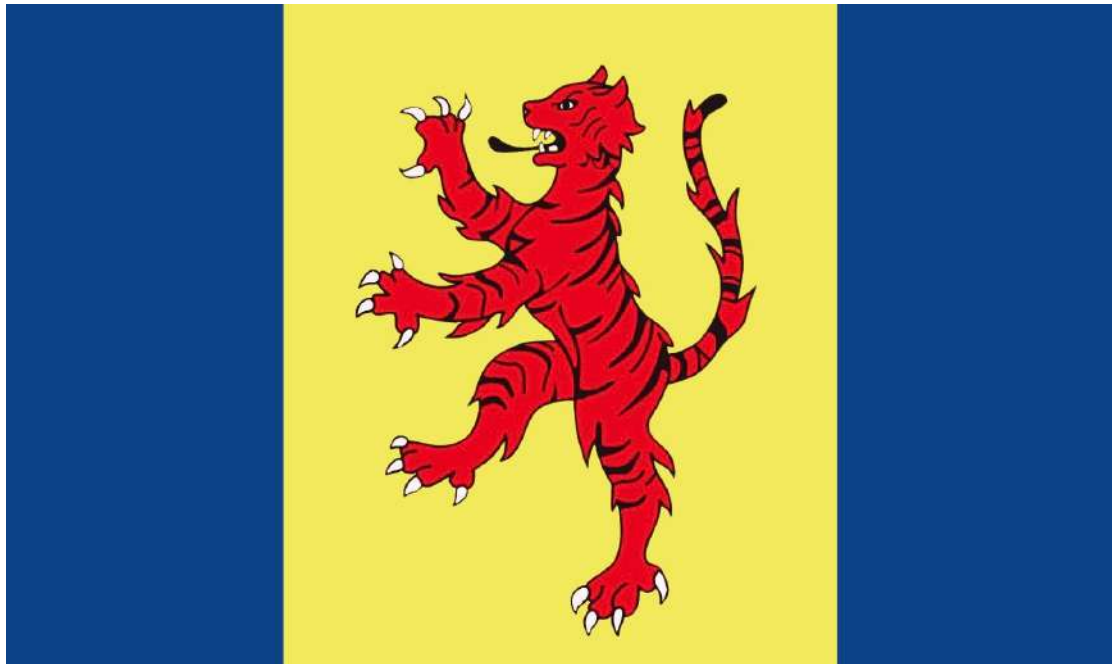


The Flag of the Fens



Introduction

Having had the idea that the Fens should have its own flag, I designed one in 2016 and began a campaign to win support for it in 2018.

The symbol of the Fens is the Fen Tiger. This term derives from the sometimes violent opposition of the local population to the drainage schemes of the 17th century. 'Fen Tiger' is a nickname for someone from the Fens, and many associations and businesses in the area use the term, sometimes with logos that feature tigers. The design of the flag features a heraldic tiger in a central field of yellow, representing agricultural prosperity. The blue outer fields represent the region's natural and manmade waterways. The Pantone numbers are 293 (blue), 101 (yellow) and 485 (red).

A flag becomes official when it is added to the UK Flag Institute's registry, and when the time is right a submission for the flag will be made to this body. The campaign has used a bottom-up strategy, approaching individuals, businesses and associations before elected representatives. In prosecuting the campaign I have been helped by

too many people to name. Cheryl Wright in particular has enhanced it far beyond what it would otherwise have been.

Social Media

The campaign's main vehicle is its Facebook page, which has existed for eight years and has 3,700 followers. As of 2023 there is also an Instagram account. The campaign's picture archive, with photos of over 1,500 flags, pennants, stickers and so forth, furnishes the bulk of images in Facebook and Instagram posts.

In 2019 Mark Elvin set up the Facebook group Friends of the Fens, with Susan Danielis and myself as fellow admins. The group promotes the flag, which forms its cover image, to its 2,600 members.

In 2025 the YouTube podcast Flagged for Content uploaded a chat with myself about the flag, and the following year Flags in Focus, another YouTube podcast, called for it to be officially registered.

Manufacturers and Merchandise

Several companies sell the flag, which they variously supplement with pennants, bunting, table flags and pin badges. Cheap flags are bought in bulk and sold mail order by Mark Elvin.

Kustom Tees of Whittlesey have clothing, bags and badges for sale in-store and Will Price offers a range on the Redbubble website. ABS Embroidery advertises clothing with embroidered flags and Crystal Eyes offers flag puzzles, cushions and mugs. Other companies sell patches and fridge magnets on Amazon and offer apparel online.

The Ely Print Centre makes postcards and flyers for promotional use and sells key rings. Screens & Graphics in Cottenham makes stickers in five sizes, which are sent out free on request.

Visibility of the Flag

The flag flies or has flown for long periods at the following prominent locations: Soham Lodge Care Centre on the A142; the Milton Maize Maze on the A10, the Boat Yard, Ely; March & District Museum; Fox Narrowboats, March; the Secret Garden Touring Park, Wisbech;

Elgood's Brewery, Wisbech; the Fenland Orchards Project, Wisbech; and Ramsey Rural Museum.

FACT Community Transport has flag stickers on its 38 buses. Market stalls display the flag, as does the Fenland Roaster at corporate events, while Sonia Anthony sells handmade flag cards from a shop in Whittlesey. The flag accompanies the Men Walking and Talking Ely Group and flies at Wisbech Town FC's home and away matches.

Each year the flag promotes the Fenland Classic Vehicle Show at the Ramsey Fen Fair and. It is used on the kit of the Fen Tigers Polo Team and the Flatlanders Scooter Club, and for radio-controlled car races at March Raceway. Waterland Organics has used it on bottle labels and Infiniti Garage Doors in magazine adverts. In 2024–25 it was used for a public access campaign in Ramsey Mereside.

The flag had a stall at the Ely Eel Fayre of 2021, and Ely Museum has printed information sheets using it. It has flown at Open Farm events at Park Farm, Thorney 2023–25. In Whittlesey a ceremonial flag was carried at Remembrance Parades 2021–25, Armed Forces Weekends 2023–25 and VE Day and VJ Day in 2025.

The flag appears in the short film *Perennial*, directed by Austin Staton. It decorates mugs made for Fenland Auto Club members is reproduced in Nigel Fenner's book *Cambridge Sport* (2023). Two large tigers taken from the flag embellish Leverington Village Hall.

In 2022 Cambridge, Ely, Wisbech and Whittlesey public libraries and the WWT Welney Wetlands Centre used the flag in displays, and it was onstage at the Fenland Poet Laureate Awards. In 2023 it flew at the Crowland & Thorney 1940s weekend. It has flown repeatedly at the Thorney Festival and adorned its programme, and it is a fixture at the monthly Waterbeach Community Markets.

Online Publicity

Scores of community groups and individuals have used the flag for social media profiles, and it is the basis for the logos of the popular Fenland on Film and Fenland Yard Sales.

The British County Flags website accepts the flag as the de facto flag of the region and gives a long account of it. There is also an article about it in the international online resource Flags of the World.

Boat Owners

Boat owners strongly support the campaign, and many fly the flag pennant. Cathedral Marina in Ely, Jones Boatyard in Fenstanton/St Ives, the Fish and Duck Marina in Little Thetford, and the Ouse Valley River Club in Little Paxton have made pennants available to their members. Each summer until the end of 2025 Liberty Belle Cruises in Ely sold pennants, and latterly flags too. Environment Agency patrol boats and weed-cutters have sported flags and stickers, and a flag adorned the raft of the optomechanics company Thorlabs that won the 2019 Ely Aquafest river race.

Cheryl Wright in Whittlesey

Cheryl Wright has visited businesses all over Whittlesey, and as a result many of them exhibit flag stickers. Cheryl has also promoted the flag in nearby villages, contacted stakeholders across the Fens and instigated media coverage. She volunteers at Whittlesey Museum and has created an information stand about the flag there. She regularly has flag stands at farmers' markets and distributes stickers and other merchandise from her home. She has a flag that can be borrowed for events.

Bramblebee Farms

A sausage named after the flag was launched in 2020 by Bramblebee Farms in Emneth and is now one of its best-selling items. Bramblebee market stalls are decorated with the flag, which is also emblazoned on the trailer and chopping board seen at catering events. In 2023 and 2024 the business attended farm-to-fork summits at 10 Downing Street and displayed a flag in the prime minister's garden.

Talks

I have given talks about the flag to the Whittlesey Ladysmith WI, the Rotary Club of Ely, a 'Fen Authors and Explorers' event in Ely, the Hickathrift House Care Home, the Damsons group at Peckover House and the March Friendship Club.

Links to Other Initiatives

A Celebrate the Fens Day weekend was organised in 2020, 2021 and 2022. Among the attractions were guided walks, exhibitions, and arts and crafts events. The organiser Karen Merrison made use of the flag on these occasions, and it illustrates her book *Secret Fens* (2022).

The campaign is linked to the project to elevate Hereward the Wake's image as a local folk hero. The flag was carried on the Peterborough to Ely Hereward Charity Challenge March in 2021 and featured in the 'Hereward's Last Stand' event in Aldreth the same year.

Map of the Fens

In 2021, in the absence of a commercially available map of the Fens, an A3-size map was commissioned using Natural England's National Character Area of the Fens. The map features the flag and an information box about it. Hundreds of people have received a free PDF of the map, and hundreds more have obtained free print copies from the Ely Print Centre and Whittlesey Museum. The maps can be seen in public buildings and the hire boats of Fox Narrowboats.

News Media

2018. In November the BBC website had an article on the flag. ITV Anglia News broadcast Claire McGlasson's interview with me, also in 14 November, and soon after an article appeared on its website.

2019. In March an article by Nicola Gwyer appeared in the *Cambridge News*. In April Clare Butler followed suit in the *Ely Standard*, and her article was then printed in the *Wisbech Standard* and *Cambs Times*. Sarah Cliss published a piece in the *Fenland Citizen* later that month, and in May Clare Butler wrote a further article in the *Ely Standard*. In November Clare Butler wrote in the *Wisbech Standard* and *Cambs Times* on FACT Community Transport's support for the flag.

2020. John Baker wrote on the flag in the *Peterborough Matters* online newsletter in March, as did Joel Lamy for the *Peterborough Telegraph* online. Richard Groom wrote a feature in the March issue of *The Fens* magazine, and Julie Cave an article for the spring edition of the *Wisbech Post*. In June Sue Dougan of BBC Radio Cambridgeshire

interviewed me on the subject. In August Daniel Mason covered the campaign's progress in the *Wisbech Standard*.

2021. The March issue of *The Fens* magazine carried Richard Groom's article on the map of the Fens. In April Robert Windle interviewed me about the flag for Fenland Youth Radio, and in May John Elworthy covered it in the *Ely Standard*. In May the webzine *The Local View* contained a further article by Richard Groom, and in November John Devine interviewed me for BBC Radio Cambridgeshire.

2022. In March the *Yaxley Gazette* had an article about the flag, as did Issue 73 of the *Thorney Post*.

2023. There was an article in the summer issue of the boating magazine *GOBA News* and a second in the *Thorney Post* (issue 76). In November Paul Whitwell interviewed me for More Muzic Radio.

2024. The July-August issue of the magazine *Fenscene* had a double-page spread on the flag by Martha How. A shorter article of my own was included in *Doddington Diary* in August. In August Gemma Gadd reported in the *Peterborough Telegraph* on the support for the flag of Stephen Barclay MP. The October issue of the *Outwell Oracle* carried an article by myself.

2025. In January Andrew Elsdon mentioned the flag in the *Farmers Friend* blog. In April the talk at Hickathrift House was covered in the *Peterborough Telegraph* and the *Wisbech Standard*. Support from Peterborough City Council was the subject of a BBC News website article in March and an ITV News Anglia segment in April.

Businesses and Organisations

Businesses and organisations that have endorsed the flag include:

ABS Embroidery
Alan's Taxis, Ely
Bank Farm, Ramsey St Mary's
The Boat Yard, Ely
Bramblebee Farms, Emneth
Buffs Public House, March
Clark Decorators, Outwell
Denver Sluice Complex, Denver

Fen Tiger Pest Control, Stamford
Fenland Auto Club, Wisbech
Fenland Fox Pet Supplies, Waterbeach
Fenland Spirit Services, Littleport
Fenland Timber, Wisbech St Mary
FACT Community Transport, March
Fenland Yard Sales, March
Fenland Boats, Isleham
Fish and Duck Marina, Little Thetford
Five Miles From Anywhere No Hurry Inn, Upware
Fox Narrowboats, March
Hawthorne Farm Campsite, Tydd St Giles
Hotel Barge Waternimf, Ely
Infiniti Garage Doors, Whittlesey
Isle Target Sports Club, Mepal
Jones Boatyard, Fenstanton/St Ives
Kustomtees, Whittlesey
March & District Museum, March
March Bears RUFC, March
Ouse Valley River Club, Little Paxton
Petite Peonies, Wisbech St Mary
Pomfret Motors, Colne
Sandpiper Pool and Spa, Somersham
Soham Lodge Care Centre, Soham
Stratton-Oakford Antiques, Whittlesey
Waterland Organics, Lode
Wissey Valley Pottery, Whittington

Political and Other Stakeholders

One of the campaign's earliest supporters was the boxer Dave Boy Green MBE, former holder of British and European super-lightweight titles and the European welterweight title.

The flag has been endorsed by the rural community development charity Cambridgeshire ACRE and by the Fens Biosphere Project. The website and Facebook page of Fens for the Future have featured posts about the flag. It has been used by Visit Ely and in the schools outreach work of the Great Fen project.

In 2018 Jason Ablewhite, former Police and Crime Commissioner for Cambridgeshire and Peterborough, and Lucy Frazer, former MP for South East Cambridgeshire, expressed their support.

In 2021 East Cambridgeshire District Council unanimously passed a motion to support the flag and its registration.

In 2024 Stephen Barclay, MP for North East Cambridgeshire, wrote to the Flag Institute to endorse the flag: “The people living in the Fens feel a deep connection to their surroundings. [...] This design truly embodies their deep sense of identity.” Soon afterwards Andrew Pakes, MP for Peterborough offered his support, describing the Fens as “a region with a rich cultural and natural heritage” and saying that “the flag serves as a vibrant reflection of that shared identity”.

In 2025 Sir John Hayes, MP for South Holland and the Deepings, backed the flag, stating that it could promote culture and tourism: “I fully and wholeheartedly support the approval of The Fens Flag by the Flag Institute.” Then South Holland District Council endorsed the flag, which was ceremonially raised at the council offices. Charlotte Cane, MP for Ely and East Cambridgeshire, added her voice, saying the flag could be used to celebrate local identity, raise the area's profile, increase tourism and attract investment. The third parliamentarian to endorse the flag in this year was Terry Jermy, MP for South West Norfolk.

Also in 2025, the flag won the support of Peterborough City Council, the Mayor of Cambridgeshire and Peterborough Dr Nik Johnson, the Wisbech Society and Preservation Trust, Whittlesey Museum and Ramsey Rural Museum.

Among parish councils, Cowbit, Gedney, Gedney Hill, Lutton, Outwell, Sutton Bridge and Thorney have endorsed the flag.

In terms of elected representatives, the flag therefore has the support of a city council, 2 district councils, 7 parish councils and 5 MPs.

James Bowman
20 May 2026

The Proprietor or Manager at
Mandeville Hall
Tan House Lane
Burwell
Cambridge
CB25 0AR

Official investigation

11 March 2026

Reference

6777691574

Please don't risk the reputation of your business by ignoring this letter.

This address is under investigation.

Without a TV Licence, it's against the law for you, your staff or customers to plug in and watch or record live TV.

This includes all TV channels, pay TV services like Sky and live TV on streaming services like Amazon Prime Video. You also need a TV Licence to be covered for everything on BBC iPlayer. This could be on any device, including a TV, computer, laptop, mobile phone or tablet.

What happens next.

Officers are now scheduled to visit unlicensed addresses. If we find evidence that your business is breaking the law, you may be prosecuted*.

If found guilty, you may have to pay a £1,000 fine. This applies for each time TV was watched, recorded or downloaded without a licence. You may also need to pay legal costs and/or compensation. You'll then need to buy a TV Licence.

Avoiding further action.

To remove your business from our investigation, visit [tvl.co.uk](https://www.tvl.co.uk) or call **0300 790 6167** to:

- Buy a TV Licence (£174.50 for a year's cover)
- Or move your licence from an old business address (you can also use the form on the back to do this)

If you don't need a TV Licence, please let us know at [tvl.co.uk/noTV](https://www.tvl.co.uk/noTV), on **0300 790 6167** or by using the form on the back of this letter. Our Officers may visit to confirm this is the case.

Of course, if you've recently bought a TV Licence, thank you. We'll update our records, and your business will no longer be under investigation.

TV Licensing Enforcement Division

* In Scotland, Scottish criminal law applies. A report will be sent to the Procurator Fiscal, who will decide on prosecution.

Katherine Hyett

From: Simon Chandler <wwparishcouncil6@gmail.com>
Sent: 14 July 2026 13:23
To: Katherine Hyett
Cc: Ian Monks; Nick Acklam; Phil O'Donovan; Simon Thorley; Tony Day
Subject: Re: KINGSWAY SOLAR - AN UPDATE

CAUTION: This email originates from outside of Burwell Parish Council
Hello Katherine,

It's good to hear that Burwell PC will reconsider making a donation to the legal fund in our campaign against Kingsway Solar farm, BESS and pylons.

Our legal challenge against the Kingsway project is still underway in the expectation that their Development Consent Order (DCO) application will be resubmitted. I have been advised by Elisabeth Glover, the Principal Planner & DCO Lead for Kingsway Solar Farm at Greater Cambridge Shared Planning (GCSP), that their resubmission may be just a few weeks away.

The original estimate for legal fees was £150,000. We have so far had donations or pledges of about £100,000. The majority of that is from individuals. Parish Council donations so far range from a few hundred pounds to £10,000. The legal fund is being managed by West Wrattling PC as an earmarked part of our PC accounts. That process has been reviewed and approved by our auditors. Some PCs have simply transferred their donation to the legal fund; others have requested an invoice from Richard Buxton Solicitors for a specific item of work, although that was more complicated and by taking up more solicitors time cost more in their fees!

The Kingsway Area Parish Council Alliance (KAPCA) has a legal steering committee that has been working with the solicitor to identify topics that are most likely to influence the Examination Authority (see the KAPCA terms of reference that is available on the password protected webpage that I previously told you about).

The key topics we've identified include:

- * Landscape and Heritage, a large part of which will be about the impact on the Devil's Dyke and landscape near Burwell.

- * Risk of contamination to groundwater because of the underlying aquifer and Source Protection Zones for drinking water

- * Impact of transport - although from previous NSIPs we suspect this is less likely to carry significant weight against the project.

- * We are also looking at the possibility of challenging the need for the Kingsway solar farm, using as evidence/data the considered decision by the National Energy System Operator (NESO) not to

give Kingsway a connection to the national grid (i.e., not giving them Gate 2). NESO was set up by the Government expressly to coordinate and prioritise the connection of renewable energy sources to the national grid. In December 2025 it published its Connections Reform report as first step to reconciling supply and demand. The report concluded that over-supply of both battery storage and solar capacity nationally, and especially in the T6 region, where Kingsway's proposal is grounded, is significant. Subsequent communications from the Department for Energy Security and Net Zero to the energy development community have made it clear that a proposed development without Gate 2 approval is very unlikely to secure connection to the national grid before 2035, if ever. We understand that Kingsway's proposal assumes that a physical connection to the grid will be available at a yet to be constructed substation termed Burwell South. However National Grid has yet to make a decision as to whether such a substation is needed and, if so, when or exactly where it will be built. We contend that proceeding to public examination without resolution of either of these points would be a wasteful use of tax payers' money, not least when NESO, has already reviewed the nation's needs and concluded that the Kingsway project is not needed to improve the UK's energy balance until at least 2035. If it does go to the Examination Stage then we'll use these arguments to question the need for this particular project. All previous Examination Authorities have given 'the need' for the solar NSIP a significant weighting in favour of approval. We believe this needs to be challenged and has some chance of success.

All of the above areas will cost us for Written Representation (WR) reports from experts, plus the time for our barrister to present that evidence to the ExA. Any financial help that Burwell Parish Council can give to this challenge will improve our chances of having Kingsway's DCO application disapproved by the ExA, and then by the Secretary of State for DESNZ.

Regards,

Simon Chandler
West Wratting Parish Council

P.S. Here's draft text from a forthcoming message from the Kingsway Solar Community Action (KSCA) group. I recommend that your councillors sign-up to the mailing list for timely information about Kingsway.

Kingsway expected back soon

While the application was withdrawn in July, Kingsway Solar has indicated that it intends to revise and resubmit its planning application as soon as possible. So, although we've had a brief pause, the campaign is far from over. We expect a new application sooner rather than later, making it more important than ever that everyone stays informed and is ready for the next stage.

Why was the application withdrawn?

The Planning Inspectorate published a detailed letter explaining why the application wasn't ready to proceed. Its concerns included:

- Missing wildlife and environmental surveys.
- Outstanding issues relating to archaeology and heritage.
- Missing information and inconsistencies within the application documents.
- Concerns that local people had not been given enough information to properly understand the proposals and comment on them.
- Doubts that the application contained enough information for the examination to be completed within the statutory timetable.

As Kingsway prepares a revised application, we believe these issues must be fully addressed. If a developer cuts corners when preparing an application, it does not inspire confidence that a project of this scale will be planned, built and managed to the high standards needed to protect wildlife, the environment and our villages.

Stay connected by email

If you're not on Facebook, Instagram or WhatsApp, you can still stay up to date by joining the KSCA email mailing list. We'll send you the latest campaign news, planning updates and details of future meetings and consultation events.

To join, complete our Google form: <http://bit.ly/3SZks8q>^{[a][b]}
or email hello@kingswayaction.org.

On Mon, 13 Jul 2026 at 13:52, Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk> wrote:

Hi Simon,

One of our councillors asked for Burwell Parish Council reconsider their decision to not provide financial support to the campaign. As the 6 months has passed since this was originally considered it is going back on the agenda – do you have any updates as to the financial situation/need you could provide?

Kind Regards,

Katherine

Katherine Hyett

Burwell Parish Clerk

Burwell Parish Council

Jubilee Reading Room

99 The Causeway

Burwell

Cambridge

CB25 0DU

Tel: 01638 743142

From: Simon Chandler <wwparishcouncil6@gmail.com>

Sent: 08 May 2026 17:34

To: Clerk@balsham.net; clerk@brinkleyparishcouncil.gov.uk; Katherine Hyett
<burwellpc@burwellparishcouncil.gov.uk>; clerk@carltoncumwillinghampc.org.uk; clerk@horseheath-pc.gov.uk;
Enquiries <enquiries@linton-pc.gov.uk>; Jessica Ashbridge <clerk@littleabington-pc.gov.uk>; Susan Bailey

Burwell Parish Council
Land, Buildings & Facilities Group
Meeting of 30.06.2026, 7.30 pm at Mandeville Hall
Minutes

Members:
Lea Dodds (Chair), Richard Jenkins
(Vice Chair), John Damian, Linda
Kitching, Ben Lucas, Ryan Noyes,
Jim Perry, Liz Swift, Geraldine Tate,
Ben Vinten, Paul Webb

Present: Lea Dodds, Liz Swift, Geraldine Tate, Jim Perry, Paul Webb, Ryan Noyes, Katherine Hyett (Clerk)

Apologies – Linda Kitching, Ben Lucas, Ben Vinten and Richard Jenkins

LBF/300626/01 **Apologies for absences and declarations of interests - none**

LBF/300626/02 Approval of the minutes of the meeting held on 28.04.2026 – the minutes were approved and signed

LBF/300626/03 **Property items for discussion:**

Issue/Update	Actions
1) Gardiner Memorial Hall	
a) Exit/Entrance – The Clerk confirmed a pre-app has been submitted, there is a 20 day turnaround. Thank you to Ben Lucas for his help. b) Floor – we are seeking quotes to buff and seal the floor c) Cleaning – we are seeking quotes for a deep clean and some new equipment.	KH to update re quotes.
2) Mandeville Hall	
a) Car Park – cricket and entrance. The Clerk explained the arrangements in the lease for parking for cricket users Cricket Parking guidance It was agreed that we should put a telescopic bollard in the entrance of the car park and that we would recommend to Council to purchase https://www.theworkplacedepot.co.uk/heavy-duty-telescopic-parking-posts b) Decorating – The clerk confirmed one quote had been received so far which was considerably in excess of amounts budgeted. c) Energy Contract – Katherine Hyett explained that there were still issues with the meter reading at Mandeville but a formal complaint had been submitted to Octopus. It was agreed to recommend to Council that the contract should be renewed with Octopus on a 12 month basis whilst issues being resolved.	KH – recommendation to council KH – seek further quotes KH – Recommendation to council
3) Jubilee Reading Room	

a) Glass door – The glass door to the office is currently broken and we are out of contract. It was decided that we remain out of contract and recommend to Council to approve the quote for fixing the door.	KH – recommendation to council
4) Pavillion/Recreation Ground and Tennis Courts	
a) Recreation Ground Barrier – The clerk explain that the quote received from N&G Marsh to replace our current barrier was substantially cheaper than other quotes found online, however there wasn't sufficient detail. It was agreed that Lea Dodds or Richard Jenkins should meet with Brian Marsh and George Rowland to get a clear spec/design. Jim Perry asked if the barrier could come further forward but it is believed that would move it onto Highways land. Katherine Hyett said she would contact the farmer about cutting the hedge back to improve visibility. b) Update creative play: This was discussed at full council and wasn't discussed further here. c) Fencing – 4 panels of fencing need replacing at the recreation ground. Different options were considered but it was agreed to recommend to council to buy 4 panels from AA fencing at a cost of £198.80	LD/RJ/GR to arrange to meet Brian Marsh KH to contact Graham Reeves KH – recommendation to Council
5) Cemetery and chapel	
a) Window – the maintenance officer is trying to seek quotes to fix the window.	KH – Get quotes
5) Allotments	
No items discussed	
6) Margaret Field	
No items discussed	
7) Westhorpe Play area	
a) Westhorpe Play Area (remaining earmarked funds £2267.27) Proposal to buy two picnic benches to be located near the entrance and path on north side of the park. East Cambridgeshire DC have said they will give permission. Possible tables: a) ESPO: Circular Picnic Tables : £745 b) ESPO: https://www.espo.org/adult-octobrunch-picnic-table.html : £718 c) ESPO: https://www.espo.org/heavy-duty-picnic-table-with-extended-top.html £593 (accessible for wheelchairs) d) NBB: Wheelchair Access Picnic Tables - Octagonal : £702 - £780 e) Calder: Calder Circular Wheelchair Accessible Picnic Table : £788.27	KH: Recommend the purchase of 3 benches to Council.

It was agreed to recommend to council to buy one bench 'c' and one bench 'd'	
b) Bench required inside park: proposal is to use one of the benches already purchased and allocate the cost to Westhorpe Play park funds (£376) and purchase another one for elsewhere in the village.	
8) Jubilee Green Play area	
a) Replacement of wet pour: quotes will be sought for this and taken straight to full council.	KH – Get quotes
9) Priory Orchard and Spring Close	
No items discussed	
10) The Lock up – Newnham Lane	
a) Roof: This needs to be looked at again and new quotes received.	KH – Get quotes
11) Pauline's Swamp Nature Reserve	
Liz Swift asked Katherine Hyett to confirm the date of the hay cut.	KH – Confirm dates

LBF/300626/05 Legionella risk assessments

Katherine Hyett updated Council that we need to get Legionella Risk Assessments for our properties and she will seek quotes asap

LBF/300626/06 Any other urgent matters

The commercial waste contract is due for renewal soon. The Clerk advised that it may be easier to remain with Ellgia as this was now operating well but she will check terms and prices to ensure it's competitive. We are overweight in the summer and may need an additional bin.

The switch for the Muga lights needs replacing as it is not working properly – it was agreed that this is a normal maintenance cost that the Clerk can authorise.
[Switch for MUGA Lights](#) - £54

Meeting ended: 20:52

Signed

Dated

Katherine Hyett

From: Spencer Clark <Spencer.Clark@eastcambs.gov.uk>
Sent: 13 July 2026 10:20
To: Katherine Hyett
Cc: Geraldine Tate; Pat Cleary; Elizabeth Swift
Subject: RE: Permission for picnic tables at Westhorpe Park

CAUTION: This email originates from outside of Burwell Parish Council
Dear Katherine,

Please except this email as formal permission to place picnic tables on Westhorpe Park, at roughly the location indicated below. It is noted that the Parish is responsible for the inspection, maintenance and any replacement going forward.
Many thanks
Spencer
Open Spaces & Facilities Manager

From: Katherine Hyett <burwellpc@burwellparishcouncil.gov.uk>
Sent: 10 July 2026 12:26
To: Spencer Clark <Spencer.Clark@eastcambs.gov.uk>
Cc: Geraldine Tate <geraldine.tate@burwellparishcouncil.gov.uk>; Pat Cleary <pat.cleary@burwellparishcouncil.gov.uk>; Elizabeth Swift <elizabeth.swift@burwellparishcouncil.gov.uk>
Subject: Permission for picnic tables at Westhorpe Park

Warning: Unusual link

This message contains an unusual link, which may lead to a malicious site. Confirm the message is safe before clicking any links.

Dear Spencer,

As discussed could you confirm formally that you are happy for us to put two picnic tables on ECDC land at Westhorpe Park. The location will be approximately:

///disprove.forwarded.linen
<https://w3w.co/disprove.forwarded.linen>

The tables will be put in place by our maintenance officer and added to his weekly inspection round for play parks.

Kind Regards,
Katherine

Katherine Hyett
Burwell Parish Clerk

Burwell Parish Council

Jubilee Reading Room
99 The Causeway
Burwell
Cambridge

Electricity Supply Contract Renewal – Mandeville Hall

Council to consider renewing the electricity supply contract for Mandeville Hall with Octopus Energy. Quotations received are:

- **Octopus 24M Fixed** – £99.82 per month (estimated)
- **Octopus 12M Fixed** – £101.43 per month (estimated)
- **Octopus (No Standing Charge) 12M Fixed** – £104.59 per month (estimated)
- **Flexible Octopus** – £112.38 per month (estimated)

The 24-month fixed tariff offers the lowest estimated monthly cost and would provide price certainty for a two-year period. However, there remain ongoing issues with the electricity meter and understanding the Hall's actual energy usage. In view of this, Council may wish to consider whether a shorter 12-month fixed tariff would be preferable until these matters have been resolved.

Council is asked to consider the options and approve the preferred tariff.

CBP Forum Minutes 07/07/2026 at 7:30pm

Members: Burwell Parish Council, BEAT, Wild Burwell, Wicken Fen, Spring Close & Priory Meadow Mgt Group

Objectives:

- To deliver on the Climate Change, Biodiversity and Pollution Action Plans as agreed by Burwell Parish Council and to facilitate networking between relevant groups and stakeholders around the village to achieve this.
- Prevent or minimise pollution to air, water and land
- Protect and enhance the quality, extent and accessibility of Burwell's 'green infrastructure' (open spaces, trees, waterways and natural environment) for people and biodiversity.

Vision

- For Burwell Parish Council to become carbon neutral by 2030
- To have a plan to manage climate emergencies
- To support the reduction of Burwell's carbon footprint, increase biodiversity and access to green spaces.

Present: Geraldine Tate, Paul Webb, Sara Phipps, Simon Hunt, Hazel Barber, Ben Vinten, John Damian, Ryan Noyes, Martin O'Leary, Jim Perry, Nicola Hallows, Katherine Hyett (Clerk)

1. **Apologies for absence:** Liz Swift, Lea Dodds, John Hughes
2. **Approval of the minutes of 3rd March 2026 – the minutes were approved and signed**
3. **Matters arising**

Topic	Matter Arising	Action Required	Responsible
Historic England Visit	Follow-up required	Chase Historic England. Katherine Hyett confirmed that a report from Historic England had been chased several times. On the issue of pollution, BEAT spoke about how proactive Charlotte Cane had been and that may support follow up. There was also some discussion about how we get the BESS developers to meet their screening conditions. It was suggested some joint responses may be useful.	KH
Educational Programme	Waste workshop	This is in progress and is being arranged for the 17 th August. Volunteers are needed. Nicky Hallows will check her availability.	KH Action: NH
Educational Programme	Bioblitz event – Now called 'Discover Nature'.	Arranged for the 19 th July. Risk assessment in place. Please publicise the event – all https://www.facebook.com/events/2998239967044477	Wild Burwell Action all
Educational Programme	Ecology talk	Contact speaker – asked Steve Boreham (Katherine Hyett will follow up)	Nicola Hallows/KH
Educational Programme	Earth Café (last quarter of the year)	Arrange event Paul Webb - SSECAM	Paul Webb/ SSECAM
PC Energy Assets	Paul Webb to transfer access to web app for GMH solar Panels to the Clerk	Sent by Clerk 19/3/2026. PW to download the SMA energy app: https://www.sma.de/en/products/apps-software/sma-energy-app Enter your email and do forgot password if you don't have it. Change the account details to the burwellpc email address.	Paul Webb Move to LBF

4. Projects Update

a) Spring Close chalk stream

- The Clerk confirmed that the appropriate insurance is in place to enable vegetation clearance works within the watercourse. Representatives from Wild Burwell outlined their work to improve the flow of the stream while minimising disturbance to wildlife and the surrounding ecosystem.
- The Clerk reported an update from the Cambridgeshire County Council Flood Risk Manager, who advised that: "We heard back from the Environment Agency this week to advise that Anglian Water have completed a CCTV survey of their system. They indicate there are no cross-connections or defects identified in their system, so I've now contacted our Highways team again to see if they can carry out a similar survey of the highway drainage system." The Clerk has also contacted Dave Thomas at Highways to follow up on this matter, with an email sent on 6 July 2026.
- Paul Webb advised that SSECAM is working with a number of neighbouring villages to begin water sampling and collate baseline data, which could be shared with Anglian Water and the Environment Agency. Nicola Hallows offered to prepare a paper summarising the findings, and Dr Steve Boreham is investigating the location of water abstraction licences in response to concerns that reduced water flows are contributing to increased vegetation growth within the watercourse.

b) Renewable energy projects around Burwell

BEAT (Burwell Energy Awareness Team) representatives were welcomed to their first meeting with the Council and provided an overview of their work.

BEAT was established in September and has been reviewing energy infrastructure planning applications to better understand their status and the planning process. Simon Hunt explained that the group initially focused on Battery Energy Storage Systems (BESS) and has examined whether Local Planning Authorities have sufficient powers to regulate such developments. The group has reviewed documentation for Weirs Drove BESS using a traffic light system to assess the quality and completeness of the information provided, with over 50% of the questions assessed remaining rated as red, indicating significant concerns. BEAT is seeking to work collaboratively with organisations, including East Cambridgeshire District Council's Planning Department. The group raised concerns regarding the BESS development at Weirs Drove, stating that the bunding has not been constructed in accordance with the approved design. It was noted that, in the event of a fire, contaminated water could potentially enter the Weirs. Enforcement action is currently being taken.

BEAT also highlighted concerns relating to the proposed Hightown Drove BESS development. While acknowledging that the proposals represent an improvement, the group considers that the developers remain overly optimistic regarding safety measures. Concerns raised included the potential for toxic gas plumes, assumptions made about container fires, insufficient consideration of cyber-attacks, environmental pollution, and noise impacts. Questions were also raised about accountability should a significant incident occur.

BEAT asked about baseline environmental data being collected for areas surrounding BESS developments to enable future monitoring. Nicky Hallows advised that local water quality is currently generally good, with agricultural nitrate runoff being the principal issue, and suggested that establishing environmental baseline data could be beneficial.

The Nature Recovery Plan was mentioned at this point and the use of Parish Online. Katherine Hyett mentioned it may be worth putting BEAT in touch with a Duxford Councillor who had been working on this.

It was also noted that an application has been submitted for an extension at Breach Farm.

c) **Programme of educational activities**

- Following correspondence from the Church, **it was agreed to recommend to Council that a public viewing of the National Emergency Briefing be held at Gardiner Memorial Hall.**
- It was noted that the proposed community curry night, which will focus on raising awareness of food waste, could potentially be coordinated with the Beer Festival planned for October. Katherine Hyett is following up on this proposal.
- An update was provided on the review of the Cambridgeshire and Peterborough (CBP) Biodiversity and Climate Change Plans, including the Net Zero 2030 target. A meeting has been arranged to discuss these matters further.

5. Forum Community Updates:

- a) Wild Burwell – no further update
- b) Spring Close/Priory Meadow Management Group – new grass cutting regime is working quite well although there is long grass around the new trees so this may need reconsidering. It was noted that due to the heatwave trees are suffering all around the village. Volunteers are needed to water trees in Priory meadow. Spring Close bench is going in place shortly.
- c) Pauline's Swamp – The open day is on 6th November.
- d) National Trust/Wicken Fen – KH provided a brief update from John Hughes but also noted that he had offered to cut Paulines Swamp. This is already in the PC grass cutting contract.
- e) Repair/Swish café – There may be a second round of grants/donations. Repair Café is on 4th October and Swish café on 19th October.

6. Correspondence

- a) The group considered correspondence regarding the Burwell Lode and Swaffham Internal Drainage Board. Katherine Hyett reported that Liz Swift had contacted the District Councillors and David Brown had contacted the Internal Drainage Board. It was confirmed that responsibility for the watercourse rests with the Environment Agency, and a response is currently awaited. Concerns were raised about dredging and the potential environmental damage it may cause. It was agreed that further information is required to understand the Environment Agency's maintenance responsibilities for the watercourse and to establish what maintenance, if any, is necessary.
- b) The group considered correspondence relating to sewage infrastructure in Burwell. Geraldine Tate confirmed that Burwell Parish Council had previously raised concerns about sewage capacity during consultation on the Millstone Park development and had been advised that there was sufficient capacity within the existing network. Simon Hunt advised that sewer capacity assessments are typically undertaken during the summer rather than the winter, when the system is likely to experience greater demand. He suggested that a winter stress test would provide a more accurate assessment of network capacity and confirmed that he has raised this matter with the County Councillor.

- c) It was noted that a new SLCC-e website has been launched to support Parish Councils with Climate change: <https://www.slcc-e.co.uk/>

7. Any other business

None

8. Date of next meeting: 1st September 2026

Meeting closed 20:47

Signed

Dated

**Cambridgeshire County Council
Tan House Lane and Mandeville, Burwell
(Temporary Prohibition Of Through Traffic)
Order 2026-20725**

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Tan House Lane and Mandeville Burwell as lies between Reach Road and Spring Close.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via B1105; Reach Road and vice versa.

The Order is made to facilitate electrical service installation and associated works which are being carried out on or near this highway and it will come into operation on 17 August 2026 and continue until these works have finished or on the 16 February 2028 whichever is the earlier.

It is anticipated that these works will be carried out between 17 August and 18 August 2026.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

**Graeme Kane, Executive Director, Place and Sustainability, New Shire Hall,
Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4YE**

Public Spaces Protection Order zone

No anti-social vehicle use

Failure to comply with this order may result in you
being issued with Fixed Penalty Notice of £100 or a fine
of up to £1000 if prosecuted

Please report antisocial vehicle use to the police.
online: www.cambs.police.uk/report
phone: 101



Creating a safer
Cambridgeshire



East Cambridgeshire
District Council



To find out more about the PSPO, please scan the QR code or visit eastcambs.gov.uk/services



Burwell Priory Meadow

Geophysical Study



Report ID:	2026-003-BPM
CHER No:	ECB7849
Report Date:	10th June 2026
Author:	William Franklin

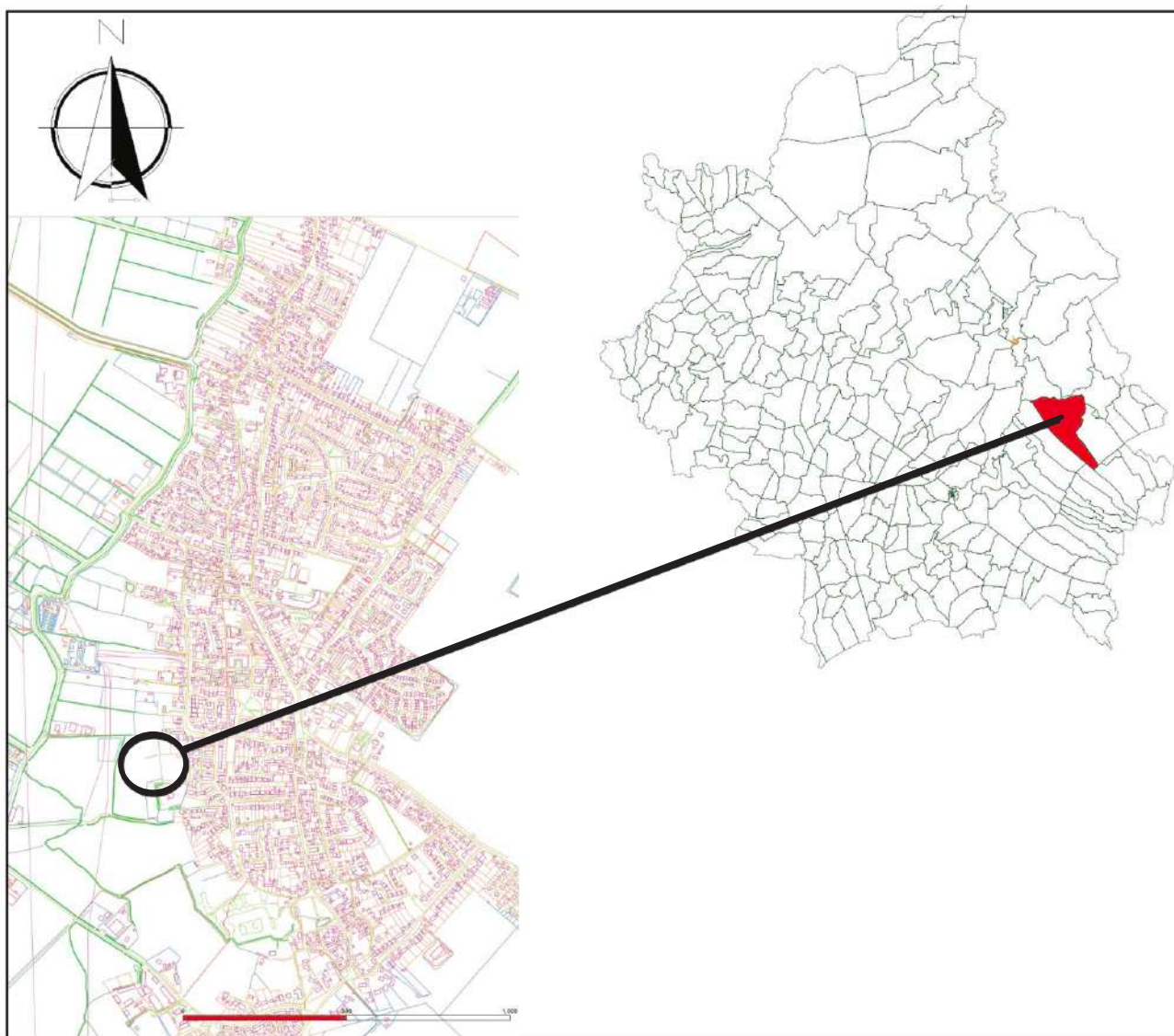
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1,0 Introduction

Staploe Archaeology Group (STAG) was asked to look at Priory Meadow and the adjoining meadow to understand whether significant archaeological remains lay under the surface. It was agreed with Burwell Parish Council that a non-invasive survey would be carried out. This involved a desktop survey using aerial photographs and LiDAR imagery, and a site survey, field-walking and geophysics, the results of which are detailed below. Figure 1. (below) shows the location of the site.

Figure 1. showing the location of the site



2.0 Objectives

Priory Meadow lies in close proximity to the medieval moated manor house of the Abbot of Ramsey, known as The Hall and Parsonage Farm, the medieval house and farm, formerly belonging to Ramsey Abbey. This historical context suggested that the site was worthy of investigation.

The aims of this survey were:

- I. To identify and features below ground.

map. That misinterpretation originating in a local historian reading documents in what is now The National Archives relating to Burwell Priory, not realising that Burwell Priory was not in Burwell, Cambridgeshire, but Burwell, Lincolnshire.

Burwell was an important manor for Ramsey Abbey, as it was the nearest of their larger manors to Cambridge and at the dissolution, the last abbot and 2 of the priests retired to Burwell. In the 13th century the manor included a vineyard and enclosed areas, a tithe barn (possibly at Parsonage Farm), and its own hythe for transporting tithe produce and other goods to Ramsey.

5.0 Methodology

Introduction

This survey comprised of two phases, a desktop survey, in which readily available documentary evidence for the site was considered along with aerial photography and LiDAR. This was followed by an on site survey using resistivity tomography and magnetometry.

Documentary Review

A review of various readily available original source documents including enclosure records and secondary sources such as the Victoria County History, the Royal Commission for Historic Monuments volume on Northeast Cambridgeshire and local historical books and articles and works relating to the history of Ramsey Abbey was undertaken. These confirmed the manorial assent and the history of The Hall and Parsonage Farm. The enclosure map was georeferenced as accurately as possible to further identify the historical use of the land.

LiDAR and Aerial Photography

Light Detection and Ranging (LiDAR) data, from Historic England, Nation LiDAR mapping programme digital terrain and digital surface model data obtained and studied along side available aerial photographs from Historic England's RAF vertical aerial imagery collection, the USAF collection of aerial photographs and Google Earth.

For the site LiDAR data was available as 1m Digital Terrain Model (DTM) and 1m Digital Surface Model (DSM). The data was loaded into QGIS 4.0 from which hillshade and relief models were created. Further analysis was undertaken using the Relief Visualisation Toolbox (RVT), from which Sky-view factor, Multiscale Topographic Modelling and other analysis was undertaken. Where appropriate the height data was used to create profiles of the terrain surrounding the site.

Grids

Using the information obtained, and a walk over the site, five grids were set out in Priory Meadow and two grids were set out in the adjoining area. These were set out as near as possible to avoid where possible metallic objects such as metal fencing and seating (which had metal bolts). All the grids were surveyed using the magnetometer, while only two grids were surveyed using resistivity as this process is much slower. The location of grids were plotted on site using an EOS Arrow GNSS antenna to an accuracy of 20cm.

Magnetometry

Magnetometry was undertaken using a Bartington Grad-601 dual sensory gradiometer.

Resistivity

Resistivity was undertaken using a TRS/CIA resistivity machine. The mode of resistivity used was tomography (depth sounding). At each metre three readings were taken using a combination of the machines 4 pins with a spacing of 1m intervals. Each reading is taken at different depths down to c.15 metres.

Data Processing

Resistivity data was processed using Snuffler with both unfiltered and filtered data being output in either grey scale and colour (RGB) and the resulting images plotted with QGIS graphical information system software package.

6.0 Results

Magnetometry (see figure 3 overleaf)

Priory Meadow - The magnetometer picked up a considerable amount of small metallic items in the soil. These appear in the resulting data plots as black dots, of varying size, with a white halo. While setting out the grids several metal items were found and removed from the surface including drink cans and ring pulls. As the seats were immovable we were also unable to remove the effects of these. The warm weather having dried the soil was particularly compacted along the southern footpath, which was clearly seen in the results.

The resulting data, after cleaning showed the ditch running through the meadow with no other archaeological features noted.

The smaller meadow - this meadow was 'noisy' in its southern half with some interference from metal. The northern half was largely free from metallic interference. Across the whole were some vague linear features, possibly the remains of ridge and furrow, from ploughing.

The magnetometer picked up one feature to the north of the second grid (close to the boundary with Parsonage Farm). This appears to be a large ditch of which the southern edge was detected.

Resistivity (see figure 4)

Resistivity clearly showed the ditch running through Priory Meadow, but again, no other features were noted at any depth.

LiDAR and aerial photography

The amount of tree cover affects all modern aerial photographs as they are taken at an oblique angle rather than as vertical images. No features were noted on vertical aerial photographs.

LiDAR which is taken vertically showed the ditch running north-south through Priory Meadow and continuing up to Priory Farm where it turned west, running alongside Parsonage Farmhouse, continuing west to The Weirs. This was best seen when the LiDAR data was processed using Multi-Scale Topographical Positioning (MSTP). See figure 5 (A and B).

Figure 3. Magnetometry results



Line of medieval ditch

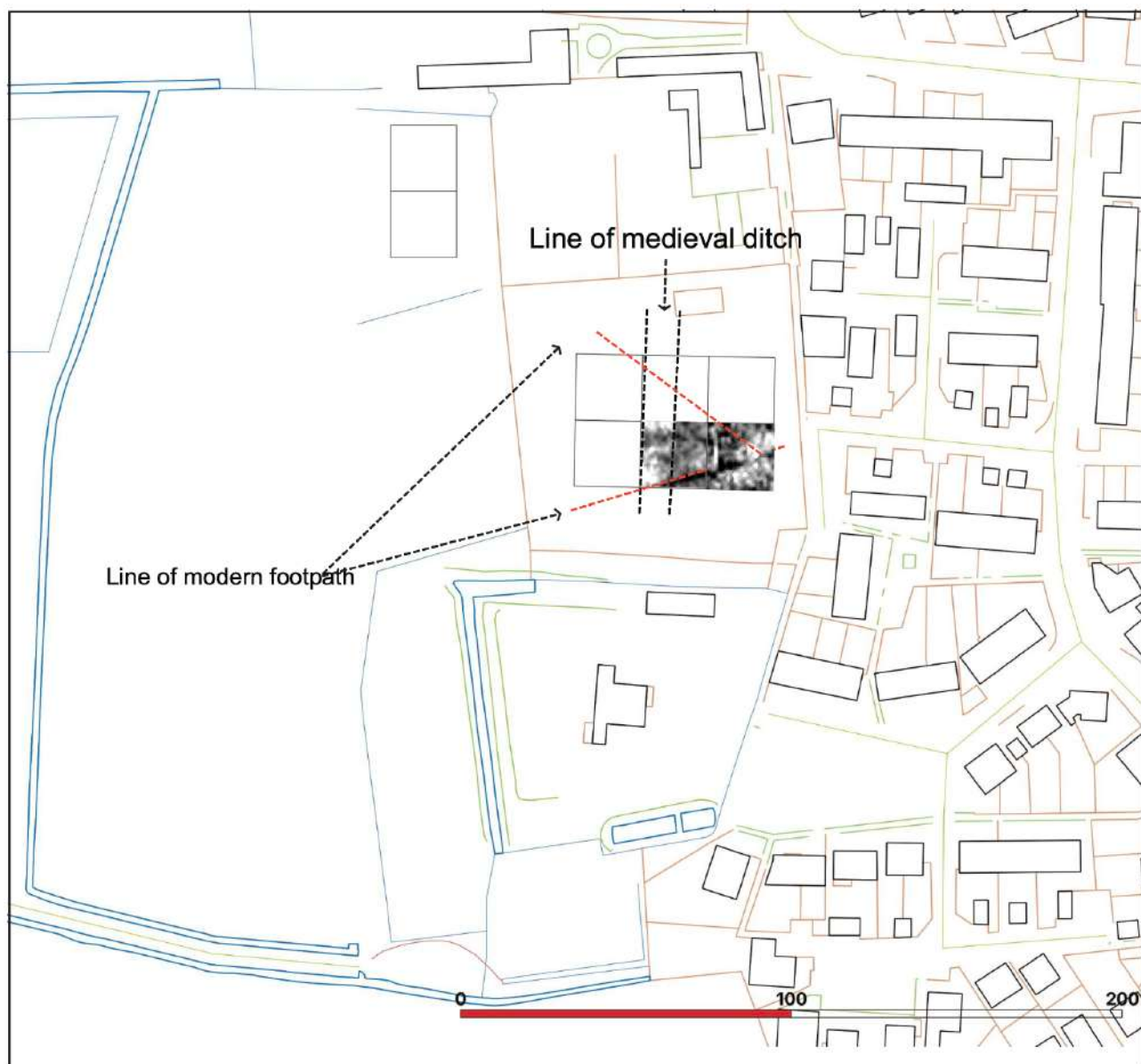
The medieval ditch appears to originally been c.8m wide between the Hall and Parsonage Farm. After its westward turn it appears to have been c.6m wide between Parsonage Farm and the weirs (see figure 6, profile of the ditch).

The depression at the southern boundary of Priory Meadow, against the boundary with the hall, initially appeared to be a portion of the medieval moat surrounding the Hall, however, plotting the moat suggests that this is a northern extension into the meadow. It is, at c.17.5m, considerably wider than the medieval ditch that enters it, and 0.52m deep. It is therefore possible that this is a small hythe for bringing goods to and from the Hall, or a later pond.

7.0 Discussion

Prior to undertaking this survey it had been postulated that a branch of the stream coming out of Spring Close fed a series of 3 moated sites before passing into the weirs. This now seems unlikely. The western section of the Hall moat, which remains largely intact sits against a dip in the ground, possibly a former fen edge

Figure 4 Resistivity Results



paleochannel and the higher water table here would be enough to keep at least that section of the moat wet. Ramsey Abbey appears to have provided both their manor house, The Hall and Parsonage Farm connected via a watercourse. It is now known that the watercourse, whose remains are visible in Priory Meadow did not continue on to Tunbridge Farm, but turned west at Parsonage Farm and then went on to the Weirs.

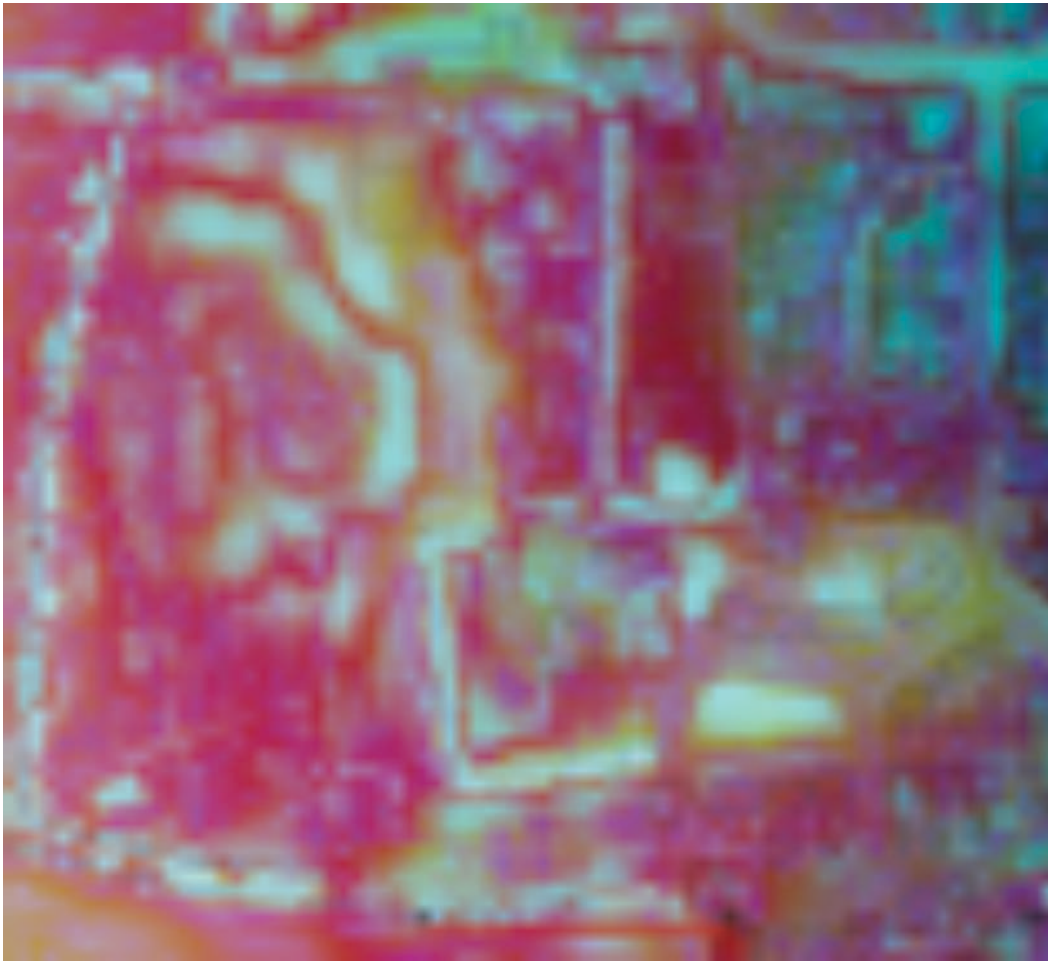


Figure 5A

LIDAR MSTP
Model

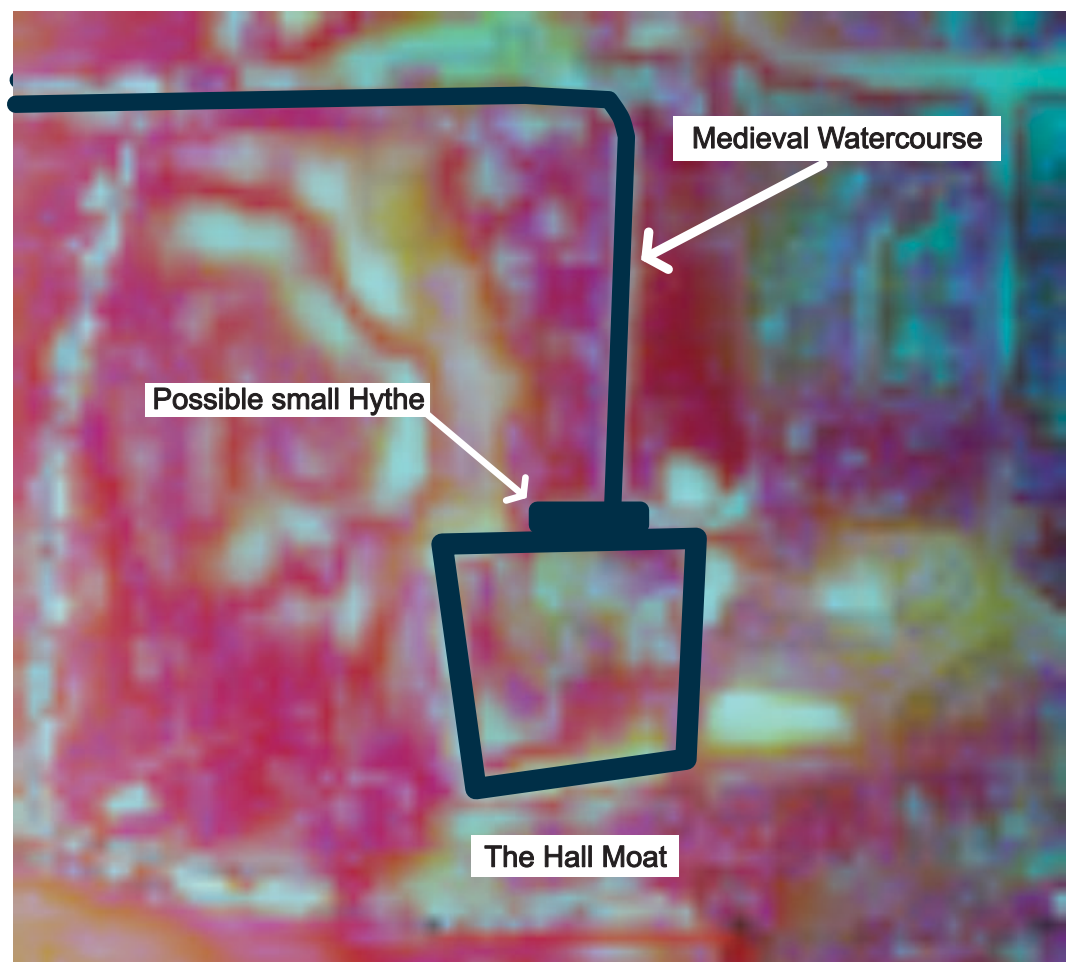
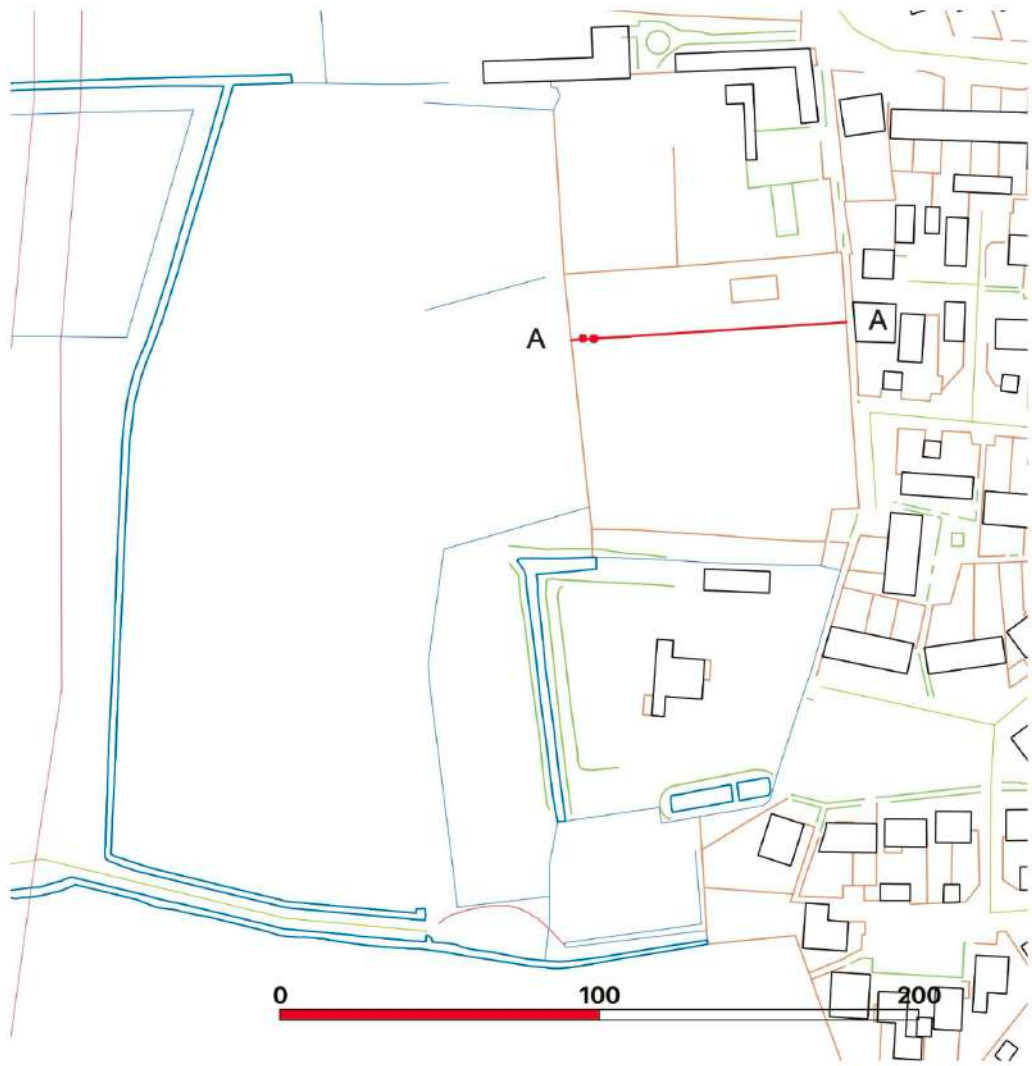


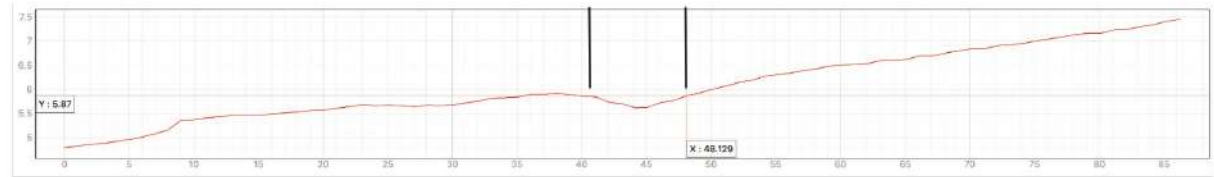
Figure 5B

Interpretation of
LIDAR MSTP
Model

Figure 6. East-West profile showing the medieval ditch.



Medieval Ditch



Pauline's Swamp Minutes of the Meeting of 30th June 2026 held on site at 4.00 pm.

Present: Liz Swift (Chair), Jim Perry, Paul Hawes, Jenny Moss (secretary), Helen McMenamin-Smith, Paul Webb, Geraldine Tate, Victor le Grand (arrived 4.30 pm)

Apologies:

None

1. Approval of the minutes of 20th April 2026.

The minutes were proposed by Helen and seconded by Paul W.

2. Open Day Action Sheet.

All discussion regarding the Open Day are included in our Open Day Action Plan, included as an addendum to these minutes.

3. Work Days/Insurance

Katherine believes that the BPC insurance covers us for the Open Day, however third parties (stallholders) will need their own liability insurance. This should be made clear to anyone wanting a stall. Lord, makes you wonder how any community manages to put on events in this day and age. We agreed that we would have a work day in August, after the hay cut (Liz to check date of this with Katherine) and shortly before the Open Day – trimming back nettles, brambles, clearing paths.

4. Mike's Bench

Swish/Repair Cafe have kindly donated us £225 towards Mike's Bench. The Swamp will need to put in between £200 and £250...Jenny proposed and Paul W seconded that this proposal should go to Full Council to be agreed as soon as possible.

5. Any Other Business.

Helen has offered to redo one of the poster boards – we agreed the damaged one should be removed (ask George). We thought it prudent to redo the remaining one as late to the Open Day as possible.

Paul H asked about the bridge issues and the cameras – both have dropped off the Action Sheet (although we still need to cancel that SIM card – Paul W does not think it was in his name).

6. Date of Next Meeting.

13th August 2026 4 p.m. on site.

The meeting closed at 5 p.m.

Signed.....

Date.....

ACTION POINTS OPEN DAY SUNDAY 6TH SEPTEMBER 2026 12 - 4PM

	Action Point	Working Group	Comments on Progress	Status
1.	Open day stands	ALL Gerri Helen Gerri Jenny Helen Centre Peace Jim Jenny/Gerri Gerri/All Helen Paul W	Burwell Brewery Spinney Abbey cider Honey (hopefully Linda Sampford)? Planet Friendly Living South Angle Farm (small animals/stall) Hidden treasures History society Hedgehogs (Anita Nixon)? Wild Burwell Tombola – Helen needs prizes. Toby Jewkes – beetle display. Wicken Fen?	Attending Geraldine to confirm Helen to ask Linda May be busy on the day – Geraldine to confirm Jenny has asked and will chase Helen has asked and will chase Attending Looking unlikely Jenny and Geraldine to try and find Anita. Wil Burwell will be doing a bug hunt, so will also run a stand If not enough donations for the tombola, Helen will buy prizes and give the receipts to Pauline's Swamp. Geraldine will ask the Friends if they can donate prizes. Attending. Helen to remind. Unsure. Paul W to ask John Hughes if they would like a stand.
2.	Toilet	Jenny	Booked	Booked
3.	Refreshments	George Ryan? Jim Geraldine Liz/Helen/Jenny	BBQ Tea/coffee (and hook-a-duck) Ice cream van Food	The football club have offered to lend their (gas) BBQ – George will pick it up from the pavilion for us. Liz to ask Ryan (BPC) if he can help. We'll need a large clean water container. Jim has have 2x10 gallon ones in his loft. Geraldine will ask Renata to ask Marcus if the fire station can open that day to help fill our containers. If not, we'll all have to bring what we can. Booked Liz hasn't had any luck asking Tesco for donations, Helen to ask Co-op. We'll ask for milk, cups, sugar, teabags, buns, veggie stuff, coffee, water, fruit drinks, fruit, crisps. Will buy meat/veggie BBQ stuff from Co-op and hopefully get a "staff" discount of 10%. Jenny to check quantities of burgers etc bought in 1924. Swamp will cover meat costs.
4.	Water & Generator	Helen/Jenny/ Bob Rawlinson Geraldine	Need cold water and hot water urn Need generator	Jenny has a hot water urn donated by her daughter. Fire station have provided water in the past. Helen to enquire – Bob Rawlinson can lend generator.
5.	Dog Show	Jenny Paul H Carl	Rosettes Certificates Categories & Timings Rope and stakes from carnival Judge	Liz to buy rosettes, Jenny to manage certificates and timings/categories. Freya to judge again. Paul H to provide ropes and stakes – Carl collecting

6.	Activities	All	Pond dipping Games. Wild bug and scavenger hunt Owl pellet dissection Geraaldine to ask Friends for help on the day.	Paul will man the quay, but will need at least one other helper at all times. We have all equipment needed, but Helen will double check on the trays. Hook a duck, card games, colouring, splat the rat. Geraldine has the games, Jenny the colouring. Liz to buy prizes. Geraldine has a pump to get water from the butt for H-A-D if required. Wild Burwell can do a bug and scavenger hunt. We have dissection kit, Paul H has pellets. Steph has volunteered to look after the stall.
7.	Media	Jenny Paul W	Clunch Community noticeboard FB Posters	Jenny has submitted article to Clunch. and will before 11th July make posters for distribution: 20 each A5 and A4. One in phone box on Pound Hill, and maybe a banner! Advertise same on FB Community Noticeboard. Signs for the day pointing to the Swamp...could be at Office from 2 years ago. Paul W to pay for FB boost on 20th August.
8.	Safety	Jenny Steph Geraldine Liz	First Aiders needed. Fire extinguisher and first aid kit from JRR	Jenny will ask Katherine for a copy of the last risk assessment. Steph can first aid but will need a booster course for around £20-£25. Geraldine to ask WI. Liz can collect Fire extinguisher and first aid kit from JRR.
9.	Other equipment	Paul H Carl All Helen Geraldine	Tables/chairs Need 3 marquees, 12 tables, chairs, stakes Possibly more smaller tables Hi-viz jackets. Helen has most of these. Site map	Museum can lend. We will need: 3 marquees, 12 tables, chairs. Carl will collect, but will need help putting up the marquees (and where to put them) on Sunday morning. Helen will ask Bob R about the possibility of smaller tables, Geraldine has 4. We decided a simple sign pointing to the pond dipping will suffice – that will lead visitors past the other stalls and activities.
10.	Insurance		BPC covers the Open Day but third parties will need their own liability insurance.	
11.	Prep day	ALL		

Katherine Hyett

From: Steven Coyle <steven.coyle@firstlegalsolicitors.com>
Sent: 15 June 2026 11:14
To: Katherine Hyett
Subject: Ref : 2130523.3 - Undisclosed commission

CAUTION: This email originates from outside of Burwell Parish Council
Date: 15th June 2026

Our Ref: 2130523.3

Dear Sirs

Your Business Energy Claims Claim

We write following your instruction to First Legal Solicitors and the signed CFA relating to a claim for undisclosed commission.

Having assessed your claim we do not believe that there is sufficient prospects of success.

As a regulated firm of Solicitors, we have a criteria that we must adhere to when assessing claims, it is regretful that your case does not meet our criteria due to there being reference to a commission payment within an email from the broker to you. It is our opinion that this will place your case out of time and therefore we will be unable to progress any further.

In the circumstances, we will arrange for your file to be closed.

As you signed a CFA agreement with First Legal to act on your behalf, we will now terminate the CFA agreement and will not be acting for you.

We must advise you of **Limitation**:

An undisclosed commission claim is a civil claim arising from the failure to disclose or sufficiently disclose information about a commission paid to your financial advisor or broker and there is a statutory time limit for starting proceedings ('the limitation period').

In such cases there is a statutory period of 6 years from the date that the Commission was paid. There are variations of this in the following circumstances:

- Where there was no disclosure of a commission. There is 6 years from the date of reasonable knowledge of the commission being paid.
- Where there is partial reference to commission. There is 6 years from the date of the start of the contract or the date that the commission payment was made.

Failure to settle or commence Court proceedings against the Defendant in time, may result in your claim being statute barred.

We thank you for your instruction and will now be closing your file of papers.

Steven Coyle

UDC Team Leader

Tel: 0151 319 1676

Email: steven.coyle@firstlegalsolicitors.com

4th Floor, 8 Princes Parade, Liverpool, L3 1DL



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