL PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A <i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

WWW.BURWELLPARISHCOUNCIL.GOV.UK

Section 2 – Accounting Statements 2025/26 for

BURWELL PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	267,531	364,441	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	233,250	257,037	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts <i>Restated 2025</i>	149,129	344,306	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	128,374	146,070	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments <i>Restated 2025</i>	157,095	192,428	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	364,441	627,286	<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	366,896	621,927	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	2,539,248	2,543,164	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

[Signature]

Date 24/06/2025

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

BURWELL PARISH COUNCIL

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of **BURWELL PARISH COUNCIL**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name **GENERAL MANAGER OF EXTERNAL AUDITORS**

External Auditor Signature **SIGNATURE REQUIRED** Date **DD/MM/YY**



Burwell Parish Council

Internal Audit Report 2025-26

Summary of work carried out, conclusions and recommendations

Internal control objective	Work carried out	Conclusions	Recommendations
<p>A Appropriate accounting records have been kept properly throughout the year.</p>	<p>We have reviewed the accounting system and have checked that information is recorded accurately and promptly.</p>	<p>Appropriate accounting records have been maintained throughout the year.</p>	<p>None – the system is working satisfactorily. Council Response:</p>
<p>B The authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.</p>	<p>We have reviewed the Financial Regulations which we consider to be adequate for the council's activities. We have tested a selection of purchases agreeing them to supporting documents and confirming they have been treated correctly for VAT.</p>	<p>The Financial Regulations have been reviewed during the year and are being followed correctly. There is adequate evidence for expenditure and VAT is treated correctly.</p>	<p>None – the system is working satisfactorily. Council Response:</p>
<p>C The authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.</p>	<p>We have reviewed the Risk Registers and given consideration as to whether all significant risk have been identified, correctly assessed and appropriate actions taken to mitigate the risk.</p>	<p>The Risk Register is comprehensive covering all areas of activity for the Council. Risks have been adequately assessed and have been considered recently.</p>	<p>None – risks are being adequately assessed and actioned as necessary. Council Response:</p>



Internal control objective	Work carried out	Conclusions	Recommendations
<p>D The annual precept requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.</p>	<p>We have examined the budgetary process and we have reviewed the management accounts for actual and budgeted figures. We have considered the level of reserves.</p>	<p>There are reasonable explanations for the variances between actual and budget. We consider that the level of reserves held are reasonable for a Council of this size and are reflected in the precept figure charged for 2026/27 as a result of the in-year budget process.</p>	<p>None – the budgetary process is thorough and adequate. <i>Council Response:</i></p>
<p>E Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT appropriately accounted for.</p>	<p>We have confirmed the precept due for the year and agreed its receipt. We have reviewed other income received, considered whether there were any apparent omissions and have agreed the treatment of VAT.</p>	<p>Precept and other income have been recorded accurately and in line with expectations. All income sampled has been accounted for appropriately including VAT.</p>	<p>None – the system is working satisfactorily. <i>Council Response:</i></p>
<p>F Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.</p>	<p>We have obtained confirmation that the council do not operate a cash system and have not seen evidence of cash transaction – therefore not covered further.</p>	<p>Cash systems not operated.</p>	<p>None – the Council no longer hold cash. <i>Council Response:</i></p>
<p>G Salaries to employees and allowances to members were paid in accordance with council approvals, and PAYE and NI requirements were properly applied.</p>	<p>We have tested the payroll for a specific month for correct deductions and have considered variances on gross salaries across the year. We also tested that the payments of net salaries and deductions were made by the required dates.</p>	<p>Payroll is operated in a satisfactory manner. Deductions are being correctly calculated and adequate explanation have been obtained for monthly variances.</p>	<p>None – the system is working satisfactorily. <i>Council Response:</i></p>

Internal control objective	Work carried out	Conclusions	Recommendations
<p>H Asset and investment registers were complete and accurate and properly maintained.</p>	<p>We have reviewed the fixed asset register and have considered additions and disposals during the year.</p>	<p>We have verified significant movements in the year and found them to have been accurately recorded.</p>	<p>None – the system is working as required.</p> <p><i>Council Response:</i></p>
<p>I Periodic and year-end bank account reconciliations were properly carried out.</p>	<p>We tested a selection of bank reconciliations throughout the year and at the financial year end.</p>	<p>Bank reconciliations are properly prepared on a quarterly basis.</p>	<p>None – the system is working as required.</p> <p><i>Council Response:</i></p>
<p>J Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, were supported by an adequate audit trail from underlying records, and where appropriate debtors and creditors were properly recorded.</p>	<p>We have reviewed the accounting statements prepared during the year to ensure they have been prepared correctly on an income and expenditure basis and are adequately supported.</p>	<p>In the main, the accounting statements have been accurately transitioned from receipts and payments to be prepared on and income and expenditure basis. There were a couple of errors noted where in year deposits received and repaid had remained within boxes 3 and 6 and the relevant adjustment for debtors had not been fully actioned. This has been rectified and the audit trail from Scribe to AGAR adjusted to prevent this re-occurring. This represents an error in presentation rather than an accounting systems error.</p>	<p>No issues occurred within the recording system – the system is working satisfactorily.</p> <p>Minor error in the manual transition from R&P to I&E presentation at year end, but all the information was correctly recorded.</p> <p>Small adjustments have been made to the 'adjustments sheet', with RFO consent, to prevent this from re-occurring.</p> <p><i>Council Response:</i></p>



Internal control objective	Work carried out	Conclusions	Recommendations
<p>K If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt.</p>	<p>We have confirmed the Council was subject to a limited assurance review in 2024/25.</p>	<p>The Council was not exempt from limited assurance review in 2024/25.</p>	<p>None – Council was subject to limited assurance review as required in 2024/25.</p> <p><i>Council Response:</i></p>
<p>L The authority publishes the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.</p>	<p>We have reviewed the Council's website to confirm it is meeting the requirements of the any relevant regulations.</p>	<p>The Council have met the publication requirements by publishing all relevant documents for the previous 5 years.</p>	<p>None - The Council has met the legislative publication requirements.</p> <p><i>Council Response:</i></p>
<p>M In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (<i>during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set</i>).</p>	<p>We have reviewed the notice announcing the public rights period for the summer of 2025 and have considered this along with Sections 1 and 2 of the 2024/25 AGAR.</p>	<p>The Council met its obligations to allow the public to inspect the financial records in line with the requirements of the Accounts and Audit Regulations.</p>	<p>None - The Council has met the requirements.</p> <p><i>Council Response:</i></p>



Internal control objective	Work carried out	Conclusions	Recommendations
<p>N The authority has complied with the publication requirements for 2024/25 AGAR.</p>	<p>We have reviewed the documentation published by the Council in relation to the 2024/25 AGAR.</p>	<p>All necessary information has been published by the required dates; the Council has therefore met the publication requirements for the 2024/25 AGAR.</p>	<p>None - The Council has met its publication requirements. <i>Council Response:</i></p>
<p>O The authority has complied with laws, regulations & proper practices relating to digital and data compliance.</p>	<p>We have reviewed the Council's website and email addresses to confirm they are meeting the requirements of the any relevant laws and regulations. We have reviewed the Council's policies relating to Freedom of Information and IT.</p>	<p>The Council has complied with all relevant laws and regulations. The Council has adopted appropriate practices in relation to digital and data compliance.</p>	<p>None - The Council has met the legislative requirements. <i>Council Response:</i></p>
<p>P Trust funds (including charitable). The council met its responsibilities as a trustee.</p>	<p>There are no Trust funds</p>	<p>Not applicable</p>	<p>None – Council is not a trustee. <i>Council Response:</i></p>

Key

	We are satisfied that the requirements of the objective have been fully met.
	We have identified some minor issues preventing the requirements of the objective to be fully met or recommendations for where best or better practices could be considered.
	We have serious concerns that the requirements of the objective are not being met and attention is required as a matter of priority.



Additional comments/observations:

On review of the information provided we note that Question 11 of Section 2 is as yet unanswered but that it should be responded to as YES following the instructions within paragraphs 2.31 - 2.33 of the Practitioners' Guide 2025, as the council does not hold any trust/trustee responsibilities and therefore has not accounted for any trust transactions, the figures within section 2 exclude trust transactions by default.

We have confirmed that the figures in boxes 3 and 6 have been amended from those presented last year to properly exclude VAT as identified in the External Auditor's 2025 Report. They have been further amended to exclude refundable deposits received and repaid. We would recommend that you insert the word 'restated' within/beside these boxes to emphasise this point.

Anticipated AGAR 2025/26 Figures:

	2025	2026
Box 1	£267,531	£364,441
Box 2	£233,250	£257,037
Box 3 - RESTATED	£149,129	£344,306
Box 4	£128,374	£146,070
Box 5	£0	£0
Box 6 - RESTATED	£157,095	£192,428
Box 7	£364,441	£627,286
Box 8	£366,896	£621,927
Box 9	£2,539,248	£2,543,164
Box 10	£0	£0



SENT VIA EMAIL

Thursday 18 June 2026

Dear Parish Clerk,

**Kingsway Solar Farm
Project update: June 2026**

Kingsway Solar is a proposed solar farm and overhead line connection, that will generate around 500 megawatts of electricity and power approximately 175,000 homes annually, connecting to the National Electricity Transmission System. The scheme is being promoted by Kingsway Solar Farm Limited, a subsidiary of Downing Renewable Developments.

On 21 May 2026, Kingsway Solar Farm Limited submitted a Development Consent Order (DCO) Application to the Planning Inspectorate for Kingsway Solar. We are writing to inform you that on 16 June 2026, following discussion with the Planning Inspectorate, the current DCO Application has been withdrawn.

We have worked extremely hard over the last few years to develop our proposals and bring forward a high-quality scheme that addresses the national need for home grown, affordable, clean and reliable energy, while managing any impacts to the greatest degree possible. This has included holding multiple rounds of public consultation, meeting with hundreds of people at local events, holding dedicated briefings and having regular technical meetings with stakeholders.

Kingsway Solar Farm Limited remains determined to deliver the best possible project which considers all the potential impacts as effectively as possible. Over the coming weeks, we will work with the Planning Inspectorate and key stakeholders to understand and address the outstanding issues and information requirements, in order to bring forward the strongest possible proposals for this critical national project.

We intend to resubmit the DCO Application in due course and we will provide an expected timeline to all stakeholders as soon as possible. We value your engagement with the project to date and appreciate your patience as we go through this next phase.

If you have any questions about this letter or the scheme, please do not hesitate to contact enquiries@kingswaysolar.co.uk or 0800 012 9881.

Yours faithfully,

A handwritten signature in black ink, appearing to read "D. Vernon", is written over a light grey rectangular background.

David Vernon
Head of NSIP Projects
Downing Renewable Developments



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

PAUL BRISTOW MAYOR
OF CAMBRIDGESHIRE
& PETERBOROUGH

MEMBERS' NEWSLETTER



UPDATE FROM THE MAYOR PAUL BRISTOW

I've recently marked what has been a busy first year in office and the last few weeks have been no different.

We've reached agreement with Peterborough City Council to bring free parking to the high street. The trial, funded by the Combined Authority, will test if free parking can attract more visitors, and support high street businesses and tourism in the city. Free parking in Peterborough was one of my manifesto pledges and it will soon be here.

In April, I helped to open the new Green Skills Academy in Wisbech, after the Combined Authority invested £2 million to help train the next generation of skilled workers in environmental technology and green trades in Fenland.

I was part of Team Cambridgeshire and Peterborough at UKREiF in May, championing our region and our Local Growth Plan aim to triple our economy. We put the fantastic growth opportunities of our region in front of major investors and

Government, while also pushing projects that unlock our potential, like sorting Ely Junction and mass rapid transit for Cambridge.

The Combined Authority secured £5m to fund the pioneering Youth Guarantee Trailblazer initiative for a second year. The first year saw 1,000 young people supported through practical training, life coaching, internships, and apprenticeship and now this additional funding will reach even more young people and help boost the local economy.

Earlier this month the Cambridgeshire and Peterborough Combined Authority was awarded Local Visitor Economy Partnership status by VisitEngland, allowing me to work with local partners to unlock further growth in a sector that already contributes £2 billion annually.

A review by experienced transport leader Leon Daniels into how best to deliver bus franchising in Cambridgeshire and Peterborough has concluded. We will be implementing the recommendation of a phased approach, starting in 2027, allowing the Combined Authority time to introduce franchising in a sensible, measured way which reduces risk.

I am now focused on continuing this momentum into my second year and I look forward to working with you all.



UPDATE FROM THE CEO ROB BRIDGE

Since our last Members' Newsletter, there has been significant activity across the Combined Authority as we continue to deliver the ambitions set out in our Corporate Plan and Local Growth Plan.

Thank you to all of you who were able to attend the Member Information session on the 8th June which I hope you all found useful in finding out more about what the Combined Authority does and is focussed on, as well as hear from the Mayor.

One of the most important developments since the last newsletter has been our progress to becoming an Established Mayoral Strategic Authority. With the support of the Board, the Mayor has written to Government setting out our readiness to take this next step in our devolution journey. Achieving Established Status would expand our powers and funding flexibility, unlocking investment to deliver in transport, infrastructure, skills and housing. The Board will consider the application next month for submission.

We have received positive news following our recent Gateway Review, Government has confirmed that we have successfully passed the review. This is a

significant milestone and recognition of the progress made across the organisation in recent years. The review highlighted improvements in our partnership working, governance and delivery, while recognising our ambition to take forward larger projects that will support long-term growth across the region.

In April, we hosted our staff conference, bringing colleagues together to reflect on our priorities, delivering the Local Growth Plan, preparations for Established Mayoral Strategic Authority status, while also providing an opportunity for colleagues to connect and share ideas as our attention is increasingly focussed on planning for taking on new powers and responsibilities in the English Devolution & Community Empowerment Act.

In May, we returned to Leeds for UKREiiF, the UK's largest real estate, investment and infrastructure forum. Alongside our constituent councils and partners, we showcased the opportunities across the region and the ambitions of our Local Growth Plan and the 'Opportunity Zones' and key proposals within them. Over three days, we welcomed hundreds of visitors to our pavilion and hosted discussions on investment, infrastructure, innovation and growth. We are now continuing those conversations to help secure future investment and opportunities for the region.

Together, these developments demonstrate the progress we are making and the strong foundations we are building for the future. Thank you for your continued support as we take this work forward.

£5 MILLION YOUTH TRAILBLAZER FUNDING EXTENSION SECURED AFTER YEAR-ONE SUCCESS



More young people will be supported into jobs, training or education after the Combined Authority secured £5m to fund its Youth Guarantee Trailblazer initiative for a second year.

The extension follows a successful first year that saw over 1,000 young people supported through practical training, life coaching, internships and apprenticeships. The fresh funding injection will build on these achievements by expanding opportunities for young people, introducing an exclusive apprenticeship pathway and opening another new Youth Hub within the region.

This additional funding comes at a critical time for the region. Recent figures show that 14.2% of 16-to-24-year-olds across Cambridgeshire and Peterborough, roughly 15,400 young people are currently Not in Education, Employment, or Training (NEET).

Since last year, the Trailblazer project has delivered measurable economic and social benefits across the region:

- Supported over 1,000 young people, with a significant number progressing into full-time or part-time work, tailored training, and ongoing mentorship.
- Launched 30 local projects, successfully delivering custom interventions in partnership with leading regional providers including Constructed Pathways, Salvation Army, Inspire 2 Ignite and Noise Solution.
- Engaged with over 200 local businesses to support the recruitment of local young talent.
- Supported over 200 young adults through the Peterborough Youth Hub, based at Peterborough United FC, providing practical interview preparation, CV workshops, career coaching and wraparound support to help them progress into employment.
- Connected young people aged 18–25 with mental health and wellbeing support through the Qwell online platform.

The £5 million investment will reach even more young people and help boost the local economy. Key plans include a dedicated apprenticeship service that will help 16-to-18-year-olds move smoothly from school straight into roles with local businesses.

Additionally, the funding brings back a £1.5 million pot for local providers to develop innovative programmes that are tailored to support NEET young people into employment.

TEAM CAMBRIDGESHIRE & PETERBOROUGH SHOWCASES £97 BILLION GROWTH AMBITION AND INVESTMENT OPPORTUNITIES AT UKREIIF



Team Cambridgeshire and Peterborough attended UKREiIF last month to showcase the scale of opportunity across our region.

Over three days, more than 700 investors, developers, business leaders and public sector partners from 500+ organisations visited our pavilion to learn about the opportunities driving growth across Cambridgeshire and Peterborough. Discussions focused on major priorities including transport and infrastructure, life sciences, advanced manufacturing, defence, regeneration and clean energy.

A major milestone during the event was the launch of our new [Investment Prospectus](#), which supports the ambition set out in our [Local Growth Plan](#) to build a £97.1 billion economy by 2050. The prospectus highlights investment-ready opportunities across the region, including globally significant innovation clusters, major regeneration programmes and strategic employment sites.

UKREiIF also provided an important platform to highlight key projects already being progressed, including Project FAIRFAX at Wyton and the ongoing case for the Ely Junction upgrade, both of which will play a vital role in unlocking future growth.

The strong level of engagement at the event reflects growing confidence in the region’s long-term vision and the strength of the partnerships helping to deliver it.

A huge thank you to everyone across the Combined Authority and our partner organisations who contributed to making UKREiIF a success.



FREE PARKING FUNDING AGREEMENT REACHED FOR PETERBOROUGH CITY CENTRE

Free parking is set for Peterborough city centre after a funding agreement was reached with the City Council.

Mayor of Cambridgeshire and Peterborough Paul Bristow's manifesto pledge was to bring in free parking to boost our high streets.

From later this year, and subject to final approvals from the Combined Authority and Peterborough City Council, free parking will be on offer after 3pm, Monday to Friday, in four City Council-owned car parks in Peterborough city centre: Bishop's Road, Car Haven, Riverside and Pleasure Fair Meadow. The scheme will be funded by the Combined Authority as part of a time-limited trial.

The trial will test how free parking can attract more visitors, supporting high street businesses and other attractions in the city centre. It aims to help local shops and businesses compete with out-of-town retail and online shopping, as well as boost the evening economy.

The agreement follows £1.5 million committed by the Mayor in his 2026/27 budget to bring free parking to Peterborough and Huntingdonshire.

The free parking trial is part of the Mayor's wider ambition to regenerate Peterborough city centre, including work to set up a Mayoral Development Corporation, and main construction work soon to start at Peterborough Station Quarter.

The Combined Authority is also working on a free parking scheme in Huntingdonshire.

TOP-TIER BUSINESS LEADERS APPOINTED TO A NEW BUSINESS BOARD

Some of the most influential and respected business figures from across Cambridgeshire and Peterborough have been appointed to a new Business Board to support the region's Local Growth Plan (LGP) ambition to triple the size of its economy by 2050.

Shaun Grady, Chair of AstraZeneca UK, will chair the Business Board.

The Board will bring together leaders from the region's six priority sectors set out in the LGP: life sciences, digital technologies, advanced manufacturing and materials, defence, energy and clean-tech, and agri-food and tech. These sectors represent the foundations of the UK's future economic strength and are Cambridgeshire and Peterborough's most powerful strategic assets.

Members bring experience from working across the region, including all four of the LGP's opportunity zones: Global City Cambridge, Fens Growth Triangle, North Hunts Growth Cluster, and Peterborough Fast Growth City.

The appointments were approved by the Combined Authority Board this month following nominations by Mayor Paul Bristow.

The Business Board will provide strategic advice on emerging trends, barriers and opportunities and support national and international engagement to attract investment to the region.

Following a Mayoral Decision Notice in May 2025, Business Board members do not receive remuneration.

RESIDENTS INVITED TO HAVE THEIR SAY ON THE FUTURE OF LOCAL BUS SERVICES



Residents across Cambridgeshire and Peterborough are being invited to have their say on proposed changes to local bus services as part of a new public engagement launched by the Cambridgeshire and Peterborough Combined Authority.

The proposed changes aim to improve local bus services by making them more reliable, better connected and better value for money.

The proposals include changes to routes across Cambridge City, Huntingdonshire, East Cambridgeshire, Fenland and Peterborough. In some areas, this could mean new routes and improved connections, while others routes could be simplified or replaced to better reflect how passengers use the services.

The proposals are based on a review of routes

funded by the Combined Authority. The review was carried out using the Bus Services Review Framework, approved in November 2025. The review assessed how services are used, how well they meet local travel needs, how effectively they connect people to key destinations, and whether they provide value for money.

Feedback gathered during the engagement will help inform any future decisions on the network.

The engagement opens 9am Tuesday 16th June and will run for six weeks until 5pm Tuesday 28th July.

If you would like any materials to support the promotion of the engagement, please contact us at comms@cambridgeshirepeterborough-ca.gov.uk

HOW TO TAKE PART

Residents can respond online via the consultation webpage at: [Bus Network Review](#)

General comments and questions can also be emailed to: consultations@cambridgeshirepeterborough-ca.gov.uk

Accessible formats are available on request.

COMBINED AUTHORITY UNVEILS AMBITIOUS ROADMAP TO 80% EMPLOYMENT RATE

Paul Bristow officially launched the 'Get Cambridgeshire and Peterborough Working Plan' on Friday 15th May 2026 at the Civic Centre in Huntingdon along with over 60 representatives from around the region.

The Mayor unveiled the Combined Authority's ambitious plan which will be delivered in partnership with the Integrated Care Board and Job Centre Plus to help out of work people in the region into jobs by breaking down barriers to employment.

The Plan sets a bold target of achieving an 80% employment rate across the region. While current employment stands at 78.1%, the Combined Authority identified that over 68,000 residents remain on out-of-work benefits, with 22,500 economically inactive due to long-term sickness.

The strategy will help make it easier for people to access training and jobs, while changing how businesses find the skilled workforce they need to thrive.



IT'S QUESTION TIME FOR MAYOR PAUL BRISTOW IN CAMBRIDGE

Members of the public will be able to put their questions directly to the Mayor of Cambridgeshire and Peterborough at a Question Time event in Cambridge.

The free event takes place on June 25, from 5.30pm to 7.30pm at the Council Chamber, The Guildhall, Market Hill, Cambridge.

Hosted by Paul Brackley, editor of the Cambridge Independent, the event is an opportunity for residents to raise local issues and hear directly from Mayor Paul Bristow about his plans and priorities including transport, jobs, housing and economic growth.

Residents and local businesses can submit questions in advance through an [online form](#). The deadline for submitting questions in advance is June 22.

People are also welcome to turn up on the night to ask a question in the room. As many questions as possible will be asked in the time available.

There will be two parts to the evening – pre-submitted questions followed by questions on the night. Members of the public are welcome to attend whether or not they have a question.

For further details email comms@cambridgeshirepeterborough-ca.gov.uk

CAMBRIDGESHIRE AND PETERBOROUGH SECURES NATIONAL STATUS TO GROW VISITOR ECONOMY



Cambridgeshire and Peterborough has been awarded Local Visitor Economy Partnership (LVEP) status by VisitEngland, following a successful, collaborative bid led by the Cambridgeshire and Peterborough Combined Authority and supported by eight partners across the region.

Convened by Mayor Paul Bristow, the bid brought together destination management organisations (DMOs) local authorities, businesses, cultural organisations and tourism partners in a co-developed approach designed to give the region a stronger, unified voice and a clearer plan for growth through the Visitor Economy.

LVEPs are part of a national framework led by VisitEngland to strengthen destination management across England. The status recognises areas with the ambition and capability to grow their visitor economy and gives them direct engagement with government, including working with the Department for Culture, Media & Sport to help shape policy and the emerging national strategy for Visitor Economy growth which will explore pan-regional LVEP delivery at a larger scale.

For Cambridgeshire and Peterborough, the new partnership will focus on unlocking further growth in a sector that already contributes £2 billion annually and supports around 40,000 jobs. It will also align with the Combined Authority's Local Growth Plan and the Mayor's ambition to triple the size of the region's economy.

The Mayor will chair the new LVEP Board which is still in development, bringing together partners to drive a more joined-up approach to attracting visitors, securing investment, and creating skills and career pathways for local people. Future growth is expected to be supported in part by improved international connectivity, including the planned expansion of Stansted Airport.

The LVEP will build on existing initiatives such as the Mayor's Day Out scheme, which has already demonstrated how coordinated action can widen access to visitor experiences across the region.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

PAUL BRISTOW MAYOR
OF CAMBRIDGESHIRE
& PETERBOROUGH

UPCOMING EVENTS

Here are our upcoming meetings. You can view the full calendar [on our website here.](#)



15 JUNE

Skills Committee
10:00am

23 JUNE

Growth Committee
11:00am

15 JUNE

Staffing Committee
2:00pm

24 JUNE

Staffing Committee
10:00am

17 JUNE

Transport Committee
10:00am

25 JUNE

Audit and Governance Committee
10:00am

22 JUNE

Funding Committee
10:00am

30 JUNE

Overview and Scrutiny Committee
10:00am



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

PAUL BRISTOW MAYOR
OF CAMBRIDGESHIRE
& PETERBOROUGH

LATEST NEWS

Here are a few of our latest news stories. You can view all of them [on our website here](#).



'REAL PROMISE': MAYOR PAUL BRISTOW STATEMENT ON MASS TRANSIT TASKFORCE

Paul Bristow made a statement after Government [announced a new taskforce](#) to improve how big transport systems can be delivered in the UK.



TURTLE DOVE CAMBRIDGE HIGHLIGHTS IMPACT OF POP-UP CAFÉ AS REGIONAL YOUTH GUARANTEE SCHEME ENTERS YEAR TWO

Turtle Dove Cambridge, a local social enterprise dedicated to empowering young women, with grant funding through the Combined Authority's Youth Trailblazer initiative.



MAYOR'S VISIT HIGHLIGHTS CUTTING-EDGE BUSINESSES IN CHATTERIS

Paul Bristow's visit to Chatteris told a story of leading innovation in the middle of the Fens. The Mayor met with business leaders that are creating growth, supporting jobs locally, and having impact across the UK and even globally.



COMBINED AUTHORITY SEEKS GREATER POWERS TO ACCELERATE REGIONAL GROWTH

Cambridgeshire and Peterborough Combined Authority has signalled its intention to be designated as an Established Mayoral Strategic Authority status to unlock the powers and funding needed to deliver the region's ambitions for growth and prosperity.

Cambridgeshire County Council
Heath Road, Burwell
(Temporary Prohibition Of Through Traffic)
Order 2026-20640

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Heath Road, Burwell as lies between Warehouse and Sheepyard Cottages.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via Heath Road; High Street; Isaacson Road; B1103; Chapel Street, Exning; Laceys Lane and vice versa.

The Order is made to facilitate telecoms upgrade and associated works which are being carried out on or near this highway and it will come into operation on 9 July 2026 and continue until these works have finished or on the 8 January 2028 whichever is the earlier.

It is anticipated that these works will be carried out between 9 July and 14 July 2026.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

Lee Harris, Executive Director, Place and Sustainability, New Shire Hall, Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4YE
Thursday 25 June 2026
HS/26/20640 Ely Standard Has Made 25 June 2026

**Cambridgeshire County Council
Tan House Lane and Mandeville, Burwell
(Temporary Prohibition Of Through Traffic)
Order 2026-20725**

NOTICE is given that Cambridgeshire County Council intends to make an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Tan House Lane and Mandeville, Burwell as lies between Reach Road and Spring Close.

Access will be maintained to properties affected by this order.

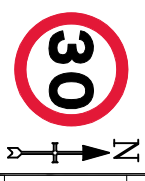
The alternative route for vehicles is via B1105; Reach Road and vice versa.

The proposed Order is necessary to facilitate electrical service installation and associated works which are being carried out on or near this highway and it will come into operation on 17 August 2026 and continue until these works have finished or on the 16 February 2028 whichever is the earlier.

It is anticipated that these works will be carried out between 17 August and 18 August 2026.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

**Graeme Kane, Executive Director, Place and Sustainability, New Shire Hall,
Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4YE**



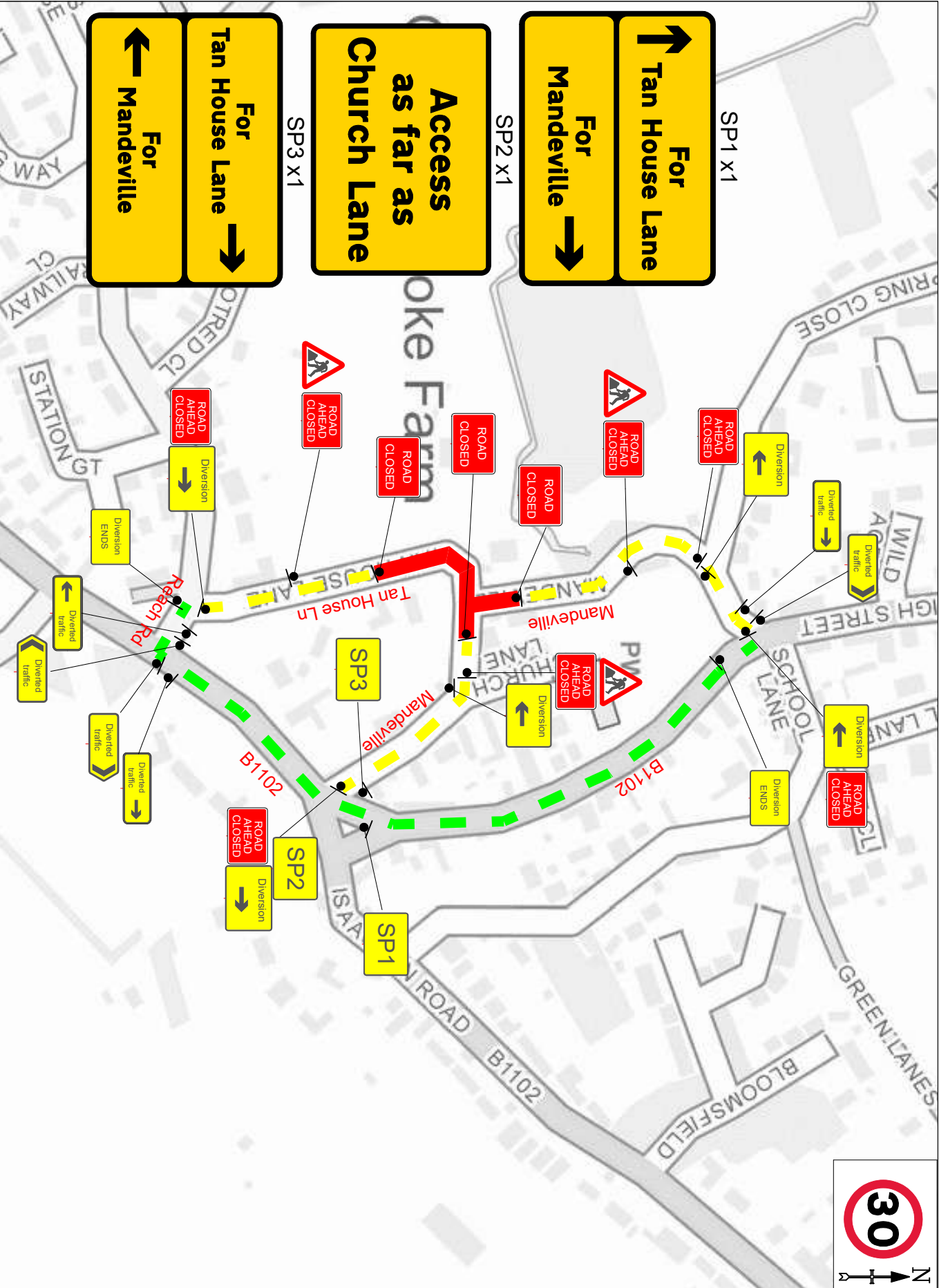
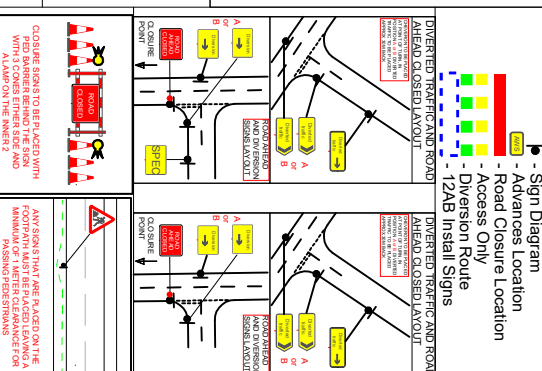
TMO Highways
 Building 1, Roy Humphreys Site
 A140, Eye, Suffolk, IP23 8AW
 T: 01379 676462

TMO/43518

Q2Y 2 - Nbl: 2702 Start of temporary diversion route	Diversion →
Q2Y 3 - Nbl: 2702 Start of temporary diversion route	Diversion ←
Q2Y 2 - Nbl: 2702 End of temporary diversion route (Nbl)	Diversion ENDS
Q2Y 2 - Nbl: 2703 Direction of temporary diversion route from junction ahead	Diverted traffic →
Q2Y 1 - Nbl: 2703 Direction of temporary diversion route from junction ahead	Diverted traffic ←
Q2Y 1 - Nbl: 2704 Direction of temporary diversion route	Diverted traffic ↘
Q2Y 1 - Nbl: 2704 Direction of temporary diversion route	Diverted traffic ↙
Q2Y 1 - Nbl: 2704 Direction of temporary diversion route	Diverted traffic ↗
Q2Y 1 - Nbl: 2704 Direction of temporary diversion route	Diverted traffic ↖
Q2Y 3 - Nbl: 2700.1 Nature of temporary hazard ahead - Road Ahead Closed	ROAD AHEAD CLOSED
Q2Y 3 - Nbl: 2700.1 Nature of temporary hazard ahead - Road Ahead Closed	ROAD AHEAD CLOSED
Q2Y 3 - Nbl: 2700.1 Nature of temporary hazard ahead - Road Closed	ROAD CLOSED

KEY

- Sign Diagram
- Advances Location
- Road Closure Location
- Access Only
- Diversion Route
- 12AB Install Signs



For Tan House Lane
For Mandeville

Access as far as Church Lane

For Tan House Lane
For Mandeville

UK Power Networks	TM Type:	Road Closure
	Location:	TAN HOUSE LANE, BURWELL, CB25 0AR
	W3W Location:	20000861738
	Customer Ref:	20000861738
	Agent:	Ivana Miller
	Surveyed:	Y
	Google Driven:	Y

Closure details: Tan House Lane closed from the junction with Mandeville. Closed for approx. 7.5m south west. Mandeville closed at the junction with Tan House Lane. Closed for approx. 20m north and 20m east. [//stared dissolves swerves to //maps common snoozing to //doms tribune cheating](#)

Main Diversion Route:
 Reach Road, B1102 and Vice Versa

Total number of signs: 26

Drawn by / Revised by	Revision number
Drawn by: TG	00
Revised by: -	00

Date: 28/04/26

Planner: Tom Godbold
 Email: tom.godbold@tmohighways.co.uk

Drawing checked via email by: AR

PLEASE NOTE:
 a. All Traffic Management to comply with current chapter 8 and Safety at Street Works and RoadWork's (A code of practice)
 b. All road markings and signage to conform to the Traffic Signs Regulations and General Directions 2016.

This Drawing has been produced for the specific client and project as defined in drawing and customer details and is not intended for any other purpose.

CLOSURE SIGNS TO BE PLACED WITH RED BARRIERS BEHIND THE SIGN WITH CONES BEHIND THE SIGN AND CONES BEHIND THE SIGN

ANY SIGNS THAT ARE IN ACCORDANCE WITH THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2016 MUST BE PLACED LEAVING A MINIMUM CLEARANCE OF 5M FROM THE SIGN

Katherine Hyett

From: CPCA <info@cambspboroca.org>
Sent: 17 June 2026 10:26
To: Katherine Hyett
Subject: Bus Network Review Engagement

CAUTION: This email originates from outside of Burwell Parish Council



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

PAUL BRISTOW
MAYOR OF
CAMBRIDGESHIRE
& PETERBOROUGH

Hi there,

We hope this email finds you well.

The Cambridgeshire and Peterborough Combined Authority has launched a public engagement on proposed changes to local bus services, and we would be grateful for your support in helping to raise awareness within your community.

The engagement launched **Tuesday 16th June** and will run until **5pm on 28th July** - <https://cpca-yourvoice.co.uk/bus-network-review-engagement/>

The proposals have been developed following a review of bus services currently funded by the Combined Authority. At this stage, **no decisions have been made**. We want to hear directly from the people who use these services, or may rely on them in future, so that feedback can help inform any final decisions.

The proposals cover the following services in your area:

- T2: Madingley Road Park & Ride to Newmarket Road Park & Ride
- T3: Grantchester to Fulbourn
- T4: Addenbrookes Hospital to Newmarket
- T5: Cambridge to Soham
- 17: Cambridge to Guilden Morden
- 26: Cambridge to Royston
- 75: Cambridge to Wrestlingworth
- 114: Chesterton to Addenbrookes Hospital

To help promote the engagement, we have created a communications toolkit containing posters, digital flyers, social media assets and suggested copy. We would be grateful if you could share the information through your channels, including websites, newsletters, social media and community noticeboards.

[You can download the toolkit here.](#)

If you would like printed posters or flyers, please email comms@cambridgeshirepeterborough-ca.gov.uk and we can arrange for these to be sent.

Thank you for your support, and please do not hesitate to get in touch if you have any questions.

Kind regards,

Communications Team
comms@cambridgeshirepeterborough-ca.gov.uk
Tel: 01480 277180

If you wish to unsubscribe from our newsletter, click [here](#)

Katherine Hyett

From: Hammond, Julia <Julia.Hammond@nationaltrust.org.uk>
Sent: 09 June 2026 12:42
To: Bill Pepper; Bottisham Parish Council; British Horse Society - Burwell and District Access Officer; Cambridge Fish Preservation; Caroline Robinson (Wicken PC); CLAF; Katherine Hyett; Clerk to Swaffham Prior PC; Environment Agency (Dave Smith); Erika Wedgewood (CLAF); Fay Whitehouse; Fenland Bridleways Association; Horningsea PC; Jane Williams (Waterbeach PC); Jill Tuffnell; Jim Perry (Burwell PC?); Lode PC; Mark Peck (Public Rights of Way/Bird Ringers); Max Bradley (Wicken Fen Ringing Group); Natural England; Nick Acklam (WFAG); Paul Webb; Reach Parish Council; Sam Chambers-; Sarah Smart (Fen Ditton PC); Soham Town Council; South Cambs District Council; Swaffham Prior PC; Waterbeach PC; Lynda Warth
Cc: Ormond-Bones, Emma; Kell, Alan; Harris, Sarah
Subject: Wicken Fen Community Liaison Meeting - Election of Chair

CAUTION: This email originates from outside of Burwell Parish Council

Good morning all,

Further to our recent meeting, we agreed to adjust our Terms of Reference to facilitate the election of a new Chair by email. We received two expressions of interest, and I have had informal chats with both parties about the role and the forum generally. Following these conversations, Erika Wedgewood has sent me a personal statement detailing her background, experience and interest in the role of Chair, and Julia Rogers has decided that she would prefer a supporting role and has offered to act as Vice Chair.

Please see Erika's statement below:

I have long been inspired by the Wicken Fen Vision of enlarging the Fen and the space for wildlife and people. I am keen to encourage all ages to enjoy and learn about the countryside and to feel the benefit of access to the outdoors. I have been a Cub Scout leader in Haddenham, Ely since 1989 and include nature studies as an important part of our programme. I am a member of the local Wildlife Trust and enjoy participating in their workshops and community events. I have lived in Haddenham since 1987 and with my husband have planted a small wood to encourage wildlife and a willow coppice to use in workshops. I was a flute-making and playing participant in the inspirational and uplifting 2025 Wicken Fen sound workshop by Kathy Hinde and would like to encourage more community engagement opportunities at the Fen.

I serve on the Cambridgeshire Local Access Forum (including several years as Chairman), having been a member since its formation by Cambridgeshire County Council in 2000 as a statutory consultee for developers, highways, councils, network rail and others. Members from a range of backgrounds provide responses to consultations and advice on potential or planned access loss or improvements, including Section 106 agreements and the Rights of Way Improvement Plan.

I have a Botany and Zoology degree and post-graduate qualifications in Crop Protection. I also have a Diploma in Archaeology and Landscape History. Until my retirement this Easter, I worked first for NIAB and more recently ADAS as an agricultural and horticultural plant pathologist and entomologist working with farmers and growers to evaluate pest and disease management options.

I would like to be considered for the position of Chair of the Wicken Fen Community Forum to help ensure that all members are able to contribute their views and work with the National Trust to embrace the opportunities for responsible and sustainable access to the Fen to thus enable as wide a range of people as possible to share the space with nature.

Dr Erika Wedgwood

Please can each member organisation let me have an email reply to let me know whether Erika has their support/vote? We currently have 21 member organisations so need 7 votes to carry a decision.

Many thanks
Julia

Mrs Julia Hammond (she, her)
Community, Participation and Volunteering Manager

North Cambridgeshire Portfolio

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Sensitivity: General

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