



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555
www.eastcambs.gov.uk

Katherine Hyett
Clerk to Burwell Parish Council
The Jubilee Reading Room
99 The Causeway
Burwell
Cambridge
CB25 0DU

This matter is being dealt with by:

Kevin Drane

Telephone: 01353 616332
E-mail: kevin.drane@eastcambs.gov.uk
My Ref: TPO/E/04/26
Your ref

15th September 2026

Dear Katherine Hyett

Parish of Burwell in the County of Cambridgeshire
TREE PRESERVATION ORDER NO. – TPO/E/04/26
At Land To Front Of 20-32 Abbey Close Burwell Cambridge CB25 0HN

I enclose herewith, for your information, a copy of a map contained in the above Tree Preservation Order along with the formal notice that includes information regarding the opportunity to comment on the Order.

If you would like to speak to someone about the Tree Preservation Order please telephone the Trees Officer, Kevin Drane, on the number at the top of this letter.

Yours faithfully,

David Morren MRTPI Strategic Planning And Development Management Manager

Enc.

IMPORTANT – THIS COMMUNICATION MAY AFFECT YOUR PROPERTY

TOWN AND COUNTRY PLANNING ACT 1990
TOWN AND COUNTRY PLANNING (TREE PRESERVATION)(ENGLAND) REGULATIONS 2012

**Parish of Burwell in the County of Cambridgeshire
Tree Preservation Order No. TPO/E/04/26 at Land To Front Of 20-32 Abbey Close Burwell Cambridge
CB25 0HN**

THIS IS A FORMAL NOTICE to let you know that on 15th September 2026 the Council made the above Tree Preservation Order.

A copy of the Order is enclosed. The Order has been made for the following reason:

The trees team were contacted by a member of the public, who expressed appreciation for the trees and their importance to the locality and nature, requesting that the trees be assessed for potential suitability for a Tree Preservation Order. The trees in question to be protected is considered to be of significant public amenity, contributing to the biodiversity and green infrastructure of the local area

It is therefore considered justified to afford the tree the protection of a Tree Preservation Order.

Briefly, the effect of the Order, is to make it an offence (subject to certain exceptions) to cut down, top, lop, uproot, wilfully damage or wilfully destroy or cause or permit the cutting down, topping, lopping, up-rooting, wilful damage or wilful destruction of any trees specified in the Order, without the consent of the District Council.

Some explanatory guidance on Tree Preservation Orders is given in the enclosed leaflet, *Protected Trees: A guide to Tree Preservation Procedures*, produced by the Department for Communities and Local Government.

The Order took effect on 15th September 2026. It will remain in force for a further 6 months during which time the District Council will consider whether to confirm the Order. Once confirmed the Order remains in force unless or until the Council formally revoke it.

If you would like to make any objections or comments, the deadline for this is 19th October 2026. Your comments must be submitted in writing and meet Regulation 6 of the Town and Country Planning (Tree Preservation) (England) Regulations 2012 (Please see overleaf). The Planning Committee will then consider these when deciding whether to confirm the Order (make the Order permanent).

If in the meantime, you would like to speak to someone about the Tree Preservation Order please telephone Kevin Drane, Trees Officer on 01353 616332. I will write further to advise you of the Council's decision in respect of confirmation of the Order in due course.

DATED: 15th September 2026



David Morren MRTPI Strategic Planning And Development Management Manager

On behalf of East Cambridgeshire District Council

Please see Regulation 6 overleaf regarding the submission of objections and representations.

**COPY OF REGULATION 6 OF THE TOWN AND COUNTRY PLANNING (TREE PRESERVATION)
(ENGLAND) REGULATIONS 2012**

Objections and representations

- 6(1) Subject to paragraph (2), objections and representations –
- (a) Shall be made in writing; and
 - (i) Delivered to the authority not later than the date specified by them under regulation 5(2)(c); or
 - (ii) Sent to the authority in a properly addressed and pre-paid letter posted at such time that, in the ordinary course of post, it would be delivered to them not later than that date;
 - (b) Shall specify the particular trees, group of trees or woodland (as the case may be) in respect of which such objections and representations are made; and
 - (c) In the case of an objection, shall state the reasons for the objection.
- 6(2) The authority may treat as duly made objections and representations which do not comply with the requirements of paragraph (1) if, in the particular case, they are satisfied that compliance with those requirements could not reasonably have been expected.

Dated: 15th September 2026

TPO/E/04/26

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TOWN AND COUNTRY PLANNING ACT 1990

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TREE

PRESERVATION

ORDER

Relating to: - Land To Front Of 20-32 Abbey Close Burwell Cambridge
CB25 0HN

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Printed and Published by:
East Cambridgeshire District Council The Grange Nutholt Lane Ely Cambs CB7 4EE

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ORDER.TPO

**TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND)
REGULATIONS 2012**

TREE PRESERVATION ORDER

**Town and Country Planning Act 1990
The Tree Preservation Order at Land To Front Of 20-32 Abbey Close Burwell
Cambridge CB25 0HN , TPO/E/04/26**

The East Cambridgeshire District Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order—

Citation

1. This Order may be cited as the Tree Preservation Order at Land To Front Of 20-32 Abbey Close Burwell Cambridge CB25 0HN , TPO/E/04/26.

Interpretation

2. (1) In this Order “the authority” means the East Cambridgeshire District Council
- (2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

Effect

3. (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.
- (2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to exceptions in regulation 14, no person shall-
 - (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
 - (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

Application to trees to be planted pursuant to a condition

4. In relation to any tree identified in the first column of the Schedule by the letter “C”, being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Signed on behalf of the East Cambridgeshire District Council

Authorised by the Council to sign in that behalf

CONFIRMATION OF ORDER

This Order was confirmed by East Cambridgeshire District Council without modification on the day of

OR

This Order was confirmed by East Cambridgeshire District Council, subject to the modifications indicated by _____, on the _____ day of _____

Authorised by the Council to sign in that behalf

DECISION NOT TO CONFIRM ORDER

A decision not to confirm this Order was taken by East Cambridgeshire District Council on the day of

Authorised by the Council to sign in that behalf

VARIATION OF ORDER

This Order was varied by the East Cambridgeshire District Council on the day of
under the reference number

Authorised by the Council to sign in that behalf

REVOCATION OF ORDER

This Order was revoked by the East Cambridgeshire District Council on the day of
under the reference number

Authorised by the Council to sign in that behalf

SCHEDULE SPECIFICATION OF TREES

Trees specified individually (encircled in black on the map)

Reference on map	Description	Situation
T3	English Oak	Located as per the plan
T2	Horse Chestnut	Located as per the plan
T1	Horse Chestnut	Located as per the plan
T4	Horse Chestnut	Located as per the plan

Trees specified by reference to an area (within a dotted black line on the map)

Reference on map	Description	Situation
	NONE	

Groups of trees (within a broken black line on the map)

Reference on map	Description (including number of trees in the group)	Situation
	NONE	

Woodlands (within a continuous black line on the map)

Reference on map	Description	Situation
	NONE	



East Cambridgeshire
District Council

Town and Country Planning Act 1990
Town and Country Planning
(Tree Preservation) (England)
Regulations 2012

**TREE PRESERVATION
ORDER**
No. E/04/26

land to front of
20-32 Abbey Close
Burwell
Cambridge
CB25 0HN

T1 Horse Chestnut
T2 Horse Chestnut
T3 English Oak
T4 Horse Chestnut

PLANNING SERVICE

The Grange, Nutholt Lane, Ely, Cambs CB7 4EE
D.Morren Planning Manager

The tree locations are indicative and
may not reflect the exact locations

Date: 09/09/2026
Scale: 1:751.467587



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BURWELL PARISH COUNCIL
SPRING CLOSE AND PRIORY MEADOW MANAGEMENT GROUP
MINUTES OF THE MEETING OF 11/06/2026

Present; Liz Swift (Chair), Geraldine Tate, Paul Webb, Nicola Hallows, Caroline Smith, Rachel O'Leary, Martin O'Leary

Apologies; Colin Smith, Malcolm Busby

MATTERS ARISING

Nicola has sent a hand-drawn map of the Priory Meadow orchard, including the recently planted fruit trees, to Katherine Hyett with a view to updating the existing map of the orchard.

GRASS CUTTING (SPRING CLOSE)

Some members of the group considered that Zion had mowed a larger area of the meadow than expected. Members wondered if the grass cutting map included sufficient information for Zion, and if the person mowing the meadow had access to the map at the time of mowing. It was agreed that less of the meadow should be mowed in 2027 until July 2027. Parish councillors pointed out the grass cutting contract was up for renewal next year.

CHALK STREAM UPDATE

Most members of the group attended a site meeting at Spring Close with the local MP, Charlotte Cane, on 07/04/2026. The meeting was positive. Charlotte Cane will ask the organisations involved with drainage, CCC, Anglian Water and the Environment Agency to copy her into correspondence so that she can keep track of the investigation.

Nicola reported that Hilary Tandy(CCC) is pursuing the road drainage issues with CCC(Highways).

Caroline Smith had observed Anglian Water personnel working on the drains along the boundary with St Mary's church. An engineer told her that tree roots had been getting into the drains through the pipe joints. There might also be a misconnection from one of the nearby properties.

Malcolm Busby is working with Katherine Hyett on drafting a risk assessment for working in a shallow, polluted stream. Katherine will contact the PC's insurance company to check if the work can be insured.

Paul Webb will ask Katherine to update the parish council website to warn about E.coli pollution in the spring pool and stream

The parish council is to pay £50 for the data logger, which will be positioned in the stream and will provide readings of water quality.

TREE SURGERY REVIEW

The recent tree surgery work in Spring Close had gone to plan. Nicola will amend the Biodiversity Action Plan about the timing of tree surgery works to correspond to the guidelines of the Wildlife & Countryside Act.

FINANCIAL UPDATE

Shaun Reader has submitted a bill for £3770 for tree surgery to the parish council. Information was not available at the meeting about the amount of the bill that referred to work at Spring Close. Paul Webb offered to find out and provide a financial update at the next meeting.

SEATS IN SPRING CLOSE

George Rowland is to install a new seat at the western end of Spring Close near the path that crosses the meadow from north to south. The seat has been purchased using Community Infrastructure Levy funds as part of a project to update street furniture and bins at parish council open spaces.

BIOBLITZ AT SPRING CLOSE

Nicola reported that this would be a family-centred event on the afternoon of Sunday, 19/07/2026. There would also be an opportunity for people to explore the flora and fauna of St Mary's churchyard. Nicola told the meeting that National Trust (NT) Wicken Fen would provide a gazebo for the event, and that Ajay Tegala planned to bring along the Young Rangers group from NT Wicken Fen. Preparations for the event were under way. Katherine will be asked to publicise the event on the parish council's social media.

WEBSITE AND VISION PLAN AMENDMENTS

Paul Webb said there needed to be a general review of the parish council website, including updating information about Spring Close and Priory Meadow. This also applied to the Vision Plan for Spring Close. He said that the parish council is considering setting up a communications group.

ANY OTHER BUSINESS

Martin reported that there were now no wooden bars across the opening beside the Mandeville kissing gate entrance into Spring Close, allowing access on to the site for bicycles etc.

DATE OF NEXT MEETING

Provisional date, 05/10/2026, 7.30 at the Jubilee Reading Room

Cambridgeshire Rights of Way Improvement Plan (ROWIP) Stakeholder Engagement Survey

HB = Red LD = Blue KH = Green

Overview

Background

Cambridgeshire County Council is your local highway authority, and is responsible for managing over 3,200km of public rights of way. A public right of way is a legally protected route across land that the general public have a right to freely use. There are four classes of public right of way:

- Public Footpaths (open to use by people on foot or using mobility aids)
- Bridleways (open to use by people on foot, those using mobility aids, cyclists and horse riders)
- Byways Open to All Traffic (open to use by all types of user, including motor vehicles, but are generally unsurfaced)
- Restricted Byways (open to use by people on foot, those using mobility aids, cyclists, horse riders and horse-drawn vehicles)

You can view a map of public rights of way in the County using our My Cambridgeshire portal, [here](https://www.cambridgeshire.gov.uk/residents/libraries-leisure/culture/countryside-access/rights-of-way) <<https://www.cambridgeshire.gov.uk/residents/libraries-leisure/culture/countryside-access/rights-of-way>>

The **Rights of Way Improvement Plan (ROWIP)** is a statutory document that every local highway authority has to produce. It sets out how the authority will manage and enhance its public rights of way and countryside access. The ROWIP must also consider cycle tracks in accordance with the Countryside and Rights of Way Act 2000.

Every ten years a local highway authority is required to review its ROWIP to assess:

- the extent to which the local network meets the present and future needs of the public;
- the opportunities the network presents for exercise and outdoor recreation;
- the accessibility of the network to people with mobility or sensory impairments.

This questionnaire is to help Cambridgeshire County Council understand the concerns and priorities of key stakeholders in our local public rights of way network, to support us in undertaking the above assessment.

This will allow us to develop an updated ROWIP that identifies the needs of our communities in relation to public access, so we can plan and publish our intended actions to meet those needs over the next ten years.

There will be a full public consultation further on in the process, during which the general public will have the chance to comment on a drafted Plan.

Completing the survey

Wherever possible, please answer the questions on behalf of the organisation that you are representing. When answering on behalf of an organisation, such as a parish council or a charity, please take care to ensure only one response is provided.

The survey is divided into sections and if you feel a section is not relevant to you/your organisation, you can move to the next section.

Whilst you are not required to answer every question, please answer as many as you can to enable us to gather a wide range of input. This will help our understanding of key issues to be as broad as possible.

If you have any questions about completing this form, or if you require a printed version, you can email rowip2026@cambridgeshire.gov.uk

The deadline for completing the survey is Sunday 11th October 2026.

Data protection notice

You do not have to give us any personal information. We will not publish any personal details you do give us, but may publish your response, and include it in public reports, with personal details removed. Personal data will be held securely, in accordance with data protection legislation. We will only store it for 12 months after the results have been analysed and the report is published.

We may share your responses with our consultants, AtkinsRéalis, our partners in this work. Personal information such as your name or email address will not be shared.

For more information on how we collect and protect your data, please visit: [Privacy statement | Cambridgeshire County Council](https://www.cambridgeshire.gov.uk/council/data-protection-and-foi/information-and-data-sharing/privacy-statement)
<<https://www.cambridgeshire.gov.uk/council/data-protection-and-foi/information-and-data-sharing/privacy-statement>>

Why your views matter

By taking part you will help to shape the future of public rights of way and countryside access in Cambridgeshire for the coming years. We are grateful for your input into this process.

General

1 What organisation are you representing?

Burwell Parish Council

2 Please provide your name

3 Please provide a contact email address

4 What category does your organisation represent?

(Required)

Please select only one item

- Government Body
- Local Authority
- Parish Council **
- User Group
- Charitable Group
- Landowners / Land Managers
- Other

5 What level of geographic area is your organisation chiefly concerned with?

Please select only one item

- National
- Regional
- Cambridgeshire
- A single district
- A single parish **
- Other / Multiple areas

6 In what way are the County's public rights of way currently used by the organisation, community or customers you represent?

Select all those that apply.

(Required)

Please select all that apply

- Walking **
- Wheeling (e.g. wheelchairs, mobility scooters etc.) ** Does this include children on scooters? (non-electric) – seem to be more common than cycling now
- Cycling **
- Horse riding **
- Carriage driving **
- Off road motorcycling ** Does this really happen and if it does, do we support it? We should support all forms of access to the countryside. Just as we get walkers/ cyclist / horse riders who do not respect the countryside. I personally have 4x4 and motocross bikes come pass the farm, for the most part they are better behaved than some walkers.
- Off road vehicles (e.g. 4x4s) ** Does this really happen and if it does, do we support it (other than for land management and agriculture)? As above
- Land management / Agricultural access **
- Other
- Don't know / Not applicable

7 For what purpose are the existing rights of way primarily used by the organisation, community or customers you represent?

Please select only one item

- Recreational journeys (e.g. dog walking, rambling, cycling for pleasure, horse riding etc.) **

Journeys to access schools, work, shops, community services etc.

Relatively equal use of the above ** I would say equal, due to parents & children travelling in large numbers to and from school using the footpaths from Ness Rd, The Leys and elsewhere. Also, many journeys are dual purpose - e.g walking the dog and going to the shops. they are using pavements alongside roads, rather than footpaths, maybe some that are in the village, certainly not bridleways, byways, etc I would agree with both of you in a way. I think there are some very active footpaths/alleyways that are used dual purpose but the majority of walking in the village is on highways as such so recreation is probably the primary purpose.

Don't know / Not applicable

Public Rights of Way Network and Awareness

In this section we are asking about the general quality and awareness of Cambridgeshire's public rights of way.

8

How would you rate the Cambridgeshire public rights of way network for the following types of use?

Users of wheelchairs, mobility vehicles or other mobility aids

Please select only one item **Poor** **Agree** agree

Accessing schools, work, shops and community services

Please select only one item **Poor** **I would say Fair – fair within the village but poor if you start to look at accessing services from more remote locations in Cambridgeshire – it doesn't say Burwell**

Walking, including dog walking

Please select only one item **Fair** **Agree** agree

Running

Please select only one item **Fair** don't know **No idea**

Cycling

Please select only one item **Poor** **Agree (but I suspect others might say fair)** agree

Horse riders

Please select only one item **poor** **Agree** agree

Carriage drivers

Please select only one item **Poor** **No idea** can only use byways and restricted byways if the gap is wide enough **definitely poor**

Off-road motorcyclists

Please select only one item **Poor** **No idea** **BOATS only** don't know

Off-road vehicles (4x4s etc.)

Please select only one item **Poor** **No idea** **BOATS only, of which some have been illegally land grab/ stopped up or made into restricted byways** don't know

Very good Good Fair Poor Very poor Don't know / Not applicable

9 Overall, how would you rate the changes you have seen on Cambridgeshire's public rights of way over the last 10 years?

Please select only one item

Significant improvements

Moderate improvements ****** **Agree**

No change

Moderately worse

Significantly worse

Don't know

10 Is the current provision of signposting and wayfinding markers adequate to use public rights of way without a map?

Please select only one item

Yes

No ****** **Agree**

Don't Know

11 How aware do you feel local people are of the public rights of way in Cambridgeshire?

Please select only one item

Very aware

Aware ****** **Agree**

Not aware

Don't know

12 How aware do you feel visitors to Cambridgeshire are of the public rights of way in the county?

Please select only one item

- Very aware
- Aware **** Agree**
- Not aware
- Don't know

Service

This section asks about the service directly provided by Cambridgeshire County Council for the resolution of public rights of way issues and how information is shared.

13 Please rate the ease with which the public can report problems with public rights of way:

Please select only one item

- Very easy
- Easy **** Agree possibly very easy**
- Fair
- Poor
- Very poor
- Don't know / Have not tried to report a problem

14

On average, how would you rate the resolution of public rights of way problems that you have reported to CCC?

Very Good Good Fair Poor Very Poor Don't Know / Not Applicable

Timeliness of response **Fair Not sure you get an email within a set time when reported fair**

Please select only one item

Quality of the response or the works carried out

Please select only one item **Poor Agree**

15 How useful is the public rights of way information on the Cambridgeshire County Council website?

[Cambridgeshire County Council website front page](http://www.cambridgeshire.gov.uk/) <<http://www.cambridgeshire.gov.uk/>>

Please select only one item

- Very good **** Agree**
- Good
- Fair
- Poor
- Very poor
- Don't know / Have not tried to access information

16 If you answered fair, poor or very poor, can you please explain why.

17 What issues do you or your organisation's users experience with the accessibility, current condition, or maintenance of rights of way?

Maintenance- overgrown, damage to surface by vehicles, lack of waymarkers

Burwell has one bridleway that is not linked to the wider PROW network

The PROW network is fragmented Cambridgeshire has a lot of footpaths, but for any other (Network user ?) it's nearly impossible to use to go far.

Agree, but don't understand the meaning of "any other group" in the last sentence. Footpaths cover most of Cambridgeshire, so to go on foot, fairly straightforward, however bridleway/byways do change, sometimes multiple times along a route. For instance, the byway on Weirs Drove 35/7B changes to a footpath along Burwell lode. Thus impacting 'other groups'.

I would add:

In some cases the overgrowth is dangerous: thorny branches can cause injury and overhanging shrubs and trees can obscure visibility at road junctions.

18 What should be the priorities for improving access to rights of way for everyone?

Please consider both physical improvements (such as surfaces, gates, steps, ramps and signage) and wider accessibility, including information, wayfinding, safety and inclusive design.

Road safety improvements to link to nearby PROW. Cross county support i.e. footpath changes to bridleway at county boundary and vis vera. Gates, bridges and new designs should be accessible to the groups that will be travelling.

They are asking "for everyone", so not just local?

I would say:

- Improve safety at junctions with carriageways, particularly for the most the heavily used PROWs but if not used why, road access, surface, overgrown?**
- Gates, bridges and other infrastructure should be accessible to all user groups**
- I was thinking about the byway just over in Suffolk which will not be accessible via the cycle path currently. Given that PC is local that's what I went with in most areas**

19 Have you or your organisation any information or suggestions that can help the Council to understand the need to provide better opportunities for those who face challenges to access the countryside.

This could include barriers experienced by disabled people (including those with visual impairments), older people, families with young children, or others who may face challenges accessing the countryside.

Waymarkers with brail

Nothing to add

Development and Public Rights of Way

Cambridgeshire is experiencing widespread development which affects public rights of way and public access land. These questions are to understand views on the impacts of these.

20 In what ways do you consider the impacts of development have led to negative outcomes for the public rights of way network?

Have not been included in the planning process, for instance, no safe access from the development to the PROW Cycle paths rather than non-motorised user, this would have a greater number of users if implemented.

Increase of road traffic, surface wear because of higher footfall.

Negative visual impact – screening often doesn't happen meaning views are ruined.

Nothing to add

21 In what ways do you consider the impacts of development have led to positive outcomes the public rights of way network?

Talks with developer to highlight the need to include local green infrastructure in their plan, by parish council, county council and stakeholder i.e. ramblers, cycle groups and British horse society.

- 22 What do you consider Cambridgeshire County Council could do reduce the harms, or maximise the benefits, for public rights of way that may arise as a result of development?

Ensure all developments regardless of size, contribute to the PROW network locally, for the maximum user numbers.

Ensure that new housing developments have raised table pavements at all road junctions - this improves safety and makes active travel easier. Agree in part, those who have to use the road will have to negotiate this obstacle

Whenever a development requires the reinstatement of an existing pavement, take the opportunity to check the camber/slope and, if necessary, rectify it. Our villages have miles of pavement with extreme slopes running in the direction of the carriageway. These slopes cause pedestrians, wheelchair users and those with pushchairs to walk in the carriageway rather than the pavement. They are also unsafe in wet or icy weather. I think that maybe highways rather than PROW?

Environment and Wellbeing

Public rights of way and access to land can provide both challenges and positive benefits for wellbeing and environmental biodiversity. These questions are to understand organisations' views on this.

- 23 Please rate the adequacy of access to green spaces and the natural environment in Cambridgeshire.

Please select only one item

Very good

Good ****** Yes good or perhaps fair Agree

Fair

Poor

Very poor

Don't know

- 24 How could maintenance practices on public rights of way (e.g. mowing regimes, vegetation clearance etc.) be improved to support biodiversity?

Making sure the work is carried out in appropriate time to allow maximum benefit to wildlife. Agreed

- 25 Do you have any ideas on how wildlife habitats could be enhanced along public rights of way corridors?

Talk to landowners Agreed

Path Status and Surface

Path status designates which classes of users can use specific public rights of way.

Path surfaces can be natural, semi-sealed or sealed and can have a large impact on the usage and enjoyment of using public rights of way.

Surface type examples:

Natural (e.g. grass)

Semi-Sealed (e.g. hoggin)

Sealed (e.g. asphalt)

Hoggin

Hoggin is a natural, unprocessed mix of clay, sand and gravel. When compacted, it forms a firm, buff-coloured, and semi-permeable surface.

- 26 What is your opinion on changing the status of path to allow a wider range of users?

For example, a public footpath for pedestrians being changed in status to a bridleway, which would also allow cyclists and horse riders to use the route.

Great for the increase of user's access, especially if it links to the wider network Agreed for most user, but not for off-road motorbikes or 4 x 4s (except for agriculture & land management). Up to restricted byway then?

- 27 What is your opinion on changing the paths from natural surfaces to either sealed (e.g. asphalt) or semi-sealed surfaces (e.g. hoggin)?

There must be a natural surface to go along side the improved path i.e. 2m hoggin path with a 3m grass path

bridleways, byways, restricted byways. Footpath, half and half of the path width, unless it's known to get very muddy and become impassable. The concern would be the ongoing maintenance of these paths. It would need to be case by case decision.

Nothing to add here

Safety Safety in this context covers the risk or incidence of accidents, injury or crime.

28 How safe is it to use the public rights of way in Cambridgeshire?

This could include safety risks arising from traffic, other persons, animals or the physical environment.

Please select only one item

- Very safe
- Fairly safe **** Agreed**
- Unsafe
- Very unsafe
- Don't know / Not applicable

29 If you answered 'Unsafe' or 'Very unsafe' can you tell us why and what could help resolve this? If you answered 'fairly safe', what could be better?

Better connection from roads to PRow for all users i.e non-motorised path from village to village this is especially important to a rural population.

Yes, traffic-free routes wherever possible Agree

30 Has your organisation or its members been impacted by rural crime in the county (e.g. hare coursing, fly tipping, trespass etc.)?

Please select only one item

- Yes, it has a large impact
- Yes, it has some impact **** Agreed**
- Whilst it occurs, the impacts are minor
- Not directly affected, but aware it is a concern
- No
- Don't know

Looking Forward

The next set of questions are to gather input into what steps could be taken to improve public rights of way and countryside access in the coming years.

31 When considering countryside access and public rights of way in Cambridgeshire, what do you think could be done better or differently?

Engage with all user groups proactively

**Focus on the creation of new Quiet Lanes, ensuring they are integrated with existing PRowS.
By joining up fragmented PRowS, we could transform the connectivity and accessibility of key routes.
Agree to add to above**

32

What do you think are the THREE most important improvements that would make using/visiting the Cambridgeshire countryside easier and more enjoyable?

Please select 3 options. If you change your mind you can deselect a choice by clicking it a second time, and then reselect.

There will be the opportunity to suggest improvements not listed here, in the following question.

Permissive paths

Permissive paths are those that the landowner grants permission to user categories (e.g. walkers, cyclists, horse riders etc.) that they wish. The permission can be withdrawn at any time, unless the landowner has entered into an agreement with terms attached to its closure.

Better road crossings **2 3**
Please select only one item

Clear overgrown paths more frequently **2 12**
Please select only one item

Improve access to green spaces from public rights of way
Please select only one item

Increase circular routes **3**
Please select only one item

Increase network length
Please select only one item

Increase the number of permissive paths
Please select only one item

Increase the status of existing paths, to allow a wider range of users **1 1**
Please select only one item

More signposting / waymarking
Please select only one item

Provide information on accessible routes **3**
Please select only one item

Removal of gates and stiles **3**
Please select only one item

33 Is there anything else you would like to add which you think would benefit or improve people's use and enjoyment of the countryside in Cambridgeshire?

Nothing to add

Improve provision on accessible routes

Increase in circular routes either by permissive paths or new routes added

34 What do you think can be done to accommodate the widest range of people who use the public rights of way network?

Upgrade footpaths to bridleways, you'd quickly accommodate two more groups of users.

Nothing to add

35 How can your organisation support improvements to public rights of way?

e.g. volunteering, funding, land access, partnerships etc.

promote surveys from CCC and user groups.

Nothing to add

Probably land access?

36 Are you aware of any national or local policies or initiatives that affect PROW and countryside access - please tell us about them here.

Whilst we are aware of many policies, guidelines and initiatives, we may still have gaps, which is why we are asking

Rural design guide for active travel, Cambridgeshire green infrastructure strategy, East Cambridgeshire green infrastructure target areas, current PROWIP.

Nothing to add

Landownership

37 Are you or your organisation a landowner or involved in land management?

This could include managing land or sites where people may wish to have access. For example: private estates, farms, tourist sites, nature reserves, watercourses, etc.

(Required)

Please select only one item

Yes **** Agreed**

No

Landownership questions

38 What type of land is managed by your organisation or its members?

For example: managing private estates, farms, tourist sites, nature reserves, watercourses, etc

Community garden, water meadow, and sssi with spring, allotments, graveyard, small green

Add: some roadside verges, four play areas, recreation ground and several smaller green spaces. Thank you I couldn't remember them all.

https://www.burwellparishcouncil.gov.uk/Open_Spaces_All_34599.aspx

39 Do you have any of the following on your organisation's land in Cambridgeshire?

Public rights of way include public footpaths, bridleways, restricted byways and byways to which the public have permanent rights of access.

Permissive paths are those that the landowner grants permission to user categories (e.g. walkers, cyclists, horse riders etc.) that they wish. The permission can be withdrawn at any time, unless the landowner has entered into an agreement with terms attached to its closure.

Permissive access land is similar, in that the landowner permits the public to access to part of their land and can with withdraw that access if they wish.

Select all that apply.

Please select all that apply

Public rights of way **** Agreed**

Public open spaces (e.g. village greens, common land, public parks etc.) **** Agreed**

Permissive paths

Permissive land access

None of the above / Don't know

40 Would your organisation be willing to consider having permissive paths across its land?

Please select only one item

Yes

Yes, if the right incentives were available

Not sure, I would need more information

No

Not applicable **** Don't understand the issue our green space are open public access all ready?**

41 Where public rights of way or other types of access currently impact land management practices, what improvements could better balance public access with your operations?

This could include measures such as preventing trespass or crime, or supporting stock management etc.

Public access is on foot only to protect the delicate environment.

Nothing to add



Ministry of Housing, Communities & Local Government

**Ministry of Housing, Communities & Local
Government**

2 Marsham Street
London
SW1P 4DF

www.gov.uk/mhclg/contact

Our reference: TO2026/26284

Cllr. Jonny Edge
County Councillor

17th September 2026

Dear Cllr. Jonny Edge,

Thank you for your correspondence dated 3 September 2026 regarding Cambridgeshire & Peterborough Local Government Reorganisation in Burwell and Woodditton.

The new Prime Minister has been clear that this Government will listen carefully to the concerns raised about recent local government reorganisation decisions. As a new administration, the Government wants to pause and reflect before implementing final decisions, ensuring that the programme is aligned with its wider vision for reforming the state and devolving power to local communities.

The Government has also paused 14 decisions while Ministers consider the next stages of the local government reorganisation programme. This again reflects the administration's wish to ensure that the programme aligns with its wider ambitions for reform and devolution, and commands broad support wherever possible. Decisions in these areas have not been withdrawn but will be considered as part of this process. In Cambridgeshire and Peterborough and West Sussex, where no decision had yet been taken, Ministers will consider the proposals alongside their wider consideration of the programme.

The Government also recognised the need to provide certainty as quickly as possible so that councils and communities have clarity about their future. Extended delay is in no-one's interest, and the Government is undertaking a rapid consideration of the programme, with a view to setting out the next steps at the earliest opportunity. This means elections scheduled to take place in May 2027 will go ahead to existing council boundaries.

Thank you for taking the time to write to us.

Yours sincerely,

Sophie
Correspondence Unit

**Cambridgeshire County Council
The Leys, Burwell
(Temporary Prohibition Of Use)
Order 2026-21349**

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any pedestrian from proceeding along The Leys, Burwell as lies between Newnham Lane and rear number 9 Poplars Close.

Access will be maintained to properties affected by this order.

The alternative route for pedestrians will be as signed.

The Order is made to facilitate stop tap replacement and associated works which are being carried out on or near this highway.

It is anticipated that these works will take place between 8 October and 12 October 2026, when the restriction is expected to be in operation.

The Order will remain in force for a maximum period of 6 months from the date it comes into effect to permit the works and any associated contingencies including delays or phased delivery of the works.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

**Graeme Kane, Executive Director, Place and Sustainability, New Shire Hall,
Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4YE**

Version	Description of Change	Reviewing Officer	Reviewing Committee	Frequency of Review	Minutes reference adopted	Next Review Date
1.0	Revision	Katherine Hyett - Clerk	Council 29.09.26	Every 3 years		29.09.29

Training & Development Policy

1. Introduction

Burwell Parish Council recognises that effective training and development are essential to maintaining high standards of governance, service delivery, and community leadership. The Council is committed to ensuring that all employees, Councillors, and volunteers are equipped with the knowledge, skills, and competencies needed to fulfil their roles confidently and professionally.

This policy is informed by recognised sector good practice, including guidance from the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC).

2. Purpose of the Policy

The purpose of this policy is to:

- Promote a culture of continuous professional development.
 - Ensure Councillors, employees, and volunteers understand their roles, responsibilities, and legal obligations.
 - Support good governance through appropriate, role-relevant training.
 - Allocate resources fairly and responsibly to support development needs.
 - Ensure compliance with statutory and recommended training standards.
-

3. Commitment to Training & Development

Burwell Parish Council is committed to:

- Providing access to training that supports the achievement of Council objectives.
- Ensuring training is fair, inclusive, and accessible.
- Maintaining an annual training budget.
- Encouraging attendance at relevant events, briefings, and conferences.
- Reviewing training needs regularly and responding to legislative/sector changes.

This commitment reflects NALC and SLCC guidance on the importance of ongoing training for high-quality local governance.

4. Entitlement to Training

4.1 Councillors

All councillors are entitled to:

- A structured **induction programme**, including:
 - The Good Councillor's Guide (NALC)
 - Code of Conduct & standards
 - Introduction to the Clerk and Council operations
- Access to core training including:
 - Councillor Fundamentals
 - Code of Conduct
 - Data Protection / GDPR
 - Finance & Budgeting for Councillors

The Council encourages Councillors to complete relevant CAPALC, NALC and LGA courses and specialist training where roles require.

4.2 Employees

All employees are entitled to:

- A comprehensive induction covering their role and council operations.
- Annual appraisal and regular check-ins to review objectives and training needs.
- A personal development plan aligned to SLCC professional standards.
- Supported professional development when relevant to role, including:
 - ILCA
 - CiLCA
 - Specialist or mandatory qualifications
- Paid time off to attend approved training.

4.3 Volunteers

Volunteers supporting council activities—such as working groups, events, or community schemes—are entitled to:

- A basic induction appropriate to their activities.
 - Clear role expectations.
 - Access to relevant health, safety, and safeguarding guidance.
 - Training required to undertake their tasks safely and effectively.
-

5. Mandatory Training

To ensure legal compliance and good governance, the Council designates the following as mandatory where relevant:

- Code of Conduct training
 - Data Protection / GDPR
 - Any training required in Terms of reference set out for committees.
-

6. Identifying Training Needs

Training needs will be identified through:

- Annual employee appraisals
- Councillor self-assessment and committee discussions
- Legislative changes and guidance from NALC, SLCC, CAPALC, and government bodies
- Strategic objectives set by the Council

Training needs will feed into the annual budget setting process.

7. Training Budget

The Council will maintain a dedicated Training & Development Budget each financial year to cover:

- Employee CPD and qualifications
 - Councillor training and induction
 - Volunteer training where appropriate
 - Conference attendance
 - Subscriptions to guidance and training resources
-

8. Approved Training Providers

Training may be sourced from organisations including, but not limited to:

- Cambridgeshire & Peterborough Association of Local Councils (CAPALC)
- Society of Local Council Clerks (SLCC)
- National Association of Local Councils (NALC)
- Local Government Association (LGA)

- East Cambridgeshire District Council
 - BrightHR and BrightSafe
-

9. Monitoring and Evaluating Training

To ensure quality and value for money:

- Councillors, employees, and volunteers will be asked to provide feedback following training.
 - A training log will be maintained.
 - Outcomes may be reported at council meetings where appropriate.
 - Training impact will be reviewed as part of the annual appraisal and performance discussions.
-

10. Responsibilities

- The Clerk is responsible for sourcing training, maintaining training records, and making recommendations.
 - The Council is responsible for approving training expenditure and ensuring mandatory training is completed.
 - Councillors, employees, and volunteers are responsible for participating fully in training provided.
-

11. Review of Policy

This policy will be reviewed every three years or earlier if required due to legislative or sector guidance changes.

Version	Description of Change	Reviewing Officer	Reviewing Committee	Frequency of Review	Minutes reference adopted	Next Review Date
1.0	Revision	Katherine Hyett - Clerk	Council 29.09.26	Every 3 years		29.09.29

Community Engagement Statement of Intent

1. Introduction

Burwell Parish Council recognises that effective local government depends upon meaningful engagement with the community it serves. This Statement of Intent sets out how the Council will communicate with residents, businesses, community organisations and other stakeholders, and how it will encourage participation in local decision-making.

The Council is committed to ensuring that community engagement is open, accessible, inclusive and responsive. The purpose of this document is to provide a framework for engagement activities, demonstrate the Council's commitment to transparency and good governance, and ensure that residents have meaningful opportunities to help shape local services and priorities.

2. Legislative and Governance Context

This Statement supports the Council's responsibilities under:

- Local Government Act 1972, including requirements relating to public access to meetings and publication of meeting notices.
- Localism Act 2011 and the principles of community empowerment and local accountability.
- Data Protection Act 2018 and UK GDPR in relation to consultation responses and personal data.
- National Planning Policy Framework principles regarding community consultation and involvement.
- The Local Government Transparency Code 2015.
- National Association of Local Councils (NALC) guidance on community engagement and good governance.

This document serves as evidence of the Council's commitment to community involvement and may be used to support audits, governance reviews, accreditation schemes and demonstrations of best practice.

3. Our Aims

Burwell Parish Council aims to:

- Work collaboratively with residents, businesses, community groups and partner organisations.
 - Encourage participation from as wide a range of people as possible, recognising that individuals engage in different ways.
 - Promote informed decision-making by actively seeking and considering community views.
 - Ensure residents have opportunities to contribute to discussions before decisions are taken.
 - Remove barriers to participation wherever possible.
 - Continually review and develop engagement methods to reflect changing technology, demographics and community expectations.
 - Foster a culture of listening, respect and constructive dialogue between the Council and the community.
-

4. Our Objectives

The Council seeks to achieve the following outcomes:

- Improved communication between the Council and the community.
 - Greater public awareness of the role and responsibilities of parish councillors.
 - Increased participation in consultations, public meetings, working groups and community initiatives.
 - Better understanding of local needs and priorities.
 - Improved satisfaction with Council services and facilities.
 - Stronger partnerships with local organisations and community groups.
 - Clear feedback to residents demonstrating how community views have influenced decisions.
-

5. Understanding Our Community

Burwell is one of the largest villages in Cambridgeshire, situated on the edge of the Fens, with a population of over 7,000 residents.

The Council recognises that the community includes:

- Residents of all ages.
- Young people and school communities.
- Local businesses and employers.
- Community, voluntary and charitable organisations.
- Sports clubs and recreational groups.
- Faith organisations.
- The farming community.
- Users of Parish Council facilities and services.
- New residents.
- Individuals and groups with protected characteristics.
- Partner authorities and public service providers.

To ensure community information remains current, demographic information should be considered alongside publicly available census and local profile data when planning engagement activities.

6. The Role of Councillors and Officers

Councillors play a vital role as two-way conduits between the Council and the community. They are expected to:

- Listen to residents and community groups.
- Represent community concerns and aspirations.
- Explain Council decisions and policies.
- Promote opportunities for participation.
- Encourage respectful and constructive dialogue.

The Council also encourages greater participation by councillors in specific areas of interest through committees, working groups and forums.

Council officers provide continuity, professionalism and accessibility. They support engagement by:

- Responding to enquiries.
- Providing information and advice.
- Managing consultations.
- Supporting community initiatives.
- Maintaining communication channels.

The Council's staff, including maintenance and facilities employees, often have direct contact with residents and are important ambassadors for the Council. Their conduct and interactions contribute significantly to public perceptions of the organisation.

The Council offices are located at the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU and are currently open Monday to Friday from 9.00am to 12.00 noon, except during periods of staff leave. Alternatively council officers can be contacted by email, phone or via the website.

7. How We Engage with the Community

The Council recognises that no single method will reach all residents and therefore seeks to use a range of engagement approaches.

Formal Engagement

- Public participation sessions at Full Council meetings.
- Posting of agendas on notice boards and the parish council website.
- Publishing minutes of all full council meetings,
- Annual Parish Meetings and an annual report (published online and in Clunch)
- Public consultations on significant projects, policies and developments.
- Surveys and questionnaires.

- Planning consultations where appropriate.
- Provision of a newsletter in 'Clunch', the bi-monthly village magazine.

Digital Engagement

The Council increasingly uses digital communications to improve accessibility and reach.

These include:

- The Parish Council website, which provides access to agendas, minutes, policies, financial information, news, contact details and Council services.
- Social media platforms to share information, consultations, community updates and engagement opportunities.
- Email communications and electronic consultation responses.
- Online surveys where appropriate.

Digital engagement enables residents to participate at a time and place convenient to them and provides opportunities for those unable to attend meetings in person.

Community Engagement

The Council and its employees will continue to engage through:

- Attendance at village events.
- Community information stands.
- Working groups and forums.
- Meetings with local organisations.
- Informal discussions with residents.
- Welcome information for new residents.

Particular emphasis will be placed on engaging with those who may not traditionally participate in council meetings or consultations.

8. Climate Change, Biodiversity and Community Forums

Burwell Parish Council recognises the importance of collaborative working on environmental issues.

The Climate Change, Biodiversity and Pollution Forum provides opportunities for residents, specialists, interest groups and community organisations to contribute expertise and recommendations for consideration by the Parish Council¹.

These forums strengthen community involvement by bringing together diverse perspectives and encouraging collaborative problem-solving.

¹ Current Partners are Wild Burwell, Spring Close & Priory Meadow Management Group, Wicken Fen and Burwell Energy Awareness Team (BEAT) – September 2026

9. Accessibility and Inclusion

The Council is committed to ensuring engagement opportunities are available to all sections of the community.

To support inclusion, the Council will seek to:

- Use a variety of communication methods.
- Provide online and offline opportunities to participate.
- Consider alternative formats where required.
- Engage with younger residents and harder-to-reach groups.
- Work with community organisations to reach under-represented sectors of the community.
- Ensure consultations are proportionate, accessible and easy to understand.

The Council recognises that influence should not be limited to those who regularly attend meetings and will continue developing methods that encourage wider participation.

10. Feedback and Accountability

Effective engagement requires both listening and responding.

Where appropriate, the Council will:

- Publish consultation outcomes.
- Explain how views have informed decisions.
- Report back on engagement exercises.
- Review participation levels and identify opportunities for improvement.
- Consider lessons learned from previous consultations when planning future engagement.

By providing clear feedback, the Council aims to strengthen public confidence and demonstrate that engagement activities have purpose and value.

11. Working with Partners

The Council works closely with community groups, voluntary organisations, statutory bodies and local initiatives. Representation on partner organisations enables the Council to better understand community needs and ensures specialist groups have opportunities to contribute to local decision-making.

Partnership arrangements will be reviewed periodically to ensure they remain relevant and effective.

12. Review

This Statement shall be reviewed every three years or sooner if required by legislative, organisational or operational changes.

Version	Description of Change	Reviewing Officer	Reviewing Committee	Frequency of Review	Minutes reference adopted	Next Review Date
1.0	New Policy	Katherine Hyett - Clerk	Council 29.09.26	Every 3 years		29.09.29

Recording, Filming and Reporting of Council Meetings Policy

1. Purpose

The Parish Council is committed to openness and transparency in its decision making. This policy sets out the arrangements for recording, filming, photographing and reporting meetings of the Council that are open to the public. The Council supports the rights of members of the public and the press to record and report proceedings in accordance with the Openness of Local Government Bodies Regulations 2014.

2. Scope

This policy applies to:

- Full Council meetings.
- Committee and Sub-Committee meetings.
- Any other meeting open to the public.

The policy does not apply to any part of a meeting from which the public and press have been lawfully excluded.

3. Rights to Record and Report

Members of the public and the press may:

- Film, photograph and audio-record proceedings.
- Use social media to report proceedings.
- Broadcast or livestream public meetings.

These activities are permitted provided they are carried out in a manner that does not disrupt the meeting or interfere with the conduct of Council business.

4. Notification

Anyone wishing to record, photograph, film or livestream a meeting is requested to notify the Clerk or Chairperson before the start of the meeting.

Where practical, notification should be provided in advance to enable appropriate arrangements to be made.

The absence of prior notification does not prevent a person from exercising their right to record a public meeting.

5. Conduct During Recording

Individuals undertaking recording activities must:

- Ensure recording equipment is operated in a quiet and unobtrusive manner.
 - Position equipment so that it does not obstruct councillors, officers or members of the public.
 - Avoid excessive movement around the meeting room.
 - Not use flash photography or additional lighting that may disrupt proceedings.
 - Follow any reasonable instructions from the Chairperson regarding the location of equipment.
 - The Chairperson may require recording activities to be modified if they are causing disruption to the meeting.
-

6. Members of the Public

People attending a public meeting should be aware that recording, filming and photography may take place.

Where possible, persons who do not wish to appear in recordings should make this known to the Clerk before the meeting begins. The Council will take reasonable steps, where practical, to accommodate such requests, although it cannot guarantee that individuals will not be captured in recordings made by third parties.

7. Children and Vulnerable Adults

Persons recording meetings should avoid focusing on children or vulnerable adults.

Where a child or vulnerable adult may be specifically recorded, the person making the recording is responsible for obtaining any appropriate consent and ensuring compliance with relevant safeguarding and data protection requirements.

8. Data Protection and Legal Responsibilities

Anyone recording, publishing or broadcasting proceedings is responsible for ensuring compliance with all relevant legislation, including:

- UK General Data Protection Regulation (UK GDPR).
- Data Protection Act 2018.
- Human Rights Act 1998.
- Equality Act 2010.
- Defamation and copyright law.

The Parish Council accepts no liability for recordings made or published by third parties.

9. Public Participation

Recording may take place during the public participation section of a meeting.

Anyone making a recording must not interrupt proceedings, ask speakers to repeat comments, or otherwise interfere with the conduct of the meeting for the purposes of recording.

10. Exclusion of the Public and Press

Recording, filming, photography and broadcasting must cease immediately when the Council resolves to exclude the public and press from a meeting or part of a meeting.

No recording may take place during confidential or exempt business sessions.

Any recording made during such a session must not be retained, distributed or published.

11. Disruptive Behaviour

The Chairperson has responsibility for preserving order and the proper conduct of meetings.

If a person recording a meeting behaves in a disruptive manner, the Chairperson may:

- Request the behaviour to stop.
- Require equipment to be repositioned.
- Suspend the meeting if necessary.
- Require the individual to leave the meeting in accordance with the Council's Standing Orders.

Examples of disruptive behaviour include:

- Excessive movement around the meeting room.
 - Verbal commentary during proceedings.
 - Obstructing views or access.
 - Operating equipment that creates noise or distraction.
 - Any conduct that prevents the efficient transaction of Council business.
-

12. Council Recordings

The Parish Council may itself make audio or video recordings of meetings for administrative, transparency or public information purposes.

Any Council-owned recordings will be managed in accordance with the Council's data protection and records retention policies. Recordings will be deleted following approval of minutes.

13. Formal Record of Meetings

The official and legally recognised record of Council decisions shall be the minutes approved by the Council.

Any audio or video recording, whether made by the Council or a third party, shall not replace the approved minutes as the formal record of proceedings.

14. Policy Review

This policy shall be reviewed every three years, or sooner if there are changes in legislation, guidance or Council practice.

ALLGOOD GLASS

25 Corbett Street, Cottenham, Cambridge CB24 8QX

www.allgood-stainedglass.co.uk

01954 250396/07884 184650
alec@allgood-stainedglass.co.uk

Katherine Hyett
Burwell Parish Council

By email: burwellpc@burwellparishcouncil.gov.uk

17th September 2026

Re: Cemetery Chapel window	ESTIMATE
Carry out repairs to damaged leaded window. Remove badly damaged panel and board up opening to make secure as possible. Strip down damaged panel and replace broken and missing quarries with the same or similar and replace all lead with new canes. Reinstall at a later date. 1 approx 450 x 1150 diamond quarries mid amber.	1052.00
	£1052.00

Alec Edwards
Proprietor

TERMS: Price held for 2 months

NOT VAT registered

Credit Cards NOT Accepted

CHEQUE or BACS PAYMENT within 28 days of invoice:

Mr A K Edwards T/A Allgood Glass

National Westminster Bank plc

Sort Code: 52 10 46 Account No: 08145547 - Please send remittance advice by email